

VILLAGE OF PITTSFORD

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Village Hall ca 1855 (remodeled 1937)

Village of Pittsford Board of Trustees Meeting September 8, 2022, 6:30 PM

Tentative Agenda

Board Member - Conflict of Interest Disclosure & Open Meeting Compliance Certification

Department Reports

- Building Inspector Report
- DPW Report
- Treasurer's / Village Clerk Report
- Minutes

Meeting Items

1. John Limbeck – Short Term Vacation Rentals
2. Setting a public hearing for an Application for Short-Term Retail Business
3. Setting a public hearing for an Application for a Special Permit – 3 S. Main Street.
4. Village Engineer Updates
5. 25 MPH Village Speed Limit
6. LWRP code update
7. Customer Survey
8. 4-Corners signal cabinet artwork
9. Backless benches for State Street
10. Rear Entrance Bid
11. Village Hall Window Restoration
12. Village Covid Policy
13. Archivist / Administrative Assistant

Member Items

Public Comment

Next Scheduled Meeting –Regular Meeting September 29, 2022, *Subject to Change Without Notice

Village Board Meeting

Department Reports

Building Inspector Report

Building Inspector report--- 8/5/2022 – Sept/6/2022

During period issued 8 permits for \$1120.00 in permit fees and \$93,840.00 in improvements

Worked with residents and businesses for 5 HPB applications: 15 Austin Park – Addition, 4 N. Main – signage, 50 State street – signage, 87 S. Main Street – Addition, 5 South Main - signage

Met with Yitzi Hahn again to discuss street closing for event on september 18th and permits that are needed

Contacted the Powers family and had large hole in barn roof at Schoen place repaired

received \$5,000.00 grant for clean energy community benchmark

Continued to Work with 15 Austin for site plan review and needed SEQR documentation and also 87 S. Main street for same

Submitted application for 5 S. Main to Monroe county for approval and submitted paperwork for new tenant for change in style of restaurant for special permit.

Inspections- Sutherland High School –inspected property for training camp completion, Performed final inspections for 14 open permits, closing out 12 and requesting information for remaining two, Inspected 16 Lincoln for activity which is now permitted.

Several meetings at 5 S. Main to discuss changes to suppression system and cooking area

Patrol the Village daily and make numerous stops at sights for activity to verify if permitting is needed

Conducted more Village outfall inspections for our MS4 stormwater requirements

I have read and processed over 300 emails during this time period, researching and answering many questions regarding zoning and Historical preservation requirements to new property owners and tenants. I have sent over 180 response emails.

Receive on average 10-12 phone calls per day with questions on zoning, permits, or concerns over village issues

While touring the village I found four projects this past month that were being done without the proper permitting , two will be seeking HPB approval and one is now permitted. One will be removing an improper window and replacing with what was removed.

Village Board Meeting

Department Reports

- DPW Report

DPW Report September 2022

Flowers watered daily: Labor costs associated with watering daily for 15 weeks- \$5,250 +/-

Emptying garbage cans weekly: Monday, Wednesday, Friday, Saturday and Sunday

Siphon and Woodcreek Pump Station weekly inspection- Fridays

Brush Pick-up weekly

Tree trimming- 2 staff spent around 6 days trimming overgrowth and low hanging limbs from trees in the public right-of-way

Grinding heaved sections of sidewalk- 2 staff for approximately 5 days total spent grinding

Lawn mowing and trimming- weekly

Weeding planting beds when possible

Completed approximately 50 underground utility stakeouts per requests through DigSafeNY

Catch basin repairs/rebuilds

Patched road sections using 10 tons of hot asphalt patch

Road Striping when the road surface was prepared and when weather permitted. We are close to being complete at this point. We will finish up when the weather allows

Skaneateles has rootcut and video inspected the sanitary sewers on Sutherland per the Term Contract. They also lined the section of storm sewer on N Main St. This turned out to be a much cheaper and easier repair than replacing the pipe.

Swept parking lots and roads every other week

General and routing maintenance on vehicles and equipment

We continue to develop digital logs and spreadsheets. We are currently working on a log for sewer cleaning and for pump station inspections

Gardener Position- Lacey Sawyer

Peter Bessey- 40 hours per week through the beginning of December.

Village Board Meeting

Department Report

Treasurers / Village Clerk Report

- Bill Pay
- May Financials
- CLG Update
- Monroe County Sales Tax
Payment
- Request to waive tax penalty

TREASURER'S REPORT

Submitted by

Brooklyn Thomas

09/08/2022

- Vouchers for approval – Abstract #4
 - General Fund (99-139) \$71,679.84
 - Sewer Fund (123) \$77.30
 - **Total Vouchers for Approval: \$71,757.14**



COUNTY OF MONROE
ROCHESTER, NEW YORK 14614
DISBURSING ACCOUNT

ACH Payment Advice

Date : 08/15/2022

PAY TO THE ORDER OF:
PITTSFORD VILLAGE OF
21 NORTH MAIN STREET
PITTSFORD NY 14534
USA

INVOICE NO.	DATE	P.O. NUMBER	DESCRIPTION	AMOUNT
	08/15/2022		SALES TAX 2nd QTR 2022-VILLAGE OF PITTSFORD	184,795.14

August 21, 2022

Ms. Dorothea Ciccarelli, Village Clerk
Village of Pittsford
21 North Main Street
Pittsford, NY 14534

Dear Ms. Ciccarelli and the Village of Pittsford Board of Trustees:

We are writing to request a waiver of the \$54.20 Late Fee that has been applied to our most recent property tax bill for 9 Boughton Avenue in the Village of Pittsford, where we have resided for the past eleven years. In that time, our property tax bill has been paid promptly, except for this year when we did not receive a copy of the bill in the mail. We are at a loss to explain what became of the bill, but it was only when we received a Tax Reminder notification from the Village of Pittsford that we realized our property tax had not been paid. We regret the error and hope that you will waive the late fee in light of the unusual circumstance and our prior record of prompt payment of our taxes. We appreciate your consideration of this request.

