

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
July 14, 2020 6:00 PM**

Present

Mayor: Robert Corby (arrived 7:35 PM)

Trustees: Lili Lanphear
Frank Galusha
Renee Stetzer

Building Inspector: Steven Lauth

DPW Superintendent: Zack Bleier

Village Treasurer: Mary Marowski

Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Trustee Lanphear, seconded by Trustee Stetzer, called the meeting to order at 6:00 PM.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE

Trustee Lanphear asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

BUILDING INSPECTOR REPORT

- During period, issued 18 permits for \$2,342.46 in permit fees and \$109,000 in improvements.
- Worked with residents and businesses for 7 HPB applications: 7 Schoen Place – sign, 61 West Jefferson – front door, 67 State St. – fencing, 9 Wood St. – fencing, 34 Monroe– dock and stairs, 21 Schoen Place – windows, 7 Schoen Place – stairs.
- Attended the monthly coalition stormwater meeting.
- Completed three-hour training for updates to the 2020 NYS Energy Codes.
- Created permit with Jeff’s guidance for temporary outdoor seating. (Lock 32, Label 7, Simply Crepes, and Thirty’s issued) Had discussions with Rachel’s, The Del-Monte, the upcoming Oak Room, and Charlie Fox regarding possible future uses.
- Conducted inspections/checks on numerous businesses throughout the village to ensure that social distancing is being maintained for “Phase 3” and Phase 4.
- Spoke with Sea-Her-Shine in regard to dancers utilizing the parking lot area – stopped.
- Completed the inspections and final for 61 West Jefferson interior project, as well as the framing and insulation inspections at 15 Line Street.
- Attended three meetings in regard to 36 Monroe on proposed projects, and
- meetings and discussions for dock project at 34 Monroe Ave.
- Completed inspections for ongoing project at 61 South Ave. and issued a permit extension.
- Completed final inspections for fitness center and interior renovations at the Del Monte.
- Met with several different possible new owners for 15 Washington Road to discuss possibilities.
- Met with 10 Eastview Terrace for possible project.
- Completed the final inspection for addition at 6 Elmbrook.
- Spoke with owner regarding non-approved shutters on 60 State Street, shutters have been replaced with wood.

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- Have performed several inspections for ongoing project at 69 State Street and had meeting in regard to the existing dock.
- Conducted insulation re-inspection at new micro-brewery and several spot checks for progress.
- Met with contractors for complaint in regard to utility work being done at 68 North Main Street and had several conversations with the property owner.
- Had meetings and discussions for possible new tenants for 34/36 State Street.
- Created new permit for “special permits” to the Board of Trustees.
- Created and utilized Transient Merchant permit for Harladay Hots and the Farmers Market.
- Read and processed over 300 emails during this time period, researching and answering many questions regarding zoning and Historical preservation requirements to new property owners and tenants.
- Spoke with Jennifer Ahrens of Bero Architecture several times and received a design solution for doorway at 31 North Main/Sercu.
- Resolved an issue with a stairway set at 61 North Main.
- Met with Len Parker at 46 Rand to discuss a possible project.
- Completed all inspections for ramp project at Simply Crepes/Schoen Place.
- Re-inspected Yotality for issue with the blocking of the furnace.
- Have ongoing discussions with 4 Rand Place for the removal of the front porch and the requirements for rebuilding it, finally received proper documentation, and issued permit for the porch.
- Spoke with Charlie Fox in regard to the pond at 50 State street/ Pittsford lumber.
- Spoke with Charles Corby in regard to pond and invasive plants at the dairy.
- Have walked area for the new trail twice and verified equipment operators have the proper credentials for conducting the land disturbance.
- Have conducted four different property searches for C of O’s, violations, and C of C’s.
- Met with resident at 29 Washington for possible driveway increase, would exceed zoning threshold.
- Conducted several inspections for 44 Lincoln and issued a second permit for the remodeling of the second-floor area.
- Investigated pool at 98/100 South Street to verify compliance.
- Investigated porch work at 44 N. Main St. and required permit submission.
- Spoke with Rachel’s in regard to completion of the planters and have a call in to Charlie Fitzsimmons to inquire about bollards and chains that are an eye sore.
- Conducted initial and final inspection for window project at 27 Washington Ave. and had two meetings for discussions of changes to the driveway.
- Conducted a meeting and two inspections for porch at 38 Rand Place.
- Conducted a meeting and three inspections for 34 Eastview Terrace deck project, final inspection, and closeout of permit.
- During the time period, took over 180 phone calls from residents, contractors, architects, and business owners.

