

**PROCEEDINGS OF A REGULAR MEETING  
OF THE VILLAGE BOARD OF TRUSTEES**

Thursday, January 26, 2023, at 6:30 PM

**PRESENT:**

**Mayor:** Alysa Plummer  
**Trustees:** Renee Stetzer  
Lili Lanphear  
Justin Leitgeb  
**Village Attorney:** Jeffrey L. Turner  
**Recording Secretary:** Dorothea M. Ciccarelli

**CALL TO ORDER**

**Motion by Mayor Plummer, and seconded by Trustee Stetzer,** call the meeting to order.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**CONFLICTS OF INTEREST DISCLOSURE**

The Board members indicated that they had no conflicts of interest to report.

**TREASURER’S REPORT**

The Village Clerk presented vouchers listed in Abstract #12 of the 2022 / 2023 fiscal year for approval. A motion was made by Trustee Leitgeb, seconded by Trustee Lanphear, to approve payment of the vouchers listed in Abstract #12 in the amounts stated below and to charge them to the appropriate accounts.

**Vouchers for approval – Abstract #12**

• General Fund (#379-#394)	\$32,365.52
• Sewer Fund (#374,394):	<u>\$ 5,247.25</u>
	\$37,612.77

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**Motion by Trustee Leitgeb, and seconded by Trustee Stetzer,** to approve the December Financials as presented.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**Motion by Trustee Leitgeb, and seconded by Trustee Lanphear,** to approve the Budget Transfers as presented.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**Motion by Trustee Lanphear, and seconded by Trustee Stetzer,** to approve the revised Toshiba contract.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**Motion by Trustee Stetzer, and seconded by Trustee Lanphear,** to approve the new contract for Diversity Training.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**Motion by Trustee Stetzer, and seconded by Trustee Lanphear,** to approve Cleaning Service contract.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**MINUTES**

**Motion by Trustee Stetzer, and seconded by Trustee Leitgeb,** to approve December 15, 2022, minutes as amended.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**MEETING ITEMS**

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**PROCLAMATIONS**

The proclamations will be presented at the February 1, 2023, meeting.

**NON-MUNICIPAL PERMIT – PITTSFORD LITTLE LEAGUE ANNUAL PARADE**

**Motion by Trustee Stetzer, and seconded by Trustee Leitgeb**, to approve the Special Use Permit for the Pittsford Little League Annual Parade on May 6, 2023.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**UPCOMING GRANT OPPORTUNITIES**

The Board discusses applying for the Canalways Grant, due February 24, 2023, for matching funds for porta potties.

**Motion by Trustee Stetzer, and seconded by Trustee Lanphear**, to submit a grant for the cost of porta potties with the Canal Corporation.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**PUBLIC CHARETTE ON TOWN PARK PROPOSAL**

Trustee Leitgeb asks for clarification on using the term “Charette” as it’s usually used for a particular use in land use. The Board discusses changing the term to “public input.”

**Motion by Trustee Leitgeb, and seconded by Trustee Lanphear**, for the Board to issue correspondence to the Town of Pittsford regarding the proposed park project adhering to Village Zoning requirements.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

Dave Ferris, 27 Monroe Avenue, would like a time scheduled for public input regarding the park.

**SPECIAL USE PERMIT APPLICATION – THIRSTY’S**

Daniel Clifford, 80 N Country Club Drive, Rochester, NY 14618, is the applicant and is present. After meeting with the HPB, Mr. Clifford is submitting a special use permit for a pergola on the back patio of Thirsty’s, located at 8 State Street, Pittsford.

**Motion by Trustee Lanphear, and seconded by Trustee Stetzer**, to move this application to a public hearing on February 23, 2023, as amended.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**PUBLIC HEARING – PROPOSED LOCAL LAW – CODE UPDATES**

**Motion by Trustee Stetzer, and seconded by Trustee Leitgeb**, to open the Public Hearing.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

No public comments were made.

Trustee Leitgeb comments that he is happy with the code changes as they better clarify the codes and address resident concerns regarding the refuse collection.

**Motion by Mayor Plummer, and seconded by Trustee Stetzer**, to close the Public Hearing.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

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**Motion by Trustee Stetzer, and seconded by Trustee Leitgeb**, to amend Chapter 121, Section 210-31.2.A and Section 173-15.B.(2) of the Village of Pittsford code.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**CONSIDERATION OF BID FOR VILLAGE HALL BACK ENTRANCE PROJECT**

**Motion by Trustee Stetzer, and seconded by Trustee Leitgeb**, to put out for bid.

**Vote:** Stetzer – yes, Lanphear – yes, Leitgeb—yes, Plummer – yes. *Motion passed.*

**COMIDA SUPPORT LETTER – 75 MONROE AVENUE**

The Village Clerk reads a comment from Sue Julien of 56 Monroe Avenue. The email is attached.

The Village Clerk reads a comment from Fran and Herb Kramer of 17 Golf Ave. The email is attached.

