

**PROCEEDINGS OF A REGULAR MEETING  
OF THE VILLAGE BOARD OF TRUSTEES  
August 11, 2020 6:00 PM**

**Present**

<b>Mayor:</b>	Robert Corby
<b>Trustees:</b>	Lili Lanphear Frank Galusha Dan Keating Renee Stetzer
<b>Building Inspector:</b>	Steven Lauth
<b>DPW Superintendent:</b>	Zack Bleier
<b>Recording Secretary:</b>	Dorothea M. Ciccarelli

**CALL TO ORDER**

**Motion by Mayor Corby, seconded by Trustee Galusha,** called the meeting to order at 6:00 PM.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE**

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

**DRAINAGE CONCERNS – ST. LOUIS CHURCH & RAND PLACE**

Scott Harter, Village Engineer, discussed with the Board the concerns presented regarding drainage problems where water is pooling on the sidewalk and driveway apron in the front of St. Louis Church. Mr. Harter and Village Representatives met with Sally Schrecker, representing St. Louis Church, who expressed concerns with the water, which in the winter can a problem with icing.

His investigation of the situation and site reveals the following information thus far:

- 1. Surface drainage generally flows from the west side of the building structures westerly towards the sidewalk and Main Street where insufficient slope exists at the sidewalk and driveway connection areas for this drainage to reach the storm sewer system in Main Street by gravity flow.*
- 2. In order to reach the catch basins in the street, this drainage must pond to a sufficiently higher elevation (approximately 2 to 4 inches per our measurements) thus creating a ponding condition. This condition is a nuisance to pedestrians and traffic entering and exiting this area. It is further noted that this condition can develop into an ice hazard during winter months.*
- 3. To our knowledge, the problem has existed for quite some time.*
- 4. An examination of the depth of the existing catch basins in the street reveals that the existing pipes are too shallow to allow a piped connection from other supplemental drainage structures, should they be proposed and attempt to connect. Additionally, there are utilities and curbing to cross in the “tree-lawn” area that would conflict with an attempt to make a gravity piped connection. See photo site plan.*

The following solutions were offered:

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1. *If NYSDOT were to perform storm sewer improvements in Main Street resulting in deeper catch basins, that condition could help facilitate piped gravity flow connections by eliminating the current shallow condition. It is unclear if NYSDOT has any intentions to make such improvements in this regard. Contacting NYSDOT to check on any proposed future work that might benefit the situation would rule in or rule out this possibility.*
2. *Raising the elevation of the affected low areas so they could pitch surface drainage to the street by gravity flow. This would involve elevating the existing sidewalk and multiple driveway aprons plus the surrounding landscape and lawn areas. NYSDOT permitting would be required for work in the highway right-of-way.*
3. *Installation of one or more storm water pump stations into which storm drainage could flow via a surface drain system placed along the sidewalk. When the below grade vault fills to a certain level, a pump would be activated pumping the accumulated stormwater to the catch basin(s) in the street at the curb. This option would not require gravity flow, which is the current difficulty. NYSDOT permitting would be required.*

Mr. Harter stated that the preferred way of resolving the drainage issue is to use a gravity system but thought in this area a storm water pump might be the cost-effective way to resolve the problem.

Mayor Corby stated that the storm sewers were installed prior to 1971, and therefore, they are considered Village infrastructure. Mr. Harter indicated from the meeting with the Department of Transportation that the maintenance was the Village's responsibility. Mayor Corby stated that if the Village owns the storm water system, then it is our discretion if we allow private property owners to tie into the system. Mr. Harter indicated he thought that was a NYSDOT determination but that has some logic to it.

Ms. Schrecker informed the Board that they had submitted a request to the Department of Transportation to enter the catch basin from the driveway north of the Church and it was denied because they do not permit any penetration in a brick and mortar catch basin.

Mayor Corby indicated that the easiest solution to resolve the problem is to allow a tie into the catch basins and take care of the drainage. The question the Mayor was hoping to have answered tonight was what is the capacity of the storm sewer on South Main Street and does it have the capacity to handle the additional drainage from the surface asphalt areas that were installed by the Church in 2003.

Mr. Harter indicated he did not have the information and it would require interfacing with the NYSDOT and finding out what they used as a design standard and reviewing what the drainage flows were back when it was installed. Although he indicated that the system does handle the water since it eventually gets out to the street when the water reaches a 2"-4" of ponding.

