

**PROCEEDINGS OF A CODE REVIEW MEETING  
OF THE VILLAGE BOARD OF TRUSTEES  
December 8, 2018, 9:00 AM**

Present  
Mayor: Robert C. Corby  
Trustees: Lili Lanphear  
Frank Galusha  
Margaret Caraberis

Absent  
Trustees: Dan Keating

Recording Secretary: Cara R. Farrell

**CALL TO ORDER**

**Motion by Trustee Lanphear, seconded by Trustee Caraberis** called the meeting to order at 9:15 AM.  
Vote: Lanphear – yes, Galusha- yes, Caraberis – yes. Motion carried.

**BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE**

Trustee Lanphear asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. No board members had conflicts of interest to declare.

The Board discussed the upcoming meeting on December 11<sup>th</sup>. Trustee Lanphear wondered if the Board had any changes to send to the consultant, John Steinmetz, before the meeting.

**EXECUTIVE SESSION**

**Motion by Mayor Corby, seconded by Trustee Lanphear,** to enter executive session at 9:32 AM to discuss correspondence from legal counsel.  
Vote: Corby – yes, Lanphear – yes, Galusha- yes, Caraberis – yes. Motion carried.

**Motion by Mayor Corby, seconded by Trustee Lanphear,** to end executive session at 9:42 AM to discuss correspondence from legal counsel.  
Vote: Corby – yes, Lanphear – yes, Galusha- yes, Caraberis – yes. Motion carried.

**DESIGN STANDARDS**

Mayor Corby pushed the eligibility for reuse of properties around the Village.

Conversation was held regarding the upcoming meeting on December 11<sup>th</sup>.

Mayor Corby shared his discussion with John Steinmetz about issues in the Village. They addressed zero lot setbacks in the business district, compatibility and scale of the district, buildings that are oriented with front doors facing and connecting to the sidewalk, etc.

Identified issues included parking, landscaping, Schoen Place Subarea, Design Standards, building placement and orientation, and dumpster code.

**Motion by Mayor Corby, seconded by Trustee Lanphear,** to adjourn at 12:50 PM.  
Vote: Corby – yes, Lanphear – yes, Galusha- yes, Caraberis – yes. Motion carried.