

VILLAGE OF PITTSFORD

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Village Hall ca 1855 (remodeled 1937)

Village of Pittsford Board of Trustees Meeting February 10, 2022, 6:30 PM

Tentative Agenda

Board Member - Conflict of Interest Disclosure & Open Meeting Compliance Certification

Department Reports

- Building Inspector Report
- DPW Report
- Village Attorney
- Treasurer's / Village Clerk Report
- Minutes

Meeting Items

1. Cannabis Referendum follow up
2. Public Hearings 7 PM
 - Proposed Special Permit – 18 S. Main Street, Hair Salon
 - Proposed Local Law - to consider amending chapter 184 of the code of the Village of Pittsford to allow an exemption for Volunteer Fire and Ambulance Workers.
 - Proposed Local Law – to consider the adoption of a proposed local law to override the tax levy limit established by General Municipal Law § 3-c.
3. Non-Municipal Use Permit – Pittsford Food Tours
4. SRF – Median Design for State Street
5. Update on NYSDOT resurfacing/restriping & pedestrian median on N. Main Street.
6. Designating Juneteenth as a Village Holiday
7. Customer Service Survey
8. Village Revenues
9. Budget Meeting Schedule
10. Discussion of the Position of Treasurer for the Village of Pittsford
11. Covid Update
12. Naming the Village Plows

Member Items

Public Comment

Next Scheduled Meeting –Regular Meeting February 24, 2022 *Subject to Change Without Notice

Village Board Meeting

Department Reports

Building Inspector Report

Village Board Meeting

Department Reports

- DPW Report

DPW Report February 2022

Garbage:

- Mondays and Fridays

Sewer Siphon Inspections:

- Fridays

Woodcreek:

- Xylem installed a new flush valve on Pump 1
- Both pumps now have a flush valve, to help clean out floating solids that collect in the barrel, as the cycle on.

Plowing/Salting/Snow Removal:

- 143 overtime manhours from 1/15 through 2/5

Shop Repairs:

- NYSIF Inspection Punchlist
- Interior/Exterior Lighting Repairs
- House Cleaning\

Vehicles/Equipment:

- Routine service and maintenance
- Toolcat floor pan rotting out. Covered with old street signs and sealed with RTV silicone

UFPO Stakeouts:

- 18 utility location requests
- Most for the replacement of utility poles

Safety Committee:

- Pre-trip inspection logs for DPW vehicles. Possibly doing this digitally through an app that Trustee Keating is creating
- Possible replacement and upgrade of the CB radios we use through a safety grant offered by NYS that Sophie Ziakas applied for. Max grant amount is \$5,000. Full replacement of the CB radios: approx. \$11,000

Village Board Meeting

Department Reports

Village Attorney

Village Board Meeting

Department Report

Treasurers / Village Clerk Report

- Bill Pay
- Financial Review

Village Board Meeting

Meeting Items
Agenda Item 1

Cannabis Referendum follow up

Village Board Meeting

Meeting Items Agenda Item 2

Public Hearings – 7 PM

1. Proposed Special Permit – 19 S. Main Street, Hair Salon
2. Proposed Local Law - to consider amending chapter 184 of the code of the Village of Pittsford to allow an exemption for Volunteer Fire and Ambulance Workers.
3. Proposed Local Law – to consider the adoption of a proposed local law to override the tax levy limit established by General Municipal Law § 3-c.

**NOTICE OF PUBLIC HEARING
VILLAGE OF PITTSFORD**

Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, on Tuesday, February 10, 2022, at 7 p.m. at 21 North Main Street, Pittsford, New York. The Board will be considering a Special Permit application for 18 South Main Street, for the purpose of operating a salon.

Pursuant to the State Legislature Chapter 417 of the Laws of 2021 the Village Hall will be closed to the public during the Board of Trustees Meeting. The Members of the Village Board will be present at Village Hall or participating from their respective homes for this public hearing via video conference. If a Board member is participating from home, that home will be closed to the public as well for the reasons stated above.

The meeting will be made available for the public to view and hear thru video conferencing link.

A copy of the proposed application is on file in the Office of the Village Clerk, where interested parties may inspect between the hours of 8:30 a.m. and 3:30 p.m. Monday through Friday or on the Village website www.villageofpittsford.com.

Village of Pittsford
Board of Trustees
Dorothea M. Ciccarelli, Secretary

APPLICATION TO THE BOARD OF TRUSTEES

SPECIAL PERMIT

VILLAGE OF PITTSFORD

21 NORTH MAIN STREET PITTSFORD, N.Y. 14534


Date: 12/28/21


Fee: \$250.00

VILLAGE OF PITTSFORD
DEC 28 21 PM 3:57

Property Address: 18 South Main St.

