

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
October 13, 2020 6:30 PM**

Present

Mayor:	Robert Corby
Trustees:	Lili Lanphear Frank Galusha Dan Keating Renee Stetzer
Building Inspector:	Steven Lauth
DPW Superintendent:	Zack Bleier
Recording Secretary:	Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Corby, seconded by Trustee Galusha, called the meeting to order at 6:30 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

BUILDING INSPECTOR REPORT

- The Inspector issued 3 permits for \$402.50 in permit fees and \$27,000 in improvements.
- He worked with residents and businesses for 6 HPB applications, 15 South Main St – Sign, 50 State St. – Sign, 28 South Main St. – Sign, 50 State St. – Sign, 6 Elmbrook Dr. – Windows, 37 Courtenay Cir – Windows, and 31 North Main St. – Front entry.
- He attended monthly coalition stormwater meetings and 1-day new permit training.
- He completed the final inspections for 44 Lincoln Avenue and had several calls and meetings regarding new windows and basement project.
- The Inspector did inspections at 36 Monroe Avenue for framing and had several more meetings regarding the third-floor usage and proposed windows.
- He contacted the owner of Bluhorn Tequilaria for several issues for the new area, and made two surprise visits regarding the Pause report on Covid-19 violations.
- He informed the Board that Charlie Fox has remediated site issues, the pond has been cleaned up at Pittsford Lumber, and dry wells have been cleaned and inspected. The giant knotweed has been removed from the Pub site.
- The Inspector spoke to Charles Corby to discuss ongoing issues with the Dairy, and drafted a warning letter related to the site issues.
- He completed other final inspections and closed out 7 permits.
- The Inspector has read and processed over 292 emails during this time period, researching and answering many questions regarding zoning and Historical preservation requirements to new property owners and tenants.
- Mr. Sercu has provided drawings for the front door area and will be coming to the HPB in October for approval.

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
October 13, 2020**

- He conducted the fire inspection on a third walk-through of the Pickle Factory – most items have been repaired. He is awaiting remaining repairs to finalize.
- The Inspector found fence work being conducted at 3 Courtenay Circle; they attended HPB meeting and received approval.
- The Inspector conducted a fire inspection of 65 A/B Monroe Ave, and 67 A/B Monroe Ave.
- He received an average 15 phone calls per day with questions or concerns over village issues.
- He conducted several more inspections for 40 Sutherland St. – two projects – kitchen addition and garage expansion, closed out two permits at the location and issued a third.
- He met with Casey Dunleavy, Mayor Corby, and Jenny Collins at Lock 32 to review them utilizing patio area with a covered structure.
- He met with M. Newcomb to go over changes in plans for the new tenants in the vacated furniture store and conducted several plumbing inspections for the new office area.
- He conducted a site visit and several inspections at 34 Church Street for porch/lattice project.
- He had continued contact with Charles Corby regarding several site issues at the dairy. The pond has been completely redone and the giant knot weed has been removed from the areas. We are currently awaiting a final plan in regards to site changes and the condition of the older home at the rear of the dairy. The Board will be kept up with the progress.

The Building Inspector informed the Board that Mr. Jewett has presented his application for his annual permit for the Christmas Tree sales. He was charged his application fee and in addition, due to the application requiring a site plan review, requires an additional fee. The Building Inspector requested that the Board waive the fee for the site plan review.

Mayor Corby at this time excused himself from the conversation, because of his family relationship as the landlord. He did not participate in the discussion.

Trustee Keating questioned the inspector about the violations at the Dairy. The Inspector indicated he worked with the parties and they resolved some of the issues. The pond has been taken care of at the Dairy and the knotweed has been removed. He indicated that progress has been made on the property.

Motion by Trustee Lanphear, seconded by Trustee Galusha, to waive the Planning Board site plan review fee, since the applicant had already paid the application fee.

Vote: Corby – abstain, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

DPW REPORT

- Village Grove Project
The project has been completed. The Superintendent is waiting on a couple more invoices to get a final tally on costs.
- Streetlights
The streetlights that have been missing (58 State St, 20 Monroe Ave) have been replaced and are working.
- 28 Monroe Ave Storm Sewer
There have been a couple setbacks due to weather and an injury, but the work has started and is moving forward.
- 44 Rand Place
Terry Tree has removed the Ash Tree on the creek bank. Next will be to shear the root ball to straighten the flow of the creek in hopes to minimize the erosion.
- Oak Tree 38 Boughton Ave

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
October 13, 2020**

The Superintendent presented the recommended mitigation plan per Gary Raffel of Bartlett Tree Experts. Mayor Corby will be reviewing the tree before the decision to move forward with quotes is made.