Mayor Corby asked Mr. Harter, in his professional opinion, what is the easiest and most cost-effective solution to resolve the ponding that is occurring. Mr. Harter indicated that the most cost-effective method would be to explore the pumping alternative and follow up with the NYSDOT and their acceptance of the system. Mayor Corby questioned where the pump station would be located. Mr. Harter indicated that you might want to put the pump station on private property and not in the right-of-way. He thought a linear trench system could be created and that it would be able to flow into the vault, which could flow into the catch basin. He suggested creating more than one vault. He suggested that additional investigation would need to be completed to find the best location.

Mayor Corby asked the Superintendent of Public Works if the catch basins are brick and mortar. He informed the Mayor that they are currently a hybrid of brick and mortar as well as cast concrete. They have not been completely rebuilt.

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The next steps suggested by Scott Harter is for the Village to get in touch with the NYSDOT to discuss the possibility of allowing St. Louis Church to connect to the catch basins. The Mayor agreed that we should set up a conference call with all the parties involved.

Trustee Keating requested that, during the discussions with the NYSDOT, they also discuss the situation with the drainage at Schoen Place. Mayor Corby commented that they should have Scott Harter review the area, but one of the solutions might be to elevate and change the grade when Schoen Place is repaved. The struggle with the area is the high-water level of the canal makes the flow from the North side of Schoen Place very tangible to drain into the canal.

The Clerk relayed to the Village Board the following comments received from the public:

Justin Vlietstra, 19 Boughton Avenue – Questioned the Board about the use of pervious pavement for the sidewalk.

Alysa Plummer, 66 South Main Street - Informed the Board that she fell in January on a clear sheet of ice where the ponding was in front of St. Louis. She will be heading into her third surgery on her hand because of this fall. She has a titanium plate in her wrist and is unable to grip things completely. She hopes the Village can fix this situation, so it does not happen again.

Mayor Corby commented that was the goal of tonight's meeting.

The Village Attorney stated to the Board that he would like to get cleared up the jurisdiction of the storm sewers with the NYSDOT. Mayor Corby requested that the Village Attorney be a part of the conference call with the NYSDOT. Scott Harter agreed to reach out to a contact at the NYSDOT to coordinate the phone conference.

Scott Harter continued his report and presented the following investigation of approximately 30 lineal feet of two-tier stone filled gabions that are currently failing on Rand Creek. Our investigation of the situation and site reveals the following information thus far:

1. *Periodic high velocity flows are characteristic of Rand Creek in multiple areas throughout its path across the village on its way to the canal of which this is one. The existing bridge and other upstream gabions located near the electric transmission lines show evidence of "scouring" from this condition. Past site visits to downstream culverts experiencing problems also show the same condition.*
2. *The 1996 original project notes indicate that the purpose of the gabion installation was to reduce erosion. The presence of multiple utilities crossing beneath the creek at this location (see photo site plan drawing) indicates that this type of treatment offers protection to those utilities as well. See photo site plan showing a convergence of utilities at this location.*
3. *This drainage situation has existed for some time and has been the reason and justification for other gabion treatment projects elsewhere along Rand Creek.*
4. *There is an existing ash tree on the opposite side of the bank that has grown and migrated into the creek thus deflecting the flow patch gabion row.*
5. *The existing gabions are presently losing their stone fill material and becoming unstable at the bank.*
6. *The New York State Department of Environmental Conservation and the United States Army Corps of Engineers who oversee this tributary do not prefer gabion treatments any longer due the failure potential such as is being experienced in this situation. Alternative heavy stone treatment or vertical soldier piles with timbers are the treatments that are now seemingly preferred by these agencies.*

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The following solutions were offered:

1. *Removal and replacement of the failed gabions and improving the channel section can be accomplished using other treatments acceptable to the reviewing agencies mentioned. Additionally, removal of the intruding tree would help the situation by not restricting and deflecting flows against the westerly creek bank.*
2. *Widening the creek at this location could help reduce velocities but the presence of utilities not only horizontally but especially vertically needs to be confirmed. The existing water services and sewer main require a certain minimum earth cover for protection purposes.*
3. *Erosive velocities across the creek bottom should be addressed as was done further upstream with that gabion project as part of a complete solution.*

Scott Harter and Mayor Corby discussed the grading of the creek to help improve the flow of the water. Mr. Harter suggested removal of the tree located in the Village right-of-way and Mr. Palumbo's property. Mr. Palumbo informed the Board that he was good with having the tree removed but was concerned that the Village should speak to his neighbor regarding the situation as well, given the boundary lines in the area, to obtain his permission to complete the work. The Building Inspector suggested that maybe the placement of large rocks farther up the creek would help reduce the rate of the flow along with the removal of the tree.

