

**PROCEEDINGS OF A BUDGET MEETING  
OF THE VILLAGE BOARD OF TRUSTEES**

February 17, 2021 at 4:30 PM

**Present:**

**Mayor:** Robert Corby  
**Trustees:** Lili Lanphear  
Frank Galusha (Arrived at 4:50 PM)  
Renee Stetzer  
Dan Keating  
**Treasurer:** Mary Marowski  
**Deputy Treasurer:** Brooklyn Thomas  
**DPW Superintendent:** Zack Bleier  
**Recording Secretary:** Dorothea Ciccarelli  
**Deputy Clerk:** Marina Pacheco

**CALL TO ORDER**

**Motion by Mayor Corby, and seconded by Trustee Lanphear,** to call the meeting to order at 4:00 PM.

**Vote:** Corby – yes, Lanphear – yes, Keating – yes, Stetzer – yes. *Motion Carries.*

**HOLDOVER ITEM: Margot Fass, Frog House – Permaculture Garden Non-Municipal Use Permit**

Ms. Fass had previously presented a project that would take place on May 23, 2021 to utilize currently un-developed space behind the Village’s DPW building to install a permaculture garden. The project would be part of a larger initiative to help re-establish native plantings in the area.

Trustee Stetzer asked for clarification on which event the permit would be needed for. Ms. Fass explained that a permit is needed for the May 23<sup>rd</sup> event. Ms. Fass also mentioned a June scavenger hunt that could take place on Village land pending the approval of a permit.

Trustee Keating inquired if a non-municipal use permit application had been submitted for this event. The Village Clerk explained that events of this type have not always been approved by traditional means and applications, letters, flyers, and verbal agreements have been used before. Ms. Fass stated that she will provide an application if the board deems it necessary.

Trustee Keating inquired if proof of insurance must be secured prior to the event. Ms. Fass explained that she had obtained insurance and was able to provide proof of the same to the Village Clerk.

**Motion by Mayor Corby, seconded by Trustee Lanphear**, to approve the non-municipal use permit of a Frog House as part of a municipal private venture to begin seed projects for the transformation of the Village Arboretum.

**Vote:** Corby – yes, Lanphear – yes, Keating – yes, Stetzer – yes. *Motion Carries.*

**ATTORNEY BILLS:** (issue with PCP and non PCP payments. TS 14:31)

Village Clerk brought before the board a phone call by Ms. Frankie Kramer, who claims to have not received her previous (August) sewer bill. Ms. Kramer stated that she had not been late paying the bill in 30 years and is requesting that the late fee be waived due to the COVID-19 pandemic and the associated delivery issues experienced by the U.S. Postal Service.

Mayor Corby commented that the Board must use caution when waiving late fees because if it is done for one resident it may be applicable to all. Trustee Lanphear made note that she too has experienced delivery issues with the USPS due to COVID-19 and believes that the pandemic can be pointed to as a finding of fact should the motion to waive ever be contested. Trustee Stetzer agreed with that comment and also made note that this resident has paid on time for the last 30 years, and that it is better to rule in favor for this considering the COVID-19 problems being experienced.

**Motion by Trustee Lanphear, seconded by Trustee Stetzer**, to approve waiving the late fees of Ms. Kramer’s sewer bills due to delivery delays caused by the COVID-19 pandemic.

**Vote:** Corby – yes, Lanphear – yes, Keating – yes, Stetzer – yes. *Motion Carries.*

The Village Treasurer presented the updated proposed budget line items for the fiscal year 2021-2022.

**Motion by Trustee Lanphear, seconded by Trustee Galusha**, to enter into Executive Session to discuss an employee matter.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. *Motion Carries.*

**Motion by Trustee Lanphear, seconded by Trustee Stetzer**, to exit Executive Session.

**Vote:** Corby – yes, Lanphear – yes, Keating – yes, Stetzer – yes. *Motion Carries.*

**Motion by Trustee Lanphear, seconded by Trustee Galusha**, to adjourn the meeting.

**Vote:** Corby – yes, Lanphear – yes, Keating – yes, Stetzer – yes. *Motion Carries.*

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Dorothea M. Ciccarelli, Recording Secretary