

# VILLAGE OF PITTSFORD

SETTLED 1789 • INCORPORATED 1827



*Village Hall ca 1855 (remodeled 1937)*

## **Village of Pittsford Board of Trustees Meeting March 23, 2021 6:30 PM**

### **Tentative Agenda**

#### **Board Member - Conflict of Interest Disclosure & Open Meeting Compliance Certification**

#### **Department Reports**

1. DPW
2. Village Attorney
3. Treasurer's / Village Clerk Report
4. Minutes

#### **Meeting Items**

1. Proclamations
2. Proposed Short-Term Retail Business Law
3. Short Term Retail Application – Charles Clottin, Harladay Hots
4. Non-Municipal Use Permits
  - Pittsford Little League Parade
  - Corn Hill Navigation – Sam Patch
5. Appointment of Mary Marowski – Treasurer
6. Board Appointment
7. Home Rule Legislation for Amended Speed Limit Legislation
8. State Street Bridge Closing

#### **Member Items**

#### **Executive Session**

Next Scheduled Meeting – April 13, 2021

\*Subject to Change Without Notice

# Village Board Meeting

## Department Reports

### DPW Report

Vendor	Invoice	Date	Amount		Ck #	Form			
<b>Equipment</b>									
DJM / Bobcat	1977761	12/9/2020	\$ 29,952.62		20911	CP 73			
DJB / Bobcat	1992688	12/18/2020	\$ 4,703.44		20911	CP 73			
<b>Total Equipment</b>			<b>\$ 34,656.06</b>	\$ 34,656.06					
<b>Village Grove Project</b>									
S. Harter	10/2/2020	10/2/2020	\$ 2,940.00						
<b>Total Village Grove</b>			<b>\$ 2,940.00</b>	\$ 2,940.00					
Total February 2021 claim					\$ 37,596.06				
<b>Submitted for December Reimbursement Pmt:</b>									
	<b>Rollover 100% Available</b>	<b>20-21 Allotment 80% Available</b>	<b>Total CHIPS</b>	<b>20% Hold on 20-21 Allotment</b>	<b>80% Available</b>	<b>Dec Claim</b>	<b>Balance after Sept Claim</b>	<b>Less Feb Claim</b>	<b>Balance</b>
CHIPS	\$ 46,622.92	\$ 21,586.95	\$ 68,209.87	\$ (4,317.39)	\$ 63,892.48	\$ (3,921.76)	\$ 59,970.72	\$ (37,596.06)	\$ 22,374.66
PAVE NY	\$ 9,853.31	\$ 4,927.44	\$ 14,780.75	\$ (985.49)	\$ 13,795.26	\$ (13,790.24)	\$ 5.02	\$ -	\$ 5.02
EWR	\$ 11,545.31	\$ 3,848.44	\$ 15,393.75	\$ (769.69)	\$ 14,624.06	\$ (14,617.97)	\$ 6.09	\$ -	\$ 6.09
Total Claims	\$ 68,021.54	\$ 30,362.83	\$ 98,384.37	\$ (6,072.57)	\$ 92,311.80	\$ (32,329.97)	\$ 59,981.83	\$ (37,596.06)	\$ 22,385.77

## Mary Marowski

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**From:** Zack Bleier <zbleier@villageofpittsford.com>  
**Sent:** Monday, March 22, 2021 11:47 AM  
**To:** 'Mary Marowski'  
**Subject:** FW: UPDATE TO CHIPS, PAVE, EWR

Here you go.

Zack

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**From:** Coombs, Lisa M (DOT) <Lisa.Coombs@dot.ny.gov>  
**Sent:** Monday, March 22, 2021 9:09 AM  
**To:** Coombs, Lisa M (DOT) <Lisa.Coombs@dot.ny.gov>  
**Subject:** UPDATE TO CHIPS, PAVE, EWR

Hello All,

I start with asking each County Highway Superintendent to forward this email to all of the cities, towns and villages within their County in an effort to make sure everyone receives this email.

There has been many changes to personnel and email addresses that I may not be aware of, and I prefer people receive this email twice than not at all, remember to include any bookkeeper or personnel directly involved in the submissions of CHIPS, Pave, EWR.