DPW REPORT

Drainage 21 N Main St:

Through video inspection, Mr. Bleier has determined that the drainage sewers on N. Main St. in front of the Village Office are failing due to age and rot. Given the overall condition, he would not recommend making repairs but instead to replace the full sections of pipe.

The Village owns approximately 412’ of storm sewer pipe in that area, all of which should be replaced.

There are 3 sections that need immediate repairs:

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- 75' from the basin in front of the Village Hall going south to the next basin (24" main)
- 120' from the basin in front of the Village Hall going north to the next basin (24" main)
- 30' from the basin in front of the Village Hall heading west through the driveway (12" lateral)

He has received a quote for the replacement of those sections of pipe (Mason Trenching Company) and has approximated the cost for the replacement of those sections of pipe from the Monroe County Contract award sheet (Villager Construction).

- Mason Trenching Company \$16,860
- Villager Construction \$62,810

The difference in the scope of work between the two companies is that Villager Construction would complete the job not utilizing any Village resources.

Mason Trenching will leave the spoils at the DPW shop and the Village will be responsible for getting rid of it. All asphalt restoration work will be done by the Village.

Motion by Trustee Lanphear, seconded by Trustee Galusha, to accept the quote from Mason Trenching for the repair of the storm sewer in front of the Village Hall for a total of \$16,860.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

Canal Path maintenance responsibilities:

On June 15, the Superintendent was notified of a cyclist that fell off her bike after hitting a heaved section of asphalt while riding on the canal path through the Village. He reported the situation and problem to the Canal Corporation who replied with a copy of a maintenance permit, an amendment to it, and a map showing the permitted area.

Along with the heaves in the asphalt, the edge of the paved path (between the drinking fountains and the old gas pump dock) has eroded creating a shear drop of about 8' to the canal bank. He has brought this problem up to the Canal Corporation in the past with offering the DPW's assistance in the repairs, but nothing has come of it.

These two issues should be discussed to determine the maintenance responsibilities of the Village for that area.

The Board reviewed the information provided by the Superintendent and they requested that the Village Attorney issue a follow up communication on the Canal permit.

NEW HIRE

The Superintendent requested approval from the Board to hire Taylor Sipple to fill one of the open positions at the DPW. He was requesting to hire him with the starting rate of \$15.00 and after he obtains the CDL a rate of \$15.75.

Motion by Trustee Galusha, seconded by Trustee Stetzer, to approve the employment of Taylor Sipple as a DPW employee at a starting rate of \$15.00 per hour with an increase to \$15.75 an hour after obtaining his CDL.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

The Superintendent reviewed with the Board that the Village's Toolcat had to be sent out for repairs, and the repair is estimated to be \$2,200 and will be out for service for a couple weeks.

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The new copper down spouts have been installed at the Village Hall, and the Superintendent spoke to the company about snow clips for the Village Hall roof. This would help solve the problem of snow falling off the roof over the doors. We received two different solutions for the problem. One would be just a clip installed on the roof, which might not be totally effective to solve the problem. It would be around \$900. The other solution involved a clip and rail system which would be more effective in holding back the snow and would cost around \$3,500. Trustee Lanphear suggested the Board discuss this at the next meeting to give Mayor Corby a chance to review the suggestions.

