

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

Tuesday, November 9, 2021 @ 6:30 PM

Present:

Mayor: Alysa Plummer
Lili Lanphear
Renee Stetzer
Justin Leitgeb
Dan Keating
Village Attorney: Jeff Turner
Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Plummer, and seconded by Trustee Leitgeb, to call the meeting to order.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb - yes. *Motion Carries.*

DISCLOSURE OF RELEVANT INFORMATION OR CONTACT

Board members reported they have nothing to disclose in regard to this meeting’s agenda

CONFLICTS OF INTEREST DISCLOSURE

Board members indicated that they had no conflicts of interest to report. Village Clerk read Open Meeting Compliance Certification

BUILDING INSPECTOR REPORT

Board members reviewed the report prior to the meeting. Question in regard to status 19 N. Main Street; Schoen Place Barns: Status remains unchanged. 2nd violation has been issued to property at Pittsford Dairy. Building Inspector reported that efforts toward obtaining Climate Smart certification continue.

DPW REPORT

- DPW Supervisor reports that ordered Speed Sentries have arrived; awaits instruction as to placement.
- Schoen Place pipe failure required road repair of \$4,000.
- A flush valve at Wood Creek Pump Station needs to be repaired; an additional backup valve ordered.
- DPW candidates are being interviewed. Temporary work agencies have been contacted in order to supply basic work assistance until full time workers are hired.

Motion by Trustee Keating, second by Trustee Stetzer to authorize entering into a contract with a temporary agency for maximum of 6 weeks, at hourly rate not to exceed \$23.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

TREASURER’S REPORT

Board members reviewed the report prior to the meeting. Quarterly report to be presented in December. A Zoghlin invoice will be reviewed.

The Deputy Village Treasurer presented vouchers listed on Abstract #14 of 2021/2022 fiscal year for approval.

Voucher for approval Abstract #14

• General Fund (271-306)	\$105,240.32
• Sewer Fund (291)	<u>\$ 73.54</u>
Total vouchers for approval:	\$105,313.86

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A motion by Trustee Keating, second by Trustee Lanphear to approve vouchers as presented, with the exception of the Zoghlin invoice in question.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

Clerk's Report

Employee healthcare budget for 2022 was reviewed by the Trustees prior to the meeting.

Motion by Trustee Stetzer, second by Trustee Lanphear to approve the 2022 employee healthcare budget as presented.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – abstain. *Motion Carries.*

Motion by Trustee Keating, second by Trustee Stetzer to submit 2021-2022 Village Tax Surrender to Monroe County.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

Motion by Trustee Leitgeb, second by Trustee Stetzer to submit Bond Interest Payment of \$1,750.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

Motion by Trustee Lanphear, second by Trustee Leitgeb to approve 2022 Meeting dates.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

Clerk reported that on Candlelight Night, 12/7, Village Hall will be partially open to the public and musical acts will perform on Village Hall steps from 5:00 – 8:00.

A ceremony will take place on Veterans Day, 11/11, during which Mayor Plummer and Supervisor Smith will both speak. Village Hall will be closed.

MINUTES

Motion by Trustee Keating, second by Trustee Leitgeb to approve Minutes from August 2nd.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

DPW REPORT - CONTINUED

Bucket Truck DPW Supervisor reported that for safer aerial tasks, a bucket truck is needed. East Rochester is considering selling its bucket truck and will inform Village DPW.

44-46 Rand Place

Atty Turner and Village Engineer Harter continue work on easement document.

Motion by Mayor Plummer, second by Trustee Stetzer to declare the proposed activity at 44-46 Rand Place a SEQR type II action.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

SETTING PUBLIC HEARING FOR THE MARIJUANA LAW

Discussion regarding a Public Hearing, to occur on December 14, to address two separate laws; in addition, the law would be sent to permissive referendum.

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Motion by Trustee Keating, second by Trustee Stetzer if the Board voted to opt-out of either local law that the Board would conduct a permissive referendum.

