

**PROCEEDINGS OF A WORKSHOP MEETING OF THE VILLAGE BOARD OF TRUSTEES
October 30, 2018 – 5:15 PM**

Present

Trustees: Lili Lanphear
Frank Galusha
Dan Keating

Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Trustee Lanphear, seconded by Trustee Keating, and called the meeting to order at 5:30 PM.
Vote: Lanphear – yes, Galusha – yes, Keating – yes, Motion carried.

BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE

Trustee Lanphear asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

INTEGRATED SYSTEMS INC. CONTRACT

The Village Clerk reviewed with the Board the requested changes between the Village and Integrated Systems Inc. on the proposed cloud service for the Village’s IT server. Integrated Systems was willing to make the change in the contract related to the payment terms, but was unable to change the other two items suggested by the Village Attorney. The Board discussed the impacts of not making the requested changes and decided to move forward with the proposed single change to the contract.

Motion by Trustee Lanphear, seconded by Trustee Galusha, to authorize Mayor Corby to sign the contract with Integrated Systems Inc. for Cloud service.

Vote: Lanphear – yes, Galusha – yes, Keating – yes. Motion carried.

PUBLIC HEARING FOR COMMUNITY CHOICE AGGREGATION LAW

The Village Clerk discussed with the Board the previously presented Local Law related to the Community Choice Aggregation (CCA) and discussed with them the next available dates for a public hearing. The Board discussed the local law and set the public hearing date.

Motion by Trustee Lanphear, seconded by Trustee Galusha, to set the public hearing for the proposed Community Choice Aggregation law on December 11, 2018 at 7:30 PM.

Vote: Lanphear – yes, Galusha – yes, Keating – yes. Motion carried.

CODE REVIEW

The Board continued their discussion on the Site Plan. Justin Vlietstra stated he thought the proposed code was very generic and expressed concerns. The Board indicated that at the meeting with John Steinmetz on November 7, they anticipated having specific recommendations in a draft for comments. Trustee Galusha discussed sections of the previous code that were needed in the proposed code related to preliminary site plan approval. Mayor Corby (Phone) indicated that they also needed a distinction between a minor and major site plan. Mayor Corby indicated he thought a formal process was needed for larger projects in the Village Discussion was held on having a preliminary review by joint committees that involve more than one Board. Board members discussed that it should be conducted with members from PZBA, APRB, and the Board of

Proceedings of a Meeting of the Board of Trustees
October 30, 2018

Trustees. Mayor Corby discussed the distinction of using Minor and Major classification for site plans. Preliminary may not necessarily be redundant.

The Board discussed comments provided from Justin Vlietstra and Trustee Keating. The comments will be added to the document for the consultant to review.

The Board continued their code review discussion on the criteria for holding a public hearing. What about the applicant, can they request a public hearing? The Board needed to review the state laws related to the issues.

Discussion continued regarding Article 46 Variances, and Mayor Corby related that there are standards that have been regulated by New York State Law.

Trustee Lanphear discussed Environmental Quality Review Act (SEQR) – The discussion was had on treating all actions in the Village automatically as a Type 1, given that the Village is a Historic District. Further review needed to be done on this possibility.

The Board reviewed the use of escrow agreements for larger products and whether the agreements should be based off a percentage of the project cost or quotes from consultants needed. The Board discussed each option and the possibility of using both options for escrow agreements.

NEXT MEETING

Tuesday, November 7, 5:30 pm

ADJOURNMENT

Motion Trustee Lanphear, and seconded by Trustee Keating, to adjourn the meeting at 6:50 PM.

Vote: Lanphear – yes, Galusha – yes, Keating – yes. Motion carried.

Dorothea Ciccarelli, Recording Secretary