Respectfully,

Amanda Madigan
Mark Madigan

Village Board Meeting

Department Reports

Minutes

Village Board Special Meeting, April 26, 2022

Village Board Regular Meeting, April 28, 2022

Village Board Regular Meeting, June 14, 2022

Village Board Special Meeting, June 30, 2022

Village Board Special Meeting, July 12, 2022

Village Board Meeting

Meeting Items

Agenda Item 1

- John Limbeck – Short Term Vacation Rentals

Village Board Meeting

Meeting Items
Agenda Item 2

Setting a public hearing for an application for Short-Term
Retail Business

buildinginspector@villageofpittsford.com

From: David Jewett [REDACTED]
Sent: Thursday, August 18, 2022 8:53 PM
To: buildinginspector@villageofpittsford.com
Subject: David Jewett Temporary Outdoor Sales Permit

Dear Steve,

Unfortunately I will be unable to attend the September meeting of the Pittsford Board of Trustees. Thus, I, David Jewett, authorize the Pittsford Village Clerk or the designate, to represent me at this meeting for my annual permit application in regard to my Christmas Tree Stand at the Pittsford Dairy, 44 North Main St. There are no changes to the request from my permit in 2021, set-up of stand will commence November 14, 2022 and site will be restored to its original status no later than December 31, 2022. The lighting, signage, parking and all other aspects of my layout will remain the same.

Please advise if you need any further information.

Sincerely,
David Jewett

[REDACTED]
40 Lincoln Ave
Pittsford, NY 14534

APPLICATION TO THE BOARD OF TRUSTEES
SHORT TERM RETAIL BUSINESS

VILLAGE OF PITTSFORD
21 NORTH MAIN STREET, PITTSFORD, NEW YORK 14534

Date: 8/16/22 Fee: _____

Property Address: 44 N. Main St.

Tax Account Number: _____ Zoning District: _____

Owners Address: 44 N. Main St. Telephone: [REDACTED]

Owner's Email: _____

Applicant: David Jewett Telephone: [REDACTED]

Applicant's Email: [REDACTED]

Applicant's Address: 40 Lincoln Ave Pittsford

Applicant is: Owner Lessee/Tenant Agent Other

If "Other" Please Explain:

Individual temporarily renting outdoor area for sales

1. Provide a description of the activity that is planned for this location:

Temporary outdoor sales of Christmas trees and wreaths. No high pressure lighting. No signage on public right of way.

2. Describe how the proposed activity will affect existing parking:

There will be no affect on parking. All vehicles will continue to park in lots or on the outer edge of driveway.

3. Describe how trash/refuse will be handled for the proposed activity:

There is one trash container inside. Weath Hut. Customers traditionally use 2 trash containers in front of entry.

4. Proposed Hours of Operation:

7 Days a week 9-9 11-25-22 through 12/24/22

**APPLICATION TO THE BOARD OF TRUSTEES
SHORT TERM RETAIL BUSINESS**

**VILLAGE OF PITTSFORD
21 NORTH MAIN STREET, PITTSFORD, NEW YORK 14534**

5. The timing and manner of any and all anticipated deliveries, if any.
 6. A recycling and waste management plan.
 7. The nature and type of all equipment required for the operation of the short-term business.
 8. The commencement and termination dates for the operation of the proposed short-term business.
 9. The plan for the set up and take down of the proposed short-term business.
 10. The approximate amount of foot and vehicle traffic expected to be generated by the short-term business.
 11. Proposed signage to be erected in connection with the operation of the short-term business.
 12. A description of any music or noise that is expected to be generated by the proposed short-term business.
 13. The location of any parking anticipated for the proposed short-term business.
 14. An explanation of any cooking, lighting, electrical or mechanical equipment that may be required.
- C. A notation of the zoning district in which the proposed use is to be located.
- D. A site plan, survey or such other image as approved by the Board of Trustees denoting the location of the subject property, all structures thereon and the location thereon of the proposed short-term business.
- E. Copies of any other required permits as applicable including Monroe County Health permits, fire inspection certificates, any required temporary activity permits in the Town of Pittsford. Proof of these permits may be made a condition of approval.
- F. A narrative describing how the proposed use will satisfy the short-term business permit considerations as set forth in §189.14 of this chapter.
- G. Any consultant fees as determined in accordance with the procedure required by §210-19.5 of this code.

§189.10. Short-term business permit considerations.

The Board of Trustees shall consider the following when reviewing an application for a short-term business permit and shall include a statement of findings for such considerations in any decision rendered with regard to such application. The Board of Trustees shall consider whether the proposed short-term business shall:

- A. Be in harmony with the general purpose and intent of this chapter, taking into account the location and size of the use, the nature and intensity of the operations involved or conducted in connection with it and the size of the site with respect to the streets giving them access thereto.
- B. Not tend to depreciate the value of adjacent property, taking into account the possibility of screening or other protective measures.
- C. Not create a hazard to health, safety or general welfare.
- D. Not alter the essential character of the neighborhood nor be detrimental to the residents thereof.
- E. Not introduce substantial adverse impacts on the surrounding neighborhood.
- F. Not be detrimental to the flow of traffic, taking into account the duration and times of the activity.
- G. Not adversely impact pedestrian safety.
- H. Not be a nuisance or create offensive odors or noise.

Single
Temporary
Sign

Wreath Hut
Checkout area
(trash receptacle)

Maps



Trash
Cans

Suspended
LED lighting

Trees Displayed

Craft Hut

Display Layout is
Identical to 2021

Village Board Meeting

Meeting Items
Agenda Item 3

Setting a public hearing for an application for a special permit – 3 S. Main Street

VILLAGE OF PITTSFORD
AUG 29 '22 PM 12:29

REC'D + PD in CASU
8/29/22
Al

APPLICATION TO THE BOARD OF TRUSTEES

SPECIAL PERMIT

VILLAGE OF PITTSFORD

21 NORTH MAIN STREET PITTSFORD, N.Y. 14534

Date: 08/29/22

Fee: \$250.00

Property Address: 5 S Main ST PITTSFORD NY 14534

Tax Account Number: 883507625 Zoning District: _____

Owner's Address: 3 S Main ST Pittsford NY 14534 Telephone: [REDACTED]

Applicant: Hiwa h SHALKEF Telephone: [REDACTED]

Applicant's Address: 5 LOCUST LN FAIRPORT NY 14450

Applicant is: Owner Lessee/Tenant Agent Other

If Other, Explain: _____

1. Provide a description of the activity that is planned for this location:

Opening Mediterranean Restaurant that would be food corporation and working 3-4 workers

Hoping to serve Pittsford Community with healthy food

2. Describe how the proposed activity will affect existing parking:

NO AFFECT

3. Describe how trash/refuse will be handled for the proposed activity:


THE TRASH WILL BE DISPOSED BY PUTTING IT IN

A DUMPSTER THAT COLLECTS THE TRASH OF THE WHOLE COMPLEX

4. Proposed Hours of Operation: ^{HS} ~~WHOLE COMPLEX~~ ^{HS} Monday to Sunday
EVERY DAY 11:00 TO 10:00 7 DAYS A WEEK.

Owner's Statement: I am the owner of the above property and I have read and approve this application. If the applicant is other than the owner, I authorize the applicant to proceed as agent.

