

**PROCEEDINGS OF A REGULAR MEETING  
OF THE VILLAGE BOARD OF TRUSTEES**

Tuesday, September 28, 2021, at 6:30 PM

**Present:**

**Mayor:** Alysa Plummer  
Lili Lanphear  
Renee Stetzer  
Dan Keating (arrived at 6:38)  
Justin Leitgeb  
**Village Attorney:** Jeff Turner  
**Recording Secretary:** Dorothea M. Ciccarelli

**CALL TO ORDER**

**Motion by Mayor Plummer, and seconded by Trustee Stetzer,** to call the meeting to order.

**CONFLICTS OF INTEREST DISCLOSURE**

Board members indicated that they had no conflicts of interest to report.

The Village Clerk reviewed guidelines for public comment for all attendees. Public is asked to maintain polite, respectful decorum.

**VILLAGE ATTORNEY REPORT**

Work continues on the response to the Canal Corp in regard to clear cutting along the Erie Canal.

**TREASURER'S REPORT**

The Deputy Treasurer presented Vouchers listed on Abstract #11 of the 2021/2022 fiscal year for approval.

**Vouchers for approval – Abstract #11**

• General Fund (185-203, 205-215):	<u>\$63,418.12</u>
(204 withdrawn)	
<b>Total Vouchers for approval:</b>	<b>\$63,418.12</b>

**Motion by Trustee Lanphear, and seconded by Trustee Stetzer,** to approve payment of the Vouchers listed on Abstract #11 in the amount of \$63,418.12 and charge them to the appropriate accounts.

**Vote:** Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb - yes. *Motion Carries.*

Deputy Treasurer thanked the Board for funding his attendance at a NYCOM conference. He reported that it was extremely helpful, especially the accounting classes.

**VILLAGE CLERK REPORT**

Notice was sent out indicating the close of the village office, due to possible exposure to Covid, anticipating to re-open on Friday. Village Clerk also thanked the Board for funding her attendance at NYCOM meeting, reiterated usefulness of the conference.

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Trustee Keating arrived.

**APPLICATION FOR NON-MUNICIPAL PERMIT**

Pull the Plug Regatta by Pittsford Crew on Saturday, November 6, 2021. Annual request, no changes from prior year.

**Motion by Trustee Keating, second by Trustee Stetzer**, to approve non-municipal use permit application by Pittsford Crew, including 45-day waiver.

**Vote:** Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes. Keating – yes. *Motion Carries.*

**APPLICATION FOR NON-MUNICIPAL PERMIT – Chamber of Commerce**

Presented by Lisa Schwingle, Ann Julien. Request to close South Main Street on Candlelight Night as indicated on application plan, as executed in 2019.

**Motion made by Trustee Lanphear, second by Trustee Keating** to approve application as submitted.

**Vote:** Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes. Keating – yes. *Motion Carries.*

**SPECIAL PERMIT APPLICATION - Buku Food Truck**

Presented by Ronald Jurincic. Building Inspector indicated that the application should be made for Short Term Retail Permit; Village Attorney indicated that the Board could move the application to Public Meeting, with re-submission on the proper application form.

John Limbeck, 62 State Street - registered his strenuous opposition to the application, citing potential increases in noise and odor disturbances.

**Motion by Trustee Lanphear, second by Trustee Keating** to move the application to public hearing on October 26, 2021, at 7 PM, with the condition that the proper application form, with appropriate dates, will be submitted.

**Vote:** Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – no; Keating – yes. *Motion Carries.*

**SENECA PARK ZOO – Arboretum Invasives Report**

Presented: Tom Snyder, Director of Programming and Conservation Action.

Mr. Snyder reported that in the last week of July, an on-site canvas of the arboretum and preserve property identified six species of invasives, covering 40% -50% property. A mitigation

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program walk through with arborists, trustees, and interested parties will be organized and information for public participation will be made available.

**PITTSFORD AMBULANCE – 50<sup>TH</sup> Anniversary Celebration**

Presented: Jonathan Smith. Mr. Smith reviewed highlights and evolution of services over the past 50 years; additional future services outlined to an appreciative Board.

**GABIONS – 44 & 46 Rand Place**

Mayor Plummer stated that an easement proposal is being negotiated with the two property owners involved. She would provide an updated report for the next meeting.