- The DPW Department is currently setting up for leaf pickup.

Trustee Stetzer questioned if the 20-mph signs heading toward Jefferson Road on South Avenue have been removed and when they will be put back up. The Superintendent indicated that the crew had removed one due to a bad placement with the new stop sign. He currently does not have a good placement for the 20-mph sign between State Street and Boughton given the right of way. He is looking at placing one between Boughton Avenue and East Jefferson Road on the south side of the road. Placement of the signs in the area is difficult.

Mayor Corby questioned when the DPW will be doing additional patching. The Superintendent indicated that they will patching the road in front of the Village Office and driveway tomorrow. The Mayor questioned if the Superintendent had reviewed Line Street. The Superintendent indicated that he had and did not feel that it was that bad, except for a slight indent towards Grove Street. The Mayor indicated they should meet to review the situation.

TREASURER’S REPORT

VOUCHERS

The Village Clerk presented vouchers listed on Abstract #10 of 2020 / 2021 fiscal year for approval. A motion was made by Mayor Corby, seconded by Trustee Lanphear, to approve payment of the vouchers listed on Abstract #10, in the amounts stated below and to charge them to the appropriate accounts.

Vouchers for approval – Abstract #10

• General Fund (#191-#193, #195-#214, #216-#229):	\$ 47,488.21
• Sewer Fund (#194, #215, #222):	<u>\$ 3,410.71</u>
Total Vouchers for Approval:	\$ 50,898.92

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

VILLAGE ATTORNEY

The Village Clerk questioned if any of the outstanding attorney bills could be paid at this time. Trustee Keating indicated that none could be paid at this time and he was still awaiting approvals.

VILLAGE CLERK REPORT

The Village Clerk reviewed the staffing update with the Board. After review of the applicants’ qualifications, they did not meet all the legal requirements. She stated that we currently have not been able to re-advertise due to the comptroller office review, and we are planning a meeting of the office staffing committee next week to decide what our next steps should be.

MINUTES

Motion by Trustee Galusha, seconded by Mayor Corby, to approve the Village Board of Trustees Regular meeting minutes from June 16, 2020.

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
October 13, 2020**

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Motion by Trustee Galusha, seconded by Trustee Stetzer, to approve the Village Board of Trustees Regular meeting minutes from July 14, 2020 with corrections.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – abstain, Stetzer – yes. Motion carried.

PUBLIC HEARING – SPECIAL PERMIT, 5 SOUTH MAIN STREET

The owner, Tim Parinello, gave a general review for the new restaurant. They anticipate being a 26-seat restaurant after the pandemic, but currently anticipate they will only be able to seat 20 people. He anticipates there being three total employees along with himself. The trash will be handled in the same manner as with the previous restaurant. The area will be shared with Bluhorn Tequilaria. He will be reviewing if they will need an additional tote, which they do have storage for. The hours will be 4 PM-11 PM Monday-Saturday, 8 AM to Noon for Sunday Mexican breakfast brunch. Parking for the restaurant will be on the street and in the municipal lots. They are limited to 20 feet of operation space. The restaurant will complement the Bluhorn Tequilaria. It will be a combination authentic and a little Tex-Mex cuisine food. The new restaurant will be named Casa de Blue. Trustee Lanphear questioned if any special venting will be needed. The Building Inspector indicated that he would be doing a full fire inspection of the property.

Motion Mayor Corby, seconded by Trustee Lanphear, to open the public hearing for a special permit for 5 South Main Street to consider an application for a special permit.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, at a meeting on Tuesday, October 13, 2020 at 7:00 PM at the Village Hall, 21 North Main Street, Pittsford, NY, to consider an application for a modification of the Special Permit for a restaurant in the building located at 5 South Main Street, Pittsford, NY, which location is in a B1A – Special Historic Business District, pursuant to Chapter 210-74 A (2), Special Permit Uses in B-1, B-1A, B-2, B-4 and M-1 Districts. If the meeting is unable to be held due to the Coronavirus pandemic it will be held on Tuesday, October 13, 2020 at 7:15 PM per video conferencing link identified.

Pursuant to Governor Cuomo’s recent Executive Orders 202.1 and due to the Coronavirus pandemic, the Village Hall will be closed to the public during the public hearing. The Members of the Board of Trustees will be present at Village Hall or participating from their respective homes for this public hearing. If a Board member is participating from home, that home will be closed to the public as well for the reasons stated above. The Public Hearing will be made available for the public to view and hear thru video conferencing link. The public will be able to participate in the public hearing via comments submitted through the video conferencing link identified on the Village website and Facebook page.