Vote: Plummer – yes; Lanphear – abstain; Stetzer – yes; Leitgeb – abstain; Keating – yes. *Motion Carries*

Motion by Trustee Stetzer, second by Trustee Lanphear to set the date for a public hearing on a law to consider opting out of cannabis dispensaries on December 14, 2021, at 7PM.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries*

Motion by Mayor Plummer, second by Trustee Leitgeb to set the date for a public hearing on a law to consider opting out of licensing on-site cannabis consumption, on December 14, 2021, at 7PM.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries*

CORRECTIVE ACTION TO INCLUDE NAME OF TEMPORARY HIREE

Trustee Leitgeb voiced concern due to Mayor's personal friendship with Ms. Lhota. He also commented that the position had not been posted and no resume was received, Ms. Lhota also serves on the PZBA and acts as chair for 75 Monroe Avenue matters. Which he commented would not allow her to work on certain task in the office. He also did note that Ms. Lhota was highly qualified.

Motion by Mayor Plummer, second by Trustee Keating to hire Susan Lhota as temporary part-time office assistant.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – no; Keating – yes. *Motion Carries*

SOUTH STREET PAVING AND SIDEWALK REPAIR PROJECT

Mayor Plummer sent a \$100,000 grant request (reimbursement model) to State Senator Brouck, to fund sidewalk and curb repair along South Street and Wood Street. Presentation by Village's financial advisors on the use of a short-term BAN to finance the potential grant to be scheduled in the near future.

DPW SAFETY

Selective Insurance agent conducted an informal safety audit at DPW site. Short term measures to address immediate safety issues have been taken. Longer term remediation measures will be taken as approved by Trustees.

MEMBER ITEMS

Trustee Lanphear: HPB chairs request that board vacancies be filled as soon as possible.

Memorial sign to attach to street sign at Village Lane will be researched by Trustee Lanphear.

Trustee Stetzer: Together with Mayor Plummer, meeting took place with the fire department in regard to design of pedestrian refuges. Compromise design was agreed upon; work will commence in conjunction with work on North Main Street bridge.

Trustee Keating: encourages continuation of work on project at 75 Monroe. Read statement to member of Board of Trustees and Village Clerk, apologizing for impatience and tone taken at last meeting; affirms, however, the content of his remarks.

Trustee Leitgeb: reminded of Composting Workshop tomorrow evening.

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Mayor Plummer: commends DPW for work on last weekend's regatta. RG&E to assist with tree removal, as part of mitigation for prior tree "trimming."

Energy Audit conducted at Village Hall, by Golisano Institute of Sustainability. Report and recommendations to follow, another step-in work toward Climate Smart designation for Village.

Email received from residents in regard to Season of Light celebration, to recognize diverse customs in the village.

Motion by Trustee Stetzer, second by Trustee Keating, to adjourn the meeting.

Vote: Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries*

Question
Report
Report
Generated:

Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	# Question		
Village of Pittsford Regular Board Meeting Question Details	829 9647 4267	11/9/2021 18:20	147	5		
#	Question	Asker Name	Asker Email	Answer(s)	Question Time	Answered Time
1	On the topic of street lights, is there anyway that village can provide support in getting a street light on the corner of South Main/Stonegate repaired? I have called RG&E numerous times without success. I have lived here for 2 years now and the light has never worked. Its a very dark spot on the street and since the entrance was recently been rebuilt, it would be great to light the area more so that there are no future accidents there. I appreciate any thoughts you have and any support you can offer.	Christina Mulé, Ph.D.	christina_mule@urm c.rochester.edu	I will be happy to share, the next chance I get.	11/9/2021 19:19	11/9/2021 19:20
2	What is the estimated cost of the 44 Rand project and how is this being paid for? Is it in the budget?	M	mecbriz@aol.com	live answered	11/9/2021 19:23	11/9/2021 19:26

I had no idea you were all working on this so diligently. I appreciate your efforts. If there's anything residents can do, please let us know.

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Oversight over private sewer or other

5 essential utilities?

Christina Mulé,
Ph.D.

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christina_mule@urm
c.rochester.edu

mecbriz@aol.com

mecbriz@aol.com

live answered

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