

PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES
May 22, 2018, 7 PM

Present

Mayor: Robert C. Corby
Trustees: Lili Lanphear
Frank Galusha
Margaret Caraberis
Dan Keating
Fire Marshal: Kelly Cline
DPW Foreman: Zach Bleier
Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Corby seconded by Trustee Lanphear called the meeting to order at 7:00 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Caraberis– yes. Motion carried.

BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

JEFFERSON ROAD PROJECT RESOLUTION

Trustee Galusha reviewed with the Board the Jefferson Road project and the resolution received from the Department of Transportation. The Board discussed the resolution and the expense of replacing the manhole covers and rings. Trustee Caraberis stated that she is working to schedule a public information session.

Motion by Mayor Corby seconded by Trustee Caraberis to make the following resolution at 7:00 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Caraberis– yes. Motion carried.

Resolution Granting the State of New York Authority to Perform the Adjustment for the Owner and Agreeing to Maintain Facilities Adjusted Via State-let Contract

WHEREAS, the New York State Department of Transportation proposes the NYS RT 252 (Jefferson Road) MbC, Ridgeland Road to Mitchell Road, Towns of Henrietta and Pittsford, Village of Pittsford, Monroe County, P.I.N. 4252.11.321, and
WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project multiple vertical adjustments of approximately twenty (20) manhole covers so as to not be in conflict with the proposed construction, will be performed by the State's Contractor pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans and Utility Special Note relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans and Utility Special Notes, relating to the above mentioned project. It is not anticipated that the Contractor will have to perform work on these Village of Pittsford Department of Public Works sanitary sewer facilities.
NOW, THEREFORE,

BE IT RESOLVED: That the Village of Pittsford Department of Public Works approves of the adjustment to their manhole covers and adjustment rings, if needed, and the above mentioned work performed on the project and described in the contract proposal relating to the project and that the Village of Pittsford Department of Public Works will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

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BE IT FURTHER RESOLVED that the Mayor of Pittsford has the authority to sign, with the concurrence of the Pittsford Town Council any and all documentation that may become necessary as a result of this project as it relates to the Village of Pittsford Department of Public Works, and

BE IT FURTHER RESOLVED: is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

SPECIAL PERMIT PUBLIC HEARING CONTINUATION – 14 SOUTH MAIN STREET

PUBLIC HEARING – SAMI MINA

Proof of the legal notice below having been published, Mayor Corby made a motion, seconded by Trustee Galusha, to open the public hearing to consider amendment to the Special Permit for Sami Mina.

Vote: Corby – yes, Caraberis – yes, Galusha – yes, Keating – yes. Motion carried.

Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, at a meeting on Tuesday, May 8, 2018 at 7:30 PM at the Village Hall, 21 North Main Street, Pittsford, NY, to consider an application made by Sami Mina for a modification of the Special Permit for restaurant and carry out operations in the building located at 14 South Main Street, Pittsford, NY, which location is in a BIA – Special Historic Business District, pursuant to Chapter 210-74 A (2), Special Permit Uses in B-1, B-1A, B-2, B-4 and M-1 Districts.

Mayor Corby announced that the public hearing would continue on June 12, 2018 at 7:30 PM.

BUILDING INSPECTOR REPORT

- Ms. Cline informed the Board that she is trying to handle priority items first and will be working through all the requested building permits as soon as she is able.
- The Pickle Factory will go to the Planning Board for a generator for emergency services.
- The Starbucks location has been vacant for over a year; at this time, anything going in will be a change of use. Ms. Cline discussed the Monroe County health regulations for a nail salon and the need for ventilation for the facility.
- There have been recent complaints regarding lawn mowing.
- Ms. Cline informed the Board that on August 10, the Health Department will be conducting Narcan training for staff only.
- An Opioid awareness event will be conducted at St. Joseph Church.
- Paddle and Pour will be conducted this weekend.
- Ms. Cline is working with the Farmers Market on the parking and traffic flow at Northfield Commons.

MEMBER ITEMS

Trustee Caraberis discussed with the Board the Local Government Workshop training she attended and the recent Chamber of Commerce meeting.

Trustee Lanphear discussed the recent Planning and Zoning Board meeting and the agenda items that appeared in front of the Board. She discussed some of the suggestions that were received from the PZBA related to fees. She also informed the Board that the PZBA wants to review the plan for the Copper Beach Park.

Trustee Keating informed the Board that the first draft of the newsletter is done and he had received suggestions for other newsletter items. He discussed talking to Bill Smith on the CCA meeting and the status of the program.

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TREASURER'S REPORT

Village Clerk, Dorothea M. Ciccarelli, presented vouchers listed on Abstract #25 of 2017/2018 fiscal year for approval. A motion was made by Mayor Corby, seconded by Trustee Galusha, to approve payment of the vouchers listed on Abstract #25 in the amounts stated below and to charge them to the appropriate accounts.

Vouchers for approval – Abstract #25

• General Fund (#718-#718):	<u>\$ 39,049.21</u>
Total Vouchers for Approval:	\$ 39,049.21

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Caraberis– yes. Motion carried.

The Village Clerk informed the Board that the Village has received their Monroe County Sales Tax check for \$139,092.93, which was over the anticipated budget in the amount of \$13,651.61.

MINUTES

Motion Mayor Corby, seconded by Trustee Lanphear, to approve the Village Board of Trustees meeting minutes from April 10, 2018.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Caraberis– yes. Motion carried.

ADJOURNMENT

Motion Mayor Corby, and seconded by Trustee Galusha, to adjourn the meeting at 8:45 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Caraberis– yes. Motion carried.

Dorothea M. Ciccarelli, Recording Secretary