

**PROCEEDINGS OF A SPECIAL MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

Tuesday, July 12, 2022 at Noon

PRESENT:

Mayor: Alysa Plummer
Trustees: Renee Stetzer
Lili Lanphear
Dan Keating
Justin Leitgeb
Superintendent DPW: Zack Bleier
Village Engineer: Scott Harter
Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Plummer and seconded by Trustee Stetzer to call the meeting to order.

Vote: Plummer – yes, Stetzer – yes, Lanphear – yes, Keating – yes, Leitgeb - yes. *Motion passed.*

CONFLICTS OF INTEREST DISCLOSURE

The Board members indicated that they had no conflicts of interest to report.

RFP REVIEW AND BID AWARD

The Board discussed concerns expressed by Trustee Lanphear and Trustee Leitgeb regarding the RFP and the resulting bid received. The concerns expressed were the amount of time given for receiving of bids, the transparency of the project for public input, and the limited number of bids received. In addition, the Board addressed the grant requirements and timelines. Mayor Plummer also discussed that the grant would be used to address the area of the canal path damaged due to erosion. Scott Harter reviewed the RFP and the responses received, and his recommendations.

Mayor Plummer informed the Board that once the grant is received, there would be public and Board outreach on the design and the project scope to be completed. She also went on record saying that in no way would she be looking to exclude any Board or public input on the project.

Motion Trustee Keating and Seconded Trustee Stetzer to accept the RFP submitted by Trowbridge Wolf Michaels to improve the quality of life in the Village.

Vote: Plummer – yes, Stetzer – yes, Lanphear – no, Keating – yes, Leitgeb - no. *Motion passed.*

Trustee Lanphear requested that the Village Clerk investigate the use of her personal login to access the webinar panelist section.

ADJOURNMENT

Motion by Mayor Plummer and seconded by Trustee Lanphear to adjourn the meeting at 1:45 PM

Vote: Plummer - yes; Keating – yes; Stetzer – yes; Leitgeb - yes. *Motion passed.*

Dorothea M. Ciccarelli, Recording Secretary