Trustee Lanphear verified that there is a meeting scheduled this week to review the drainage issue in front of St. Louis Church that is affecting the sidewalk. Trustee Galusha and Mr. Bleier confirmed that there is a meeting scheduled Thursday with the Village Engineer to review situation.

Trustee Lanphear requested that in conjunction with that meeting, the Engineer review and provide an estimate of the cost to extend the sidewalk on State Street to the Village line. Mr. Bleier stated he could prepare an estimate and would review the situation with the Village Engineer as well for the next meeting. Trustee Stetzer stated that she and the Mayor had a meeting with Department of Transportation and questioned them if they could do the work as part of the project. They indicated they would not. Trustee Stetzer agreed that it should be a priority.

VILLAGE ATTORNEY

The Attorney indicated that he did not have anything to review with the Board at this time.

NON-MUNICIPAL PERMITS

BREATHE YOGA

Breathe Yoga requested a Non-municipal Permit to use the back corner of the parking lot at 19 S. Main Street to install a tent. Having the tent would allow them to conduct classes, since they are currently not allowed to have classes within the building. The Town of Pittsford has emailed Mayor Corby indicating that they did not have any objections to the tent being put up.

The Village Attorney questioned the Building Inspector if he would be inspecting the tent. Mr. Lauth indicated he would be, as well as reviewing safety precautions for the tent. The Village Attorney suggested to the Board that they should include in the approval that the Building Inspector can impose noise, traffic control, and tent installation review.

Motion by Trustee Lanphear, seconded by Trustee Galusha, to waive the 45-day notice for the Non-municipal Permit requested by Breathe Yoga.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

Motion by Trustee Lanphear, seconded by Trustee Galusha, to approve the Non-municipal Permit for Breathe Yoga with the following conditions:

- If the request for the Non-municipal Use Permit was received without the required 45-day notice, the Board of Trustees will need to vote to waive the requirement for the permit.
- The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000.00. The certificate must also name the event being covered.

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- The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal, Kelly Cline, to notify them of the event and all of the details.
- The Code Enforcement Officer will review the tent installation and safety protocols for pedestrians and the tent.
- The Code Enforcement Officer can impose noise and traffic control measures.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

TOWN OF PITTSFORD

The Town of Pittsford requested permission to hold a special event for First Responders on July 23, 2020 in front of the Town Hall. Charlie Clottin will cook and dispense hot dogs.

Motion by Trustee Lanphear, seconded by Trustee Stetzer, to waive the 45-day notice for the Non-municipal Permit and approve the Non-municipal Permit for the Town of Pittsford event honoring First Responders on July 23, 2020.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

SPECIAL PERMIT APPLICATION – BOBBY PIN

Lindsay Michaels and Bob Michaels, who own 39 South Main Street, were present with their tenant, who has applied for a special use permit for the operation of a hair salon. Trustee Lanphear reviewed with the Village Attorney the permit being used. The attorney informed the Board the next steps in the process would be to set a public hearing.

Motion by Trustee Lanphear, seconded by Trustee Stetzer, to set a public hearing on August 11, 2020 at 7 PM for the special permit application for the Bobby Pin Beauty Bar.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

PUBLIC HEARING: STOP SIGNS AT SOUTH STREET AND MAPLE STREET AND THE ENTRANCE TO “SHS” AFTER “STOP SIGNS”

Motion by Trustee Lanphear, seconded by Trustee Stetzer, to open the public hearing for placing of stops signs at the intersection of South Street and Maple Street and at the intersection of Sutherland Street and the entrance to / exit from Sutherland High School.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees on Tuesday, July 14, 2020 at 7:15 p.m. at 21 North Main Street, Pittsford, New York to consider the adoption of a proposed local law Placing Stop Signs at the Intersection of South Street And Maple Street and at the Intersection of Sutherland Street And the Entrance to/Exit From Sutherland High School in the Village of Pittsford.