As you are aware Albany reimbursed only up to 80% for CHIPS, PAVE, EWR for the September, December 2020 and the March 12, 2021 payment.

Update: Albany sent a letter to municipalities on March 19, 2021 which focuses on the reimbursements for the 20-21 SFY and has a very short turnaround time.

I ask that all municipalities MAIL any paperwork in until further notice; even though the letter states you can email them.

Rather than call me now, I ask that you wait until you receive the letter and if you still have questions, please call me at 585-205-5239.

Remember, mail has been taking up to 10 days to reach me, so once you receive the Albany letter, please send any paperwork asap to:

NYSDOT, 1530 Jefferson Road, Rochester, NY 14623, Attention: Lisa Coombs

I recommend you pull your CHIPS, Pave, EWR submissions now for the 20-21 SFY and be prepared to send in paperwork, if you select.

Thank you in advance.

**Lisa Coombs**

**New York State  
Contract  
PC# 67693**

RTV-X1100CWL-H WEB QUOTE #1950676

Date: 3/22/2021 9:41:16 AM

-- Customer Information --

Bleier, Zack

Village of Pittsford

tcain@admarsupply.com

585-732-2306

Quote Provided By

ADMAR SUPPLY CO., INC.

Thomas Cain

1950 BRIGHTON HENRIETTA TOWN

LINE R

ROCHESTER, NY 14623

email: tcain@admarsupply.com

phone: 5856985379

-- Standard Features --

-- Custom Options --



V Series

RTV-X1100CWL-H

\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**DIESEL ENGINE**

Model Kubota D1105  
3 Cyl. 68.5 cu in  
+24.8 Gross Eng HP  
75 Amp Alternator

**TRANSMISSION**

VHT-X  
Variable Hydro Transmission  
Forward Speeds:  
Low 0 - 15 mph  
High 0 - 25 mph  
Reverse 0 - 17 mph  
Limited-slip Front Differential  
Rear differential lock

**HYDRAULICS**

Hydrostatic Power Steering  
with manual tilt-feature  
Hydraulic Cargo Dump  
Hydraulic Oil Cooler

**FLUID CAPACITY**

Fuel Tank 7.9 gal  
Cooling 8.3 qts  
Engine Oil 4.3 qts  
Transmission Oil 1.8 gal  
Brake Fluid 0.4 qts

**CARGO BOX**

Width 57.7in  
Length 40.5 in  
Depth 11.2 in  
Load Capacity 1102 lbs  
Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

**KEY FEATURES**

Factory Cab w/ A/C, Heater,  
Defroster  
Fully opening roll-down door  
windows  
Digital Multi-meter  
Speedometer  
Pre-wired w/ speakers/antenna for  
stereo  
Front Independent Adjustable  
Suspension  
Rear Independent Adjustable  
Suspension  
Brakes - Front/Rear Wet Disc  
Rear Brake Lights / Front  
Headlights  
2" Hitch Receiver, Front and Rear  
Deluxe 60/40 split bench seats  
with driver's side seat adjustment  
Underseat Storage Compartments  
Deluxe Front Guard  
(radiator guard, bumper, and lens  
guard)

**SAFETY EQUIPMENT**

SAE J2194 & OSHA 1928 ROPS  
Hom  
Dash-mounted Parking Brake  
Spark Arrestor Muffler  
Retractable 2-point Seat Belts

**DIMENSIONS**

Width 63.2 in  
Height 79.5 in  
Length 120.3 in  
Wheelbase 80.5 in  
Tow Capacity 1300 lbs  
Ground Clearance 10.4 in  
Suspension Travel 8 in  
Turning Radius 13.1 ft

Factory Spray-on Bedliner  
"L" Models Only

Bright Alloy Wheels (Silver-  
painted)  
Silver-painted with machined  
surface  
"S" Models only

