

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES
February 25, 2020 – 6:00 PM**

Present

Mayor: Robert Corby
Trustees: Lili Lanphear
Frank Galusha
Dan Keating
Renee Stetzer
Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Corby, seconded by Trustee Lanphear, called the meeting to order at 6:00 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

BOARD MEMBER – CONFLICT OF INTEREST DISCLOSURE

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

MARY MOORE – PESTICIDE FREE PITTSFORD

Mary Moore, representing Pesticide Free Pittsford, invited the Board to an event being held at the Village of Pittsford Library on Sunday, March 8, 2020 on Saving Birds: What you do Matters. She informed the Board that their 389 North American Birds are vulnerable to extinction. There will be a presentation by June Summers, President of Genesee Vally Audubon Society. Staff will be present to answer questions from the public on changes the public can make to help birds survive.

TREASURER’S REPORT

The Village Treasurer presented vouchers listed on Abstract #18 of 2019 / 2020 fiscal year for approval. A motion was made by Trustee Keating, seconded by Trustee Stetzer, to approve payment of the vouchers listed on Abstract 18, in the amounts stated below and to charge them to the appropriate accounts.

Vouchers for approval – Abstract #18

• General Fund (#502-#522):	\$ <u>10,497.51</u>
Total Vouchers for Approval:	\$ 10,497.51

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Motion Mayor Corby, seconded by Trustee Keating, to approve payment of invoice 3865 from Osborn Reed & Burke in the amount of \$1,881.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Motion Mayor Corby, seconded by Trustee Galusha, to approve payment of invoice 336 from Zoghlin Group in the amount of \$1,600, with the correction of \$260 dollars for the set fee handwritten on the rate.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Trustee Keating reviewed the process for approval of the Attorney bills that he currently conducts and discussed his concerns with indicating that he has approved the bills for payment. After discussion with the Board, it was decided that he would use the term “reviewed.” pre

NON-MUNICIPAL USE PERMIT – PITTSFORD FOOD TOURS

Motion Mayor Corby, seconded by Trustee Galusha, to approve the non-municipal use permit for the ChezRose, LLC, (Flower City Food Tours) on Thursday and Saturday from 11 AM to 2 PM during the months of May through November, with the option of the additional day as needed and the standard conditions as follows:

- The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming the Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000. The certificate must also name the event being covered.
- The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all the details.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

NON-MUNICIPAL USE PERMIT – TOWN OF PITTSFORD

A letter was received from Supervisor Smith outlining the events for the 2020 season. These include Paddle and Pour on May 23, Memorial Day Parade on May 25, and Food Truck and Music Festival on September 12. This letter also includes the list of summer concerts in the park.

Motion Mayor Corby, seconded by Trustee Galusha, to approve the 2020 events calendar with the conditions from the prior year and clean up after its participants at each event and with the following standard conditions:

- The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming the Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000. The certificate must also name the event being covered.
- The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all the details.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

NON-MUNICIPAL USE PERMIT – PITTSFORD FINE ARTS

Motion Trustee Lanphear, seconded by Trustee Keating, to approve the non-municipal use permits for Pittsford Fine Arts for their Arbor Day Festival and First Friday's Receptions with the following standard conditions:

- The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming the Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000. The certificate must also name the event being covered.

- The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all the details.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

ATTORNEY CLIENT SESSION

Motion Mayor Corby, seconded by Trustee Keating, to exit for an Attorney Client Session.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Motion Mayor Corby, seconded by Trustee Lanphear, to return to regular session at 7 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

CCA PROGRAM

Susan Hughes Smith, Roctricity LLC- informed the Board that they were currently awaiting the final agreements from the lawyers. She thought that currently they were on pace to start enrollments into the program in June of 2020. Mayor Corby informed her that the Town of Penfield is considering joining the program. Ms. Smith stated that if Penfield moved quickly with the adoption of the program they could be added to the current aggregation.

Ms. Smith stated that the residents in the community are very supportive and engaged. Ms. Smith then discussed the Community Solar Campaign, a flyer for the program will be included with the opt-out letter for the program. They will also send a dedicated letter from the municipality 6 weeks later. Mayor Corby informed them that the Village will have to approve the copy before any letter is sent out. Residents could see at least a 10% discount from the program.

The Board discussed the letter and questioned why the letter needed to be from the municipality. They were informed that it sets the group apart, given the climate of mistrust related to these programs. In addition, the program sets up a sustainability fund for the local community. The money can help fund community projects.

The Board stated that they were willing to review the options and will have the Village Attorney review the correspondence and the legality involved.

AIRBNB / VRBO DISCUSSION

Board requested that the discussion be tabled to next agenda.

DOT BRIDGE CLOSING

The Board discussed the recent meeting with the DOT regarding the Monroe Avenue Bridge closing. Mayor Corby stated he spoke to them again about restoring the sidewalks and the planned stop signs to regulate one-way traffic. He also confirmed that the project is scheduled to be no longer than 6 months. Trustee Keating indicated that there were concerns from the Chamber of Commerce for Northfield Common on how the closing will affect the businesses. Mayor Corby indicated that the way they have currently planned the signals will assist the area for exiting the complex.

MEMBER ITEMS

Trustee Stetzer informed the Board that the traffic study from SRF was received and had been forwarded to the Board. The next step is to meet with the first responders. Mayor Corby stated that David Kruse will be making a presentation to the Village Board on March 24, 2020.

Trustee Lanphear questioned the Mayor on the status of installing weight limit signs on Schoen Place. Mayor Corby will follow up with the Superintendent of Public Works on the project. She also reminded the Board about the Coffee and Conversation meeting scheduled on Saturday February 29, 2020.

Mayor Corby and the Building Inspector met with the owners of the Colonial Belle about them docking at Schoen Place. There were concerns with parking and conflicts with the Sam Patch. Mayor Corby also indicated that the ticket booth for the Sam Patch currently appears to be located on Canal Corporation Property.

Mayor Corby also informed the Board that he had a dinner meeting with the Mayors Association, and that several local Villages is in the process of adopting legislation related to Airbnb.

Trustee Keating indicated that there had been concerns related to him regarding the large water puddles that occur in front of the Grain Elevator at Schoen Place, and the owner asked what can be done. The Superintendent will look to see if anything minor can be done to assist the situation this summer, but overall resolution to the problem could not be accomplished until the road is redone and drainage is installed.

ADJOURNMENT

Motion Mayor Corby, and seconded by Trustee Keating, to adjourn the meeting at 8:45 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

Dorothea M. Ciccarelli, Recording Secretary