Tax Account Number: 87-2975605 Zoning District: VCB + TOD

Owner's Address: 2850 Clover St Pittsford NY Telephone: 
14534

Applicant: JESSICA WELAND Telephone: 

Applicant's Address: 642 Preservation Trail Unit E Webster NY, 14580

Applicant is: Owner Lessee/Tenant Agent Other

If Other, Explain: _____

1. Provide a description of the activity that is planned for this location:

HAIR SALON

2. Describe how the proposed activity will affect existing parking:

MAX OF 5 EMPLOYEES FOR MAX 8 HRS / MAX OF 5 CURB. FOR MAX OF 2 HRS

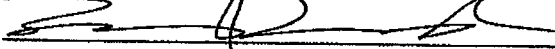
3. Describe how trash/refuse will be handled for the proposed activity:

LANDFILL - PROVIDED REFUSE & RECYCLING BINS LOCATED ON BACK-SIDE
OF BLDG. & PICKED UP ONCE/WEEK.

4. Proposed Hours of Operation: 9am - 7pm UP TO 7 DAYS/WEEK

Owner's Statement: I am the owner of the above property and I have read and approve this application. If the applicant is other than the owner, I authorize the applicant to proceed as agent.

Applicant's Name-Printed: Bernard Birnbaum

Signature:  Date: 12/28/21

Applicant's Statement: I hereby certify that the information submitted is, to the best of my knowledge, true and correct.

Signature: _____ Date: _____

NOTE: If any additional information is required by the Board, during the meeting, it is the responsibility of the applicant to provide such information, prior to the deadline of the subsequent meeting, or it will not be heard.

SEQUENCE:

1. This application will place you on the next available Board of Trustee meeting agenda.
2. The application will be forwarded to the Planning Board and that Board will provide formal recommendations back to the Board of Trustees.
3. The applicant will be notified by the Village Clerk as to the date that the application will be placed on the Board of Trustee's meeting agenda for final disposition. The date is dependent upon providing the required notification for a Public Hearing.
4. The \$250.00 fee will be required with the filing of this application.
5. The applicant is encouraged to attach any additional information (drawings, layouts, seating plans, etc.) that will supplement this application.

Village Code Section 210-35. Special Permit Uses in all zoning districts

A. All uses labelled with "SP" in the use tables of Chapter 210 may be permitted upon application to and with the approval of the Village Board of Trustees:

- 1) Public Hearing: Any use for which a special permit is required shall be considered at a public hearing held by the Village Board of Trustees.
- 2) Decisions: The Village Board of Trustees may approve with or without modifications or conditions or deny an application for a special permit.
- 3) Standards for a Special Permit Application Review: No special permit shall be granted unless and until the applicant has demonstrated to the satisfaction of the Village Board of trustees that:
 - a) Access to the site and the size of the site are adequate for the proposed use.
 - b) The proposed use will not adversely affect the orderly pattern of development in the area.
 - c) The nature, duration and intensity of the operations which are involved in or conducted in connection with the proposed use will be in harmony with nearby uses and will not alter the essential character of the neighborhood nor be detrimental to the residents thereof.
 - d) The proposed use will not create a hazard to health, safety or the general welfare.
 - e) The proposed use will not be detrimental to the flow of traffic in the vicinity.
 - f) The proposed use will not place an excessive burden on public improvements, facilities, services or utilities.
 - g) The proposed site is located more than 100 feet from any residentially zoned and/or used property or is situated so that it may be demonstrated that existing or proposed features of the site will mitigate any potential adverse effect on the residential property.
 - h) The proposed use will not create noise, late-night activity, or extended hours of operation, odors, noise from mechanical equipment or other conditions that may be detrimental to either the quality of life of nearby residents and businesses or to the general welfare of nearby residential neighborhoods.

C. Expiration of a Special Permit:

- 1) A special permit shall authorize only one specific use.

Said permit shall expire if :

- a) The use does not begin operation within one year of the date on which the approval for said permit was granted.
- b) The use, once begun, ceases operation, for any reason, for more than six (6) consecutive months.
- c) The operation of the use is transferred, by any means, to an individual or individuals, or to an entity other than the applicant to which the special permit was granted.

CI. Expansion of a Special Permit Use: The nature, duration and intensity of the operations which are involved in or conducted in connection with any use for which a special permit has been granted shall not be increased or expanded without the approval of the Village Board of Trustees. Any expansion of a use which requires a special permit shall be considered at a public hearing in the same manner as otherwise provided in this article.

Village of Pittsford
21 North Main Street
Pittsford NY 14534
(585) 586-4332

Date: 12/28/2021
Receipt #: 014364

Received From: JESSICA WEILAND

For:	1 - CLRK FEES / HP-18 SOUTH MAIN ST.	250.00

Cash
 Check/CC

1208

Total received: 250.00

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VILLAGE OF PITTSFORD**

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Pursuant to the State Legislature Chapter 417 of the Laws of 2021 the Village Hall will be closed to the public during the Board of Trustees Meeting. The Members of the Village Board will be present at Village Hall or participating from their respective homes for this public hearing via video conference. If a Board member is participating from home, that home will be closed to the public as well for the reasons stated above.