Applicant's Name-Printed: Ronald A DAVIS

Signature:  Date: 8/29/22

Applicant's Statement: I hereby certify that the information submitted is, to the best of my knowledge, true and correct.

Signature:  Date: 08/29/22

NOTE: If any additional information is required by the Board, during the meeting, it is the responsibility of the applicant to provide such information, prior to the deadline of the subsequent meeting, or it will not be heard.

SEQUENCE:

1. This application will place you on the next available Board of Trustee meeting agenda.
2. The application will be forwarded to the Planning Board and that Board will provide formal recommendations back to the Board of Trustees.
3. The applicant will be notified by the Village Clerk as to the date that the application will be placed on the Board of Trustee's meeting agenda for final disposition. The date is dependent upon providing the required notification for a Public Hearing.
4. The \$250.00 fee will be required with the filing of this application.
5. The applicant is encouraged to attach any additional information (drawings, layouts, seating plans, etc.) that will supplement this application.

Village Code Section 210-35. Special Permit Uses in all zoning districts

A. All uses labelled with "SP" in the use tables of Chapter 210 may be permitted upon application to and with the approval of the Village Board of Trustees:

- 1) Public Hearing: Any use for which a special permit is required shall be considered at a public hearing held by the Village Board of Trustees.
- 2) Decisions: The Village Board of Trustees may approve with or without modifications or conditions or deny an application for a special permit.
- 3) Standards for a Special Permit Application Review: No special permit shall be granted unless and until the applicant has demonstrated to the satisfaction of the Village Board of trustees that:
 - a) Access to the site and the size of the site are adequate for the proposed use.
 - b) The proposed use will not adversely affect the orderly pattern of development in the area.
 - c) The nature, duration and intensity of the operations which are involved in or conducted in connection with the proposed use will be in harmony with nearby uses and will not alter the essential character of the neighborhood nor be detrimental to the residents thereof.
 - d) The proposed use will not create a hazard to health, safety or the general welfare.
 - e) The proposed use will not be detrimental to the flow of traffic in the vicinity.
 - f) The proposed use will not place an excessive burden on public improvements, facilities, services or utilities.
 - g) The proposed site is located more than 100 feet from any residentially zoned and/or used property or is situated so that it may be demonstrated that existing or proposed features of the site will mitigate any potential adverse effect on the residential property.
 - h) The proposed use will not create noise, late-night activity, or extended hours of operation, odors, noise from mechanical equipment or other conditions that may be detrimental to either the quality of life of nearby residents and businesses or to the general welfare of nearby residential neighborhoods.

C. Expiration of a Special Permit:

- 1) A special permit shall authorize only one specific use.

Said permit shall expire if :

- a) The use does not begin operation within one year of the date on which the approval for said permit was granted.
- b) The use, once begun, ceases operation, for any reason, for more than six (6) consecutive months.
- c) The operation of the use is transferred, by any means, to an individual or individuals, or to an entity other than the applicant to which the special permit was granted.

CI. Expansion of a Special Permit Use: The nature, duration and intensity of the operations which are involved in or conducted in connection with any use for which a special permit has been granted shall not be increased or expanded without the approval of the Village Board of Trustees. Any expansion of a use which requires a special permit shall be considered at a public hearing in the same manner as otherwise provided in this article.

Village Board Meeting

Meeting Items
Agenda Item 4

Village Engineer Updates

Village Board Meeting

Meeting Items
Agenda Item 5

25 MPH Village Speed Limit

Local Law #6 of 2021 of the Village of Pittsford, New York
Modifying Chapter 195 of the Code of the Village of Pittsford

Whereas, the 2019 Village of Pittsford Comprehensive Plan establishes “Network of Walkable, Connected Neighborhood Streets” as an asset to its community vision including the following objectives: A.) Create a visible transportation network throughout the Village with regional connectivity utilizing all modes of transportation; B.) Foster a community culture that renders commuting by foot, bicycle, or transit a viable option; and C.) Implement traffic-calming measures that signal to motorists that Village streets are shared with pedestrians and bicyclists.

Whereas, the Village of Pittsford’s Complete Streets Policy ensures the needs of pedestrians, bicyclists, transit riders and people with disabilities are accommodated as a priority that is equal to or higher than the facilitation of motor vehicle movement.

Whereas, the Village of Pittsford recognizes the critical role roadway speeds play in making the streets safe for all users, regardless of mode of transportation.

Whereas, the linear portions of the streets identified as set forth in Section 195-27.A. present special challenges to the pedestrians and bicyclists traveling along and adjacent to the above identified linear portions of the above mentioned streets based on the following facts and circumstances:

1. The subject streets are located in compact, walkable areas frequented by pedestrians and bicyclists.
2. National and local studies demonstrate that there is a significant increase in the probability of pedestrians and bicyclists being injured and killed as vehicle speeds increase.
3. As vehicle speeds increase, vehicle stopping distances expand exponentially and a motor vehicle operator’s field of vision decreases exponentially as well, resulting in a much higher probability and likelihood of crashes between motor vehicles and pedestrians and bicyclists.
4. As demonstrated by the Active Transportation Plan jointly adopted by the Village of Pittsford and Town of Pittsford in 2020, the linear portions of the subject streets identified in Section 195-27.A. are in a medium-high and high pedestrian and bicyclist crash density zone.
5. The purpose of the speed limit imposed on the linear portions of the streets identified in Section 195-27.A. is to protect the health, welfare and safety of the pedestrians and bicyclists traveling on and adjacent to such linear portions of those streets.
6. While the Village Board of Trustees acknowledges that the special limits established on linear portions of the streets set forth in Section 195-27.A. will improve the quality of life of the Village residents who reside on the linear portions of those streets, such established speed limits are for the purpose of eliminating a dangerous traffic condition posed to pedestrians and bicyclists on and adjacent to those streets.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the authority granted to the Village of Pittsford by the State of New York pursuant to the applicable sections of New York State Vehicle and Traffic Law, the Village of Pittsford Board of Trustees hereby amends Chapter 195 of the Code of the Village of Pittsford as follows to:

Modify Section 195-6. Speed Limits. to read:

“The maximum speed at which vehicles may proceed on or along any streets or highways within the Village is hereby established at 30 miles per hour except that the speed limit for vehicles proceeding on or along the linear portions of those streets described in Schedule II (Section 195-27) shall be as indicated in said Schedule.”

