The meeting was called to order by Chairperson Blake Held at 7:30 PM.

1. William & Laura Burleigh – 14 South Street – Fence
   Present: Mr. & Mrs. Burleigh
   Application: Submitted and date stamped 7/26/00. Approved by the building inspector 7/26/00.
   Specifics: Resident is proposing natural wood fencing with post and rail to be screened with plantings similar to the existing fence. The top rail will be 36” and the posts will not exceed 42”. The fence will be set back from the sidewalk approximately 20’.
   Motion: Chairperson Held made a motion, seconded by Member Melnyk to construct a 3’ fence set back from the road 20’. The fence will have two gates: one off the driveway and one leading into the yard.
   Vote: Held – yes; Melnyk – yes; Pierson – yes; Willard – yes Motion carried

2. John & Jill Ambrosi – 5 Austin Park – Fence
   Present: Mr. & Mrs. Ambrosi
   Application: Submitted and date stamped 7/26/00. Approved by the building inspector 7/27/00.
   Specifics: Resident is proposing a 3 ½’ natural wood gothic style pressure treated picket fence to be at the rear of the house. It will begin at the back corner (southeast) of garage, fence will extend east 5’. It will have three gates located at the northeast and northwest corners and in the middle of the southern spans. It will be 6’9” to the neighbor on the west and 5’6” to the lot line on the east.
   Motion: Chairperson Held made a motion, seconded by Member Willard to approve the application for a 3 ½’ pressure treated fence with 4” x 4” posts every 8’.
   Vote: Held – yes; Melnyk – yes; Pierson – yes; Willard – yes Motion carried

3. Deborah & Cameron Napier – 17 Sutherland Street – Shutters
   Present: Debbie Napier
   Application: Submitted and date stamped 7/26/00. Approved by the building inspector 7/26/00.
   Specifics: Resident is proposing “Cellwood Premiere” vinyl shutters for her home. The prairie style home has never before had shutters, however can have them. Vinyl material pre-dates the era of the home and is unacceptable, however, a wood shutter is. Resident is in agreement with wooden shutters and is revising this application to reflect this change.
   Motion: Member Pierson made a motion, seconded by Member Willard to approve wooden shutters to be applied over the casing as re-submitted.
   Vote: Held – yes; Melnyk – yes; Pierson – yes; Willard – yes Motion carried

4. Pamela Wright – 8 Wood Street – Windows
   Present: Pamela Wright
   Application: Submitted and date stamped 7/26/00. Approved by the building inspector 7/26/00.
   Specifics: The original home was built in 1880 and the sleeping porch was added in the 1920’s. Resident is planning on selling the property and has installed new windows to replace the storm windows previously there to make the house more sellable. The work was done without a permit and without previous APRB approval. She has replaced three storm windows in a sleeping porch on the east side of the house with three vinyl windows. To accommodate the new vinyl windows, the resident
had altered the dimensions of the window opening. Resident stated the purchase of wooden windows would exceed her restoration budget for that side of the house. Further discussion gave the resident the option to restore the project back to the original sleeping porch.

**Motion:** Chairperson Held made a motion, seconded by Member Melnyk to deny the application for vinyl windows replacement siting the **finding of fact** that the use of vinyl material pre-dates the era of the home.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Willard – yes  
*Motion carried*

5. **Ann Maloy – 30 South Street – Chimney replacement**

**Present:** Ann Maloy

**Application:** Submitted and date stamped 7/26/00. Approved by the building inspector 7/26/00.

**Contractor:** London Chimney

**Specifics:** House was built prior to 1858. Owner had a “stop work order” imposed on the site. Work was being done without a building permit and without previous APRB approval. The chimney was removed due to deterioration. Owner stated the chimney was leaning away from the house and had holes in it. Proposed repairs included the removal of the brick and boxing the furnace vent pipe with painted wood to match the existing exterior. The removed chimney was not original to the house.

**Motion:** Chairperson Held made a motion, seconded by Member Willard to approve the applications given the following options to be enforced by the building inspector: 1. Cover the plywood box with a thin brick to appear as an original chimney with a neutral color to match other masonry on the house. 2. Remove the existing chimney with a complete exterior brick to match the pre-existing one. OR 3. If vent requirements meet Code, remove chimney entirely and side the house to match existing siding.

**Vote:** Held – yes; Melnyk – yes; Pierson – abstain; Willard – yes  
*Motion carried*

6. **Patricia & Peter McCandlish – 33 Rand Place – Front Steps and Railing**

**Present:** Mr. & Mrs. McCandlish

**Application:** Submitted and date stamped 7/26/00. Approved by the building inspector 7/26/00.

**Specifics:** Resident proposed the removal and reconstruction of the front stairs and a new stair railing for steps. Existing stairs have rotted, therefore, needing replacement. Steps are to be 6.5” rise by 11” run by 10’ width to match existing porch opening and the two railings and stairs to match as close as possible to the existing porch. Railings will be 24”H set on 5” x 5” posts with decorative caps.

**Motion:** Member Pierson made a motion, seconded by Member Willard to approve the application as submitted.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Willard – yes  
*Motion carried*

7. **Roger Powers – 25 Schoen Place – Roof**

**Present:** Roger Powers

**Application:** Submitted and date stamped 7/26/00. Approved by the building inspector 7/26/00.

**Specifics:** Owner is proposing removing the deteriorated roof and raising the northwest section (approximately 32’ x 50’ ) of an existing roofline of the eastern portion of the same building. Current wooden siding will be used with matching new lumber to complete the newly extended wall. This section of roofline is visible from the public way based on future plans.

**Motion:** Member Pierson made a motion, seconded by Chairperson Held to approve the application as submitted.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Willard – yes  
*Motion carried*

8. **Jack LaVeck – 5 State Street – Lighting**

**Present:** Jack LaVeck and Kelly Carver

**Application:** Submitted and date stamped 7/25/00. Approved by the Planning Board 7/24/00. Approved by the building inspector 7/25/00.

**Specifics:** Owner is proposing to install three 12 – 15” posts (4” x 4” square) along the east property line at intervals indicated in the drawings. Proposal also states the replacement of non-approved wall lights with new fixtures reducing the number of lights to two-way post lamps. MCL Cutoff Luminaire lighting is manufactured by Crescent Stonco.
Motion: Chairperson Held made a motion, seconded by Member Willard, to approve the application as submitted and approved by the Planning Board to install three 12’ square posts with shoebox fixtures spaced along the east property line and set back 30’ from the road. Approval was also given for the lowering of the wall fixtures and the removal of wall mounted center fixture.

Vote: Held – yes; Melnyk – yes; Pierson – yes; Willard – yes  
**Motion carried**

Minutes:

6/5/00: Chairperson Held made a motion, seconded by Member Melnyk to approve the minutes as written.

Vote: Held – yes; Melnyk – yes; Pierson – yes; Willard – yes  
**Motion Carried**

7/13/00: Member Pierson made a motion, seconded by Member Melnyk to approve the minutes as written.

Vote: Held – yes; Melnyk – yes; Pierson – yes; Willard – abstain  
**Motion Carried**

Discussion: Architectural Assessments submitted by John Bero on behalf of Historic Pittsford have been received for the following properties:

1. Gerald Clifford – 22 State Street – Windows application
2. Natalie Findlay – 42 East Jefferson Road – Siding application
3. Luis & Lynn Mijangos – 13 Stonegate Lane – Outbuilding renovation application

A special meeting for the review of these properties has been set for Monday, August 14, 2000 at 7:30 PM.

There being no further business, the meeting was adjourned at 9:30 PM

Mary Marowski, Recording Secretary