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Village of Pittsford
Board of Trustees
Dorothea M. Ciccarelli, Secretary

**BE IT ENACTED BY THE
VILLAGE BOARD OF THE
VILLAGE OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. OF 2022:
AMENDING CHAPTER 184 OF THE CODE OF THE VILLAGE OF
PITTSFORD TO ADD A TAX EXEMPTION
FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE
WORKERS**

Sec. 1 Title

This Local Law shall be known as “Local Law No. of 2022: Amending Chapter 184 of the Code of the Village of Pittsford to add a tax exemption for Volunteer Firefighters and Volunteer Ambulance Workers.

Sec. 2 Purpose and Findings

It is the purpose of this Local Law to implement the authority granted to local taxing jurisdictions by Real Property Tax Law Section 466-k — Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers. The Village Board of the Village of Pittsford finds and hereby determines that New York Real Property Tax Law Section 466-k makes available a tax exemption for volunteer fire and ambulance service workers at the option of the local municipality. The Village Board further finds and determines that the Village of Pittsford should exercise said option and implement said tax exemption because it would enhance the ability to recruit and retain the volunteers that are the lifeblood of the volunteer fire and ambulance organizations currently serving the residents of the Village of Pittsford. Recruiting and retaining sufficient volunteers to serve these important functions is essential to maintaining the high quality of emergency service in our community and saving its taxpayers the significant expense of paid staff.

Sec. 3 Grant of Property Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers

Chapter 184 of the Village Code, “Taxation” shall be amended to add “Article VIII - Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers” as follows:

Article VIII. Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers.

§ 184-31 - Legislative Intent

The Real Property Tax Law has been amended by the addition of a new § 466-k which permits a village to grant a partial tax exemption on real property owned by an enrolled member of an incorporated volunteer fire company, fire department or

incorporated voluntary ambulance service or such enrolled member and spouse. Said partial exemption is 10% of the assessed value of such property for all Village and special district purposes, exclusive of special assessments.

§ 184-32 - Grant of exemption

An exemption of 10% of assessed value of property owned by an enrolled member as set forth below or such enrolled member and spouse is hereby granted from taxation with respect to Village and special district purposes, exclusive of special assessments.

§ 184-33 - Eligibility.

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service provided that:

A. The applicant resides in the Village of Pittsford and the Village of Pittsford is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service in which the applicant is an enrolled member;

B. The property is the primary residence of the applicant;

C. The property is used exclusively for residential purposes; provided, however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and

D. The applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company or fire department as an enrolled member of such incorporated volunteer fire company or fire department for at least 2 years or the applicant has been certified by the authority having jurisdiction for the incorporated voluntary ambulance service as an enrolled member of such incorporated voluntary ambulance service for at least 2 years.

§ 184-34 - Grant of lifetime exemption.

Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than 20 years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service shall be granted the 10% exemption as authorized by this chapter for the remainder of his or her life as long as his or her primary residence is located within the Village of Pittsford, New York.

§ 184-35 - Application.

Application for such exemption shall be filed with the Town Assessor on or before the taxable status date on a form as prescribed by the Commissioner of Tax and Finance.

§ 184-36 - No diminution of benefits.

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of Article 4 of the Real Property Tax Law on the effective date of this article shall suffer any diminution of such benefit because of the provisions of this article.

§ 184-37 - Certification.

Each incorporated volunteer fire company, incorporated volunteer fire department and incorporated voluntary ambulance service shall file a notice annually, prior to the applicable taxable status date, with the Town Assessor certifying its enrolled members with 2 or more years of service. Such notice shall list as of the applicable taxable status date the number of years of service served by each such enrolled member and such enrolled member's address of residence.

Sec. 4. Repeal, Amendment and Supersession of Other Laws

All other Ordinances or Local Laws of the Village of Pittsford which are in conflict with the provisions of this Local Law are hereby superseded or repealed to the extent necessary to give this Local Law force and effect during its effective period.

Sec. 5 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 6 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

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VILLAGE OF PITTSFORD**

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Village of Pittsford
Board of Trustees
Dorothea M. Ciccarelli, Secretary

LOCAL LAW
VILLAGE OF PITTSFORD

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Pittsford to adopt a budget for the fiscal year commencing June 1, 2022, that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Pittsford, County of Monroe, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2022, that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

Village Board Meeting

Meeting Items
Agenda Item 3

Non-Municipal Use Permit

Pittsford Food Tours

From: [Cheri Davenport \(cheri@flowercityfoodtours.com\)](mailto:cheri@flowercityfoodtours.com)
To: [Village Clerk](#)
Subject: Permit Application
Date: Tuesday, January 25, 2022 2:09:26 PM
Attachments: [Pittsford Permit Application 2022.pdf](#)

Dorothea,

Attached is the permit application you requested before tomorrow. Please confirm receipt of this and also let the board know that I understand the approval would be contingent on an executed insurance policy as in the past. Due to COVID and an uncertainty about if/when I can resume tours, I am unable to secure insurance at this time.