Modify Section 195-27 to state as follows:

§ 195-27 Schedule II: Speed Limits.

A. In accordance with the provisions of § 195-6, speed limits are established as indicated upon the identified linear portions of the following streets:

Name of Street	Speed Limit (mph)	Location
Austin Park	25	Entire length
Boughton Avenue	25	Entire length
Church Street	25	Entire length
Courtenay Circle	25	Entire length
East Jefferson Circle	25	Entire length
Eastview Terrace	25	Entire length
Elmbrook Drive	25	Entire length
Elm Street	25	Entire length
Gaskin Place	25	Entire length
Green Hill Lane	25	Entire length
Grove Street	25	Entire length
Grove Street Extension	25	Entire length
Heatherhurst Drive	25	Entire length
Jackson Park	25	Entire length
Lincoln Avenue	25	Entire length
Line Street	25	Entire length
Locust Street	25	Entire length
Maple Street	25	Entire length
Rand Place	25	Entire length except as modified by Section 195-27.B.
Schoen Place	25	Entire length
South Street	25	Entire length
Sutherland Street	25	Entire length except as modified by Section 195-27.B.
Village Grove	25	Entire length
Village Lane	25	Entire length
Washington Avenue	25	Entire length
Wood Street	25	Entire length

B. The portion of streets in the Village immediately in front of schools, and for an additional distance pursuant to New York Vehicle and Traffic Law § 1643, are designated as school zones. No person shall drive a vehicle in excess of the speeds indicated below, in the areas designated below, during the hours of 7:00 a.m. to 6:00 p.m.:

Name of Street	Speed Limit (mph)	Hours/Days	Location
Rand Place	15	7:00 a.m. to 6:00 p.m./ School Days	Between Locust Street and Elmbrook Drive
Sutherland Street	15	7:00 a.m. to 6:00 p.m./ School Days	From the entrance to and exit from Pittsford Sutherland High School to a point 660 feet to the south and to a point 660 feet to the north

EFFECTIVE DATE: This local law shall take effect immediately upon its adoption by the Village Board of the Village of Pittsford and the filing thereof with the New York Secretary of State.

Village Board Meeting

Meeting Items
Agenda Item 6

LWRP code update

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Chapter 121

Local Waterfront Consistency

[HISTORY: Adopted by the Board of Trustees of the Village of Pittsford 3-14-2000 by L.L. No. 6-2000. Amendments noted where applicable.]

GENERAL REFERENCES

Environmental quality review — See Ch. **93**.
Schoen Place Waterfront Park — See Ch. **161**.

Zoning — See Ch. **210**.

§ 121-1 Title.

This chapter shall be known as the "Village of Pittsford Waterfront Consistency Law."

§ 121-2 Authority and purpose.

- A. This chapter is adopted under the authority of the Municipal Home Rule Law and the Waterfront Act of the State of New York (Article 42 of the Executive Law).
- B. The purpose of this chapter is to provide a framework for agencies of the Village of Pittsford to consider the policies and purposes of the Local Waterfront Revitalization Program-Town and Village of Pittsford when reviewing applications for actions or direct agency actions located in the coastal area and to ensure that such actions and direct actions are consistent with said policies and purposes.
- C. It is the intention of the Village of Pittsford that the preservation, enhancement and utilization of the natural and man-made resources of the coastal area of the village take place in a coordinated and comprehensive manner to ensure a proper balance between resources and the need to accommodate population growth, economic development and attract the traveling public. Accordingly, this chapter is intended to achieve such a balance, permitting the beneficial use of coastal resources while preventing loss of fish and wildlife; diminution of designated open space areas or public access to the waterfront; erosion of the shoreline; impairment of scenic beauty; losses due to flooding, erosion and sedimentation; or permanent adverse changes to ecological systems.
- D. The substantive provisions of this chapter shall apply only while there is in existence a Local Waterfront Revitalization Program-Town and Village of Pittsford which has been adopted in accordance with Article 42 of the Executive Law of the State of New York.

§ 121-3 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

ACTIONS

Either Type I or unlisted actions, as defined in the State Environmental Quality Review Act (SEQRA) regulations (6 NYCRR Part 617), which are undertaken by an agency.

A. "Actions" include:

- (1) Projects or physical activities, such as construction or other activities, that may affect the environment by changing the use, appearance or condition any natural resource or structure, that:

- (a) Are directly undertaken by an agency; or
 - (b) Involve funding by an agency; or
 - (c) Require one or more new or modified approvals from an agency or agencies.
- (2) Agency planning and policy-making activities that may affect the environment and commit the agency to a definite course of future decisions.
 - (3) Adoption of agency rules, regulations and procedures, including local laws, codes, ordinances, executive orders and resolutions, that may affect the environment.
 - (4) Any proposed action within the village's jurisdiction relative to the Local Waterfront Revitalization Program-Town and Village of Pittsford boundary that requires site plan review and approval by the Village of Pittsford Planning Board.
 - (5) Any combination of the above.
- B. This chapter does not apply to Type II, excluded or exempt actions as defined in the State Environmental Quality Review Act (SEQRA) regulations (6 NYCRR Part 617).

AGENCY

Any board, agency, department, office, other body or officer of the Village of Pittsford.

COASTAL AREA

That portion of the New York State coastal waters and adjacent shorelands, as defined in Article 42 of the Executive Law of the State of New York, which is located within the boundaries of the Village of Pittsford, as shown on the Coastal Area Map on file in the office of the New York State Secretary of State and as delineated in the Local Waterfront Revitalization Program-Town and Village of Pittsford.

COASTAL ASSESSMENT FORM

The form used by an agency to assist it in determining the consistency of an action within the limits of the Local Waterfront Revitalization Program-Town and Village of Pittsford.

CONSISTENT

That an action will fully comply with the policy standards and conditions contained in Section III of the Local Waterfront Revitalization Program-Town and Village of Pittsford (LWRP) and, whenever practicable, advance one or more of them; and consider the design guidelines contained in Section V of the LWRP.

DIRECT ACTIONS

Actions planned and proposed for implementation by an agency, such as but not limited to a capital project, rule making, procedure making and policymaking.