**TIRES AND WHEELS**

Heavy Duty Worksite 25 x 10 - 12, 6 ply

RTV-X1100CWL-H Base Price: \$21,849.00

(1) REAR WORK LIGHTS / FOR RTV-X1100 \$116.00  
K7731-99630-REAR WORK LIGHTS / FOR RTV-X1100

(1) FRONT WORKLIGHTS / FOR RTV-X1100 \$165.00  
K7731-99620-FRONT WORKLIGHTS / FOR RTV-X1100

(1) TURN SIG/HAZARD LGT KIT/RTV-X1100C \$289.00  
K7731-99610-TURN SIG/HAZARD LGT KIT/RTV-X1100C

(1) REAR WINDOW UTY NET/GUARD/RTV1100 \$242.00  
K7711-99280-REAR WINDOW UTY NET/GUARD/RTV1100

(2) STANDARD EXTERNAL MIRROR KIT CAB \$110.00  
77700-V5059-STANDARD EXTERNAL MIRROR KIT CAB

**Configured Price: \$22,771.00**

State of New York Discount: (\$5,009.62)

**SUBTOTAL: \$17,761.38**

Dealer Assembly: \$240.83

Freight Cost: \$705.00

PDI: \$400.00

Total Unit Price: \$19,107.21

Quantity Ordered: 1

Final Sales Price: \$19,107.21

**Purchase Order Must Reflect  
the Final Sales Price**

To order, place your Purchase Order directly with the quoting  
dealer

\*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

Village Board Meeting

Department Reports

Village Attorney

Village Board Meeting

Department Report

Treasurers / Village Clerk Report

- Bill Pay

**TREASURER'S REPORT**

*Submitted by  
Mary Marowski*

*3/23/21*

• **Vouchers for approval – Abstract # 19**

• General Fund (486-516): \$25,061.92

**Total Vouchers for Approval: \$ 25,061.92**



# Village Board Meeting

Meeting Items  
Agenda Item 1

Proclamations

# Village Board Meeting

Meeting Items  
Agenda Item 2

Proposed Short-Term Retail Business Law

## Chapter 189

### SHORT-TERM RETAIL BUSINESSES

- |  |  |
|--|--|
| § 189.1. Purpose and intent.             | § 189.9. Right of entry; access to books.            |
| § 189.2. Definitions.                    | § 189.10. Short-term business permit considerations. |
| § 189.3. Exceptions.                     | § 189.11. Public hearing.                            |
| § 189.4. Permit required.                | § 189.12. Decision.                                  |
| § 189.5. Permit fee.                     | § 189.13. Penalties for offenses.                    |
| § 189.6. Weighing and measuring devices. |  |
| § 189.7. Application for permit.         |  |
| § 189.8. Place of conducting business.   |  |

#### § 189.1. Purpose and intent.

The purpose of this chapter is to assist in the government of the Village, the management of its businesses, the preservation of good order together with the peace, health, safety and welfare of its inhabitants by providing for the control and regulation of short-term business uses which may not be in conformity with the underlying zoning of the applicable district but which may, nevertheless, be in the best interests of the Village of Pittsford and the residents thereof. The intent of this section is to establish criteria for short-term business uses that are otherwise incompatible with the zoning code of the Village of Pittsford which may, nonetheless, be desirable on a limited, case-by-case basis under the terms and conditions set forth herein.

#### § 189.2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

**SHORT-TERM RETAIL BUSINESS** – A business conducted on private property and not located on any public way or sidewalk for the sale of goods, wares or merchandise and which is intended to be conducted for a temporary period of time of nine months or less.

#### § 189.3. Exceptions.

This chapter shall not apply to door-to-door sales by civic groups, churches, Girl or Boy Scouts, Rotary Clubs, Lion Clubs, Kiwanis and like civic-minded groups. Further, the provisions of this chapter shall not apply to persons who sell Avon products, Tupperware, Mary Kay Cosmetics and like groups that conduct sale of wares in residences with permission of the owner thereof.

**§ 189.4. Permit required.**

It shall be unlawful for any person, firm or corporation to conduct or operate or permit to be conducted or operated a short-term business within the Village of Pittsford without first obtaining a permit from Board of Trustees of the Village of Pittsford. All permits shall be nontransferable. The short-term business shall exhibit the same at any time upon demand by any officer of the Village designated by the Mayor.

**§ 189.5. Permit fee.**

The fee for the permit required by this chapter shall be as determined by the Village of Pittsford Board of Trustees.

