

VILLAGE OF PITTSFORD

SETTLED 1789 • INCORPORATED 1827



Village of Pittsford Board of Trustees Budget Meeting January 30, 2023, 4 PM

Tentative Agenda

Board Member - Conflict of Interest Disclosure & Open Meeting Compliance Certification

Meeting Items

1. Authorization for the Multi-year Capital Plan RFP
2. Consideration of Reserve Fund recommendations
3. Discussion on Sewer Allocation for the 2024-2025 Budget
4. Retirement Resolution

Next Scheduled Budget Meeting is February 6, 2024, and is Subject to Change Without Notice

**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
CREATING A SEWER FUND
EQUIPMENT AND VEHICLE REPAIR RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of an equipment and vehicle repair reserve fund for the equipment and vehicles utilized in order to provide sewer service to the residents of the Village of Pittsford as well as other properties as determined by the Board of Trustees of the Village of Pittsford.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates a Sewer Fund Equipment and Vehicle Repair Reserve Fund (hereinafter "Reserve Fund"); and

BE IT FURTHER RESOLVED, that this Repair Reserve Fund is hereby established pursuant to Section 6-c of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of the repair of vehicles and equipment utilized to provide sewer service to the residents of the Village of Pittsford and such other properties as may be determined by the Board of Trustees of the Village of Pittsford. The term "equipment" includes any equipment, machinery or appurtenances not included in the definition of capital improvement and for which a period of probable usefulness has been provided by law; and

BE IT FURTHER RESOLVED, that the monies in this reserve fund may not be used for repairs which regularly recur annually or at shorter intervals; and

BE IT FURTHER RESOLVED, that vehicle and equipment repairs financed with monies in this fund shall, to the extent practical, satisfy the Village of Pittsford's green and sustainability goals and initiatives; and

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-d of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund require a resolution of the Board of Trustees of the Village of Pittsford, subject to a Public Hearing on 5-days' notice.

A motion to adopt the foregoing was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay_____	Nay_____
Trustee Lanphear	Yay_____	Nay_____
Trustee Leitgeb	Yay_____	Nay_____
Trustee Cove	Yay_____	Nay_____
Trustee Marshall	Yay_____	Nay_____

Certification:

I, Dorothea M. Ciccarelli, the duly qualified and acting Clerk of the Village of Pittsford, New York, do hereby certify that the following motion was made on the ____ day of _____, 2024, has not been altered, amended or revoked and is in full force and effect.

Dorothea M. Ciccarelli, RMC, CMFO
Village Clerk
Village of Pittsford, New York

**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
CREATING A GENERAL FUND
EQUIPMENT AND VEHICLE REPAIR RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of an equipment and vehicle repair reserve fund for the equipment and vehicles utilized in order to provide general municipal services to the residents of the Village of Pittsford as well as other properties as determined by the Board of Trustees of the Village of Pittsford.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates a General Fund Equipment and Vehicle Repair Reserve Fund (hereinafter “ Reserve Fund”); and

BE IT FURTHER RESOLVED, that this Repair Reserve Fund is hereby established pursuant to Section 6-c of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of the repair of vehicles and equipment utilized to provide general municipal services to the residents of the Village of Pittsford and such other properties as may be determined by the Board of Trustees of the Village of Pittsford. The term “equipment” includes any equipment, machinery or appurtenances not included in the definition of capital improvement and for which a period of probable usefulness has been provided by law; and

BE IT FURTHER RESOLVED, that the monies in this reserve fund may not be used for repairs which regularly recur annually or at shorter intervals; and

BE IT FURTHER RESOLVED, that vehicle and equipment repairs financed with monies in this fund shall, to the extent practical, satisfy the Village of Pittsford’s green and sustainability goals and initiatives; and

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-d of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund require a resolution of the Board of Trustees of the Village of Pittsford, subject to a Public Hearing on 5-days' notice.

A motion to adopt the foregoing was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay _____	Nay _____
Trustee Lanphear	Yay _____	Nay _____
Trustee Leitgeb	Yay _____	Nay _____
Trustee Cove	Yay _____	Nay _____
Trustee Marshall	Yay _____	Nay _____

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I, Dorothea M. Ciccarelli, the duly qualified and acting Clerk of the Village of Pittsford, New York, do hereby certify that the following motion was made on the _____ day of _____, 2024, has not been altered, amended or revoked and is in full force and effect.