LOCAL WATERFRONT REVITALIZATION PROGRAM (LWRP)

The Local Waterfront Revitalization Program-Town and Village of Pittsford, approved by the New York State Secretary of State pursuant to the Waterfront Revitalization of Coastal Areas and Inland Waterways Act (Executive Law, Article 42), a copy of which is on file in the office of the Clerk of the Village of Pittsford.

PLANNING BOARD

The Planning Board of the Village of Pittsford.

§ 121-4 Authority of Planning Board to review actions.

The Planning Board is hereby authorized to review and make all determinations regarding the consistency of proposed actions with the Local Waterfront Revitalization Program-Town and Village of Pittsford

policy standards and conditions and the LWRP design guidelines.

§ 121-5 **Review of actions.**

- A. Whenever a proposed action is located, in whole or in part, within the village's waterfront area, an agency shall, prior to approving, funding or undertaking the action, refer to and receive from the Village of Pittsford Planning Board, a determination from the Planning Board that the action is consistent with the LWRP policy standards and conditions set forth in Subsection **G** herein (unless a determination from the Planning Board is not forthcoming as stipulated in Subsection **E**).
- B. Whenever an agency receives an application for approval or funding of an action, as early as possible in the agency's formulation of a direct action to be located in whole or in part in the village's waterfront area, the applicant or, in the case of a direct action, the agency shall prepare a coastal assessment form (CAF) to assist with the consistency review of the proposed action.
- C. The agency shall refer a copy of the completed CAF to the Village Planning Board within 10 days of its submission and prior to approving, funding or undertaking the action and shall consider the determination of the Planning Board with reference to the consistency of the proposed action to the LWRP.
- D. After referral from an agency, the Planning Board shall consider whether the proposed action is consistent with the LWRP policy standards and conditions as set forth in Subsection **G** herein. The Planning Board shall require the applicant to submit all completed applications, CAF's and any other information deemed necessary to its consistency review and determination.
- E. The Planning Board shall render its written consistency determination to the agency within 60 days following referral of the CAF from the agency, unless extended by the mutual agreement of the Planning Board and the applicant or, in the case of a direct action, the agency. The consistency determination shall indicate whether, in the opinion of the Planning Board, the proposed action is consistent with or inconsistent with one or more of the LWRP policy standards and conditions or design guidelines and shall elaborate, in writing, the basis for its determination.
 - (1) The Planning Board shall, along with its consistency determination, make any suggestions to the agency concerning modification of the proposed action to make it consistent with the LWRP policy standards and conditions, design guidelines or to greater advance them.
 - (2) In the event that the Planning Board's consistency determination is not forthcoming within the specified time, the referring agency shall provide written notification to the Planning Board regarding assumption of the consistency review and make its own consistency decision without benefit of the Planning Board's determination.
- F. The Planning Board (~~or agency, in a case when the Planning Board's determination is not forthcoming within the time period specified in Subsection E~~) make the determination of consistency based on the CAF and such other information as deemed necessary to make its determination. The Planning Board shall issue its determination within 60 days following receipt of the complete application and CAF or submission by the applicant of any additional required information. The Planning Board (~~or agency, in a case when the Planning Board's determination is not forthcoming within the time period specified in Subsection E~~) shall have the authority, in its finding of consistency, to impose practicable and reasonable conditions on an action to ensure that it is carried out in accordance with this chapter.
- G. Actions undertaken within the Village of Pittsford's jurisdiction relative to the waterfront planning area shall be evaluated for consistency with the following policy standards and conditions, and design guidelines, which are derived from and further explained and described in Sections III and V of the Local Waterfront Revitalization Program-Town and Village of Pittsford, a copy of which is on file in the office of the Village Clerk and available for inspection during normal business hours. Agencies which undertake a direct action shall also consult Section IV of the LWRP in making their consistency determination. The action shall be consistent with the policy to:

- (1) Foster a pattern of development in the LWRP area that incorporates the design guidelines contained in Section V of the LWRP and which enhances community character, preserves open space, makes efficient use of infrastructure, makes beneficial use of the waterfront location and minimizes adverse effects of development (LWRP Policy 1), takes advantage of the community's location on the canal to provide amenities for residents and visitors and guides future development so that it complements, not competes with or detracts from, the historic village.
- (2) Protect water-dependent uses, promote siting of new water-dependent uses in suitable location and support efficient harbor operation (LWRP Policy 2).
- (3) Protect existing agricultural lands within the LWRP area (LWRP Policy 3).
- (4) Promote sustainable uses of living marine resources in coastal waters (LWRP Policy 4).
- (5) Protect and restore ecological resources, including significant fish and wildlife habitats, wetlands and rare ecological communities (LWRP Policy 5).
- (6) Protect and improve water resources (LWRP Policy 6).
- (7) Minimize loss of life, structures and natural resources from flooding and erosion (LWRP Policy 7).
- (8) Protect and improve air quality in the LWRP area (LWRP policy 8).
- (9) Minimize environmental degradation in the LWRP area from solid waste and hazardous substances (LWRP Policy 10).
- (10) Provide for public access to, and recreational use of, coastal waters, public lands and public resources of the LWRP area (LWRP Policy 11).
- (11) Enhance visual quality and protect outstanding scenic resources (LWRP Policy 12).
- (12) Preserve historic resources of the LWRP area (LWRP Policy 13).
- (13) All actions must conform to the State Environmental Quality Review Act (SEQRA) regulations (6 NYCRR Part 617).
- (14) All actions must adhere to village protective measures for environmental resource preservation (Pittsford Environmental Guidebook and the Greenprint for Pittsford's Future).
- (15) Perform dredging and disposal of dredge spoil materials in a manner which is protective of natural resources.

H. Planning Board findings.

- (1) If the Planning Board ~~(or agency, in a case when the Planning Board's determination is not forthcoming within the time period specified in Subsection E)~~, determines that the action would not be consistent with one or more of the LWRP policy standards and conditions, and design guidelines, such action shall not be undertaken unless the Planning Board ~~or agency~~ makes a written finding with respect to the proposed action that:
 - (a) No reasonable alternatives exist which would permit the action to be undertaken in a manner which will not substantially hinder the achievement of such LWRP policy standards and conditions and design guidelines.
 - (b) The action would be undertaken in a manner which will minimize all adverse effects on such LWRP policy standards and conditions and design guidelines.
 - (c) The action will advance one or more of the other LWRP policy standards and conditions and design guidelines.

- (d) The action will result in an overriding village, regional or statewide public benefit.
- (2) Such a finding shall constitute a determination that the action is consistent with the LWRP policy standards and conditions and design guidelines.
- I. The Planning Board ~~and, if applicable, each agency~~ shall maintain a file for each action made the subject of a consistency determination. Such files shall be made available for public inspection upon request.