**§ 189.6. Weighing and measuring devices.**

Any vendor carrying, keeping or using scales, measures or other appliances for weighing or measuring shall first have the same inspected by the appropriate official, and if the latter shall find such appliances correct and true, he shall issue his certificate to that effect, and such certificate shall be affixed thereto in a conspicuous place. A vendor shall not carry, keep for use or use any such appliances which shall not be correct and true and do not give a record and give the weight and quantity claimed by said vendor.

**§ 189.7. Application for permit.**

A short-term business permit application shall include at a minimum the following:

- A. An application form provided by the Village Clerk's office including the name, address and signature of the applicant and property owner.
- B. A letter of intent that explains the general nature of the proposal. This letter shall include the following as applicable:
  - (1) A detailed description of the short-term business operation.
  - (2) The proposed hours of operation.
  - (3) The number of employees at maximum shift.
  - (4) The maximum seating capacity, if any.
  - (5) The timing and manner of any and all anticipated deliveries, if any.
  - (6) A recycling and waste management plan.
  - (7) The nature and type of all equipment required for the operation of the short-term business.
  - (8) The commencement and termination dates for the operation of the proposed short-term business.
  - (9) The plan for the set up and take down of the proposed short-term business.
  - (10) The approximate amount of foot and vehicle traffic expected to be generated by the short-term business.

- (11) Proposed signage to be erected in connection with the operation of the short-term business.
  - (12) A description of any music or noise that is expected to be generated by the proposed short-term business.
  - (13) The location of any parking anticipated for the proposed short-term business.
  - (14) An explanation of any cooking, lighting, electrical or mechanical equipment that may be required.
- C. A notation of the zoning district in which the proposed use is to be located.
- D. A site plan, survey or such other image as approved by the Board of Trustees denoting the location of the subject property, all structures thereon and the location thereon of the proposed short-term business.
- E. Copies of any other required permits as applicable including Monroe County Health permits, fire inspection certificates, any required temporary activity permits in the Town of Pittsford. Proof of these permits may be made a condition of approval.
- F. A narrative describing how the proposed use will satisfy the short-term business permit considerations as more fully set forth in § 189.14 of this chapter.
- G. Any consultant fees as determined in accordance with the procedure required by § 210-19.5 of this code.

**§ 189.8. Place of conducting business.**

No person shall conduct a short-term business within the Village at any place other than that identified by the permit issued by the Board of Trustees.

**§ 189.9. Right of entry; access to books.**

Any officer of the Village designated by the Mayor for such purpose shall have the power and authority to enter any store or building, structure or location in which a short-term business may be carried on at any time during business hours for the purpose of ascertaining the amount of stock or merchandise therein or sales made and shall at all times have access to the books of such short-term business.

**§ 189.10. Short-term business permit considerations.**

The Board of Trustees shall consider the following when reviewing an application for a short-term business permit and shall include a statement of findings for such considerations in any decision rendered with regard to such application. The Board of Trustees shall consider whether the proposed short-term business shall:

- A. Be in harmony with the general purpose and intent of this chapter, taking into account the location and size of the use, the nature and intensity of the operations involved or conducted in connection with it, and the size of the site with respect to the streets giving access thereto.
- B. Not tend to depreciate the value of adjacent property, taking into account the possibility of screening or other protective measures.
- C. Not create a hazard to health, safety or general welfare.
- D. Not alter the essential character of the neighborhood nor be detrimental to the residents thereof.
- E. Not introduce substantial adverse impacts on the surrounding neighborhood.
- F. Not be detrimental to the flow of traffic, taking into account the duration and times of the activity.
- G. Not adversely impact pedestrian safety.
- H. Not be a nuisance or create offensive odors or noise.

**§ 189.11. Public hearing.**

A public hearing shall be held by the Board of Trustees prior to issuing a decision on any short-term business use permit application. Such public hearing shall follow the procedure as more fully set forth in Pittsford Village Code § 210-31.

**§ 189.12. Decision.**

The Board of Trustees may grant, grant with conditions, or deny such application for a short-term business permit. Such short-term business permit shall be for a period of a maximum of nine months.

