

VILLAGE OF PITTSFORD

SETTLED 1789 • INCORPORATED 1827



Village of Pittsford Board of Trustees Regular Meeting February 24, 2026, 6:00 PM

Tentative Agenda

Board Member - Conflict of Interest Disclosure & Open Meeting Compliance Certification

Pledge of Allegiance

Public Comment

Meeting Items

1. Discussion on Bike Safety Law
2. Parking Code Discussion
3. Referendum for Change of Election Date

Public Hearings – Scheduled to begin no earlier than 6:30 PM

- Local Law for Tax-Cap Override

Administrative Matters

- Treasurer's / Village Clerk Report
- Trustee Liaison Reports / Member Items

Minutes

*The next Scheduled Meeting is March 3, 2026, and is Subject to Change Without Notice**

Village Board Meeting

Meeting Items

Discussion on Sidewalk Safety Initiative

The Village is reviewing options to improve sidewalk safety, address hazards, and enhance walkability.

SEQRA Designation required: Yes or No

Village of Pittsford
Local Law No. _____ of 2026

A Local Law Modifying Chapter 176
of the Code of the Village of Pittsford

NOW, therefore be it resolved, that Chapter 176 of the Code of the Village of Pittsford shall be modified as follows:

Amend Section 176-23 so that it now reads:

§ 176-23. Definitions.

BICYCLE – Every two or three wheeled device upon which a person or persons may ride, propelled by human power through a belt, a chain or gears, with such wheels in a tandem or tricycle as defined and regulated by the New York State Vehicle and Traffic Law §102.

CHILD – A person aged 12 years or younger.

ELECTRIC BICYCLE – A bicycle which is no more than thirty-six (36) inches wide and has an electric motor of less than seven hundred fifty (750) watts, equipped with operable pedals, meeting the equipment and manufacturing requirements for bicycles adopted by the Consumer Product Safety Commission under 16 C.F.R. Part 1512.1 et seq. and meeting the requirements of one of the following three classes as defined and regulated by the New York State Vehicle and Traffic Law §102-C:

(a) "Class one electric bicycle." A bicycle with electric assist having an electric motor that provides assistance only when the person operating such bicycle is pedaling, and that ceases to provide assistance when such bicycle reaches a speed of twenty (20) miles per hour.

(b) "Class two electric bicycle." A bicycle with electric assist having an electric motor that may be used exclusively to propel such bicycle, and that is not capable of providing assistance when such bicycle reaches a speed of twenty (20) miles per hour.

(c) "Class three electric bicycle." Solely within a city having a population of one million or more, a bicycle with electric assist having an electric motor that may be used exclusively to propel such bicycle, and that is not capable of providing assistance when such bicycle reaches a speed of twenty-five (25) miles per hour.

ELECTRIC SCOOTER – Every device weighing less than one hundred (100) pounds that (a) has handlebars, a floorboard or a seat that can be stood or sat upon by the operator, and an electric motor, (b) can be powered by the electric motor and/or human power, and (c) has a maximum speed of no more than twenty (20) miles per hour on a paved level surface when powered solely by the electric motor as defined and regulated by the New York State Vehicle and Traffic Law §114-E.

IN-LINE SKATES – A manufactured or assembled device consisting of an upper portion that is intended to be secured to a human foot, with a frame or chassis attached along the length of the bottom of such upper portion, with such frame or chassis holding two or more wheels that are longitudinally aligned and used to skate or glide, by means of human foot and leg power while having such device attached to each such foot or leg as defined and regulated by the New York State Vehicle and Traffic Law §140-A.

ROLLER SKATES – A manufactured or assembled device consisting of a frame or shoe having clamps or straps or both for fastening, with a pair of small wheels near the toe and another pair at the heel mounted or permanently attached thereto, for skating or gliding by means of human foot and leg power as defined and regulated by the New York State Vehicle and Traffic Law §140-B.

SIDEWALK – Any portion of a street between the curblineline and the adjacent property line intended for the use of pedestrians as defined by §1-15.C of the Code of the Village of Pittsford.

SKATEBOARD/SCOOTER – Includes a single platform mounted on wheels designed for riding underfoot, or a board with roller skate wheels, attached to the underside, with or without a mechanism or other device for steering while being used, operated or ridden.

UNACCOMPANIED CHILD – A child who is not accompanied by a parent, guardian or responsible adult person.

Amend Section 176-24 so that it now reads:

§ 176-24. Precautions for sidewalk use.