Mayor Corby stated that the Village would need an easement to take the suggested action. Scott Harter commented that placement of a large boulder would help dissipate the energy, but with a storm event it might dislodge the boulder and create a blockage. He stated that it is worth looking at the possibility but an easement would be necessary. Mayor Corby discussed with Mr. Harter about the use of large stones to reinforce the gabions and his concerns about the stones being undermined. Mr. Harter indicated he is awaiting information from the Army Core of Engineers on how to handle the situation.

Mayor Corby discussed the next steps, which include the removal of the tree and having Mr. Harter create a design proposal for everyone to review together. Discussion was held on the removal of the tree, and Zack Bleier informed the Board that the removal of the tree would not be a problem but expressed concern with the removal of the root ball. He stated that a stump grinder would not be able to be used, that the roots would have to be hand dug out. Mayor Corby stated that the immediate goal is to get the main part of the tree removed. Mr. Bleier informed Mr. Palumbo that the Village would be using large equipment on his property and that there might be some damage, which would be repaired by the Village. Jeff Turner suggested that the Village create an agreement for the work. Mr. Palumbo stated he would be agreeable to that suggestion.

Mr. Palumbo expressed to the Board that his only concern with the project is that he has worked hard planting nice plants along the embankment. He would really not like to see them damaged or lost. These consist of ornamental grasses and they will be dormant by October. The Mayor informed him that one of the things the Village engineer will do is determine project limits as to how far will need to be excavated. Mr. Harter indicated he would be happy to work with Mr. Bleier to try to do the minimum amount of damage to the lawn area and surroundings. Mr. Palumbo stated his main concern is the plantings on the canal.

Mayor Corby reviewed the next steps for the engineer's research with the DEC and the best way to handle a situation, along with a concept and solution illustration, plus the review of the use of rocks.

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**STATE STREET SIDEWALK EXTENSION**

Mayor Corby requested that Mr. Harter review the proposed sidewalk extension proposal for State Street. Mr. Harter indicated that the proposal is for about an additional 150 feet of sidewalk, and he thought it could be accomplished with very little difficulty. He informed the Board that he is working on a more developed plan for the area and will present it to the Board in the future. Mayor Corby indicated that would be fine since he and Trustee Stetzer will be meeting with NYDOT to review the proposal and the location of a crosswalk on State Street.

**EAGLE SCOUT PROJECT**

Nicolas Perrone, an Eagle Scout with Troup BSA 167, presented his Eagle Scout Project proposal to the Village Board. He discussed the importance of honoring our Veterans and the importance of displaying the flag. Mr. Perrone provided three options to the Village, which included keeping the existing flag locations and replacing the flag sleeves, and the 2<sup>nd</sup> and 3<sup>rd</sup> proposals included the expansion of the flags for patriotic events. Mr. Perrone requested assistance from the Village in the purchasing of the sleeves, additional poles, and flags. He also requested permission to borrow a safety vest for workdays on the project, as well as signs to place over the cement area when drying. He was hoping to have the project completed by Veterans Day 2020.

Trustee Lanphear asked if Mr. Perrone anticipated that the Village would provide funding for the project, or would he be seeking outside donations. Mr. Perrone indicated that either option was possible. She also informed him that he would need to speak to the Town of Pittsford since the Veterans Park is on Town property, and they will have input on the placement of the flags. She also suggested that he reach out to Zack Bleier, the Superintendent of the Village of Pittsford Public Works, to plan out the core drilling and the cement for placement.

Mayor Corby informed him that he would need to find a supplier that can provide the materials that were listed to develop a budget for the project, then the Village will be able to determine if there are funds available.

Trustee Keating stated that Mr. Perrone did an excellent job on the proposal for the project. He questioned him on how he came up with this project. Mr. Perrone indicated that being a Scout, he has been helping put out the flags, and the conditions for the placement of the flags has gotten worse over the time. Mayor Corby informed everyone that the flag sleeves were put in in the 1980's when the NYSDOT rebuilt State Street and Main Street through the center of the Village. Mayor Corby informed him that the Village had discussed this in the last year, since the crew has trouble maintaining the flags due to the condition of the sleeves. Mayor Corby complimented him, and he also was happy to see the expansion considered in the project, because it is a wonderful way to honor our Veterans when the flags are displayed. This is a tradition in the Village, and he is very proud that it occurs.

Trustee Lanphear and Superintendent Bleier suggested a meeting with Mr. Perrone to review the project and location of the proposed sleeves.

