

**PROCEEDINGS OF A SPECIAL MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

Wednesday, July 17, 2023
at 5:00 PM

PRESENT:

Mayor: Alysa Plummer
Trustees: Justin Leitgeb
David Marshall
Village Clerk: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Plummer, and seconded by Leitgeb, to call the meeting to order.

Vote: Plummer – yes, Leitgeb – yes, Marshall – yes. *Motion passed.*

CONFLICTS OF INTEREST DISCLOSURE

The Board members indicated that they had no conflicts of interest to report.

PUBLIC HEARING – 14 SOUTH MAIN STREET

Public Hearing for the Board to consider a Special Permit application for 14 S. Main Street to operate a restaurant.

Motion by Mayor Plummer, and seconded by Trustee Leitgeb, to open the public meeting for Special Permit Application for 14 South Main Street.

Vote: Plummer – yes, Leitgeb – yes, Marshall – yes. *Motion passed.*

Andrea Pedroso, 31 Glenn Hollow, Rochester, NY 14622, came forward representing Luciana Pedroso for the Application of Special Permit for 14 South Main Street, Pittsford, NY 14534.

Mayor Plummer asked the Village Building Inspector if he had any comments regarding the site plan. It was stated that the site plan was acceptable and that the business is planning for 50 seats, which is well under the parking capacity. The parking lot must have one way in and one way out, with a right turn only onto the street. Mayor Plummer asked for clarification if everything on-site followed the pre-existing site plan that had been approved, and the Building Inspector confirmed yes. Jeff Turner, Village Lawyer, also confirmed that while the previous special permit was gone, the site was still in compliance, and everything had stayed the same regarding those requirements.

Mayor Plummer then asked the public if anyone wished to speak or comment. The Clerk confirmed that there were no comments.

Motion by Mayor Plummer, Trustee Leitgeb seconded the motion to close the public hearing.

Vote: Plummer – yes, Leitgeb – yes, Marshall – yes. *Motion passed.*

Trustee Leitgeb stated that a new residential use property is closer to the restaurant site than before, within 200 feet. Previously, that property, across Church Street (the previous Masonic Lodge), was not in residential use, and Trustee Leitgeb wanted it to be remembered regarding the current findings. He also wanted to clarify that there is an enclosure for the dumpster on the site. Mr. Pedroso confirmed yes. It was also reminded that dumpster use should be limited during Village quiet hours.

Motion by Trustee Leitgeb, seconded by Trustee Marshall, to approve the special permit with the conditions associated with the prior special permit, the condition of not using the dumpster between the quiet hours of 11 pm and 7 am, and the condition that the parking space capacity be decreased from 28 to 24 spots.

Vote: Plummer – yes, Leitgeb – yes, Marshall – yes. *Motion passed.*

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REVIEW OF THE GPI CONTRACT

Scott Harter, Village Engineer, joined the meeting by conference call. Trustee Marshall discussed clarification of cost on bids. The Mayor saw three different price bids and would like them clarified and condensed. Scott Harter would like to have GPI clarify and break down the cost on the final bid. The mayor believed that the discrepancies might be attributed to GPI trying to fit the scope of the project into the parameters of the village budget for the project. The Board then discussed the longevity of the engineering component of the project. They also addressed the future savings regarding maintenance and surface treatments over the life of the new roads, as well as the pros and cons of more surface work versus total rebuild on South and Wood Streets. The Village Engineer stated that GPI wouldn't be able to speak to the full scope of the project until work started.

Motion by Trustee Marshall, and seconded by Trustee Leitgeb, to approve the contract as amended and discussed with the Village Attorney, Jeff Turner, with the understanding that how it is funded will be decided at a meeting of the full board.
Vote: Plummer – yes, Leitgeb – yes, Marshall – yes. *Motion passed.*

Trustee Marshall mentioned that he would like to schedule a meeting to discuss a long-term plan in referencing the capital projects and reserves. Mayor Plummer would like the Clerk to pull all pertinent information and previous board minutes.

PROPOSAL FOR AMENDMENT TO VILLAGE CODE FOR FEE

The board members agreed that direction should be given to Jeff Turner, Village Attorney, to amend the village code for fees, and those changes should be presented at the next board meeting.

EAGLE SCOUT PROJECT

Regarding a permit filed by an Eagle Scout to Canal Corporation to establish gardens and for the Village to maintain them once established. Canal Corporation wanted an application referencing that per Village Attorney. An application would be a type 2 seeker- "maintaining existing landscaping."

Motion by Trustee Marshall, and seconded by Trustee Leitgeb, to have village maintenance of proposed gardens along the canal path as identified in the project application by the Eagle Scout and to make a motion for this to be identified as a type 2 project and the Villages maintenance thereof.

Vote: Plummer – yes, Leitgeb – yes, Marshall – yes. *Motion passed.*

MEMBER ITEMS

Members had no items.

ADJOURNMENT

Motion by Mayor Plummer, and seconded by Trustee Marshall, to adjourn the meeting at 5:41 PM.

Vote: Plummer – yes, Leitgeb – yes, Marshall – yes. *Motion passed.*

Laura Donk, Recording Secretary