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Village Clerk
Village of Pittsford, New York

**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
CREATING A SEWER FUND
EQUIPMENT AND VEHICLE RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of a type capital reserve fund for the purpose of purchasing equipment and vehicles utilized for the purpose of providing sewer service to the residents of the Village of Pittsford as well as other properties as determined by the Board of Trustees of the Village of Pittsford.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates a Sewer Fund Equipment and Vehicle Reserve Fund (hereinafter “Reserve Fund”); and

BE IT FURTHER RESOLVED, that this type Reserve Fund is hereby established pursuant to Section 6-c of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of the purchase of the equipment and vehicles necessary to provide sewer service to the residents of the Village of Pittsford and such other properties as may be determined by the Board of Trustees of the Village of Pittsford. The term “equipment” includes any equipment, machinery or appurtenances not included in the definition of capital improvement and for which a period of probable usefulness has been provided by law; and

BE IT FURTHER RESOLVED, that vehicles and equipment financed with monies in this fund shall, to the extent practical, satisfy the Village of Pittsford’s green and sustainability goals and initiatives; and

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund are by resolution of the Board of Trustees of the Village of Pittsford after review of the current capital program, subject to a permissive referendum, pursuant to sub-division 8 of Section 6-c of the General Municipal Law unless the period of probable usefulness of the type capital improvement is less than 3 years.

A motion to adopt the foregoing was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay_____	Nay_____
Trustee Lanphear	Yay_____	Nay_____
Trustee Leitgeb	Yay_____	Nay_____
Trustee Cove	Yay_____	Nay_____
Trustee Marshall	Yay_____	Nay_____

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Village Clerk
Village of Pittsford, New York

**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
CREATING A GENERAL FUND
EQUIPMENT AND VEHICLE RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of a type capital reserve fund for the purpose of purchasing equipment and vehicles utilized for the purpose of providing general municipal services to the residents of the Village of Pittsford as well as other properties as determined by the Board of Trustees of the Village of Pittsford.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates a General Fund Equipment and Vehicle Reserve Fund (hereinafter "Reserve Fund"); and

BE IT FURTHER RESOLVED, that the reserve fund is hereby established pursuant to Section 6-c of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of the purchase of the equipment and vehicles necessary to provide general municipal services to the residents of the Village of Pittsford and such other properties as may be determined by the Board of Trustees of the Village of Pittsford. The term "equipment" includes any equipment, machinery or appurtenances not included in the definition of capital improvement and for which a period of probable usefulness has been provided by law; and

BE IT FURTHER RESOLVED, that vehicles and equipment financed with monies in this fund shall, to the extent practical, satisfy the Village of Pittsford's green and sustainability goals and initiatives; and

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund are by resolution of the Board of Trustees of the Village of Pittsford after review of the current capital program, subject to a permissive referendum, pursuant to sub-division 8 of Section 6-c of the General Municipal Law unless the period of probable usefulness of the type capital improvement is less than 3 years.

A motion to adopt the foregoing was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay _____	Nay _____
Trustee Lanphear	Yay _____	Nay _____
Trustee Leitgeb	Yay _____	Nay _____
Trustee Cove	Yay _____	Nay _____
Trustee Marshall	Yay _____	Nay _____

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Village Clerk
Village of Pittsford, New York

**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
CREATING A GENERAL FUND
INFRASTRUCTURE RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of a type capital reserve fund for the purpose of replacing infrastructure in the Village of Pittsford which, to the extent practical, will be utilized in a manner consistent with green construction and sustainable building.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates a General Fund Infrastructure Reserve Fund (hereinafter “Reserve Fund”); and

BE IT FURTHER RESOLVED, that this type capital reserve fund is established pursuant to Section 6-c of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of infrastructure in the Village of Pittsford. The term “infrastructure” means the roadbed and road area, street and sidewalk paving, curbing, associated drainage facilities, bike paths, and other construction or improvements pertaining to public travel. It further includes municipal utility facilities except sewer facilities as well as municipal traffic signals, street lighting, and communication facilities in the right-of-way or other areas or easements open for municipal use. It further includes skywalks, street trees, plants, scrubs, lawns and other ornamental or beautification insulations owned by the Village of Pittsford in the right-of-way or other ways open to public travel or municipal use and accepted for municipal management or control as such. “Infrastructure” is intended to encompass any municipal physical plant, fixtures, appurtenances or other facilities located in or near the right-of-way or areas or easements open and accepted for municipal use for which a period of probable usefulness has been provided by law; and