Mayor Corby thanked Mr. Perrone for undertaking the project and expressed that this is a great community service.

**BUILDING INSPECTOR REPORT**

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- The Superintendent during the period issued 9 permits for \$1,508 in permit fees and \$45,088 in improvements.
- He worked with residents and businesses for 5HPB applications, 34 Church Street - porch, 61 West Jefferson Road – front door, 9 S. Main Street- sign, 31 North Main Street - door, and 35 Rand Place – garage.
- Attended monthly coalition stormwater meeting.
- He conducted a framing and insulation inspections 50 Rand Place.
- Attended meetings regarding 36 Monroe on proposed projects, issued demo permit, and stopped work for parts of demo due to structure concerns/needs prints/architect’s stamp.
- Conducted two rounds of fire inspections for 11-15 Schoen Place, initial (failed) and follow up for completion.
- Contacted owner of 25 N Main St. for site issues.
- Met with Scott Harter for drainage issues on Rand Place and at 56/60 N. Main St.
- Contacted Charlie Fox for several site issues.

**DPW REPORT**

- Easton Specialties: Snow clips/rails for the Village Hall roof over doorways.  
Clips- Better than nothing but the spans make them less effective  
Approx. \$1,200  
Clips and Rails- more effective but costly  
Approx. \$3,500

Mayor Corby informed the Board that the clips and rails are far more effective in stopping the slide of snow & ice from a building.

**Motion by Mayor Corby, seconded by Trustee Keating**, to authorize the Superintendent to order the clip and rails system to prevent ice slides over the Village Hall doors.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

- Sidewalk extension on State St:  
Installation of 142' x 5' new sidewalk on the south side of State St from Durham Way to the Village Line-Cost to be installed by a contractor along with the installation of 3 detectable mats per ADA standards at approximately \$6,843.33.

Trustee Stetzer questioned if we needed additional information from Scott Harter, given the information provided by the Superintendent. Mayor Corby did not think we would, that all we need is an agreement with the NYSDOT for the crosswalk. The Superintendent commented that all we needed are plans on how the sidewalk will be terminated. Trustee Lanphear commented that when they looked at the sidewalk area, they thought ending at the light pole as well as having the crosswalk located at that location. Mayor Corby commented that the Town of Pittsford is good with the conceptual plan for the sidewalk. Mayor Corby informed the Superintendent that they are seeking approval for a midblock crosswalk approval with the NYSDOT. The Superintendent also raised concern that the North side of the street has a very steep grade, which might not be ADA compliant.

Mayor Corby suggested that we should have a site visit to review all the details, prior to the meeting with NYSDOT.

Trustee Galusha questioned if there are funds available for the project. Trustee Stetzer and Mayor Corby commented that this will be a project looked to be completed with the bridge project.

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Discussion was had on discussion with the NYSDOT and the reestablishment of crosswalks at Schoen Place and the new midblock crosswalk.

- Mason Trenching will be starting the drainage repairs on N Main St in the next week.
- Village Grove project:  
The granite curbing installation will be started in the next week or so. Once that is complete, the milling contractor, paving contractor and Pittsford Town Highway will be ready to start the other phases of the project.
- The crew has rebuilt 6 catch basins on S. Main St.
- Milled out and patched approx. 15 tons of asphalt on Church, Locust, Rand and around the shop. Rebuilt 4 manholes on South St. We will be milling and patching South St next. Trimmed trees picked up brush and swept roads.
- Mowed lawns and trimmed weeds and canal banks.
- Repairs to Truck #2 (2008 International 7400) approx. \$2,500; repairs to hydraulic system on the Tool Cat \$2,300.

**BUILDING INSPECTOR**

The Building Inspector reviewed with the Board an application received for the annual sale of Christmas Trees at the Pittsford Dairy that the Planning & Zoning Board Chairmen was not allowing to move forward without violations on the property being resolved.

Mayor Corby disclosed that his family owns the property, and he would be excusing himself from the conversation, and he stepped away from the meeting.

Steve questioned the Board as to how to assist the applicant to allow the annual sale to move forward. Trustee Stetzer thought that this is an important community tradition, and that he should not be punished for the property owner's issues. Trustee Galusha questioned what the violations are on the property. The Building Inspector reviewed a list of violations which include an abandon house and maintenance pond. Trustee Galusha questioned why this would hold up the Christmas Tree sales. The Building Inspector stated that there is a part of the code that states that no permits can be given until violations on a property are resolved. The Village Attorney suggested that if there is an agreed-upon plan to resolve the violations within a set period, then the permits can go forward, but there needs to be cooperation with a plan. Trustee Galusha suggested that he work with the Building Inspector and the Village Attorney to obtain an agreement for the completion of the work. Jeff Turner suggested that the Building Inspector and Trustee Galusha work with the owner of the property to obtain a written agreement for the resolution of the violations. Trustee Galusha agreed with the suggestion.