A. Pedestrians shall have the right-of-way in the use of sidewalks in the Village of Pittsford.

B. Whenever an unaccompanied child shall operate a bicycle, electric bicycle, electric scooter, in-line skates, roller skates, scooter, or skateboard upon a sidewalk, such person shall wear a helmet of good fit fastened securely upon the head with the helmet straps, yield the right-of-way to any pedestrian, and shall give an audible signal before overtaking and passing such pedestrian.

C. No unaccompanied child shall operate a bicycle, electric bicycle, electric scooter, in-line skates, roller skates, scooter, or skateboard upon a sidewalk later than 1/2 hour after sunset or earlier than 1/2 hour before sunrise, unless such person is equipped with proper safety equipment defined as follows: (i) for bicycles, electric bicycles, electric scooters, and scooters, a white front-facing headlight visible from a distance of not less than three hundred (300) feet and a red rear light or red reflector visible from a distance of not less than three hundred (300) feet; and (ii) reflective clothing or reflective devices sufficient to render the operator visible to others.

D. The operator of a bicycle, electric bicycle, electric scooter, in-line skates, roller skates, scooter, or skateboard, emerging from an alley, walkway, driveway or

building shall, upon approaching a sidewalk, yield the right-of-way to all pedestrians approaching or using the sidewalk.

Amend Section 176-25 so that it now reads:

§ 176-25. Restrictions on sidewalk use.

A. Bicycle, electric bicycle, and electric scooter riding is prohibited on the Erie Canal towpath between the Main Street bridge and the State Street Bridge, and dismounting of such vehicles on the towpath in that area is required. Signs shall be posted indicating these restrictions. [Amended 10-27-2020 by L.L. No. 5-2020]

B. In-line skates, skateboards, scooters or roller skates shall be operated at no greater than normal walking speed (no greater than four miles per hour) on the Erie Canal Towpath between the North Main Street Bridge and the State Street Bridge.

C. In-line skates, skateboards, scooters or roller skates shall be operated at no greater than normal walking speed (no greater than four miles per hour) on sidewalks within the Village.

D. Unaccompanied children may ride bicycles on sidewalks in the Village of Pittsford, excluding sidewalks located in the zoning districts set forth in 176-25. E of this section. All other persons shall ride such vehicles in a usable bike lane, or, if no bike lane is available, as near to the right-hand curb, edge of the roadway, or upon a usable right-hand shoulder as practicable, consistent with New York State Vehicle and Traffic Law §1234.

E. In addition to the other controls established by this Chapter, no person shall operate a bicycle on the sidewalks located within the TDD, VCB, LOR, and VGB zoning districts, as more fully set forth on the officially adopted zoning map of the Village of Pittsford, and riders shall dismount in these areas. The operation of in-line skates, roller skates, scooters, and skateboards shall be permitted on sidewalks throughout the Village, provided they are operated in a prudent and careful manner and yield the right-of-way to pedestrians.

Amend Section 176-26 so that it now reads:

§ 176-26. Prohibition on sidewalk use.

A. No person shall construct, place or use ramp-like structures on any portion of publicly owned properties. Ramp-like structures shall include all ramps commonly referred to such, platforms manufactured or contrived surfaces of any and every pattern or configuration and other similar devices and things designed for use for riding a bicycle, electric bicycle, electric scooter, skateboard, scooter, in-line skates or rollers skates.

B. No person shall deface or alter any public property for bicycle, electric bicycle, electric scooter, in-line skate, roller skate, scooter, or skateboard purposes and use.

C. In addition to the specific controls and prohibitions of this Chapter, no person shall ride or propel a bicycle, electric bicycle, electric scooter, roller skates, skateboards, scooter or in-line skates except in a prudent and careful manner and unless such a person be capable of efficient control, and such bicycle, electric bicycle, electric scooter, roller skates, skateboards, scooter, or in-line skates shall be operated with reasonable regard to the safety of the operator and other persons upon the public sidewalks and streets of the Village.

Amend Section 176-27 so that is now reads:

§ 176-27. Penalties for offenses:

A. Criminal penalty. Any person who violates any provision of this article shall, upon conviction thereof, be subject to the following penalties, based upon the number of prior violations of this article committed by such person within the preceding twelve (12) months:

(1) First offense: Written warning.

(2) Second offense: Fine not to exceed fifty dollars (\$50.00).

(3) Third or subsequent offense: Fine not to exceed two hundred and fifty dollars (\$250.00), or temporary confiscation of the equipment used in the violation for a period not to exceed thirty (30) days, or both.