The Village Clerk reads a comment from Trustee Keating as he could not attend tonight’s meeting. The email is attached.

Dave Ferris, Monroe Ave, When does the tax break start? Is it when they start construction or when it’s finalized? If it starts at the beginning, you won’t have an assessed value for a period of time. This type of property is assessed differently than single residential properties.

Trustee Leitgeb was looking for clarification on the tax abatement. When we take the tax abatements and the payments in lieu of tax, what is the percentage of impact on net revenue? The Village Clerk, the payments in lieu of taxes is considered the tax bill. The “payments in lieu of tax bill” are increased by 10 percent each year until 100 percent is reached. The percentage is based on the assessed value.

Action item – more research needs to be done before offering support. The Board is waiting on additional information from Dan Spitzer.

Peggy Caraberis, 81 South Main Street, would like to know the project's current cost, the rents, and the tax implications. This was all answered in the discussion that just took place.

**FOLLOW UP ON THE NEEDS ASSESSMENT OF THE DEPARTMENT OF PUBLIC WORKS**

The Board discussed concerns by Engineer Scott Harter and the Village Attorney regarding the survey outcome of current DPW usage. The Board, after discussion, decided that Trustee Leitgeb, Superintendent Bleier, and Engineer Scott Harter would meet to review the situation and report back to the Board.

**SIGNAGE AND ORDINANCE UPDATES REGARDING THE NYSDOT PROJECT**

A meeting was held with the project engineer at NYSDOT. The Board discussed the items NYSDOT will complete when they return in the spring. Additional on-street parking and parking signs will be added.

**MEMBER ITEMS**

Trustee Lanphear would like to request that an NYSDOT application be completed for bench installation along State Street.

**PUBLIC COMMENT**

Christina Mule, 5 Stonegate, thank you for your work to get the street lights on South Main up and running; it makes a significant difference. Curious about the winding of the road shoulders on South Main going through Jefferson. The winding is causing traffic issues and encourages aggressive driving. The Board will follow up on this, but there was no widening of the road, and the lines were redone.

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**EXECUTIVE SESSION**

**Motion by Mayor Plummer, and seconded by Trustee Lanphear**, to go into Executive Session to discuss a particular employee.

**Vote:** Stetzer – yes, Lanphear – abstain, Leitgeb—yes, Plummer – yes. *Motion passed.*

**Motion by Mayor Plummer, and seconded by Trustee Leitgeb**, to leave Executive Session.

**Vote:** Stetzer – yes, Lanphear – abstain, Leitgeb—yes, Plummer – yes. *Motion passed.*

**ADJOURNMENT**

**Motion by Mayor Plummer, and seconded by Trustee Stetzer**, to adjourn the meeting.

**Vote:** Stetzer – yes, Lanphear – abstain, Leitgeb—yes, Plummer – yes. *Motion passed.*

Question Report

Report Generated:

Topic	Webinar ID	Actual Start Time
Village of Pittsford Regular Board Meeting	832 7241 7143	1/26/2023 18:22

Question Details

#	Question	Asker Name	Question Time	Answered Time	Answer Name
1	<p>Would like to know the current cost of the 75 Monroe project, what rents will be and what exactly are the tax implications? Please go into this with our eyes wide open. And in response to Mr. Keating, this is only a board of trustees decision.</p>	MEC	1/26/2023 19:18	1/26/2023 19:31	Dorothea Ciccarelli
2	<p>Christina Mulé - 5 Stonegate. Thank you for your work to get the street lights on S. Main up and running. It makes a significant difference.</p> <p>Curious about the widening of the road/shoulders on S Main going through Jefferson. The widening is causing all kinds of traffic issues. When people make left hand turns others are trying to go around them on the right. I have witnessed accidents and been in near accidents myself. The widening only encourages people to be more aggressive in their driving.</p>	Christina Mulé	1/26/2023 20:08	1/26/2023 20:17	Dorothea Ciccarelli
3	<p>Thank you. I have been calling RGE for years. I don't know what made the difference, but thank you.</p>	Christina Mulé	1/26/2023 20:20	1/26/2023 20:20	Dorothea Ciccarelli

**From:** [susan\\_julien \(sjulien13@gmail.com\)](mailto:susan_julien (sjulien13@gmail.com))  
**To:** [Dorothea](#)  
**Subject:** My comments for tonight's trustee meeting  
**Date:** Thursday, January 26, 2023 9:40:46 AM

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Good morning Dorothea,

Sue Julien, 56 Monroe Ave

Please enter my comments below into the record for the 75 Monroe tax discussion this evening.

I don't believe the village should be using tax payers funds to subsidize 75 Monroe! There are no benefits from the project to villagers other than property tax dollars. The developers are profiting from the project development and receiving government money for cleaning up the site. No proposal to villagers was made regarding tax breaks during the discussions prior to approving this project. Feels like bait and switch to me.

Sent from my iPhone  
Thanks,

Sue Julien