

# VILLAGE OF PITTSFORD

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*Village Hall ca 1855 (remodeled 1937)*

## **Village of Pittsford Board of Trustees Meeting February 23, 2021 6:30 PM**

### **Tentative Agenda**

#### **Board Member - Conflict of Interest Disclosure & Open Meeting Compliance Certification**

#### **Department Reports**

1. Village Attorney
2. Treasurer's / Village Clerk Report
3. Minutes

#### **Meeting Items**

1. Non-Municipal Permit
  - Friends of the Pittsford Library
  - Pittsford Food Tours
2. 7 PM – Local Law – Tax Override
3. State Street Bridge Closing

#### **Member Items**

##### **Trustee Stetzer**

- Update on 25 mph speed limit legislation
- Update on HOPR
- Active Transportation Plan document update discussion

#### **Executive Session**

Next Scheduled Meeting – March 9, 2021 \*Subject to Change Without Notice

Village Board Meeting

Department Reports

Village Attorney

Village Board Meeting

Department Report

Treasurers / Village Clerk Report

- Bill Pay

# Village Board Meeting

## Department Reports

## Minutes

- Village Board Budget Meeting 2/3/2021

**PROCEEDINGS OF A REGULAR BUDGET MEETING OF THE VILAGE BOARD OF TRUSTEES**

FEBRAURY 3, 2021 at 4:00 PM

**Present:**

**Mayor:** Robert Corby

**Trustees:** Lili Lanphear  
Dan Keating  
Renee Stetzer

**Recording Secretary:** Dorothea M. Ciccarelli

**Treasurer:** Mary Marowski

**DPW Superintendent:** Zack Bleier

**Deputy Clerk:** Brooklyn Thomas

**Deputy Clerk:** Marina Pacheco

**Motion by Mayor Corby, seconded by Trustee Stetzer**, calling the meeting to order at 4:00 PM.

**Vote:** Corby – yes; Lanphear – yes; Keating – yes; Stetzer – yes. Motion Passed.

Trustee Keating expressed concern regarding Village personnel being in office to attend the meeting due to the Coronavirus pandemic, citing that he believes that technology could be utilized to help better isolate.

Mayor Corby explained that the Village office has completed a draft pandemic plan, also, that he himself has been designated as an essential employee and must be present in office. Mayor Corby further explained that the remaining employees in the office have been observing social distancing and mask wearing policies.

**HOME RULE RESOLUTION**

Regarding the 25 MPH Village speed limit change. Trustee Stetzer presented the Home Rule Resolution and language changes made to it at the State/Assembly level.

**Motion by Trustee Stetzer, seconded by Trustee Keating**, to adopt the Home Rule Resolution for the 25 mile per hour speed limit legislation that is in both the Assembly and Senate in New York with the addition of a change to the second paragraph, whereas reducing the Village wide speed limit on state owned roads to 25 mph.

**Vote:** Corby – yes; Lanphear – yes; Keating – yes; Stetzer – yes. Motion Passed.

Trustee Lanphear presented the Bundschuh's bid for Village streetscaping and flower baskets.

**Motion by Trustee Lanphear, seconded by Trustee Keating**, accept bid from Bundschuh's for Village streetscaping/flower baskets.

**Vote:** Corby – yes; Lanphear – yes; Keating – yes; Stetzer – yes. Motion Passed.

**BUDGET REPORT**

Treasurer presented tentative yearly budget. Reviewed preliminary expenditures and wish-list items. The Board will review tentative budget for next budget meeting.

## **ADJOURNMENT**

**Motion by Mayor Corby, seconded by Trustee Lanphear**, to adjourn meeting at 5:30 PM.

**Vote:** Corby – yes; Lanphear – yes; Keating – yes; Stetzer – yes. Motion Passed.

DRAFT

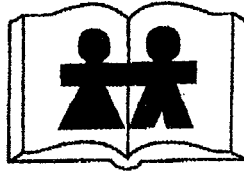
# Village Board Meeting

## Meeting Items

### Agenda Item 1

#### Non-Municipal Permit

- Friends of the Pittsford Library
- Pittsford Food Tours



THE FRIENDS OF THE  
PITTSFORD COMMUNITY LIBRARY, INC.

