

**PROCEEDINGS OF A BUDGET MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

Monday, March 14, 2022, at 5 PM

PRESENT:

Mayor: Alysa Plummer
Trustees: Dan Keating
Renee Stetzer
Lili Lanphear
Justin Leitgeb
Village Attorney: Jeff Turner
Village Clerk: Dorothea Ciccarelli

CALL TO ORDER

Motion by Mayor Plummer, and seconded by Trustee Stetzer, to call the meeting to order.

Vote: Plummer – yes, Lanphear – yes, Keating – yes, Stetzer – yes, Leitgeb - yes. *Motion passed.*

TOOL CAT PURCHASE

The Superintendent reviewed the planned purchase of the Tool cat, he requested the Board approve a letter of intent for the purchase. The purchase would use funds received from New York State’s Consolidated Local Street and Highway Improvement Program (CHIPS).

Trustee Keating questioned the width of the machine, would it be narrower to fit our sidewalks. The Superintendent informed him that it would not be, that narrower machines have not been able to handle the work needed. He stated that they do try to avoid the narrower sidewalks. The Toolcat is the go-to piece of equipment all year long.

A discussion was had on how the CHIPS funding is allocated and has been used. The Board questioned if there were enough funds in the account to cover the purchase. The Clerk stated that there were enough funds to cover the purchase.

Motion by Mayor Plummer, and seconded by Trustee Keating, to authorize the purchase of the Toolcat and issue a letter of intent to the supplier.

Vote: Plummer – yes, Lanphear – yes, Keating – yes, Stetzer – yes, Leitgeb - yes. *Motion passed.*

2022-2023 GENERAL & SEWER BUDGET DISCUSSIONS

Trustee Lanphear questioned a legal expense in the budget, she was informed it was a miscellaneous expense for the Zoghlin Group. A discussion was held on the use of the American Rescue Plan Act Funds (ARPA) and how the funds were accounted for in the budget. The Clerk explained the funds go into a deferred revenue account and are treated very similarly to a reserve. The funds need to be budgeted for their use. Mayor Plummer reviewed the type of projects the funds can be used for, such as infrastructure and technology.

The Clerk reviewed the proposed expenses and revenues for the sewer fund budget. She informed the Board that the CIPP lining project that was previously budgeted for this current fiscal year will not be awarded until the next fiscal year. The funding of the project in the proposed budget is in the same manner, it was budgeted currently with the use of the Fund balance. The Board discussed the sewer rate and the reserve funds.

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EXECUTIVE SESSION

Motion by Trustee Keating, and seconded by Trustee Stetzer, to enter executive session to discuss employee performance and compensation.

Vote: Plummer – yes, Lanphear – yes, Keating – yes, Stetzer – yes, Leitgeb - yes. *Motion passed.*

Motion by Mayor Plummer, and seconded by Trustee Stetzer, to exit the executive session.

Vote: Plummer – yes, Keating – yes, Stetzer – yes, Leitgeb - yes. *Motion passed.*

ADJOURNMENT

Motion by Mayor Plummer, and seconded by Trustee Stetzer, to adjourn the meeting.

Vote: Plummer – yes, Keating – yes, Stetzer – yes, Leitgeb - yes. *Motion passed.*

Dorothea M. Ciccarelli, Recording Secretary