**§ 189.13. Penalties for offenses.**

- A. Criminal penalty. Any person who violates any provision of this chapter shall, upon conviction thereof, be subject to a fine not to exceed \$250 or to imprisonment for a term not to exceed 15 days, or both.
- B. Civil penalties; construal.
  - (1) Obedience to the provisions set forth herein may be enforced by criminal information for the penalties herein prescribed as well as by prosecution of the offender as provided in Subsection A of this section or by civil action for a penalty or by civil remedy at law or equity by way of injunction or otherwise to abate or prevent a violation of the provisions of this chapter.

- (2) Neither a judgment in nor the pendency of a criminal prosecution for an alleged violation of the provisions of this chapter nor a judgment in or the pendency of a civil action of law or in equity shall be a bar to the other form of proceeding.
  - (3) The imposition of a penalty for a violation of this chapter shall not excuse the violation or permit it to continue, and the remedies herein provided for penalties and civil action to enjoin or abate a violation shall be cumulative.
- C. Each week during which a violation of any provision of this chapter occurs shall be considered a separate violation of this chapter.

# Village Board Meeting

Meeting Items  
Agenda Item 3

Short Term Retail Application – Charles Clottin, Harleday Hots

# Village Board Meeting

## Meeting Items Agenda Item 4

### Non-Municipal Use Permits

- Pittsford Little League Parade
- Corn Hill Navigation – Sam Patch



Village of Pittsford Non-Municipal Use Permit Application

Organization: Pittsford Little League

Event and Description: Pittsford Little League Annual Parade - The annual parade is part of the league's Opening Day event; to ensure compliance with county and state public health requirements, the format of the parade for 2021 will be a car parade. The parade begins at 10:00 am from the Sutherland HS parking lot, proceeds onto Sutherland St., then right onto Lincoln Ave. ending at Main St.

Event Date(s): Saturday, May 1, 2021

Event Location: Sutherland High School to Lincoln Ave., ending at Main St.

Parking Location: n/a; car parade

Estimated Guest Count: 400

Organization Contact: John Magats

Telephone: (585) 203-6382

E-mail: johnmagats@mac.com

Date Request Received: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_ Approved  Denied

**Standard Conditions**

- 1) If the request for the Non-municipal Permit was received without the required 45-day notice, the Board of Trustees will need to vote to waive the requirement for the permit.
- 2) The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming the Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000.00. The certificate must also name the event being covered.
- 3) The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all of the details.

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YY)  
01/13/21

**PRODUCER**

**Keystone Risk Managers, LLC**  
1995 Point Township Drive  
Northumberland, PA 17867

CERTIFICATE #: 2320419-2021-1

2 32 04

**INSURERS AFFORDING COVERAGE:**

ADDITIONAL NAMED INSURED:

PITTSFORD LL  
John Magats  
63 Washington Rd  
PITTSFORD, NY 14534

INSURER A:	<b>Lexington Insurance Company</b>
INSURER B: (Non-Liability)	<b>National Union Fire Insurance Company of Pittsburgh, PA</b>
INSURER C:	<b>AIG Specialty Insurance Company</b>

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.  
\* SUBJECT TO \$5,000,000 AGGREGATE SUBLIMIT OF LIABILITY FOR ALL LEAGUES, COMBINED, UNDER THE MASTER D&O POLICY, FOR ALL LOSS ARISING FROM ALL CLASS ACTION CLAIMS AND COMMON LEAGUE CLAIMS, AS MORE FULLY DESCRIBED IN ENDORSEMENT #34 OF THE MASTER D&O POLICY.  
\*\* SUBJECT TO \$5,000,000 AGGREGATE SUBLIMIT OF LIABILITY FOR ALL LEAGUES, COMBINED, UNDER THE MASTER CYBER POLICY, FOR SPECIFIED DEFENSE COSTS, AS MORE FULLY DESCRIBED IN ENDORSEMENT #14 OF THE MASTER CYBER POLICY.