Mayor Corby returned to the meeting,

The Building Inspector informed the Board that he will be issuing violations on the property owned by Charlie Fox for the drainage and the pond located by Pittsford Lumber. He has contacted the owner several times for a resolution and does not feel that he is getting the situation resolved. The Village Attorney questioned if having a Trustee involved might assist this situation as well. The Building

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Inspector was agreeable. Mayor Corby and the Superintendent stated that they would be happy to assist with the situation.

**VILLAGE ATTORNEY**

The Village Attorney informed the Board that the Oak Room received their special permit last year and due to the pandemic was delayed in opening the special permit requires that they open within one year. He stated that the executive order from the Governor giving a stay on permits extended the time on the permit to allow them to open later.

**TREASURER'S REPORT**

**APPROVAL OF LEGAL BILLS**

**Motion by Trustee Keating, seconded by Mayor Corby,** to approve the payment of Hodgson Russ invoices totally \$61,493.38.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**Motion by Trustee Keating, seconded by Mayor Corby,** to approve the payment of Zoghlin Group invoices 528, 604 & 659, totaling \$3,169.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**VOUCHERS**

The Village Clerk presented vouchers listed on Abstract #8 of 2020 / 2021 fiscal year for approval. A motion was made by Mayor Corby, seconded by Trustee Galusha, to approve payment of the vouchers listed on Abstract #8, in the amounts stated below and to charge them to the appropriate accounts.

**Vouchers for approval – Abstract #8**

• General Fund (#84-#102, #104-#130):	\$ 38,215.78
• Sewer Fund (#103, #122, #124):	<u>\$ 1,640.08</u>
Total Vouchers for Approval:	\$ 39,855.86

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**NON-MUNICIPAL PERMIT – TURN THE TOWN TEAL**

The organization Turn the Town Teal requested approval to have a group of volunteers tie teal ribbons on North and South Main Streets, Monroe Avenue and State Street. The ribbons will be displayed from September 1 through September 30<sup>th</sup>. The group requested a waiver of the insurance requirements as required with the Non-Municipal Use Permit. Trustee Keating suggested that for the safety of the group, the Village DPW assist with the placement of the ribbons.

**Motion Mayor Corby, seconded by Trustee Lanphear,** The Village of Pittsford Board of Trustees supports the national awareness campaign for ovarian cancer and therefore, permits in accordance with the application to permit the placement of teal ribbons on the municipal light poles and trees within the business district and waiving of the non-municipal permit insurance requirement. The permission is granted with following conditions:

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- The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all the details.
  - The applicant will coordinate with the Department of Public Works for the placement of the ribbons.
- Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**NON-MUNICIPAL PERMIT – PITTSFORD ART WALK**

The Association of Pittsford Art Galleries reviewed their request to conduct the Pittsford Art Walk on August 20, 2020, from 4 to 8 pm. This planned walk is of five local Art Galleries that are partnered with local business and organizations.

**Motion by Trustee Lanphear, seconded by Trustee Stetzer,** to approve the non-municipal use permit and waive the 45-day notice requirement for the Association of Pittsford Art Galleries to conduct an Art Walk on August 20, 2020, from 4-8 pm with the following conditions.

- The applicant will also conduct social distancing when possible and the use face masks.
- The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming the Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000. The certificate must also name the event being covered.
- The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all the details.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**PUBLIC HEARING – SPECIAL PERMIT, BOBBY PIN**

**Motion by Mayor Corby, seconded by Trustee Lanphear,** to open the public hearing for a special permit for 39 South Main Street to consider an application for a special permit.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

*Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, on Tuesday, August 11, 2020 at 7:00 p.m. at 21 North Main Street, Pittsford, New York. The Board consider the to an application made by Bobby Pin for a Special Permit at 39 South Main Street. If the meeting is unable to be held due to the Coronavirus pandemic it will be held on Tuesday, August 11, 2020 at 7:15 PM per video conferencing link identified.*

*Pursuant to Governor Cuomo's recent Executive Orders 202.1 and due to the Coronavirus pandemic, the Village Hall will be closed to the public during the public hearing. The Members of the Board of Trustees will be present at Village Hall or participating from their respective homes for this public hearing. If a Board member is participating from home, that home will be closed to the public as well for the reasons stated above. The Public Hearing will be made available for the public to view and hear thru video conferencing link. The public will be able to participate in the public hearing via comments submitted through the video conferencing link identified on the Village website and Facebook page.*

Lindsay Graham stated that she was happy to hear that the salon will be opening.