§ 121-6 Enforcement; stop-work orders.

The Village Building Inspector shall be responsible for the enforcement of this chapter. No work or activity on any project in the waterfront area which is subject to review under this chapter shall be commenced or undertaken until the Director of Public Works has been presented with a written determination from the Planning Board ~~or agency~~ that the action is consistent with the LWRP policy standards and conditions and design guidelines. In the event that an activity is not being performed in accordance with this chapter or any conditions imposed thereunder, the Director of Public Works shall issue a stop-work order and all work shall immediately cease. No further work or activity shall be undertaken on the project so long as the stop-work order is in effect.

§ 121-7 Penalties for offenses.

- A. A person who violates any of the provisions of, or who fails to comply with any conditions imposed by, this chapter shall have committed a violation, punishable by a fine not exceeding \$500 for a conviction of a first offense and punishable by a fine not exceeding \$1,000 for a conviction of a second or subsequent offense. For the purpose of conferring jurisdiction upon courts and judicial officers, each week of continuing violation shall constitute a separate additional offense.
- B. The Village Attorney is authorized and directed to institute any and all actions and proceedings necessary to enforce this chapter. Any civil penalty shall be in addition to and not in lieu of any criminal prosecution and penalty. The village may also enforce this chapter by injunction or other civil proceeding.

H. Planning Board findings.

- (1) If the Planning Board (or agency, in a case when the Planning Board's determination is not forthcoming within the time period specified in Subsection E), determines that the action would not be consistent with one or more of the LWRP policy standards and conditions, and design guidelines, such action shall not be undertaken unless the Planning Board (or agency, in a case when the Planning Board's determination is not forthcoming within the time period specified in Subsection E) makes a written finding with respect to the proposed action that:

Justin Leitgeb
Deleted: or agency

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Chapter 121

Local Waterfront Consistency

[HISTORY: Adopted by the Board of Trustees of the Village of Pittsford 3-14-2000 by L.L. No. 6-2000. Amendments noted where applicable.]

GENERAL REFERENCES

Environmental quality review — See Ch. **93**.
Schoen Place Waterfront Park — See Ch. **161**.

Zoning — See Ch. **210**.

§ 121-1 Title.

This chapter shall be known as the "Village of Pittsford Waterfront Consistency Law."

§ 121-2 Authority and purpose.

- A. This chapter is adopted under the authority of the Municipal Home Rule Law and the Waterfront Act of the State of New York (Article 42 of the Executive Law).
- B. The purpose of this chapter is to provide a framework for agencies of the Village of Pittsford to consider the policies and purposes of the Local Waterfront Revitalization Program-Town and Village of Pittsford when reviewing applications for actions or direct agency actions located in the coastal area and to ensure that such actions and direct actions are consistent with said policies and purposes.
- C. It is the intention of the Village of Pittsford that the preservation, enhancement and utilization of the natural and man-made resources of the coastal area of the village take place in a coordinated and comprehensive manner to ensure a proper balance between resources and the need to accommodate population growth, economic development and attract the traveling public. Accordingly, this chapter is intended to achieve such a balance, permitting the beneficial use of coastal resources while preventing loss of fish and wildlife; diminution of designated open space areas or public access to the waterfront; erosion of the shoreline; impairment of scenic beauty; losses due to flooding, erosion and sedimentation; or permanent adverse changes to ecological systems.
- D. The substantive provisions of this chapter shall apply only while there is in existence a Local Waterfront Revitalization Program-Town and Village of Pittsford which has been adopted in accordance with Article 42 of the Executive Law of the State of New York.

§ 121-3 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

ACTIONS

Either Type I or unlisted actions, as defined in the State Environmental Quality Review Act (SEQRA) regulations (6 NYCRR Part 617), which are undertaken by an agency.

A. "Actions" include:

- (1) Projects or physical activities, such as construction or other activities, that may affect the environment by changing the use, appearance or condition any natural resource or structure, that:

- (a) Are directly undertaken by an agency; or
 - (b) Involve funding by an agency; or
 - (c) Require one or more new or modified approvals from an agency or agencies.
- (2) Agency planning and policy-making activities that may affect the environment and commit the agency to a definite course of future decisions.
 - (3) Adoption of agency rules, regulations and procedures, including local laws, codes, ordinances, executive orders and resolutions, that may affect the environment.
 - (4) Any proposed action within the village's jurisdiction relative to the Local Waterfront Revitalization Program-Town and Village of Pittsford boundary that requires site plan review and approval by the Village of Pittsford Planning Board.
 - (5) Any combination of the above.
- B. This chapter does not apply to Type II, excluded or exempt actions as defined in the State Environmental Quality Review Act (SEQRA) regulations (6 NYCRR Part 617).

AGENCY

Any board, agency, department, office, other body or officer of the Village of Pittsford.

COASTAL AREA

That portion of the New York State coastal waters and adjacent shorelands, as defined in Article 42 of the Executive Law of the State of New York, which is located within the boundaries of the Village of Pittsford, as shown on the Coastal Area Map on file in the office of the New York State Secretary of State and as delineated in the Local Waterfront Revitalization Program-Town and Village of Pittsford.

COASTAL ASSESSMENT FORM

The form used by an agency to assist it in determining the consistency of an action within the limits of the Local Waterfront Revitalization Program-Town and Village of Pittsford.

CONSISTENT

That an action will fully comply with the policy standards and conditions contained in Section III of the Local Waterfront Revitalization Program-Town and Village of Pittsford (LWRP) and, whenever practicable, advance one or more of them; and consider the design guidelines contained in Section V of the LWRP.

DIRECT ACTIONS

Actions planned and proposed for implementation by an agency, such as but not limited to a capital project, rule making, procedure making and policymaking.

LOCAL WATERFRONT REVITALIZATION PROGRAM (LWRP)

The Local Waterfront Revitalization Program-Town and Village of Pittsford, approved by the New York State Secretary of State pursuant to the Waterfront Revitalization of Coastal Areas and Inland Waterways Act (Executive Law, Article 42), a copy of which is on file in the office of the Clerk of the Village of Pittsford.

PLANNING BOARD

The Planning Board of the Village of Pittsford.

§ 121-4 Authority of Planning Board to review actions.

The Planning Board is hereby authorized to review and make all determinations regarding the consistency of proposed actions with the Local Waterfront Revitalization Program-Town and Village of Pittsford

policy standards and conditions and the LWRP design guidelines.