INSR LTR	ADD'L NAMED INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS			
A	X	<b>GENERAL LIABILITY</b>	011405742	01/01/2021	01/01/2022	EACH OCCURRENCE	\$3,000,000		
		X OCCURRENCE				GENERAL AGGREGATE	\$3,000,000		
		X INCL PARTICIPANTS				<b>Property Damage Deductible: \$250</b>		PRODUCTS/COMP OPS AGGREGATE	\$3,000,000
		X SEXUAL ABUSE						Sexual Abuse OCCURRENCE	\$1,000,000
								Sexual Abuse AGGREGATE	\$1,000,000
		MEDICAL PAYMENTS				Any One Person			
C	X	<b>DIRECTORS &amp; OFFICERS</b>	018194562	01/01/2021	01/01/2022	EACH LOSS	\$1,000,000 *		
						AGGREGATE	\$1,000,000		
C	X	<b>CYBER LIABILITY COVERAGE</b>	018193395	01/01/2021	01/01/2022	LIMIT OF LIABILITY CLAIMS MADE	\$100,000 PER LEAGUE AGGREGATE		
						S&P	SECURITY AND PRIVACY LIABILITY INSURANCE	<b>\$100,000 PER LEAGUE SUBLIMIT OF LIABILITY **</b>	
		REGULATORY ACTION SUBLIMIT OF LIABILITY	<b>\$100,000 PER LEAGUE SUBLIMIT OF LIABILITY</b>		POLICY INCEPTION	POLICY INCEPTION			
		EVENT MANAGEMENT INSURANCE	<b>\$100,000 PER LEAGUE SUBLIMIT OF LIABILITY **</b>		NOT APPLICABLE	POLICY INCEPTION			
A	X	<b>CRIME COVERAGE</b>	9472626	01/01/2021	01/01/2022	EACH LOSS	\$35,000		
			<b>Crime Deductible: \$250 Property/\$1,000 Money</b>			AGGREGATE	NONE		
B	X	<b>SPORTS EXCESS ACCIDENT</b>	SRG9105434	01/01/2021	01/01/2022	As in Master Policy: Med. Max. \$100,000 Deductible \$50	As in Master Policy Excess		

**"X" INDICATES COVERAGE(S) SELECTED FOR ADDITIONAL NAMED INSURED**

**ADDITIONAL INSURED**

Who is an Insured (SECTION II) of the General Liability policy is amended to include as an insured the person or organization shown in the schedule, but only with respect to liability arising out of the above named Little League's maintenance or use of ball fields, or other premises loaned, donated, or rented to that Little League by such person or organizations and subject to the following additional exclusions:  
1. Structural alterations, new construction, maintenance, repair or demolition operations performed by or on behalf of the person or organization designated in the Schedule and/or performed by the above named Little League; and  
2. That part of the ball field or other premises not being used by the above named Little League.

**NAME AND ADDRESS OF PERSON OR ORGANIZATION:**

1. East Rochester School District    2. The Battery    3. Monroe County Authority    4. New York State Canal Corporation    5. New York State Thruway Authority    6. Pittsford Central School District    7. Rochester Community Baseball Inc.    8. State of New York    9. The New York State Power Authority    10. Total Sports Experience, LLC / Elmgrove Ventures, LLC    11. Town of Perinton    12. Town of Pittsford    13. Town/Village of East Rochester    14. Village of Pittsford

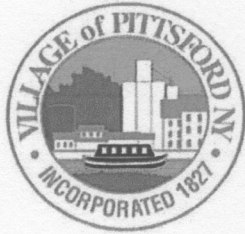
**INSURED**

Little League Baseball Risk Purchasing Group, Incorporated  
539 U.S.RT. 15 Highway  
South Williamsport, PA 17702

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

  
AUTHORIZED REPRESENTATIVE



Village of Pittsford Non-Municipal Use Permit Application

Organization: CORN HILL WATERFRONT NAVIGATION Foundation

Event and Description: SEASONAL DOCKING SAM PATCH tour boat

Event Date(s): MAY 1, 2021 - October 31, 2021

Event Location: Erie Canal - 12 Schoen Place

Parking Location: Public Parking Schoen Place

Estimated Guest Count: 25/cruise - 4 cruises/day - 7 days a week

Organization Contact: Thomas Axx - Managing Captain

Telephone: 585-355-7979 (cell) Booth 585-662-5748

E-mail: taxx@rochester.ny.com

Date Request Received: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_ Approved

Denied

**Standard Conditions**

- 1) If the request for the Non-municipal Permit was received without the required 45-day notice, the Board of Trustees will need to vote to waive the requirement for the permit.
- 2) The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming the Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000.00. The certificate must also name the event being covered.
- 3) The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all of the details.