(4) Any confiscated equipment shall be released to the owner upon proof of payment of all applicable fines and compliance with this article.

B. Civil penalties; construal.

(1) Obedience to the provisions set forth herein may be enforced by criminal information for the penalties herein prescribed, as well as by prosecution of the offender as provided in Subsection A of this section, or by civil action for a penalty or by civil remedy at law or equity by way of injunction or otherwise to abate or prevent a violation of the provisions of this article.

(2) Neither a judgment in nor the pendency of a criminal prosecution for an alleged violation of the provisions of this article nor a judgment in or the pendency of a civil action of law or in equity shall be a bar to the other form of proceeding.

(3) The imposition of a penalty for a violation of this article shall not excuse the violation or permit it to continue, and the remedies herein provided for penalties and civil action to enjoin or abate a violation shall be cumulative.

C. Enforcement. The provisions of this article may be enforced by any police officer of Monroe County, code enforcement officer, parking enforcement officer, or other person designated by the Village of Pittsford Board of Trustees. Such enforcement may include the issuance of warnings, appearance tickets, civil penalties, or temporary confiscation of equipment as authorized herein.

D. Educational enforcement. For violations involving children, enforcement officers may, in their discretion, issue a warning or educational notice in lieu of a fine.

Effective Date: This local law shall take effect immediately upon its adoption by the Board of Trustees of the Village of Pittsford and the filing thereof with the New York Secretary of State.

Village Board Meeting

Meeting Items

Referendum for Change of Election Date

Discussion regarding a proposed amendment to the Village's election schedule. The Board will review the rationale for modifying the current election date, assess statutory requirements, and consider potential impacts on voters, administration, and alignment with other local or state election cycles. The Board may provide direction on next steps for formal action.

SEQRA Designation required: Yes or No

**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
FOR SUBMISSION OF PROPOSITION TO ELECTORS**

WHEREAS, the fiscal year of the Village of Pittsford, County of Monroe, State of New York runs from June 1st through May 31st annually; and

WHEREAS, the budget for that fiscal year is required to be adopted by May 1st preceding the next fiscal year which starts on June 1st; and

WHEREAS, the budgeting process must be commenced and the tentative budget adopted prior to 12 pm on the first Tuesday in April which is the time and date that the new Board of Trustees is seated following the biennial election in odd numbered years; and

WHEREAS, the final budget is adopted subsequent to such seating of the new Board of Trustees as more fully set forth above, which results in the temporary budget being adopted by the Board of Trustees sitting prior to the 1st Tuesday in April and then the final being adopted by a different Board of Trustees sitting on and after the 1st Monday in April; and

WHEREAS, moving the biennial election in the Village of Pittsford from the 3rd Tuesday in March to the 3rd Tuesday in June eliminates this difficulty.

NOW, THEREFORE, be it resolved that the following resolution shall be placed on the ballot for the Village of Pittsford’s biennial general election on March 18, 2025:

Shall the Village of Pittsford’s biennial general election be changed from the 3rd Tuesday of March in odd numbered calendar years to the 3rd Tuesday of June in odd numbered calendar years; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

A motion to adopt the foregoing resolution was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay_____	Nay_____
Trustee Marshall	Yay_____	Nay_____
Trustee Lanphear	Yay_____	Nay_____
Trustee Leitgeb	Yay_____	Nay_____
Trustee Cove	Yay_____	Nay_____

Certification:

I, Dorothea M. Ciccarelli, the duly qualified and acting Clerk of the Village of Pittsford, New York, do hereby certify that the following motion was made on the ____ day of _____, 2025, has not been altered, amended or revoked and is in full force and effect.

Dorothea M. Ciccarelli, RMC, CMFO
Village Clerk
Village of Pittsford, New York

CHANGE OF MONTH OF VILLAGE ELECTION

Mayor Plummer stated that the board is considering changing the date of village elections. The board initially voted to create a resolution to change the village election date from March to June. Still, she had hoped to amend the referendum to give residents a choice between June or November for the new election date. The board is still working to determine the proper process and timeline for putting this referendum before the voters, as they received conflicting information from different sources. Trustee Cove stated that when she initially brought the idea for change before the board, it was so newly elected officials did not take office in the middle of a budget cycle. Trustee Cove also stated that NYCOM's recommendation was to not have local elections simultaneously with the national and state elections. Mayor Plummer added that Governor Hochul recently signed into law that all cities and towns will cycle on the even years with national, state, county, and local town elections in November. She also stated that she spoke with representatives in Albany who anticipate this being mandated for village elections. Trustee Marshall stated that he would like to see the village elections in June so that they would be moved away from the budget cycle and to keep local issues separate from state and national elections. Mayor Plummer reiterated that she wants both date choices on the referendum to give residents the option.