BE IT FURTHER RESOLVED, that all infrastructure purchased with monies from this fund shall, to the extent practical, satisfy the green and sustainability goals and practices of the Village of Pittsford; and

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund are by resolution of the Board of Trustees of the Village of Pittsford after review of the current capital program, subject to a permissive referendum, pursuant to sub-division 4 of Section 6-c of the General Municipal Law unless the period of probable usefulness of the type capital improvement is less than 3 years.

A motion to adopt the foregoing was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay _____	Nay _____
Trustee Lanphear	Yay _____	Nay _____
Trustee Leitgeb	Yay _____	Nay _____
Trustee Cove	Yay _____	Nay _____
Trustee Marshall	Yay _____	Nay _____

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Village Clerk
Village of Pittsford, New York

**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
CREATING A SEWER FUND
INFRASTRUCTURE REPAIR RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of a repair reserve fund for the purpose of repairing infrastructure in the Village of Pittsford which, to the extent practical, will be utilized in a manner consistent with green construction and sustainable building.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates the Sewer Fund Infrastructure Repair Reserve Fund (hereinafter "Reserve Fund"); and

BE IT FURTHER RESOLVED, that this repair reserve fund is established pursuant to Section 6-d of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of repairs of infrastructure required by activities in support of the sewer system of the Village of Pittsford. The term "infrastructure" means the roadbed and road area, street and sidewalk paving, curbing, associated drainage facilities, bike paths, and other construction or improvements pertaining to public travel. It further includes municipal utility facilities except sewer facilities as well as municipal traffic signals, street lighting, and communication facilities in the right-of-way or other areas or easements open for municipal use. It further includes skywalks, street trees, plants, scrubs, lawns and other ornamental or beautification installations owned by the Village of Pittsford in the right-of-way or other ways open to public travel or municipal use and accepted for municipal management or control as such. "Infrastructure" is intended to encompass any municipal physical plant, fixtures, appurtenances or other facilities located in or near the right-of-way or areas or easements open and accepted for municipal use for which a period of probable usefulness has been provided by law; and

BE IT FURTHER RESOLVED, that the monies in this reserve fund may not be used for repairs which regularly recur annually or at shorter intervals; and

BE IT FURTHER RESOLVED, that all repairs or reconstruction financed by this fund shall be, to the extent practical, consistent with green construction and sustainable building practices.

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount

and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-d of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund require a resolution of the Board of Trustees of the Village of Pittsford, subject to a Public Hearing on 5-days' notice.

A motion to adopt the foregoing was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay_____	Nay_____
Trustee Lanphear	Yay_____	Nay_____
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Trustee Cove	Yay_____	Nay_____
Trustee Marshall	Yay_____	Nay_____

Certification:

I, Dorothea M. Ciccarelli, the duly qualified and acting Clerk of the Village of Pittsford, New York, do hereby certify that the following motion was made on the ____ day of _____, 2024, has not been altered, amended or revoked and is in full force and effect.

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**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
CREATING A GENERAL FUND
INFRASTRUCTURE REPAIR RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of a repair reserve fund for the purpose of repairing infrastructure in the Village of Pittsford which, to the extent practical, will be utilized in a manner consistent with green construction and sustainable building.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates the General Fund Infrastructure Repair Reserve Fund (hereinafter "Reserve Fund"); and

BE IT FURTHER RESOLVED, that this repair reserve fund is established pursuant to Section 6-d of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of repairs required to the infrastructure of the Village of Pittsford. The term "infrastructure" means the roadbed and road area, street and sidewalk paving, curbing, associated drainage facilities, bike paths, and other construction or improvements pertaining to public travel. It further includes municipal utility facilities except sewer facilities as well as municipal traffic signals, street lighting, and communication facilities in the right-of-way or other areas or easements open for municipal use. It further includes skywalks, street trees, plants, scrubs, lawns and other ornamental or beautification insulations owned by the Village of Pittsford in the right-of-way or other ways open to public travel or municipal use and accepted for municipal management or control as such. "Infrastructure" is intended to encompass any municipal physical plant, fixtures, appurtenances or other facilities located in or near the right-of-way or areas or easements open and accepted for municipal use for which a period of probable usefulness has been provided by law; and

BE IT FURTHER RESOLVED, that the monies in this reserve fund may not be used for repairs which regularly recur annually or at shorter intervals; and

BE IT FURTHER RESOLVED, that all repairs or reconstruction financed by this fund shall be, to the extent practical, consistent with green construction and sustainable building practices.