# Village Board Meeting

Meeting Items  
Agenda Item 5

Appointment of Mary Marowski - Treasurer

# Village Board Meeting

Meeting Items  
Agenda Item 6

Board Appointment

# Jeffrey J. Pollock

7 Mill Neck Lane, Pittsford, NY 14534 • (585) 330-4027 • [jjpollock343@gmail.com](mailto:jjpollock343@gmail.com)

## *Interest: Design Review and Historic Preservation Board*

### SUMMARY

Accomplished executive with substantial experience in large and small organizations. Extensive non-profit board/volunteer experience: Long-time trustee of the **Landmark Society of Western New York** in leadership positions; board member of **Preservation Action**. Understands committee process and working in teams with respect to addressing critical landmark issues. Assessed many historic properties in Rochester. A resident of Pittsford for over thirty years with a strong interest in historic preservation.

### EXPERIENCE

#### **The Verdi Group** *Director of Business Strategies 2006-2014*

A market development agency dedicated to obtaining qualified users for client programs. Developed and produced the magazine "Landmarks" for the Landmark Society (educational piece).

#### **Blue Iguana Press** *Owner and President 2005-Present*

A small publishing house dedicated to small-run, fiction and non-fiction publications. Also created illustrated catalogs and story compilations for literary use.

#### **Silver Pixel Press** *President and Co-Owner 1995-2004*

A Kodak spin-off that published, produced, marketed and distributed instructional and catalog materials. Developed worldwide distribution channels to increase market coverage and sales.

#### **Eastman Kodak Company** *Director, Worldwide Publishing 1982-1995*

Managed a department of 22 professional staff to develop and distribute inspirational and instructional publications. Worked within dozens of departments to coordinate the content development.

#### **Eastman Kodak Company** *Associate-Corporate Staff, Senior Education Specialist 1966-1982*

### EDUCATION

B.S. in Photographic Science, RIT 1966

M.B.A. in Marketing, RIT 1971

### EXPERIENCE

#### **Preservation:**

- **Landmark Society of Western New York** Board Member (2021-present), President of the Board (2016, 1984), VP of Finance, Secretary, Chair for Development, Audit and Nominating (2018, 1978-1984) and Chair Audit (2018) and Investments (2019-present)
- **Preservation Action (Washington, D.C.)** Board Member representing New York State (2020-present) focused on preservation awareness and tax credits
- **New York State Preservation** Participated in conferences in Albany, Geneva, and Rochester

#### **Other:**

- **Writers & Books** Past Board of Trustees member and President
- **The Arts and Cultural Council for Greater Rochester** Past Board of Trustees member and Treasurer of the Board
- **American Foundation for the Toronto Public Library** Past Chair, Board of Directors
- **Girl Scouts of the Genesee Valley** Past member of the Board of Trustees



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John Kitchura

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### Experience



**Sr. Managing Counsel, IP**  
Xerox  
2019 – Present · 2 yrs



**Associate General Counsel**  
HID Global  
2018 – 2019 · 1 yr



**Senior Associate**  
Proskauer Rose LLP  
2011 – 2017 · 6 yrs  
Boston, MA



**Patent Agent | Technology Specialist**  
Mills & Onello LLP  
2008 – 2011 · 3 yrs  
Boston, MA



**R&D Electrical Engineer**  
Bose Corporation  
2004 – 2008 · 4 yrs  
Greater Boston Area

### Education



**Rochester Institute of Technology**  
B.S., Electrical Engineering



**Suffolk University Law School**  
J.D.

### Licenses & certifications



**Massachusetts Bar Member**



**New York Bar Member**



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# Village Board Meeting

Meeting Items  
Agenda Item 7

Home Rule Legislation for Amended Speed Limit  
Legislation

# Village Board Meeting

Meeting Items  
Agenda Item 8

State Street Bridge Closing