

**PROCEEDINGS OF A REGULAR MEETING  
OF THE VILLAGE BOARD OF TRUSTEES  
May 26, 2020 6:00 PM**

**Present**

**Mayor:** Robert Corby  
**Trustees:** Lili Lanphear  
Frank Galusha  
Dan Keating  
Renee Stetzer  
**Building Inspector:** Steven Lauth  
**DPW Superintendent:** Zack Bleier  
**Recording Secretary:** Dorothea M. Ciccarelli

**CALL TO ORDER**

The Board of Trustees of the Village of Pittsford is holding this regularly scheduled Board of Trustees meeting via GoToMeeting because of the applicable sections of Governor Cuomo’s Executive Orders 202.1-202.5. An agenda for this meeting has been made available via the Village’s website and Facebook page.

**Motion by Mayor Corby, seconded by Trustee Lanphear,** called the meeting to order at 6:00 PM.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE**

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

**TREASURER’S REPORT**

The Village Clerk presented vouchers listed on Abstract #24 of 2019 / 2020 fiscal year for approval. A motion was made by Mayor Corby, seconded by Trustee Galusha, to approve payment of the vouchers listed on Abstract #24, in the amounts stated below and to charge them to the appropriate accounts.

**Vouchers for approval – Abstract #24**

• General Fund (#666-#676):	\$ <u>7,538.75</u>
Total Vouchers for Approval:	\$ 7,538.75

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

The Board reviewed the outstanding attorney bills, and after discussion, the Board approved an invoice from Osborn Reed & Burke included in the amount above.

The Board discussed the need to set a special meeting to review and approve an agreement from Hodgson Russ for the outstanding invoices. The Board agreed to meet on Friday, May 29, 2020 at 3 PM. The Board requested the Clerk send out the existing agreement with Hodgson Russ.

**PITTSFORD PUB, 60 NORTH MAIN STREET - SPECIAL USE PERMIT**

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The Board discussed the continuation of the public hearing for the Pittsford Pub. The Village Attorney suggested to the Board that since they have not heard from the applicant, they close the public hearing. If the applicant were in contact, they could reset the hearing if needed.

**Motion by Mayor Corby, seconded by Trustee Galusha,** to close the public hearing for the Pittsford Pub special permit application.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**NON-MUNICIPAL PERMIT – SAM PATCH**

Cornhill Navigation requested the annual non-municipal permit for the Sam Patch Tour Boat. Mayor Corby informed the Board that the Sam Patch has a plan for operations and anticipates being able to operate when our region enters phase 3. There are national boating guidelines for social distancing, and the boat will be at half capacity. They plan to start the season with charters of small families to work things out before they mix different groups.

**Motion Mayor Corby, seconded by Trustee Keating,** to approve the non-municipal use permit and waive the 45-day notice requirement for Cornhill Navigation to operate the Sam Patch on the Village wharf on the north side of the canal.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**ATTORNEY BILL APPROVAL**

**Motion by Mayor Corby, seconded by Trustee Keating,** to approve the attorney #4966 from Osborn Reed & Burke in the amount of \$2,227.50.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**ALL-WAY STOPS TWO LOCATIONS: ENTRANCE TO SHS AND MAPLE AND SOUTH STREET**

Trustee Stetzer informed the Board that she had placed the all-way stops on the agenda to continue the discussion on stop signs that had taken place back in the winter from the area-wide traffic study that was received from SRF. The all-way stop on Maple and South was recommended by the traffic study and is also a low-cost solution to some of the traffic problems in the area. All the proposed stops signs have also been reviewed with the emergency services and have been approved. Trustee Stetzer and Mayor Corby reviewed with the Board that normally stop signs are not used as a traffic-calming method, but per David Kruse, they can be used to improve the safety at an intersection. Mayor Corby reviewed several reasons why this stop would assist in improving the safety at these intersections.

Mayor Corby informed the Board that he spoke to Mike Pero, Superintendent of the Pittsford School District, and he will follow up with him when a schedule is in place for the placement of the signs.

Mayor Corby and the Superintendent of Public Works will meet to review the sites for sign safety and visibility of the new signs.

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The Board issued a directive to the Village Attorney to draft a local law for the proposed stop signs and the local law will be placed on the next agenda

**LOCK 32 PROPOSAL**

The Village Attorney reviewed the proposal from Lock 32, and after looking at all the options, he informed the Board that the proposal would be subject to a temporary use permit. The Board and the Building Inspector discussed the best way to handle the request. Discussion was had on whether the owners of the property should make the request or if the application could be made by Lock 32.

Trustee Stetzer questioned if the parking spaces looking to be used for outdoor seating are only utilized by Lock 32. Casey Dunlavey, owner of Lock 32, indicated that it is shared parking amongst all the tenants, and he also stated that the tenants in the area are okay with the proposed loss of parking. Mr. Dunlavey discussed the plans for the outside seating and the need for this type of seating due to the COVID-19 pandemic. Discussion was had on the proposal, and the owner was informed that the plan would need a temporary use permit. The Board indicated that he would need to file an application for the permit with the Planning and Zoning Board of Appeals.

Trustee Keating exited the meeting at 7:06 PM

**SETTING OF PUBLIC HEARING FOR CODE CHANGE**

Discussion was had on the proposed local law for code changes related to the Transient Merchant code section, as well as changes to the temporary zoning permit section of the code. Discussion was had on the code sections. Justin Vlietstra, Planning and Zoning Board of Appeals chairman, expressed concern with the proposed changes and requested that a committee review the proposed changes. The Board agreed to form a committee to review the suggested changes further.

**PROPOSED TEMPORARY WEEKEND TRAFFIC PATTERN TO ALLOW FOR SOCIAL DISTANCING ON SCHOEN PLACE**

Trustee Stetzer informed the Board that she had been approached by Village residents about the possibility of giving more space to pedestrians and bicyclists, which is being currently done by other cities and towns to allow more social distancing. She discussed the idea with the emergency services to see if it was worth pursuing. Emergency services was okay with the idea on a temporary basis if they were able to move cones if needed to provide service. Trustee Stetzer stated that the next step would be to speak to all the businesses in the area. She prepared a tentative plan for the closing but indicated and suggested that maybe a good testing day for the proposal would be on a Sunday. Trustee Stetzer spoke to some of the businesses in the area, and they were concerned with changing the traffic pattern, in that it might impact their businesses. Trustee Stetzer stated she would not be comfortable proceeding with the project even on a temporary basis if the businesses in the area were not in support. The Board reviewed the tentative plan. Zack Bleier reviewed with the Board that they would need signage and additional cones for the project, which could be cost prohibitive. The Board discussed the safety concerns for the project and the challenges for the businesses in the area. Trustee Stetzer will speak to the businesses and report back to the Board.

**TRANSIENT MERCHANT – PUBLIC HEARING**

The Board discussed the section of the proposed local law and decided to move forward with the proposed local law for the removal of the Transient Merchant code section.

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**Motion Mayor Corby, and seconded by Trustee Lanphear,** to set a public hearing on June 16 at 6 pm for proposed local law for the removal of the Transient Merchant code section.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

**ADJOURNMENT**

**Motion Mayor Corby, and seconded by Trustee Galusha,** to adjourn the meeting at 7:45 PM.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

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Dorothea M. Ciccarelli, Recording Secretary