**NYSDOT – Route 31 Mid-Block Crossing**

Work continues, without interference to street trees. Construction delays caused by concrete shortages and delivery delays.

**Motion by Trustee Keating; second by Trustee Stetzer** to approve resolution as amended.

**Vote:** Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

**MARIJUANA LEGALIZATION**

Village Clerk has submitted questions to the Board of Elections (BOE) regarding the cost burden incurred by a referendum; BOE is researching answers, response expected within the next week. Board would like to ascertain a measure of residents' general approval (or not), prior to Board action and subsequent required updates.

**VILLAGE COMPOSTING**

Trustee Leitgeb recommends a Village sponsored composting initiative. He reported that the Town of Pittsford has comprehensive information on its web site, prepared by Jackie Ebner, member of the Town's Environmental Board. Further, he suggests that the Village adopt a resolution regarding Climate Smart initiatives, and the Village's potential designation as a Climate Smart Village; a Village composting program would contribute points to the Climate Smart designation. He also detailed various composting program options for the Board to consider. Trustee Lanphear suggests that a workshop on composting be organized in the near future.

David Ferris, 27 Monroe Avenue, supports \$5/mo. subsidy for one year. Pittsford schools currently compost at all school buildings.

Jackie Ebner reports that Spiegel Center currently contracts with Impact Earth.

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The Mayor and Trustee Leitgeb will work on parameters for a composting workshop, to take place in the near future.

**BOARD RULES OF PROCEDURE: Guidelines for Public Comment**

A Google document has been prepared which incorporates trustees' and residents' suggestions. Three-minute comment timeframe agreed upon as a guideline; however, residents may request longer time, to be extended at the board's discretion.

**Motion made by Trustee Keating, second by Trustee Lanphear** to adopt guidelines for public comment as presented.

Resident Dave Ferris, 27 Monroe Avenue, applauds board for reaching reasonable guidelines.

**Vote:** Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

**VACCINATION POLICIES**

The Board continued discussion on the Vaccination Policy. The Board agreed with an addition to the policy of falsification may result in separation from employment and the effective date of October 15, 2021.

Building Inspector urged board members to recall their commitment to inclusivity and appreciation of various points of view.

**Motion by Trustee Keating, second by Trustee Stetzer** to adopt Village of Pittsford Covid 19 Vaccination and Testing Policy with an effective date of October 15, 2021, and with the addition to item #8 that falsification of information may result in separation from employment.

**Vote:** Plummer – yes; Lanphear – yes; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

**APPOINTMENT TO THE PZBA - STACY FREED**

Mayor Plummer proposed as alternate to the Planning and Zoning Board of the Appeals (PZBA) Stacey Freed. Given her exceptionally strong resume and professional background in construction, Mayor recommended Stacy Freed as an alternate to the PZBA.

Dave Ferris, 27 Monroe Ave., urged that an interview be part of application and recommendation process and favors Village residents, over Town residents, to the PZBA.

Mike Reynolds, 35 Church Street, questioned which alternate would vote, if both alternates were present at the meeting.

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**Motion made by Trustee Keating, second by Trustee Stetzer** to approve Stacy Freed as alternate to the PZBA.

**Vote:** Plummer – yes; Lanphear – no; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

**DPW Staffing**

The Board agreed to commence advertising for a new hire to DPW. Village Clerk commented on the comparatively low starting rate for DPW employees, putting the Village at a disadvantage in this competitive marketplace. Mayor Plummer strongly recommends higher starting pay rate in order to attract qualified applicants.

**HIGHLAND PLANNING**

Mayor described Highland Planning's app, Instant Input, is geared to soliciting input from residents on a particular topic. Several packages are available; Village Clerk has researched a smaller, \$399.00 interactive polling program, which would allow village residents to respond directly to the Board's inquiries. Trustee Leitgeb shared concerns with the program and would be following up with Mayor Plummer regarding the issues.

**MEMBER ITEMS**

**Trustee Lanphear:** village bench will be installed on State Street, donated by Pittsford Women's Club. Questioned update on security audit: Village Clerk reported that panic button now operational. Security system is budgeted, BLINK system has been added to DPW and Village Hall.