Pursuant to Governor Cuomo's recent Executive Orders 202.1 and due to the Coronavirus pandemic, the Village Hall will be closed to the public during the public hearing. The Members of the Board of Trustees will be present at Village Hall or participating from their respective homes for this public hearing. If a Board member is participating from home, that home will be closed to the public as well for the reasons stated above. The Public Hearing will be made available for the public to view and hear thru video conferencing link. The public will be able to participate in the public hearing via comments submitted through the video conferencing link identified on the Village website and Facebook page.

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Motion by Trustee Lanphear, seconded by Trustee Galusha, to close the public hearing on the placing of stops signs at the intersection of South Street and Maple Street and at the intersection of Sutherland Street and the entrance to /exit from Sutherland High School.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

Motion by Trustee Stetzer, seconded by Trustee Lanphear, to adopt Local Law 4 on the placing of stops signs at the intersection of South Street and Maple Street and at the intersection of Sutherland Street and the entrance to /exit from Sutherland High School.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

REFERRAL OF ACTIVE TRANSPORTATION PLAN TO PZBA FOR LWRP CONSISTENCY REVIEW

Motion by Trustee Lanphear, seconded by Trustee Stetzer, to adopt the following resolution and refer the Active Transportation Plan to the Planning and Zoning Board of Appeals for a Local Waterfront Consistency Review.

Vote: Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

RESOLUTION REFERRING THE ACTIVE TRANSPORTATION PLAN AND SUPPLEMENT TO THE PLANNING BOARD OF THE VILLAGE OF PITTSFORD FOR A PITTSFORD VILLAGE CODE CHAPTER 121 CONSISTENCY REVIEW

WHEREAS, the Active Transportation Plan is a joint project of the Town of Pittsford and Village of Pittsford; and

WHEREAS, its purpose is to provide an assessment of current conditions and guidance on projects and policies to improve pedestrian and bike infrastructure, connections between destinations, and traffic calming and other measures that provide safe access for all users of our trails and streets; and

WHEREAS, "Active Transportation" refers to human-powered mobility; and

WHEREAS, the Active Transportation Plan was initiated by the Town of Pittsford in 2015 after receiving a grant from the Genesee Transportation Council and, in addition, the Town also provided additional funding to cover the cost of the work; and

WHEREAS, the process began in 2015 and included four public input sessions, a detailed public survey, many steering committee and subcommittee meetings, a bus and walking audit tour of both the Town and Village, an inventory and study of existing and planned conditions, and a thorough needs assessment, which data collection and study concluded in 2017, with an initial draft plan provided that year; and

WHEREAS, an updated draft was provided in 2018 and a final plan was provided by the consultant team in January 2019; and

WHEREAS, the Village adopted a new Zoning Code and the Town of Pittsford is now beginning an update of its Zoning Code; and

WHEREAS, the 2020 Supplement is provided to address these current updates, as well as additional corrections of the final January 2019 plan; and

WHEREAS, there is no further funding available for the consultant team to incorporate the 2020 Supplement into the final plan prepared by them, and legal counsel has recommended against modification of the final plan prepared by the consultant team; and

WHEREAS, should further funding become available in the future, it is the desire of the Town and Village to conduct an update of the final plan and supplement; and

WHEREAS, the findings and recommendations of the January 2019 plan are still extremely relevant and valuable; and

WHEREAS, the January 2019 Active Transportation Plan and the 2020 Supplement are to be reviewed and approved together.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Pittsford (hereinafter "Board of Trustees"), New York, hereby officially refers the January 2019 Active Transportation Plan and 2020 Supplement (hereinafter

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"ATP") to the Village Planning Board to conduct a consistency review, according to Chapter 121 of the Village Code, Local Waterfront Consistency. Included with such referral is the required Coastal Assessment Form.

AND, THEREFORE, BE IT FURTHER RESOLVED, that while the Board of Trustees is referring the entire ATP to the Planning Board, the requested consistency review is limited by Village Code Chapter 121 to the Village Recommendations identified in the ATP documents whose focus is located in the Local Waterfront Overlay District as identified on the Village of Pittsford Zoning Map. In that regard, the Board of Trustees makes reference to Village Code 121-5 G (1)-(15) in connection with such Recommendations section of the ATP documents, located on pages 60-96 of the January 2019 final plan.