Motion by Trustee Marshall and seconded by Trustee Cove *to approve the resolution as presented.*

Vote: Plummer – nay, Lanphear – yes, Leitgeb – yes, Cove – yes, Marshall – yes. *Motion passed.*

Village Board Meeting

Meeting Items

Parking Code Discussion

SEQRA Designation required: Yes or No

Village Board Meeting

Meeting Items

Public Hearing – 6:30 PM

Proposed Legislation – Tax Cap Override

LOCAL LAW
VILLAGE OF PITTSFORD

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Pittsford to adopt a budget for the fiscal year commencing June 1, 2026, that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Pittsford, County of Monroe, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2026, that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

**NOTICE OF PUBLIC HEARING
VILLAGE OF PITTSFORD**

Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees on Tuesday, February 24, 2026, at 6:30 p.m. at 21 North Main Street, Pittsford, New York, to consider the adoption of a proposed local law to override the tax levy limit established by General Municipal Law § 3-c.

A copy of the proposed local law is on file in the Office of the Village Clerk, where interested parties may request between the hours of 8:30 a.m. and 3:30 p.m. Monday through Friday or on the Village website www.villageofpittsford.com.

Village of Pittsford
Board of Trustees
Dorothea M. Ciccarelli, Secretary

Abstract # 026
Summary by Fund

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND		22,072.63	22,072.63
G	SEWER FUND		3,610.95	3,610.95
Total:			25,683.58	25,683.58

1. General Fund — \$22,072.63

Utilities & Communications

- Internet services for **Village Hall** and **DPW** (Charter Communications).
- Water services (Monroe County Water Authority).
- Copier lease (Toshiba Financial Services).

Legal & Professional Services

- Multiple legal invoices from **Goldberg Segalla** (Warmus matter).
- Legal work by **Osborn Reed & Burke** (West Jefferson).
- Payroll service fees (Paychex).

Employee Expenses

- Boots, clothing, mileage reimbursements (DPW and safety-related).
- Monthly phone stipends for employees.
- Excellus medical & dental premiums for March 2026.

Facilities, Equipment & Operations

- Diesel fuel (Hometowne Energy).
- Hardware, furnace filters, propane.
- Village Hall and DPW refuse service (Casella).
- Porta unit rental and clock maintenance (Whites Clock & Carillon).

2. Sewer Fund — \$3,610.95

- Refuse service, internet, and sewer pump phone line.
- Diesel fuel and water services for DPW.
- Payroll service fees (Paychex).
- Medicare reimbursement and Excellus medical/dental premiums.
- Copier lease allocation.

VILLAGE OF PITTSFORD
Abstract of Unaudited Vouchers
SEWER FUND

Total Claims: \$25,683.58

02/24/2026

Number 026

Voucher #	Claimant	Account #	Amount	Check	Date
1742	CASELLA WASTE SVC 1847137/DPW	G5132.4	66.07		
1743	CHARTER COMMUNICATIONS 142457501020726/DPW INTERNET	G5132.4	30.80		
1745	FRONTIER COMMUNICATIONS 383-0419 FEB 2026/SEWER PUMP PHONE LINE	G5132.4	70.10		
1748	HOMETOWNE ENERGY CO 2389283/diesel	G5132.41	211.28		
1751	.MONROE COUNTY WATER AUTHORITY 91383 FEB 2026/10/23/25 - 1/15/26 DPW	G5132.4	23.32		
1753	PAYCHEX INC 2026012900/January 2026	G8110.45	250.53		
1757	STEVE LAUTH Nov - Dec 2025/Medicare	G9060.8	66.60		
1758	TOSHIBA FINANCIAL SERVICES 575144720/Feb 2026	G8110.41	68.95		
1761	EXCELLUS HEALTH PLAN-GROUP March 2026/Medical	G9060.8	2,687.83		
1761	EXCELLUS HEALTH PLAN-GROUP March 2026/Dental	G9060.8	135.47		
Total:			3,610.95		

Village Board Meeting

Department Reports

Minutes

Village Board Regular Meeting, December 3, 2025

Village Board Regular Meeting, December 9, 2025