

**PROCEEDINGS OF A REGULAR MEETING  
OF THE VILLAGE BOARD OF TRUSTEES  
January 28, 2020 – 6:00 PM**

**Present**

**Mayor:** Robert Corby  
**Trustees:** Dan Keating  
Renee Stetzer  
**Recording Secretary:** Dorothea M. Ciccarelli

**CALL TO ORDER**

**Motion by Mayor Corby, seconded by Trustee Stetzer,** called the meeting to order at 6:40 PM.

**Vote:** Corby – yes, Keating – yes, Stetzer – yes. Motion carried.

**BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE**

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

**NON-MUNICIPAL PERMIT – PITTSFORD GARDEN CLUB PLANT SALE**

The Village Clerk informed the Board that the annual Pittsford Garden Club Plant Sale is scheduled for May 16, 2020 and they requested a non-municipal permit.

**Motion Mayor Corby, seconded by Trustee Keating,** to approve the non-municipal use permit for the annual Pittsford Garden Club Plant Sale on May 16, 2020 with the following standard conditions:

- The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming the Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000. The certificate must also name the event being covered.
- The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all of the details.

**Vote:** Corby – yes, Keating – yes, Stetzer – yes. Motion carried.

**NON-MUNICIPAL PERMIT – RAYSON-MILLER AMERICAN LEGION POST 899**

The Village Clerk informed the Board that the Rayson-Miller American Legion Post 899 is requested permission to use the Village Poles for Banners for displaying the 100-year Anniversary Banner. The Legion is requesting permission to have the banners on display for a year in some locations.

**Motion Mayor Corby, seconded by Trustee Keating,** to waive the 45-day notice and approve the non-municipal use permit for the annual Rayson-Miller American Legion Post 899 conditional on a location and time plan in coordination with the Village Mayor, along with the following standard conditions:

- The applicant will provide the Village of Pittsford with a certificate of liability insurance, naming the Village of Pittsford as additionally insured, on a primary and non-contributory basis. The certificate must reflect a single limit of liability for personal injury and property damage in the amount of \$1,000,000. The certificate must also name the event being covered.

- The applicant will notify, in writing, the Monroe County Sheriff's Office, the Pittsford Volunteer Fire Department, the Pittsford Volunteer Ambulance and the Town of Pittsford Fire Marshal to notify them of the event and all of the details.

**Vote:** Corby – yes, Keating – yes, Stetzer – yes. Motion carried.

### **ARBOR DAY EVENT**

Mayor Corby informed the Board that there had been a meeting with Bill Smith and Stephanie Townsend, Town of Pittsford and Margot Fass, Save the Frogs regarding combining Earth Day, Arbor Day and Save the Frogs Day. The group agreed to hold the event on April 25, 2020 at the Village Hall. The group also arranged to have a rain location for the event at the Spiegel Community Center. As the event moves forward the group will keep the Board apprised.

### **UPDATE ON 20 MPH SPEED LIMIT ON SOUTH STREET**

Trustee Stetzer informed the Board that the Village is awaiting the official notice from the Department of State that the local law has been filed. She also informed the Board that she had spoken to Captain DeLyser with the Sheriff's Department on enforcement of the new speed limit. He indicated that they would make the area a priority when change of the speed limit when it goes into effect.

### **AIRBNB / VRBO DISCUSSION**

Mayor Corby commented that the Board received an updated version of a proposed code for their review today. The Board agreed to table the discussion to give the Board time to review the new documents and for other Boards members to be present. The agenda item will be placed on the next meeting agenda.

### **DOT BRIDGE CLOSING**

Trustee Stetzer informed the Board that she had met with Lloyd Theiss with the Chamber of Commerce and Bill Smith, Town of Pittsford regarding the upcoming bridge closing. The Chamber was happy to hear that there would be access for the business impacted from the bridge closing by the use of Schoen Place. Bill Smith expressed concern for pedestrian and bike traffic in the area and questioned if the Village Board would be interested in the idea of employing a Traffic Officer during the bridge closing. The Board indicated that they would be willing to review a proposal on the idea. Mayor Corby also suggested the placement of yield signs on Schoen Place to slow the traffic down. Trustee Stetzer suggested the use of stops signs as well. Mayor Corby indicated the use of stops signs should be reviewed by SRF traffic consultants. The Board would continue the review of the situation.

### **PLAN TO ADDRESS INPUT FROM PZBA ON CODE**

The Board requested that the agenda item be tabled to another meeting when the Village Attorney can be present to review the request of the Planning Board. Mayor Corby also stated that the Village Board should scheduled a joint meeting with the Planning Board to review the code.

### **75 MONROE COMMUNITY Q&A SESSION PLANNING**

Mayor Corby indicated he was still working on setting up a meeting with the chairs from Planning and Zoning Board and Historic Preservation Board. As soon as the meeting takes place they would work on setting up the Community Meeting.

## MEMBER ITEMS

Mayor Corby informed the Board that he was contacted by Richard Palumbo from 44 Rand Place regarding the gabions in place at Rand Creek. The gabions were failing and need to be replaced. Mayor Corby was arranging a meeting with the Superintendent of Public Works and Village Engineer, Scott Harter to review the situation. The Mayor indicated that the Board would have to review the situation at budget time for replacement.

Trustee Keating informed the Village Clerk that she should be receiving a call from Lock 32 that they would be looking to complete a non-municipal permit for an upcoming event.

Trustee Stetzer – questioned the Mayor if he had spoken to Assemblywoman Marjorie Byrnes regarding the 25 mile and hr. speed limit bill. She questioned if the bill would need to be amended. Mayor Corby would be in contact with her to see if the Village needed to resubmit any paperwork.

## TREASURER’S REPORT

The Village Treasurer presented vouchers listed on Abstract #16 of 2019 / 2020 fiscal year for approval. A motion was made by Mayor Corby, seconded by Trustee , to approve payment of the vouchers listed on Abstract 16, in the amounts stated below and to charge them to the appropriate accounts.

### Vouchers for approval – Abstract #16

• General Fund (#449-#460, #462-#468):	\$ 65,442.84
• Sewer Fund (#461):	\$ 260.58
Total Vouchers for Approval:	\$ 65,703.42

**Vote:** Corby – yes, Keating – yes, Stetzer – yes. Motion carried.

## CLERK’S REPORT

The Clerk reviewed the quote from H2H Facility Services Commercial Cleaning for the Village Hall at a rate of \$225.00 a month for weekly service.

**Motion Mayor Corby, seconded by Trustee Stetzer,** to approve the contract for H2H Facility Services Commercial Cleaning for the Village Hall.

**Vote:** Corby – yes, Keating – yes, Stetzer – yes. Motion carried.

## ADJOURNMENT

**Motion Mayor Corby, and seconded by Trustee ,** to adjourn the meeting at 7:25 PM.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

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Dorothea M. Ciccarelli, Recording Secretary