Art Pires, State Street - Complimented Mr. Michaels on how he handles his properties. He stated that he is thrilled to see that this location on Main Street is to be occupied during such difficult times with the national pandemic. This speaks highly of the Village. The environmentally green practices are a role

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model towards the future for other businesses. He stated that he thought the owner met the special permit requirements and should be given the permit.

**Motion by Mayor Corby, seconded by Trustee Lanphear,** to close the public hearing for a special permit for 39 South Main Street to consider an application for a special permit.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**Motion by Mayor Corby, seconded by Trustee Lanphear,** to approve the application for the Bobby Pin, given that they have adequately addressed criteria A-H sanctioned in the Village Code, to open a salon at 39 South Main Street.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**PZBA -NOTES ON ACTIVE TRANSPORTATION PLAN.**

Justin Vleitstra informed the Board that they provided initial comments to the Board and that they are currently working on providing additional comments as well. He questioned if the Board had any questions for them.

Mayor Corby suggested that they should schedule a dedicated meeting once the PZBA have all the comments ready, where we can focus on the comments and go through them, as they did with zoning changes in the fall.

Mr. Vleitstra thought that the document should not be sent to County Planning until all changes have been reviewed. He informed the Board that they have a meeting scheduled for August 17, 2020.

Trustee Stetzer had a couple questions. She questioned if there were LWRP concerns and overall plan concerns. She suggested that the immediate task at hand is to handle the LWRP consistency review, and she questioned if the hearing was happening on August 17, 2020. Mr. Vleitstra commented that they will be opening the public hearing that evening, but he did not believe they will be conducting a vote at that time.

Mr. Vleitstra stated that he is looking to hear from the Village Board regarding their observations as to what changes will be made or is there a good reason for not going forward with their suggestions.

Trustee Stetzer stated to Mayor Corby we have said this has been on the shelf for a very long time, the work that was completed on it included the public input. We have already received collaboration from the Fire Marshall and Emergency Services. All of that has long since passed. So, if we are going to make any changes to this, how do we do it or do we do it? Because that core team agreed and the leadership at the time agreed to whatever was in that report, as they worked with the consultant to do the work. Those recommendations were borne out of the public input sessions and the work that went on between the core team. If we are coming in with outside suggestions, even though the suggestions may be very good, how do we reflect those changes, when someone was hired to do this work a long time ago?

Mayor Corby stated he thinks the answer to your question is that is the reason he suggested a dedicated meeting for this task. In addition to reviewing the recommendations by the Planning Board, they will need to be vetted to make sure we are not in conflict with any of the things that you have mentioned.

Mayor Corby suggested, as a matter of efficiency, that the Boards try to solve this in one meeting. He questioned the Board if it should be the Village Board or should it involve members of the Active Transportation Plan to answer some of these issues. Trustee Stetzer questioned Mr. Vleitstra if the issues with the Plan are with the Town portion or the Village section. He responded that there are issues with

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both. He indicated that the LWRP process should have been a part of the process from the beginning of the Plan.

Mr. Vlietstra stated it would be a fruitful discussion to have a joint meeting. Mayor Corby stated that when the final draft is completed, the Board will take an internal review and set up a joint meeting to discuss with the Planning Board. Trustee Keating will work with Justin Leitgeb to prepare a google document for the review process.

**REFERRAL TO THE COUNTY ACTIVE TRANSPORTATION PLAN**

Trustee Stetzer questioned if the referral can be made at this time. The Village Attorney commented that given the documents are being reviewed and there could be changes made, the document would not be considered final, and the Board cannot make the referral.

**SPEED CAMERA**

Mayor Corby stated that talking to the Sheriff's Department and out of concern for the residents on State Street, there simply are not the resources for enforcement through the Sheriff's Department. Mayor Corby agreed with Trustee Stetzer that we need every tool in the box to make change happen. One of the items that has come online and has been used in New York City is speed cameras. Mayor Corby thinks they have great potential in providing a low-cost way of obtaining some speed enforcement. Mayor Corby questioned the Board as to whether they think that this is worth investigating. Trustee Lanphear and Trustee Keating indicated it was worth reviewing the possible solution.

