

**PROCEEDINGS OF A CODE REVIEW WORKSHOP MEETING OF
THE VILLAGE BOARD OF TRUSTEES
June 19, 2018 – 5 PM**

Present

Trustees: Lili Lanphear
Frank Galusha
Margaret Caraberis
Dan Keating (5:35 PM)

CALL TO ORDER

Motion by Trustee Lanphear, seconded by Trustee Galusha, called the meeting to order at 5:05 PM.

Vote: Galusha – yes, Lanphear – yes, Caraberis – yes, Keating – yes. Motion carried.

BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

CODE DISCUSSION

The discussion focused on special use permits, and Board members reviewed the document prepared by Trustee Caraberis which outlined the present code and contained footnotes for proposed changes. Trustee Lanphear explained the difference between a public hearing and a workshop. The Board held a discussion about allowing public input during workshop sessions. The Board will be sending the review of the present special use permit code results by email to the Steinmetz group for their input. The trustees wish to have a beginning draft of the Steinmetz comments by their next meeting for discussion. Trustee Caraberis updated the board on the status of the Historic Preservation Code and it was requested that the board receive a tentative date for moving the Preservation Code to public hearing.

EXECUTIVE SESSION

Motion Trustee Lanphear, seconded by Trustee Keating, to enter executive session at 6:00 PM for the purpose of discussing the performance of two employees.

Vote: Lanphear – yes, Caraberis – yes, Galusha – yes, Keating – yes. Motion carried.

Motion Trustee Lanphear, seconded by Trustee Caraberis, to return to regular session at 6:15 PM.

Vote: Lanphear – yes, Caraberis – yes, Galusha – yes, Keating – yes. Motion carried.

VANBORTLE / YAEGER

Motion Trustee Galusha, seconded by Trustee Keating, to raise the hourly wage of Brad Van Bortel by \$1.25.

Vote: Lanphear – yes, Caraberis – yes, Galusha – yes, Keating – yes. Motion carried.

Motion Trustee Keating, seconded by Trustee Caraberis, to change the job description for Doug Yaeger from crew leader to working foreman effective immediately at an hourly pay increase of \$1.00 per hour. That promotion will be probationary for six months subject to review at that time

Vote: Lanphear – yes, Caraberis – yes, Galusha – yes, Keating – yes. Motion carried.

NEXT MEETING

5 pm Tuesday June 26 2018

ADJOURNMENT

Motion Trustee Lanphear, and seconded by Trustee Galusha, to adjourn the meeting at 6:35 PM.

Vote: Galusha – yes, Lanphear – yes, Caraberis – yes, Keating – yes. Motion carried.

Dorothea M. Ciccarelli, Recording Secretary