§ 121-5 **Review of actions.**

- A. Whenever a proposed action is located, in whole or in part, within the village's waterfront area, an agency shall, prior to approving, funding or undertaking the action, refer to and receive from the Village of Pittsford Planning Board, a determination from the Planning Board that the action is consistent with the LWRP policy standards and conditions set forth in Subsection **G** herein (unless a determination from the Planning Board is not forthcoming as stipulated in Subsection **E**).
- B. Whenever an agency receives an application for approval or funding of an action, as early as possible in the agency's formulation of a direct action to be located in whole or in part in the village's waterfront area, the applicant or, in the case of a direct action, the agency shall prepare a coastal assessment form (CAF) to assist with the consistency review of the proposed action.
- C. The agency shall refer a copy of the completed CAF to the Village Planning Board within 10 days of its submission and prior to approving, funding or undertaking the action and shall consider the determination of the Planning Board with reference to the consistency of the proposed action to the LWRP.
- D. After referral from an agency, the Planning Board shall consider whether the proposed action is consistent with the LWRP policy standards and conditions as set forth in Subsection **G** herein. The Planning Board shall require the applicant to submit all completed applications, CAF's and any other information deemed necessary to its consistency review and determination.
- E. The Planning Board shall render its written consistency determination to the agency within 60 days following referral of the CAF from the agency, unless extended by the mutual agreement of the Planning Board and the applicant or, in the case of a direct action, the agency. The consistency determination shall indicate whether, in the opinion of the Planning Board, the proposed action is consistent with or inconsistent with one or more of the LWRP policy standards and conditions or design guidelines and shall elaborate, in writing, the basis for its determination.
 - (1) The Planning Board shall, along with its consistency determination, make any suggestions to the agency concerning modification of the proposed action to make it consistent with the LWRP policy standards and conditions, design guidelines or to greater advance them.
 - (2) In the event that the Planning Board's consistency determination is not forthcoming within the specified time, the referring agency shall provide written notification to the Planning Board regarding assumption of the consistency review and make its own consistency decision without benefit of the Planning Board's determination.
- F. The Planning Board (~~or agency, in a case when the Planning Board's determination is not forthcoming within the time period specified in Subsection E~~) make the determination of consistency based on the CAF and such other information as deemed necessary to make its determination. The Planning Board shall issue its determination within 60 days following receipt of the complete application and CAF or submission by the applicant of any additional required information. The Planning Board (~~or agency, in a case when the Planning Board's determination is not forthcoming within the time period specified in Subsection E~~) shall have the authority, in its finding of consistency, to impose practicable and reasonable conditions on an action to ensure that it is carried out in accordance with this chapter.
- G. Actions undertaken within the Village of Pittsford's jurisdiction relative to the waterfront planning area shall be evaluated for consistency with the following policy standards and conditions, and design guidelines, which are derived from and further explained and described in Sections III and V of the Local Waterfront Revitalization Program-Town and Village of Pittsford, a copy of which is on file in the office of the Village Clerk and available for inspection during normal business hours. Agencies which undertake a direct action shall also consult Section IV of the LWRP in making their consistency determination. The action shall be consistent with the policy to:

- (1) Foster a pattern of development in the LWRP area that incorporates the design guidelines contained in Section V of the LWRP and which enhances community character, preserves open space, makes efficient use of infrastructure, makes beneficial use of the waterfront location and minimizes adverse effects of development (LWRP Policy 1), takes advantage of the community's location on the canal to provide amenities for residents and visitors and guides future development so that it complements, not competes with or detracts from, the historic village.
- (2) Protect water-dependent uses, promote siting of new water-dependent uses in suitable location and support efficient harbor operation (LWRP Policy 2).
- (3) Protect existing agricultural lands within the LWRP area (LWRP Policy 3).
- (4) Promote sustainable uses of living marine resources in coastal waters (LWRP Policy 4).
- (5) Protect and restore ecological resources, including significant fish and wildlife habitats, wetlands and rare ecological communities (LWRP Policy 5).
- (6) Protect and improve water resources (LWRP Policy 6).
- (7) Minimize loss of life, structures and natural resources from flooding and erosion (LWRP Policy 7).
- (8) Protect and improve air quality in the LWRP area (LWRP policy 8).
- (9) Minimize environmental degradation in the LWRP area from solid waste and hazardous substances (LWRP Policy 10).
- (10) Provide for public access to, and recreational use of, coastal waters, public lands and public resources of the LWRP area (LWRP Policy 11).
- (11) Enhance visual quality and protect outstanding scenic resources (LWRP Policy 12).
- (12) Preserve historic resources of the LWRP area (LWRP Policy 13).
- (13) All actions must conform to the State Environmental Quality Review Act (SEQRA) regulations (6 NYCRR Part 617).
- (14) All actions must adhere to village protective measures for environmental resource preservation (Pittsford Environmental Guidebook and the Greenprint for Pittsford's Future).
- (15) Perform dredging and disposal of dredge spoil materials in a manner which is protective of natural resources.

H. Planning Board findings.

- (1) If the Planning Board ~~(or agency, in a case when the Planning Board's determination is not forthcoming within the time period specified in Subsection E)~~, determines that the action would not be consistent with one or more of the LWRP policy standards and conditions, and design guidelines, such action shall not be undertaken unless the Planning Board ~~or agency~~ makes a written finding with respect to the proposed action that:
 - (a) No reasonable alternatives exist which would permit the action to be undertaken in a manner which will not substantially hinder the achievement of such LWRP policy standards and conditions and design guidelines.
 - (b) The action would be undertaken in a manner which will minimize all adverse effects on such LWRP policy standards and conditions and design guidelines.
 - (c) The action will advance one or more of the other LWRP policy standards and conditions and design guidelines.

- (d) The action will result in an overriding village, regional or statewide public benefit.
- (2) Such a finding shall constitute a determination that the action is consistent with the LWRP policy standards and conditions and design guidelines.
- I. The Planning Board ~~and, if applicable, each agency~~ shall maintain a file for each action made the subject of a consistency determination. Such files shall be made available for public inspection upon request.

§ 121-6 Enforcement; stop-work orders.

The Village Building Inspector shall be responsible for the enforcement of this chapter. No work or activity on any project in the waterfront area which is subject to review under this chapter shall be commenced or undertaken until the Director of Public Works has been presented with a written determination from the Planning Board ~~or agency~~ that the action is consistent with the LWRP policy standards and conditions and design guidelines. In the event that an activity is not being performed in accordance with this chapter or any conditions imposed thereunder, the Director of Public Works shall issue a stop-work order and all work shall immediately cease. No further work or activity shall be undertaken on the project so long as the stop-work order is in effect.