Mayor Corby and Trustee Stetzer discussed with the Board the movement to move speed limits in cities to 20 miles an hour in pedestrian-friendly areas.

Art Pires, 70 State Street – Discussed the speed data and requested that the monitors stay in place permanently as one of the proposed measures to help slow down the traffic in the area. He indicated that he thought the monitors are making an impact on slowing the traffic. He questioned where the proposed sidewalk would start and end. Mayor Corby commented that the sidewalk currently ends at Durham Way and the Village is looking to extend the sidewalk to the Village-owned light pole, which is in the Town. So, the location would be in the area where it would be taken across the street. The Village needs to review the other side of the street due to concerns with the grade, to make sure that everything would be ADA compliant. Mr. Pires questioned where the proposed crosswalk would be located. Mayor Corby responded that the Village is looking to restore the crosswalk at Schoen Place and State Street and additionally adding a crosswalk where the sidewalk terminates to provide access to the other side of the Street. Mayor Corby informed him that when Trustee Stetzer and he talked to NYSDOT, they suggested extending Village-like streetscapes out into the Town. He followed up with Supervisor Smith who has no problem with the Village planting more trees beyond the entrance of the Village.

Mayor Corby reviewed concerns he has received from a resident on East Jefferson Road on speeding issues. This resident informed the Mayor of vehicles traveling 50-70 miles per hour. Long range, the Village needs to consider purchasing more of the speed centuries to install at the entrances of the Village as a tool to help slow down the traffic. Mr. Pires thought there is value in installing the centuries to help with the speed.

Mr. Pires also expressed concern with the comments from the Sheriff's Department indicating that they did not see many vehicles traveling over the speed limit. He questioned if there would be follow up as to where enforcement had been located. Trustee Stetzer agreed and commented that there is a lack of understanding of the safety survival of pedestrians hit by a vehicle going 30 mph in comparison to 35

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mph. She stated that is why there is a push for lower speed limits. Art Pires commented that the speed limits entering the Village at 45 miles an hour should be lower to help with the transition of lower speed into the Village.

Alysa Plummer, 66 South Main Street – Informed the Board that South Main Street has become a drag strip since the Covid-19 pandemic. She stated that there has been speeding past her house at least 50 miles per hour. Ms. Plummer requested the Village review the situation. She also stated that when the Village did the Active Transportation Plan with the Town, they did look at lowering the speed limits into the Village. They thought it was important to reduce the speed and post signage entering the Village showing that they are entering a high-density area.

Mayor Corby responded that Trustee Stetzer and he have pushed this as aggressively as they could with the NYSDOT on lowering the speeding limits for the transition zone. He stated that there are many other Villages where they have established these transition zones. The Mayor indicated he thought these zones should be established at every arterial entering the Village to step down the speed. He has spoken to the Town Supervisor who is supportive of creating these transition zones as well.

Ms. Plummer questioned what else do we need to make this happen, and she questioned if petitions from the Village residents would assist to push this forward. Mayor Corby stated showing community engagement will help make this happen, since the NYSDOT has rebuffed the idea. Given this is a life safety issue, people are going to be hurt unless we get the volume of cars that travel through the Village to travel at a reasonable rate of speed. This will provide drivers with a reasonable amount of reaction time to a pedestrian crossing the street.

Trustee Stetzer commented that a Village-wide petition would be great, and that we also need support for the speed limit legislation. Showing citizen support would assist showing the community support. Trustee Stetzer stated that if the Board agreed, she would work with Ms. Plummer on obtaining a petition. Mayor Corby also stated he was willing to help, and requested the petition support the 25-mile hr. speed limit as well. He thought if the petition were sent around the Village, we would get almost every resident to sign it.

Ms. Plummer is willing to work with Trustees to make this happen.

**PROCLAMATION 19<sup>TH</sup> AMENDMENT**

**Motion Mayor Corby, seconded by Trustee Keating,** to make the following Proclamation for the 19<sup>th</sup> Amendment.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

*Whereas, the 19th Amendment to the United States Constitution was ratified in 1920, giving women one of the most fundamental rights of citizenship – the right to vote; and*

*Whereas, the women's suffrage movement was launched at the Seneca Falls Convention in 1848, where the Declaration of Sentiments proclaimed that "all men and women are created equal, that they are endowed by their Creator with certain inalienable rights, that among these are life, liberty, and the pursuit of happiness" and demanded that all women be afforded "the equal station to which they are entitled" and the "inalienable right to the elective franchise," and*