**Trustee Leitgeb:** As liaison for PZBA, several technical problems, including 'Zoom bombing,' led to a difficult meeting. Trustee Keating suggested set up of a "waiting room" for potential commenters, which would provide control for the moderator. Village Clerk reported that future virtual meetings would be in webinar format, which should prevent unwanted interruptions.

**Schoen Place:** resident reported seeing child tearing branches off a tree. Also urges that barriers along the Canal be replaced at earliest possible time.

**Trustee Stetzer:** NYDOT has set up an informational meeting, Oct. 14, 2021, on Webex, to address N. Main Street bridge decking replacement. Meeting with NYSDOT tomorrow regarding raised median on N. State Street.

**Trustee Keating:** urges direct negotiating with PCP with an open mind; encourages Trustee liaisons to HPB and PZBA to report on activity back to the Board of Trustees.

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**Mayor Plummer:** Gov't. inspections of the canal, locks, and independent of clear-cutting assessments, will commence this week.

NYSDOT will commence construction of ATP recommended bump-outs, at corner of Church St., South Main and directly opposite; cross walk to be relocated to bump-outs.

**Building Inspector** inquired as to status of code updates: Mayor reported that organization coordinated with other boards is underway.

**Motion by Trustee Stetzer, second by Trustee Lanphear** to adjourn meeting.

**Vote:** Plummer – yes; Lanphear – no; Stetzer – yes; Leitgeb – yes; Keating – yes. *Motion Carries.*

Question  
Report  
Report  
Generated  
:

12/21/2021 17:27

Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	# Question
Village of Pittsford Regular Board Meeting Question Details	876 1601 3853	9/28/2021 18:17	207	14

#	Question	Asker Name	Asker Email	Answer(s)	Question Time	Answered Time
1	I would like to speak after the Food Truck discussion. John Limbeck 62 State Street. Thank you.	John Limbeck	jplimbeck@gmail.com	okay, i will call you	9/28/2021 18:42	9/28/2021 18:44
2	I thought at the last meeting the Board said it could not set a public hearing for a matter for which there is not a complete application. Is this making it an exception for some reason?	DAVID FERRIS	davidferris27@gmail.com	live answered	9/28/2021 18:48	9/28/2021 18:49
3	Can I respond to Mr. Jeurincie	John Limbeck	jplimbeck@gmail.com	live answered	9/28/2021 18:51	9/28/2021 18:54
4	could the public please be advised of any future walk throughswith outside experts	DAVID FERRIS	davidferris27@gmail.com	live answered	9/28/2021 19:06	9/28/2021 19:07

5	Hand was raised in error	Christina Mule	christina_mule@urmc. rochester.edu	live answered	9/28/2021 19:30	9/28/2021 19:30
6	sorry consider a \$5 a month subsidy for one year to current and new users to encourage	Christina Mule	christina_mule@urmc. rochester.edu	live answered	9/28/2021 19:30	9/28/2021 19:30
7	adoption Pittsford Schools is currently using composting in all school	DAVID FERRIS	davidferris27@gmail.c om	live answered	9/28/2021 20:06	9/28/2021 20:09
8	buildings	M.V		live answered	9/28/2021 20:07	9/28/2021 20:09
9	The spiegel center currently contracts with impact earth	M.V	Jholmesebner@gmail.c om	live answered	9/28/2021 20:09	9/28/2021 20:09
10	and has toters	Jackie ebner		live answered	9/28/2021 20:10	9/28/2021 20:10

11	I want to applaud the board for reaching a reasonable guideline position to facilitate citizen engagement. Our small community has been know for neighborliness and respect of one another. Commonsense and respect should be applied by the Board as well as private citizens. Thank You!	DAVID FERRIS	davidferris27@gmail.c om	live answered	9/28/2021 20:23	9/28/2021 20:24
12	Please see my comment in the chat. The second line contradicts what was just explained with the masking policy.	Christina Mule	christina_mule@urmc. rochester.edu	live answered	9/28/2021 20:51	9/28/2021 20:52

13	were other candidates interviewed? The application of zoning laws is at the heart of impacting village residents.	DAVID FERRIS	davidferris27@gmail.com	live answered	9/28/2021 21:00	9/28/2021 21:01
14	Am I beomg fired? I four board member show up, who votes?	mike reynolds	mjr@eznet.net	live answered	9/28/2021 21:03	9/28/2021 21:11