Alysa Plummer, 66 South Main Street - Questioned how the liquor license would be handled. If the buildings were combined, would there be a change to the liquor license.

The owner and the Building Inspector commented that if the buildings were combined, it would be a modification on the liquor license for the Bluhorn Tequilaria.

Trustee Lanphear questioned if the operation would have their own liquor license. The owner indicated that there would not be a liquor license at the restaurant, since the facilities would not accommodate the regulations.

Motion Mayor Corby, seconded by Trustee Galusha, to close the public hearing for a special permit for Casa De Blue at 5 South Main Street.

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
October 13, 2020**

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Motion Mayor Corby, seconded by Trustee Lanphear, to approve the application for the Casa De Blue at 5 South Main Street, given that they have adequately addressed criteria A-H sanctioned in the Village Code with the hours Monday-Saturday, 4 PM-11PM, Sunday, 8AM – Noon.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

RESOLUTION TO THE PLANNING BOARD ON LWRP CONSIDERATION FOR ACTIVE TRANSPORTATION PLAN.

Motion Mayor Corby, seconded by Trustee Stetzer, to make the following resolution.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

WHEREAS, the Active Transportation Plan is a joint project of the Town of Pittsford and Village of Pittsford; and

WHEREAS, its purpose is to provide an assessment of current conditions and guidance on projects and policies to improve pedestrian, bike and public transit infrastructure, connections between destinations, and traffic calming and other measures that provide safe access for all users of our trails and streets; and

WHEREAS, the Active Transportation Plan was initiated by the Town of Pittsford in 2015 after receiving a grant from the Genesee Transportation Council; and

WHEREAS, public input, data collection and scope of study completed in 2017 with a final draft provided to the Town and Village in January 2019; and

WHEREAS, the Village Board of Trustees referred the January 2019 final Active Transportation Plan and 2020 Supplement to the Planning Board for a Village Code Chapter 121 consistency review on July 14, 2020; and

WHEREAS, the Village Planning Board provided the Village Board of Trustees with Planning Board LWRP Considerations on September 3, 2020; and

WHEREAS, the Village Board of Trustees reviewed and discussed the Planning Board LWRP Considerations at a public meeting on September 16, 2020 and provides the attached written notes to address those considerations; and

WHEREAS, the Board of Trustees agrees to incorporate the LWRP considerations into the joint Village and Town adopted Active Transportation Plan and Supplement; and

THEREFORE, the Village Board of Trustees hereby refers to the Planning Board a modified proposed Active Transportation Plan Town and Village of Pittsford 2020 Supplement incorporating certain of the Planning Board comments and recommendations.

This resolution shall take effect immediately upon its adoption.

PUBLIC HEARING ON THE ACTIVE TRANSPORTATION PLAN

Mayor Corby and Trustee Stetzer reviewed with the Board the Town of Pittsford's agreement to hold the public hearing on the Active Transportation on December 2, 2020.

Motion Mayor Corby, seconded by Trustee Stetzer, to set a joint public hearing with the Town of Pittsford on December 2, 2020 at 7 PM if held in person at Fisher Meeting Room, the Pittsford Public Library or 7:15 PM if meeting is to be held virtually.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
October 13, 2020**

UPDATE ON NYSDOT PEDESTRIAN IMPROVEMENTS

Mayor Corby informed the Board that he and Trustee Stetzer met with NYSDOT; they had sent the Village preliminary drawings on the pedestrian improvements. Mayor Corby informed the Board that the Village is still requesting the crosswalks at State Street at the east end of Schoen Place and midblock crossing at Village Hall connecting the Village to Port of Pittsford Village Park. The midblock crosswalk was approved as a part of the plan, but does not appear in the updated plan. They did do some minor revisions to the crosswalk at State Street that Mayor Corby and Trustee Stetzer thought were appropriate. The NYSDOT is extending the sidewalk on the south side of State Street with a crosswalk just outside of the Village line. They have made additional changes to the midblock crosswalk that occurs on North Main Street near the Pittsford Pub and the Pittsford Dairy. Trustee Stetzer also stated that there will be a rapid flashing beacon placed on Schoen Place and North Main Street. These were recommendations in the Pedestrian Safety Plan that are being added. They will also be relining the crosswalk for better visibility, and ADA ramps as well as bump outs at Church Street and the Library.

Mayor Corby stated that they will continue to request the crosswalks at Schoen Place and State Street and the midblock crosswalk at the Village Hall. Mayor Corby informed the Board that he has drafted a letter to the NYSDOT per the resident meeting regarding traffic safety concerns. The letter has been forwarded to Trustee Stetzer and Supervisor Smith for their comments as well.