Thank you!

Again, please let me know you got this okay.

-Cheri



Village of Pittsford Non-Municipal Use Permit Application

Organization: Chez Rose, LLC dba Pittsford Food Tours

Event and Description: 3 hour walking food tour for up to 12 people
Guests enjoy food tastings at many great establishments
in Pittsford Village while historical, cultural & architectural
points of interest are highlighted along the way by engaging tour guides

Event Date(s): May thru November ^{Thursdays + Saturdays} (start date pending due to COVID)

Event Location: Pittsford Village/Schoen Place

Parking Location: Parking Lots available in Schoen Place

Estimated Guest Count: 2-12 per tour

Organization Contact: Cheri Davenport

Telephone: 585-415-2656

E-mail: Cheri@pittsfordfoodtours.com

Date Request Received: _____

Date Reviewed: _____ Approved Denied

Standard Conditions

- 1) If the request for the Non-municipal Permit was received without the required 45-day notice, the Board of Trustees will need to vote to waive the requirement for the permit.
- 2) The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming the Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000.00. The certificate must also name the event being covered.
- 3) The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all of the details.

Village Board Meeting

Meeting Items
Agenda Item 4

SRF _ Median Design for State Street

Village Board Meeting

Meeting Items
Agenda Item 5

Update on NYSDOT resurfacing/restriping & pedestrian median on N. Main Street

Village Board Meeting

Meeting Items
Agenda Item 6

Designating Juneteenth as a Village Holiday

Comments from Christian Casini

For non-union employees, the Village can simply designate Juneteenth as a paid holiday. If there are employees required to work that day, it can give those employees comp time or a floating holiday. Use the term that makes the most sense. If employees don't already have comp time, I would use the term floating holiday.

For union employees the Village cannot just grant an additional paid holiday (although I am sure no one would complain). Since paid holidays are a term and condition of employment it is an issue of mandatory bargaining. The Village will have to consult the union representatives. So, the Village will want to consider what its proposal will be for the holiday. The things the Village will want to consider first are:

Will it be a paid holiday?

Does the Village want to substitute Juneteenth for another paid holiday, or will this be an additional day?

Will union members required to work on Juneteenth receive a floating holiday/comp time?

Will the paid holiday only be observed when it falls on weekdays? (Juneteenth falls on a Sunday in 2022).

Village Board Meeting

Meeting Items
Agenda Item 7

Customer Service Survey

Village Board Meeting

Meeting Items
Agenda Item 8

Village Revenues

Village Board Meeting

Meeting Items
Agenda Item 9

Budget Meeting Schedule

Village Board Meeting

Meeting Items
Agenda Item 10

Covid Update

What to do if...

...you are exposed to someone with COVID-19?

Do you have symptoms now?

NO

YES

Fully vaccinated & boosted
OR Fully vaccinated but not eligible to be boosted

Fully vaccinated & eligible for a booster but not boosted **OR** not fully vaccinated

- No quarantine
- Wear a mask around others for 10 days
- If symptoms arise at any time, quarantine and get tested.
- If you can, get tested on day 5 even if you don't feel sick

Negative Test?

Quarantine ends. Continue to mask.

- Quarantine for 5 days
- Wear mask around others for an additional 5 days
- If symptoms arise at any time, continue quarantine and get tested
- **Even if test is negative,** finish quarantine and mask for additional 5 days

Regardless of vaccine status:

- Isolate and get tested

Not tested?

- Stay home, isolate from everyone in household for 5 days or until you feel better
- Continue to mask for additional 5 days

...you test positive for COVID-19

Is it a lab-confirmed test?

Is it an at-home test?

ISOLATE

Stay home and separate from others in your household for at least 5 days.

REPORT IT

Fill out an Isolation Order Request form online.
www.monroecounty.gov

ISOLATE

Stay home and separate from others in your household for at least 5 days.

SNAP IT

Take a picture of your positive test result.

REPORT IT

Fill out an Isolation Order Request form online
www.monroecounty.gov.
Upload the picture of your positive test.

What about after 5 days?

If your symptoms are resolving, you may end your isolation period. If you still don't feel well, end isolation when you feel better.

BUT – continue to wear a well-fitting mask whenever you're around other people for another 5 days.



ADAM J. BELLO
COUNTY EXECUTIVE

Village Board Meeting

Meeting Items
Agenda Item 11

Naming the Village Plows