

**PROCEEDINGS OF A BUDGET MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

Monday, April 4, 2022, at 5 PM

PRESENT:

| | |
|--------------------------|---------------------------------|
| Mayor: | Alysa Plummer (arrived 5:22 PM) |
| Trustees: | Dan Keating |
| | Renee Stetzer |
| | Lili Lanphear |
| | Justin Leitgeb |
| Village Attorney: | Jeff Turner |
| Village Clerk: | Dorothea Ciccarelli |

CALL TO ORDER

Motion by Trustee Stetzer and seconded by Trustee Keating to call the meeting to order.

Vote: Plummer – yes, Lanphear – yes, Keating – yes, Stetzer – yes, Leitgeb—yes. *Motion passed.*

BILL PAY

Deputy Treasurer presented a bill pay request for payment for the Village CNB Card payment of \$1,122.77.

Motion by Trustee Keating and seconded by Trustee Leitgeb to approve the bill payment for \$1,122.77.

Vote: Plummer – yes, Lanphear – yes, Keating – yes, Stetzer – yes, Leitgeb—yes. *Motion passed.*

AMENDED PITTSFORD CANALSIDE ESCROW AGREEMENT

The Clerk reviewed the amended escrow agreement received for Pittsford Canalside Properties with the board and requested authorization for Mayor Plummer to sign the escrow agreement.

Motion by Trustee Keating and seconded by Trustee Leitgeb to approve the amended escrow agreement and authorize the Mayor to sign the agreement.

Vote: Plummer – yes, Lanphear – yes, Keating – yes, Stetzer – yes, Leitgeb—yes. *Motion passed.*

2022-2023 GENERAL & SEWER BUDGET DISCUSSIONS

Trustee Leitgeb informed the Board that he had a list of items he would like to review, and afterward, if there were questions, they could go back to discuss. He expressed his concerns about the sewer fund budget related to sewer reserves, the use of the fund balance, sewer billing rates, and sewer funds towards Board salaries. He requested that the sewer budget show the Board salaries as a separate line in the Sewer Budget.

Trustee Leitgeb continued with concerns about the equipment and infrastructure schedules; he thought the budget should have started with these schedules and reserve planning. He also expressed concerns that the budget was not in line with the Comprehensive Plan. More funds were being used on flowers than on the Arboretum in the current budget.

Trustee Leitgeb also commented that updated balance sheets have not been received since December 31, 2021, and that this was prohibitive to the budget process and the Village's fund balance policy.

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Trustee Keating agreed that having the other infrastructure schedules would be beneficial in the future. Still, given the timing of the discussion, it would not be feasible to compile in this budget.

Mayor Plummer commented that there had not been an overall comprehensive infrastructure review. She also stated that she has been working with the Superintendent and DPW on creating the plan. The funding plan can be ongoing; this is currently being put together.

The Mayor also spoke on the Village reserves that the Board, after receiving feedback from the Village attorney on the existing reserves, would then set up a plan for moving forward with funding for Village needs.

The Board discussed the rates for the Sewer Fund, and given inflation and other factors affecting the fund this year, it is in the fund's best interest to increase the rates.

The Clerk stated that the Sewer Fund is balanced with the use of unrestricted fund balance. The current sewer budget was budgeted in the same manner last year. The sewer lining project in this year's budget was budgeted with the plan to use the unrestricted fund balance. This project was not able to be completed in the current fiscal year. Therefore, the project was then moved to the next budget year.

Trustee Lanphear questioned if changes can be made to the budget or do they have to be done currently. The Clerk commented that the budget could be amended as needed. The only part of the budget that can not be amended is the property tax portion of the budget.

The Clerk updated the Board on the status of the financial statements. She is currently working with Williamson Law Book and the Village Accountant to resolve the balancing issues. She hopes to have this resolved in the near future.

The Board discussed reviewing the changes made in the budget from the tentative form. It was recommended to review the impacts of those changes at the Budget Hearing with the public.

Trustee Leitgeb requested that the sewer budget show the Mayor and Trustee salaries as separate lines in the Sewer Budget. The Board agreed with the request, and the Clerk would make the change.

Trustee Keating discussed with the Board whether they were happy with keeping the taxes flat at this time or should we look at the option of lowering them. The Board thought about all the budget's tentative impacts, including supply chain issues, inflation, and infrastructure projects. The Board indicated that staying flat is preferred.

ADJOURNMENT

Motion by Trustee Keating and seconded by Trustee Stetzer to adjourn the meeting.

Vote: Plummer – yes, Lanphear – yes, Keating – yes, Stetzer – yes, Leitgeb—yes. *Motion passed.*

Dorothea M. Ciccarelli, Recording Secretary