This resolution shall take effect immediately upon its adoption.

SPEED CAMERAS

The item has been tabled to the next meeting.

STATE STREET BRIDGE CLOSING

Trustee Stetzer related that at a recent meeting with the Department of Transportation, it was indicated that they would let the Village know which traffic issue area they would be looking at to help resolve.

REPLACEMENT OF THE REMEMBRANCE PARK PLAQUE

Trustee Lanphear requested that the Superintendent replace the plaque and suggested that he reach out to John Curfari if need be for help with the wording.

The Superintendent indicated he would get the plaque replaced and was working with the Records Clerk for assistance as well on the wording.

Mayor Corby arrived 7:15 PM

RESOLUTION DESIGNATING THE DPW LAND AS PARK LAND

Mayor Corby made the following statement in support of designation of Village land located near the Village Department of Public Works as park land.

Traditionally, all the land along the canal was zoned industrial. Beginning in 1993, when I was first elected, we began looking at Land Use. To make it more compatible with recreational appreciation of the Canal to protect the view shed of the Canal and reduce trip generation from the commercial industrial uses that existed at the time. In the 2004 Comprehensive Plan, the area land use was switched. Originally it was industrial, then it went to warehouse office zoning, then it went to high-density residential, after surveying the entire population in the current Comprehensive Plan. The determination was made by the Comprehensive Plan Committee that the best and highest value for the DPW property was to make it permanently as a park. Lastly, with the creation of the Erie Canal Preserve close by for a wet land to be successful and support the full community of native plants and animals it needs a 500-foot wooded barrier around the wetland. That is exactly what the future arboretum would provide.

Trustee Stetzer questioned if the Department of Public Works would be able to expand their operation if needed with the designation of the land as park land. Mayor Corby indicated that we should only designate 10 of the 12.5 acres of land as park land.

Mayor Corby reviewed the property history as being used as a site for fill, which makes it not compatible with development. In the Village Survey conducted in 2018, 80 percent of Village residents wanted to see the area remain as green space.

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Mayor Corby further relayed that the current DPW garage sits on less than two acres of land.

Trustee Lanphear questioned what the next steps were that the Board should take. Mayor Corby indicated that the Board should pass a resolution and obtain a grant, and then take additional permanent steps. He also suggested that the Village could let the Town manage the property, or the DPW can maintain it and make it into an arboretum. He suggested an area study to decide the best way to use the property.

The park designation will not require a public hearing; it is just a resolution and commitment by the Village Board to do what was requested by the Comprehensive Plan.

Motion by Mayor Corby, seconded by Trustee Galusha, to declare 10 of the 12½ acres of the DPW property as park land for the permanent future enjoyment of the public.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

LED LIGHT POLE CONVERSION

Mayor Corby informed everyone that he set up a meeting with RGE to review converting all our metal halide lights to LED. He is expecting that the proposed cost for replacement can be repaid over time. The project is proposed for next week.

MEMBER ITEMS

Trustee Lanphear informed the Board that she has been emailing and speaking to the State Street neighbors on the concept of branding their neighborhood as a residential neighborhood, since the Department of Transportation (DOT) indicated that they did not recognize the area as a residential neighborhood. The neighbors were receptive to the following ideas:

1. Creation of banners, which would be hung from the Village light poles on either side of the street. Former Trustee Paula Sherwood is designing the banners.
2. Extension of the sidewalk in the neighborhood. We are waiting to hear a quote on cost of the project from the Superintendent of Public Works.
3. Placement of plantings around the trees and around the Village right-of-way.
4. Adding benches along the area, which are a part of the Village's park program, to provide seating for walkers.