February 7, 2021

Mayor Robert Corby  
Village of Pittsford  
21 North Main Street  
Pittsford, New York 14534

Dear Mayor Corby,

The Friends of the Pittsford Community Library is in the planning stages for some more "Mini" Book Sales throughout the spring. The first one will be March 19-20, followed by April 16-17 and May 14-15. The committee will continue to work closely with Amanda Madigan and Kelly Klein to make sure that all rules and regulations regarding Covid19 will be followed. The four mini sales we had in the fall, plus a Candlelight Night type of sale in December, proved to be very successful. Since we have no idea when a regular sale will be allowed, we could like to have as many mini sales as possible to continue our support for the library.

There will not a banner or lawn signs like there have been for the other sales. The plan is to have a few signs (the same size as a lawn sign) around the village announcing a mini sale, days, time and where. This saves on having new signs made for each sale. I would like to be able to put the signs out on Tuesday or Wednesday before the sale and take them down on Saturday night. Placement for the signs will be on the grass in front of the library, next to the wall coming into the library, by the driveway where the hot dog stand is and at the intersection of Main and Washington. We will not do a lot of advertising for these sales since we can only accommodate 25 or less in the Fisher Room at a time.

Please let me know if this plan is acceptable to the Village. We hope that by having these sales we can eliminate more of the 700+ boxes of books ready to sell and pave the way for continued donations.

Thank you for your cooperation in advance.

Sincerely,

Margaret Schenkel  
Friends of the Pittsford Library

Cc: Amanda Madigan



# Pittsford Village Community Events Sign Information

The Village has provided a Community Event sign as an alternative to the use of A-frame sandwich board signs. The sign is located near Ford Field. The sign will allow posting of community events, in accordance with the policy adopted by the Village. Listings will be accepted and maintained based on this policy, as set forth below. Posting of any event on the Community Event sign does not indicate Village support or sponsorship.

State Department of Transportation policy & Village law disallows the use of A-frame signs on or near the right-of-way. Violations to this law will result in a fine to the organization.

## Village Sign Policy:

- **Official announcements and events for the Village and Town are given priority.**
- List only events held within the Village or Town of Pittsford; out of town events are **not** permitted.
- Available to all Pittsford-based **non-profit** organizations. Political, religious, or personal messages or events will not be allowed.
- Listing requests will be processed and assigned on a first received basis and will take into account the event date and date of submission.
- A maximum of two listings will be posted on the sign at any one time.
- Maximum of 16 characters per line, four-line restriction including spaces and punctuation. The use of proper abbreviations is required.
- Limit of 7 days total for any one listing, depending upon demand and availability.
- Maximum of one event per month per organization. Please note due to the number of requests for posting, that the event listing may not be posted the day of the event, so please do not depend on it. It is an announcement only.
- Request for posting **must** be received by the Village Hall at least two (2) weeks prior to start date, on the official form, and include all listing information. Listings with incomplete information **will not** be processed.
- Listing application form is required to be emailed or mailed as indicated on the form. The Village is not responsible for lost or delayed submissions.
- All posting and updates are at the discretion of the Village.
- Listing request form can be found on the Pittsford Village website at [www.villageofpittsford.com](http://www.villageofpittsford.com). It can be filled in and submitted electronically, or downloaded, printed, and mailed. Forms are also available at Village Hall, 21 North Main Street, Pittsford, NY 14534. Listing requests cannot be accepted via phone.

