

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

Thursday, August 11, 2022, at 6:30 PM

PRESENT:

Mayor: Alysa Plummer
Trustees: Lili Lanphear
Justin Leitgeb
Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Plummer, and seconded by Trustee Lanphear, to call the meeting to order.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes. *Motion passed.*

CONFLICTS OF INTEREST DISCLOSURE

The Board members indicated that they had no conflicts of interest to report.

DPW REPORT

The Superintendent reviewed with the Board the items the department completed last month. He informed the Board that they are still anticipating the NYS Canal Corporation working on restoring the canal bank sometime next month. The North Street Bridge is due to open in the next couple of weeks; no exact date has been given. Scanex has started the cleaning and root-cutting inspection on Sutherland Street; they will be back in a couple of weeks to do the lining of Sutherland and in front of the Village Hall. He also requested that the Board extend the summer hours for the Department thru the month of September.

Motion by Trustee Lanphear and seconded by Trustee Leitgeb to approve the extension of Summer hours thru the last week of September.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, *Motion passed.*

TREASURER’S REPORT

The Village Clerk presented vouchers listed in Abstract #3 of the 2022 / 2023 fiscal year for approval. A motion was made by Trustee Leitgeb seconded by Trustee Lanphear, to approve payment of the vouchers listed in Abstract #3 in the amounts stated below and to charge them to the appropriate accounts.

Vouchers for approval – Abstract #3

- | | |
|--------------------------|------------------|
| • General Fund (#62-#98) | \$64,177.08 |
| • Sewer Fund (#75, #84): | <u>\$ 890.05</u> |
| | \$65,067.13 |

Vote: Plummer – yes, Lanphear – yes, Stetzer – yes. *Motion Carried.*

The Clerk reviewed the estimate from General Code for updates to the Village code.

Motion by Trustee Leitgeb and seconded by Trustee Lanphear to approve the estimate from General Code for code updates.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, *Motion passed.*

The Village Clerk presented budget transfers necessary for the Annual Update Document required by the New York State Comptroller.

Motion by Trustee Leitgeb and seconded by Trustee Lanphear to approve the budget transfers as presented.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, *Motion passed.*

MINUTES

The minutes were tabled for the next meeting.

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NON-MUNICIPAL PERMIT - PITTSFORD SCHOOLS / HOMECOMING PARADE

Sutherland High School presented a non-municipal permit application for the 2022 Homecoming Parade on October 15, 2022. The parade would start and end at the high school.

Motion by Trustee Lanphear and seconded by Trustee Leitgeb to approve the 2022 Homecoming Parade on October 15, 2022, with the same conditions as the previous years, including the request to use sustainable confetti only.

Vote: Plummer – yes, Lanphear – yes, Keating – yes, Stetzer – yes, *Motion passed.*

NON-MUNICIPAL PERMIT – FRIENDS OF THE PITTSFORD COMMUNITY LIBRARY

The Friends of the Pittsford Community Library requested permission for the two book sales to be conducted on September 15-17, 2022, followed by November 10-12, 2022.

Motion by Trustee Lanphear and seconded by Trustee Leitgeb to approve the non-municipal permit for the Friends of the Pittsford Community Library for the two books sales.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, *Motion passed.*

AMERICAN RESCUE FUNDS / RESERVE REVIEWS

The discussion was had on the ARPA funds the Village received, and it was decided to obtain suggestions from the residents for projects and to conduct a workshop meeting on September 20, 2022, at 6:30 PM.

CODE CHANGE REQUEST

The Board received correspondence from Dr. Jessica and Mr. Peter Goodman regarding Pittsford Code section 168-6 (4) to expand the material noted in the subsection used for denoting the date of erection and other historic information of homes to include wood, in addition to cast iron. Trustee Lanphear questioned why the Board would change the code for one individual and were other options put in front of them. Mayor Plummer and the Village Clerk informed the Board that the Building Inspector did review the options available, but the homeowner wanted to request the Board. Mayor Plummer commented that the Board did not have to respond this evening and that it could be placed on the next agenda or referred to SHIPPO for their thoughts.

Robert Corby, 7 Washington Avenue – commented that the Code on the Books was now developed in concert with the Historic Preservation Board. He suggested that the Board consult with the Historic Preservation Board.

Mayor Plummer commented that SHIPPO, as well as the Historic Preservation Board, should be consulted as well. This is a request from a single homeowner, and no action is required this evening.

Trustee Lietgeb commented that the homeowner could seek an area variance from the Planning and Zoning Board of Appeals. If multiple residents request the change in the code, then the Board could consider a code change.

Mayor Plummer clarified to the Board that this was just a request from a resident; there was no need to decide to change the code. We would send this to the HPB and SHIPPO for review and their input.

The Board decided to send it back to the Building Inspector to speak to the Resident on the option of filing for a variance from the code.

NON-MUNICIPAL PERMIT – CHABAD LUBAVITCH

Mayor Plummer reviewed the request from the Chabad Lubavitch request to conduct a Torah parade and Street celebration. The parade would be led on Washington Ave, Lincoln Ave, Main St, and Monroe Avenue. The celebration would be held at the dead end of Washington Ave.

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Motion by Trustee Leitgeb and seconded by Trustee Lanphear waived the 45-day notice. It approved the application conditional on the parade being kept to the sidewalks on the streets as listed on the application. The celebration will be held at the dead end of Washington Ave.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, *Motion passed.*

MEMBER ITEMS

Trustee Leitgeb questioned the status of the DPW and Arboretum Property survey. Mayor Plummer informed him that she would be following up with Scott Harter. He also requested copies of the Canal Grant application that was submitted. The Village Clerk would be following up with the grant writers. Trustee Leitgeb also questioned the status of the complaints in front of the Ethics Board. The Clerk informed the Board that the Ethics Board would be meeting shortly, and she believed they had also almost finished with the complaints received.

PUBLIC COMMENT

Robert Corby, 7 Washington Avenue, questioned the Board on the status of records received for the proposed Wilmorite Project Binder. He also expressed concern for the lights on the State Street Bridge that have been out of service. He also requested that the NYSDOT leave a grass strip on both sides of the road near the North Street Bridge instead of being filled with concrete. He also said the NYSDOT should put a sidewalk along the Village Green Driveway.

EXECUTIVE SESSION

Motion by Mayor Plummer and seconded by Trustee Lanphear to go into executive session for 105.1.f. Employee matters.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, *Motion passed.*

Motion by Mayor Plummer and seconded by Trustee Lanphear to exit executive session.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, *Motion passed.*

HIRING OF SEASONAL GARDNER

Motion by Trustee Leitgeb and seconded by Trustee Lanphear to hire Lacey Sawyer for \$16 an hour for seasonal help for 40 hours a week from August 15, 2022 – November 1, 2022.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, *Motion passed.*

ADJOURNMENT

Motion by Mayor Plummer, and seconded by Trustee Leitgeb, to adjourn the meeting at 8:45 PM.

Vote: Plummer – yes, Lanphear – yes, Keating – yes, Stetzer – yes. *Motion passed.*

Dorothea M. Ciccarelli, Recording Secretary