§ 121-7 Penalties for offenses.

- A. A person who violates any of the provisions of, or who fails to comply with any conditions imposed by, this chapter shall have committed a violation, punishable by a fine not exceeding \$500 for a conviction of a first offense and punishable by a fine not exceeding \$1,000 for a conviction of a second or subsequent offense. For the purpose of conferring jurisdiction upon courts and judicial officers, each week of continuing violation shall constitute a separate additional offense.
- B. The Village Attorney is authorized and directed to institute any and all actions and proceedings necessary to enforce this chapter. Any civil penalty shall be in addition to and not in lieu of any criminal prosecution and penalty. The village may also enforce this chapter by injunction or other civil proceeding.

Village Board Meeting

Meeting Items
Agenda Item 7

Customer Survey

Village Board Meeting

Meeting Items
Agenda Item 8

4-Corners signal cabinet artwork

Village Board Meeting

Meeting Items
Agenda Item 9

Backless benches for State Street

Village Board Meeting

Meeting Items
Agenda Item 10

Rear Entrance Bid

Village Board Meeting

Meeting Items
Agenda Item 11

Village Hall Window Restoration



August 10, 2022

Steve Lauth, Building Inspector
Village of Pittsford
Pittsford, NY 14534

Re: Window Restoration Proposal for The Village of Pittsford Village Hall

Dear Mr. Lauth:

As requested, we are pleased to present our proposal to do the following window restoration work as specified below:

WINDOW RESTORATION

Project: Village of Pittsford Village Hall
Pittsford, NY

Owner: Village of Pittsford

Scope: Restoration of thirty-three (33) double hung windows

Window Restoration Contractor: Talis Historic Restoration

PROPOSAL DESCRIPTION:

PROVIDE ALL NECESSARY LABOR AND MATERIALS TO:

Restore Thirty-Three double hung windows as follows:
(Excludes leaded glass windows)

REMOVAL/INSTALLATION:

- Removal of double hung window sash, interior stops and parting bead and sash pulleys.
- Installation of OSB/plexiglass as needed in addition to storms. Existing storms to be used as window enclosures (season depending)

- Transportation of window components to our shop for restoration process.
- HEPA vacuum scrape loose paint from jamb and sill and jamb/blind stop within storm window area.
- Sand/prep/prime and paint window jamb/blind stop and sill within storm window area
- Re-installation of restored window sashes with appropriate draft reducing weather-strip as described under WEATHERSTRIPPING.
- Reinstallation of all restored pulley hardware with new sash cord
- Replacement of missing sash weights to be at additional cost.
- All work to be done in accordance with lead safe operations including protection and cleanup of work area.

WINDOW SASH RESTORATION

To be performed at shop location:

- Complete removal of all paint from both sides of sash and interior stop. Remove interior finish as needed unless finished can be restored/refurbished.
- Removal of all glass and glazing putty.
- Repairs to all damaged/deteriorated sash components using wood or epoxy repair methods.
- Replacement of missing or extensively deteriorated components using wood to match the original window profiles. Same species wood to be used.
- Apply wood conditioner and preservation product to sash.
- Re-install original glass.
- Alkyd prime with acrylic or alkyd paint with 2 -3 topcoats per your color choice with Sherwin Williams, Benjamin Moore or equivalent. Stain and finish interior side on natural wood finished sash to match existing as close as possible.
- Clean/polish/lubricate window hardware and pulleys. Replace damaged missing hardware with new hardware that matches old hardware as close as possible. (Missing or inoperable hardware will be billed as an additional cost)
- Disposal of removed lead paint.

WEATHERSTRIPPING

(Due to variations of old window units, no specific weather-stripping method can be specified until window sash are in the restoration process.)

- Installation of either brushed pile, silicone bulb, and/or metal weather-strip to window unit as appropriate to reduce air infiltration and ensure smooth operation of window.

TOTAL COST TO:

Restore Thirty-Three (33) First and Second Double Hung Windows:

Fifty-Six Thousand Seventy-Five and 00/100: \$ 56,075.00*

Sill/Jamb/Casing repairs (if needed):

- Repair sills/jambs/casing as needed for structural and aesthetic integrity using appropriate exterior deterioration resistant lumber species and/or epoxy products. Since the full condition of the jambs and sills are unknown until the removal of the sash, any extensive window jamb/sill repairs to be performed at time and materials.
- All other interior/exterior paint including sills/jambs/casings to be done by others. Sash are to be painted under window restoration.

Estimated budgetary range for sill/casing/trim repairs: \$400 - \$600/opening*

***All window restoration prices subject to applicable NYS sales tax which will be added to the invoice unless tax exempt. Pricing good for 90 days.**

CONTRACT CONDITIONS:

Proposed Progress Payment Schedule: The Contractor shall be entitled to receive payment from the Owner for the reasonable value of materials and labor provided and expenses incurred upon the contract in accordance with the following schedule:

Window Restoration:

- 50% deposit for Window Restoration work based on scheduled group of windows removed for restoration. 50 % balance based of reinstalled scheduled window group to be paid at time of installation.
- Window repairs to jambs and sill to be invoiced after completion and included in window group billing.
- Full and final payment for all outstanding amounts at completion of storm window installation and window restoration/replication.

Quality of Work: All work performed by Talis Historic Restoration and all materials supplied by same will meet and or exceed standard industry practices and The Secretary of Interior Guidelines for Historic Preservation of Wood Windows and the Window Preservation Standards Collaborative Window Preservation Standards.

Insurance: Talis Historic Restoration carries a Commercial General Liability policy in the amount of \$1,000,000/\$2,000,000 with a \$3 million dollar umbrella policy. All employees and/or subcontractors of Talis Historic Restoration are covered under NYS Workers' Compensation coverage. Insurance certificates to be issued upon execution of contract.

Thank you for the opportunity to provide a proposal to work on the village hall. Should you have any questions, please do not hesitate to call.

Thank you

Sincerely,

Steven Swiat-Consulting Project Manager
Talis Historic Restoration

Village Board Meeting

Meeting Items
Agenda Item 12

Village Covid Policy

Village Board Meeting

Meeting Items
Agenda Item 13

Archivist / Administrative Assistant

Village Board Meeting

Meeting Items
Agenda Item

Member Items