Please fill out the information below as you would like to see it displayed (16 character limit including spaces)

LINE 1: Organization	M i n i B o o k S a l e
LINE 2: Event Name	M a y 1 4 - 1 5
LINE 3: Date and Time	1 0 a m - 5 p m
LINE 3: Location of Event	P i t t s f o r d L i b

Please try to get "Library" as sign  
 Thank You

Organization Friends of the Pittsford Library

Requestor's Name (Please print) Margaret Schenkel

Event Name Mini Book Sale

Address 24 State St.

Phone Number 787-2895 E-Mail margaretschenkel1945@gmail.com

For more information, please call (585)586-4332  
 Village Clerk

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LINE 1: Organization 

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LINE 2: Event Name 

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LINE 3: Date and Time 

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LINE 3: Location of Event 

P	i	t	t	s	f	o	r	d		L	i	b			
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Event Name Mini Book Sale

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M	I	N	I		B	O	O	K		S	A	L	E		
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LINE 2: Event Name 

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LINE 3: Date and Time 

1	0	A	M		-		5	P	M						
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LINE 3: Location of Event 

P	I	T	T	S	F	O	R	D		L	I	B			
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Village of Pittsford Non-Municipal Use Permit Application

Organization: Chez Rose, LLC dba Pittsford Food Tours

Event and Description: 3 hour walking food tour for up to 12 people  
Guests enjoy food tastings at many great establishments  
in Pittsford Village while historical, cultural & architectural  
points of interest are highlighted along the way by engaging tour guides

Event Date(s): May thru November <sup>Thursdays + Saturdays</sup> (start date pending due to COVID)

Event Location: Pittsford Village/Schoen Place

Parking Location: Parking Lots available in Schoen Place

Estimated Guest Count: 2-12 per tour

Organization Contact: Cheri Davenport

Telephone: 585-415-2656

E-mail: Cheri@pittsfordfoodtours.com

Date Request Received: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_ Approved  Denied

**Standard Conditions**

- 1) If the request for the Non-municipal Permit was received without the required 45-day notice, the Board of Trustees will need to vote to waive the requirement for the permit.
- 2) The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming the Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000.00. The certificate must also name the event being covered.
- 3) The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all of the details.

# Village Board Meeting

## Meeting Items Agenda Item 2

### 7 PM Public Hearing

- Proposed local law – Tax Override

**NOTICE OF PUBLIC HEARING  
VILLAGE OF PITTSFORD**

Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, on Tuesday, February 23, 2021 at 7 p.m. at 21 North Main Street, Pittsford, New York. The Board consider the adoption of a proposed local law to override the tax levy limit established by General Municipal Law § 3-c. If the meeting is unable to be held due to the Coronavirus pandemic it will be held on Tuesday, February 23, 2021 at 7 p.m. per video conferencing link identified.

Pursuant to Governor Cuomo's recent Executive Orders 202.1 and due to the Coronavirus pandemic, the Village Hall will be closed to the public during the public hearing. The Members of the Board of Trustees will be present at Village Hall or participating from their respective homes for this public hearing. If a Board member is participating from home, that home will be closed to the public as well for the reasons stated above. The Public Hearing will be made available for the public to view and hear thru video conferencing link. The public will be able to participate in the public hearing via comments submitted through the video conferencing link identified on the Village website and Facebook page.

A copy of the proposed local law is on file in the Office of the Village Clerk, where interested parties may inspect between the hours of 8:30 a.m. and 3:30 p.m. Monday through Friday or on the Village website [www.villageofpittsford.org](http://www.villageofpittsford.org).

Village of Pittsford  
Board of Trustees  
Dorothea M. Ciccarelli, Secretary

LOCAL LAW  
VILLAGE OF PITTSFORD

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Pittsford to adopt a budget for the fiscal year commencing June 1, 2021 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Pittsford, County of Monroe, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2021 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

# Village Board Meeting

Meeting Items  
Agenda Item 3

State Street Bridge Closing



# Village Board Meeting

## Meeting Items Agenda Item

## Member Items

### Trustee Stetzer

- Update on 25 mph speed limit legislation
- Update on HOPR
- Active Transportation Plan document update discussion