

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
December 11, 2018, 7:00 PM**

Mayor: Robert Corby- Absent
Trustees: Lili Lanphear
Frank Galusha
Margaret Caraberis
Dan Keating

Recording Secretary: Dorothea M. Ciccarelli / Cara R. Farrell

CALL TO ORDER

Motion by Trustee Lanphear, seconded by Trustee Galusha, to call the meeting to order at 7:00 PM.
Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE

Trustee Lanphear asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. None were reported.

DRAINAGE STREAM ON RAND

Trustee Keating wondered about improvements on fixing the creek’s drainage.

Trustee Galusha described the circumstances which allow the Village to work on private property.

Leonard Parker, of 46 Rand Place, brought up the failing gabions installed by the Village located with-in his property.

Village Attorney, Jeff Turner, stated the Village has four easements, and if there was a complaint, the Village Engineer, Scott Harter, will verify the public impact.

SET A PUBLIC HEARING FOR THE HISTORIC PRESERVATION CODE

Trustee Caraberis informed the rest of the Board, and the individuals present about Mr. Finelli, the coordinator for certified local governments from the State’s Historic Preservation Office, signing off on the review which was modeled after the state model code.

Mr. Turner discussed the updates to the Historic Preservation Code.

Motion by Trustee Lanphear, seconded by Trustee Galusha, to set the public hearing for the Historic Preservation Law for January 22, 2019 at 7:30 PM.
Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

7:30- PUBLIC HEARING – COMMUNITY CHOICE AGGREGATION PROGRAM

Motion by Trustee Lanphear, seconded by Trustee Galusha, to open the public hearing at 7:40 PM.
Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

Motion by Trustee Caraberis, seconded by Trustee Keating, for local law number six, 2018 to establish a community choice aggregation program in the Village of Pittsford.

Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

Motion by Trustee Lanphear, seconded by Trustee Galusha, to close the public hearing at 7:40 PM.

Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

MEMORANDUM OF UNDERSTANDING COMMUNITY CHOICE AGGREGATION

Motion by Trustee Keating, seconded by Trustee Caraberis, to accept the memorandum of understanding by authorizing Mayor Corby to sign.

Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

ENFORCEMENT ISSUES

Mr. Turner brought up the door located at 31 North Main Street and their potential application for the APRB.

Village Clerk, Dorothea M. Ciccarelli, said the second enforcement issue is with the Bank of America.

MEMBER ITEMS

Trustee Caraberis presented a question regarding the status of Pittsford Dairy and Powers' Farm. She also discussed the proposed village survey and the Town's survey.

Trustee Lanphear met with the Leadership Committee early in the day. The Monroe County Sherriff's Office is planning an active shooter training in the spring.

Trustee Lanphear noted the upcoming January 19th "Coffee and Conversation" as well as the "new resident packet" and the Town's Public Session on their Comprehensive Plan scheduled for January 28th.

Trustee Lanphear also mentioned the poor dumpster conditions located on Schoen Place, Aladdin's.

Trustee Galusha said he met with the Mayor and Town Supervisor Bill Smith to discuss the upcoming meeting on December 17th with Mr. Norry talk about the land behind 3750 Monroe Avenue.

Trustee Galusha also discussed Mike Newcomb's lack of evidence of hardship. Mr. Newcomb has been given the opportunity to produce financial information proving the hardship.

Trustee Keating shared his concern with some of the survey questions. He also notified the other Board members about a MLK event.

Trustee Keating also asked the Clerk about the momentum for IT projects. Ms. Ciccarelli is waiting for a quote from Spectrum.

As liaison to the PZBA, Trustee Keating shared his take on the recent meeting.

DPW REPORT

DPW Superintendent, Zack Bleier, discussed the RGE ROW millings draining water down toward Northfield Common. Mr. Charlie Fox reported the problem to Kelly Cline, the Village Building Inspector. Mr. Turner suggested Scott Harter look before a plan is proposed.

Mr. Bleier reported an employee's upcoming CDL test. The Board discussed classes to assist the employee's training.

Mr. Bleier noted leaf collection is going well and has slowed down due to snowfall. The crew is switching between the two as well as looking to help the Town of Pittsford with leaf collection in the coming weeks.

Trustee Galusha complimented the DPW's maintenance and caution when operating the sidewalk plow. Mr. Bleier noted he encountered no problems related to Candlelight Night.

VILLAGE ATTORNEY REPORT

Village Attorney, Jeff Turner, mentioned the removal of the wrong tree located at 16&18 South Street. Mr. Turner informed the Board that the resident will still have to remove the appropriate tree.

Mr. Turner gave the go ahead for the mayor to sign the amended Sewer Agreement with the Town of Pittsford.

TREASURER / VILLAGE CLERK REPORT

Village Clerk, Dorothea M. Ciccarelli, presented vouchers listed on Abstract #9 of 2018/2019 fiscal year for approval.

The Village Clerk presented vouchers listed in Abstract #9 of the 2018/2019 fiscal year for approval.

Vouchers for approval Abstract #9:

• General Fund (#361-#367, #378-#415):	\$ 111,428.79
• Sewer Fund (#402):	\$ 134.90
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	\$ 111,563.69

A motion was made by Trustee Keating, seconded by Trustee Galusha, to approve the payment of the vouchers listed on Abstract #9 in the amounts stated below and to charge them to the appropriate accounts.

Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

A motion was made by Trustee Caraberis, seconded by Trustee Lanphear, to approve the budget transfers as recommended.

Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

A motion was made by Trustee Caraberis, seconded by Trustee Lanphear, to approve November 2018's books.

Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

A motion was made by Trustee Keating, seconded by Trustee Caraberis, to release \$3,000 for Kuitems Construction Inc.

Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

A motion was made by Trustee Caraberis, seconded by Trustee Lanphear, to fund the HAS for village employees.

Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

MINUTES

Motion by Trustee Lanphear, seconded by Trustee Keating, to approve the minutes from November 17, 2018.
Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

Motion by Trustee Lanphear, seconded by Trustee Keating, to approve the minutes from November 27, 2018.
Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

EXECUTIVE SESSION

Motion by Trustee Lanphear, seconded by Trustee Galusha, to enter executive session at 9:00 PM regarding a claim.
Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

Motion by Trustee Lanphear, seconded by Trustee Galusha, to close executive session at 9:05 PM.
Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

ADJOURNMENT

Motion by Trustee Lanphear, seconded by Trustee Caraberis, to adjourn the regular meeting at 9:06 PM.
Vote: Lanphear – yes, Galusha- yes, Keating – yes, Caraberis – yes. Motion carried.

Cara Farrell, Recording Secretary