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash

balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-d of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund require a resolution of the Board of Trustees of the Village of Pittsford, subject to a Public Hearing on 5-days' notice.

A motion to adopt the foregoing was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay _____	Nay _____
Trustee Lanphear	Yay _____	Nay _____
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Trustee Cove	Yay _____	Nay _____
Trustee Marshall	Yay _____	Nay _____

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Dorothea M. Ciccarelli, RMC, CMFO
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Village of Pittsford, New York

**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
CREATING A SEWER FUND
BUILDING REPAIR RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of a repair reserve fund for the purpose of the repair of any and all buildings and structures owned by the Village of Pittsford which are utilized by the sewer system.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates the Sewer Fund Building Repair Reserve Fund (hereinafter "Reserve Fund"); and

BE IT FURTHER RESOLVED, that this repair reserve fund is established pursuant to Section 6-d of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of any and all repairs required to be made to all buildings and structures utilized by the sewer system and owned by the Village of Pittsford; and

BE IT FURTHER RESOLVED, that the type of repairs must not regularly recur annually or at shorter intervals; and

BE IT FURTHER RESOLVED, that all repairs or reconstruction financed by this fund shall be, to the extent practical, consistent with green construction and sustainable building practices; and

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-d of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund require a resolution of the Board of Trustees of the Village of Pittsford, subject to a Public Hearing on 5-days' notice.

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BOARD OF TRUSTEES
CREATING A GENERAL FUND
BUILDING REPAIR RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of a repair reserve fund for the purpose of the repair of any and all buildings and structures owned by the Village of Pittsford which, to the extent practical, will be utilized in a manner consistent with green construction and sustainable building practices.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates the General Fund Building Repair Reserve Fund (hereinafter "Reserve Fund"); and

BE IT FURTHER RESOLVED, that this repair reserve fund is established pursuant to Section 6-d of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of any and all repairs required to be made to all buildings and structures owned by the Village of Pittsford; and

BE IT FURTHER RESOLVED, that the type of repairs must not regularly recur annually or at shorter intervals; and

BE IT FURTHER RESOLVED, that all repairs or reconstruction financed by this fund shall be, to the extent practical, consistent with green construction and sustainable building practices; and

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-d of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund require a resolution of the Board of Trustees of the Village of Pittsford, subject to a Public Hearing on 5-days' notice.

A motion to adopt the foregoing was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay_____	Nay_____
Trustee Lanphear	Yay_____	Nay_____
Trustee Leitgeb	Yay_____	Nay_____
Trustee Cove	Yay_____	Nay_____
Trustee Marshall	Yay_____	Nay_____

Certification:

I, Dorothea M. Ciccarelli, the duly qualified and acting Clerk of the Village of Pittsford, New York, do hereby certify that the following motion was made on the ____ day of _____, 2024, has not been altered, amended or revoked and is in full force and effect.

Dorothea M. Ciccarelli, RMC, CMFO
Village Clerk
Village of Pittsford, New York

**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
CREATING A SEWER FUND
BUILDING REPLACEMENT, IMPROVEMENT
AND ALTERATION RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of a type capital reserve fund for the purpose of providing for the replacement, improvement and/or alteration of buildings and structures in the Village of Pittsford which, to the extent practical, will be utilized in a manner consistent with green construction and sustainable building practices.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates the Sewer Fund Building Replacement, Improvement and Alteration Reserve Fund (hereinafter "Reserve Fund"); and

BE IT FURTHER RESOLVED, that this type reserve fund is established pursuant to Section 6-c of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of the replacement, improvement and/or alteration required to be made to buildings and structures owned by the Village of Pittsford and utilized by the sewer system, and for which a period of probable usefulness has been provided by law; and

BE IT FURTHER RESOLVED, that all replacement, improvement and/or alteration financed by this fund shall be, to the extent practical, consistent with green construction and sustainable building practices.