Trustee Lanphear informed the Board that she informed the Pittsford Garden Club of the extended sidewalk and new crosswalk on State Street, so that they could consider it for a project.

Mayor Corby stated they are waiting to hear from NYSDOT to schedule an additional meeting.

Trustee Keating commented that we should also take into consideration residents' concerns for the crosswalk and safety concerns at Schoen Place and State Street. Mayor Corby commented that they have spoken extensively with the NYSDOT regarding the situation. All of the changes would work in concert together. The overall goal is to slow the traffic down. The Village needs to use every tool that we have available to slow the traffic down.

RESIDENTS' COMMENTS FROM VILLAGE BOARD SPEED FORUM MEETING

Trustee Keating added the agenda items as a review to make sure the items were being addressed. Discussion was held on the status of the request of the residents and the status of actions taken so far by the Board.

MEMBER ITEMS

Mayor Corby requested the Board make the following resolution recognizing Indigenous people.

Motion Mayor Corby, seconded by Trustee Stetzer, to make the following resolution.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

WHEREAS, The Village of Pittsford recognizes that long before European-Americans settled Northfield, which became Pittsford, the indigenous Onondowaga People (known also as the Seneca Nation) of the Haudenosaunee Confederation occupied and were stewards of the land on which we live today; and

WHEREAS, The Onondowaga, meaning "People of the Great Hill," were known as the Keepers of the Western Gate by other members of the Haudenosaunee, guarding the western areas of the Confederation from outsiders; and

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
October 13, 2020**

***WHEREAS,** The community we now know as Pittsford was traversed by the Onondowaga trail leading from Ganondagan and Canandaigua to Irondequoit Bay; and*

***WHEREAS,** a branch trail led west from the main trail to the Big Spring which was a well-known source of drinking water and later became the location for the settlement known as Pittsford Village; and*

***WHEREAS,** We recognize the importance of the Onondowaga to our history and honor the role they played and contributions they made in this region, including the introduction of representative governance and environmental stewardship, along with the other members of the Haudenosaunee Confederation.*

NOW, THEREFORE, BE IT PROCLAIMED, That I, Pittsford Mayor, Robert Corby, and on behalf of the Village Board of Trustees, do hereby declare the second Monday of October as Onondowaga Day in the Village of Pittsford and encourage all residents to honor the history of our first residents and to learn about their heritage and culture and how it helped to shape the region we call home today.

MINUTES - CONTINUED

Motion by Mayor Corby, seconded by Trustee Keating, to approve the Village Board of Trustees Special meeting minutes from August 19, 2020.

Vote: Corby – yes, Lanphear – yes, Galusha – abstain, Keating – yes, Stetzer – yes. Motion carried.

Motion by Mayor Corby, seconded by Trustee Lanphear, to approve the Village Board of Trustees Regular meeting minutes from September 8, 2020.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Motion by Trustee Lanphear, seconded by Trustee Keating, to approve the Village Board of Trustees Special meeting minutes from October 2, 2020 as amended.

Vote: Corby – abstain, Lanphear – yes, Galusha – abstain, Keating – yes, Stetzer – yes. Motion carried.

Motion by Mayor Corby, seconded by Trustee Stetzer, to approve the Village Board of Trustees Special meeting minutes from October 6, 2020.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

MEMBER ITEMS

Trustee Lanphear reviewed, per the Village Treasurer, concerns related to the cost of the Village benches. She requested the Village increase the charge to \$1,500 due to the increased cost of the benches.

Motion by Trustee Lanphear, seconded by Mayor Corby, to approve the cost of donated benches to \$1,500.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – abstain, Stetzer – yes. Motion carried.

EXECUTIVE SESSION

Motion Mayor Corby, and seconded by Trustee Galusha, to enter into an executive session to discuss a personnel issue.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Motion Mayor Corby, and seconded by Trustee Stetzer to leave executive session at 8:20 PM

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

DPW HIRING

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
October 13, 2020**

Motion Trustee Galusha, and seconded by Mayor Corby, to approve the hire of Jason Cernis at a rate of \$18.00 per hour and increase the hourly rate for the following DPW employees: Joan Rule from \$17.94 to \$19.94 and Brad VanBortle \$19.22 to \$21.22, and approve the memorandum of understanding between the Village of Pittsford with the International Brotherhood of Teamsters local 118.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried

ADJOURNMENT

Motion Mayor Corby, and seconded by Trustee Lanphear, to adjourn the meeting at 8:33 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Dorothea M. Ciccarelli, Recording Secretary