*Whereas, in 1869, a new group called the National Woman Suffrage Association was founded by Elizabeth Cady Stanton and Susan B. Anthony; this group began the fight for a universal-suffrage amendment to the U.S. Constitution; and*

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*Whereas, Village residents demonstrated an active commitment to the Women's Suffrage movement with the 1902 establishment of the Pittsford Political Equality Club, and*

*Whereas, Citizen engagement and advocacy have been important themes throughout Pittsford's history, these have included community actions to address issues concerning education, animal husbandry, abolition, women's suffrage, environmental protection, historic preservation, healthy living, walkability, racism, social justice and open space preservation. Enriching our community life, preserving the natural environment we live in and improving our world remain commendable goals of Pittsford citizens today.*

*Whereas, on August 18, 1920, the 19th Amendment to the U.S. Constitution was ratified and on November 2 of that year, more than 8 million women across the United States voted in elections for the first time; and*

*Whereas, the full participation of women and the protection of their rights as citizens are essential for freedom and democracy to flourish.*

*Now, Therefore, Be It Known, that the members of the Pittsford Village Board recognize and proclaim the value of celebrating on this day the 19<sup>th</sup> Amendment Centennial Anniversary and further recognize and celebrate, in ongoing commitment, the spirit, principles and efforts espoused by the Women's Suffrage Movement; and*

*Be it Further Known, that this proclamation was declared adopted by the order of the Pittsford Village Board on August 18, 2020 on the centennial of the 19th Amendment's ratification.*

## **ZOGHLIN RETAINER AGREEMENT**

Mayor Corby reviewed the proposed retainer with the Zoghlin Group. After discussion with the Board, agreed to table the contract and review the contract further.

## **MEMBER ITEMS**

Trustee Stetzer discussed the speed limit resolution. The speed limit legislation it is in committee and she thought getting citizen support may help push this forward so that it does not stall out again. She will be linking up with the Mayor and Ms. Plummer on a petition. She also stated that we should get the Town and Village to send correspondence to encourage the passing of the legislation. Mayor Corby stated that we should put all this together as a package. The Mayor also suggested the petition of the transition area in the Village also include residential properties in the town that are impacted. Trustee Stetzer informed the Board that she met with John Limbeck last week and he wanted to make sure we had two items on the radar, which included that the 30 mile an hour speed limit sign entering the Village be upgraded to a larger sign. The Superintendent will investigate a larger sign. He also requested the Village investigate a policy of no jake breaks coming into the Village. Mayor Corby suggested contacting the Village of Skaneateles to see if they have a policy regarding the jake breaks.

Trustee Stetzer questioned the Superintendent if we could put up something to announce the new three-way stop sign when it is installed. How can we raise attention to the new signage on the road? Mayor Corby suggested calling David Kruse at SRF for suggestions.

Trustee Keating questioned the Mayor on the Facebook post regarding 75 Monroe, and requested the Trustees review the posting ahead of time. Mayor Corby commented that he spoke to Planning and Zoning Board Member, Susan Lhota, who informed him that Mindy Zoghlin had prepared a summary of the case with the Planning & Zoning Board that she was going to send to him. He was going to reach out to her to see where the information is, since it would provide a good non-biased description of where things stand.

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Trustee Lanphear suggested that we look at an option of on-line for doing the petitions regarding the speed limit. She thought it would be a more efficient way to obtain the support.

**MINUTES**

**Motion by Mayor Corby, seconded by Trustee Stetzer,** to approve the Village Board of Trustees budget meeting minutes from April 21, 2020.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**Motion by Mayor Corby, seconded by Trustee Keating,** to approve the Village Board of Trustees budget meeting minutes from April 23, 2020.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**Motion by Mayor Corby, seconded by Trustee Keating,** to approve the Village Board of Trustees meeting minutes from April 28, 2020 as amended.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**Motion by Mayor Corby, seconded by Trustee Galusha,** to approve the Village Board of Trustees Special meeting minutes from May 5, 2020.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**Motion by Mayor Corby, seconded by Trustee Lanphear,** to approve the Village Board of Trustees meeting minutes from May 12, 2020.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**Motion by Trustee Keating, seconded by Trustee Stetzer,** to approve the Village Board of Trustees meeting minutes from May 26, 2020 as amended.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**Motion by Mayor Corby, seconded by Trustee Keating,** to approve the Village Board of Trustees meeting minutes from June 9, 2020 as amended.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**ADJOURNMENT**

**Motion Mayor Corby, and seconded by Trustee Galusha,** to adjourn the meeting at 9:20 PM.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

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Dorothea M. Ciccarelli, Recording Secretary