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund are by resolution of the Board of Trustees of the Village of Pittsford after review of the current capital program, subject to a permissive referendum, pursuant to sub-division 4 of Section 6-c of the General Municipal Law unless the period of probable usefulness of the type capital improvement is less than 3 years.

A motion to adopt the foregoing was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay _____	Nay _____
Trustee Lanphear	Yay _____	Nay _____
Trustee Leitgeb	Yay _____	Nay _____
Trustee Cove	Yay _____	Nay _____
Trustee Marshall	Yay _____	Nay _____

Certification:

I, Dorothea M. Ciccarelli, the duly qualified and acting Clerk of the Village of Pittsford, New York, do hereby certify that the following motion was made on the _____ day of _____, 2024, has not been altered, amended or revoked and is in full force and effect.

Dorothea M. Ciccarelli, RMC, CMFO
Village Clerk
Village of Pittsford, New York

**RESOLUTION OF THE VILLAGE OF PITTSFORD
BOARD OF TRUSTEES
CREATING A GENERAL FUND
BUILDING REPLACEMENT, IMPROVEMENT
AND ALTERATION RESERVE FUND**

WHEREAS, best municipal planning practices support the establishment of a type capital reserve fund for the purpose of providing for the replacement, improvement and/or alteration of buildings and structures in the Village of Pittsford which, to the extent practical, will be utilized in a manner consistent with green construction and sustainable building practices.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Pittsford hereby creates the General Fund Building Replacement, Improvement and Alteration Reserve Fund (hereinafter "Reserve Fund"); and

BE IT FURTHER RESOLVED, that this type reserve fund is established pursuant to Section 6-c of the General Municipal Law of the State of New York, as amended. The purpose of this reserve fund is to accumulate monies to finance the cost of the replacement, improvement and/or alteration required to be made to buildings and structures owned by the Village of Pittsford and for which a period of probable usefulness has been provided by law; and

BE IT FURTHER RESOLVED, that all replacement, improvement and/or alteration financed by this fund shall be, to the extent practical, consistent with green construction and sustainable building practices.

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Board of Trustees of the Village of Pittsford may invest the monies consistent with the investment policy of the Village of Pittsford. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law and any other law; and

BE IT FURTHER RESOLVED, that expenditures from this reserve fund are by resolution of the Board of Trustees of the Village of Pittsford after review of the current capital program, subject to a permissive referendum, pursuant to sub-division 4 of Section 6-c of the General Municipal Law unless the period of probable usefulness of the type capital improvement is less than 3 years.

A motion to adopt the foregoing was made by _____ and seconded by _____, and upon a roll call vote of the Board was duly adopted as follows:

Mayor Plummer	Yay _____	Nay _____
Trustee Lanphear	Yay _____	Nay _____
Trustee Leitgeb	Yay _____	Nay _____
Trustee Cove	Yay _____	Nay _____
Trustee Marshall	Yay _____	Nay _____

Certification:

I, Dorothea M. Ciccarelli, the duly qualified and acting Clerk of the Village of Pittsford, New York, do hereby certify that the following motion was made on the ____ day of _____, 2024, has not been altered, amended or revoked and is in full force and effect.

Dorothea M. Ciccarelli, RMC, CMFO
Village Clerk
Village of Pittsford, New York

Reserve Reallocation

General

Existing Reserve		Funds to be reallocated	
A232R Repair Reserve		Current Fundi	\$172,027.26

New Reserves	Reserve Type	Reallocation	
Equipment and Vehicle Reserve Fund	Capital	45%	\$77,412.27
Infrastructure Reserve Fund	Capital	45%	\$77,412.27
Building Replacement, Improvement and Alteration Reserve Fund	Capital	10%	\$17,202.73
Total			\$172,027.26

Sewer

Existing Reserve		Funds to be reallocated	
G232VR Vehicle REP RSV		Current Fundi	\$ 259,919.80

New Reserves	Reserve Type	Reallocation	
Building Replacement, Improvement and Alteration Reserve Fund	Capital	85%	\$ 220,931.83
Equipment and Vehicle Reserve Fund	Capital	15%	\$ 38,987.97
Total			\$ 259,919.80