Trustee Lanphear stated that she hoped all these items in conjunction would help send the message that you are entering the Village. She anticipated having the prototype of the proposed banner when made available. The neighbors named their neighborhood "Historic State Street."

Trustee Stetzer indicated that this is a great idea to provide the visual clues that you have entered a neighborhood. She also informed the Board that in the last conversation with DOT, they discussed the sidewalk and spoke of planting additional trees in the area, which is a traffic-calming measure.

NON-MUNICIPAL PERMIT – FROG HOUSE

Margot Fass, representing The Frog House, requested a Non-municipal Permit for a Froggy Birthday Scavenger Hunt Fundraiser on August 9, 2020, between 1pm – 5 pm. She reviewed with the Board the specifics of the event that will be conducted in Covid-19 safe manner, which includes social distancing markers, masks, and taking temperatures.

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Motion by Mayor Corby, seconded by Trustee Lanphear, to waive the 45-day notice for the Non-municipal Permit and approve the Non-municipal Permit for The Frog House to conduct a Froggy Birthday Scavenger Hunt Fundraiser on August 9, 2020.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

TREASURER’S REPORT

The Village Treasurer presented vouchers listed on Abstract #4 of 2019 / 2020 fiscal year for approval. A motion was made by Mayor Corby, seconded by Trustee Stetzer, to approve payment of the vouchers listed on Abstract #4, in the amounts stated below and to charge them to the appropriate accounts.

Vouchers for approval – Abstract #4

• General Fund (#36-#49, #51-83):	\$ 34,695.44
• Sewer Fund (#23, #50, #67):	<u>\$ 215.72</u>
Total Vouchers for Approval:	\$ 34,911.16

Vote: Corby – yes, Galusha – yes, Stetzer – yes. Motion carried.

FINANCIAL REVIEW

The Village Treasurer discussed with the Board the final revenues and expenses for the General and Sewer Funds. She informed the Board that the Village ended the year with an unencumbered fund balance of \$241,009.11. The Sewer Fund ended the budget year with an unencumbered fund balance of \$702,361.88. The Treasurer informed the Board that the reserves for the General and Sewer funds need to be restructured. She informed the Board that she is currently working with the Mayor and Trustee Galusha on the funds that need to be allocated.

BUDGET TRANSFERS

The Treasurer requested approval from the Board to make the final budget transfers to close out the May 2020 books, which were included in the packet.

Motion by Mayor Corby, seconded by Trustee Galusha, to authorize the budget transfer as presented by the Village Treasurer for the 2019 / 2020 Budget Year.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

CAPITAL FUND TRANSFERS

The Treasurer reviewed outstanding balances and transfers that needed to be completed to close out the following Capital Funds: Pedestrian Safety Account, Village Hall Rear Entry Grant, and the Village Hall Bathroom Renovations.

Motion by Mayor Corby, seconded by Trustee Galusha to authorize the Capital Fund Transfers to close out the Pedestrian Safety Account, the Village Hall Rear Entry Grant, and the Village Hall Bathroom Renovations as presented by the Village Treasurer.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

SEWER FUND TRANSFER TO RESERVES

The Treasurer requested approval from the Board to transfer \$19,000 to be disbursed as budgeted into the 4 restricted reserves in the Sewer fund.

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Motion by Mayor Corby, seconded by Trustee Stetzer, to authorize the Treasurer to transfer \$19,000 in the sewer account to 4 restricted reserves.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

OUTSTANDING LEGAL INVOICES

The Treasurer reviewed with the Board the outstanding legal invoices that are currently being handled as an accounts payable. The invoices are awaiting approval, and she would like to have them finalized in August 2020.

HODSON RUSS AGREEMENT

The Treasurer requested that the Board request a new agreement with Hodgson Russ regarding outstanding legal fees. The previous agreement was for \$137,000; the Village Accountant recommended the Village pay the outstanding balance from 2018-2019 invoices of \$61,000 for Hodgson Russ, which would be reflected in the 2019-2020 budget year. After the payment, the outstanding total owing Hodgson Russ would be around \$75,000; the balance would be paid over the next three years at a payment of \$25,000 a year. The payment approval will be made at the next Village Board meeting.

CHIPS FUNDING

The Treasurer informed the Board that the Village received a letter from NYS regarding the CHIPS funding stating that the Village will have a total of \$98,387. The only stipulation is that 20 percent of the fund may be subject to a reduction because of the impacts from the Coronavirus disease. The funds are budgeted to be used for DPW equipment and road work for Village Grove. If things go as anticipated, some of the funds might be able to be used for the State Street sidewalk.

YEAR-END CAPITAL NOTES

The year-end account fiscal accountant notes that after all the final entries are made, the Village fund balance will be at 12 percent, which falls within the required 10-15 percent. She also stated that after the Village restructures the reserves, as previously stated, the Village will be able to complete the necessary storm sewer repairs in front of the Village Hall and other storm sewer repairs as discussed. Then the remaining should be allocated as needed for future needs of the Village.

VILLAGE CLERK REPORT

As requested by the Board, the Village Clerk informed the Board that the Village received a Liquor Authority notice for 5 S. Main Street. The Board will review and decide whether they would like to send in any comments.

MINUTES

The Board requested the approval of the minutes be held until the next meeting.

MEMO FROM TRUSTEE KEATING

Trustee Lanphear reviewed with the Board a list of questions received from Trustee Keating that he requested be answered this evening.

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Question 1. He questioned if there had been any progress on getting a meeting with DOT about State St. Mayor Corby indicated that they had met with DOT last week.

Question 2. What is the status of the action items on State Street? The list was provided to the DOT at last week's meeting.

Question 3. I had a request from a constituent that the property Abstracts have offensive and antiquated language in there, restricting sale of homes in Pittsford to Black people. Trustee Lanphear indicated that the suggestion is an excellent idea. She requested that he should research the issue and how the Village would be able to handle it.

Question 4. He questioned the status of the Facebook post that Mayor Corby was going to write. Mayor Corby is still working on preparation of the post.

Question 5. He requested an attorney-client session between the Trustees and our attorneys to discuss the current status of 75 Monroe Avenue. Trustee Lanphear indicated it would not be discussed in an open meeting.

Question 6. He requested that the Village sign be amended "Welcome to the Village! Please Practice Social Distancing". Trustee Lanphear stated that it would be completed next week.

Question 7. Did Mayor Corby reach out to Rich Palumbo? Trustee Lanphear indicated that Mayor Corby had contacted him.

Question 8. Trustee Keating stated that Attorney's Invoices have gone out to the Board chairs for their approval. Trustee Lanphear thanked him.

Question 9. Trustee Keating stated that he is still in favor of negotiating with Mark IV. Trustee Lanphear indicated that we just had received an email from the Village's Attorneys stating that both Boards, the HPB and PZBA have been alerted by their attorneys that no more negotiations will take place.

Questions 10. Trustee Keating requested what would be required for him to spend a day working alongside the good team of the DPW. Trustee Lanphear requested the Village Clerk answer the question. The Clerk responded that there are concerns with anybody working along with the DPW with liability and worker's compensation. In addition, the work being completed is union work and needs to be completed by a union employee. She suggested that Trustee Keating could visit the DPW, go on a tour, and visit with the employees. Trustee Galusha also commented that he had spoken with Trustee Keating regarding the request prior to this meeting.

Question 11. Trustee Keating requested that he be made administrator on the GoToMeeting account. As discussed, having multiple administrators is a good idea so that issues can be solved by more than one person. The Village Clerk indicated he had been made an administrator awhile ago, and that nothing has changed on the account. The account will be having changes made in the near future and she would make sure his status has not changed. She will follow up to verify that he was not experiencing any problems with the account.

ADJOURNMENT

Motion Mayor Corby, and seconded by Trustee Galusha, to adjourn the meeting at 9:05 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

Dorothea M. Ciccarelli, Recording Secretary