

**PROCEEDINGS OF A SPECIAL / BUDGET MEETING  
OF THE VILLAGE BOARD OF TRUSTEES**

Monday, March 13, 2023, at 4:00 PM

**PRESENT:**

**Mayor:** Alysa Plummer  
**Trustees:** Renee Stetzer  
Justin Leitgeb  
Dan Keating (arrived at 4:10 pm)  
Lili Lanphear  
**Recording Secretary:** Brooklyn Thomas

**CALL TO ORDER**

**Motion by Mayor Plummer, and seconded by Trustee Stetzer**, call the meeting to order.

**Vote:** Leitgeb – yes, Stetzer – yes, Lanphear – yes, Plummer – yes. *Motion passed.*

**CONFLICTS OF INTEREST DISCLOSURE**

Trustee Leitgeb states that, in the past, he has recused himself from items related to Historic districts, as his wife is on the board. The remaining Board members indicated that they had no conflicts of interest to report.

**NON-MUNICIPAL PERMITS**

**Historic Pittsford**

**Motion by Trustee Lanphear, and seconded by Trustee Stetzer**, to approve the non-municipal use permit to Historic Pittsford for the dates between May and November 15, 2023, along the canal, Schoen Place, to include the scanning of the QR codes.

**Vote:** Leitgeb – abstain, Stetzer – yes, Lanphear – yes, Plummer – yes. *Motion passed.*

**DISCUSSION OF GENERAL APPROPRIATIONS / REVENUE FOR THE 2023-2024 BUDGET**

The Village Clerk did not have the opportunity to revise some of the numbers based on the previous discussion. Still, she wanted to convey that the Board should consider adopting this as the tentative budget, to move forward and meet the benchmarks in order to meet the date of the Public Hearing on April 13, 2023.

Trustee Leitgeb asks why the drafted budgets are not posted online. The Mayor and Trustee Stetzer explain that these are drafts. Once the tentative budget is approved, it is posted online. Edits can still be made to a tentative budget after approval.

Trustee Keating arrived at 4:10 pm.

Trustee Keating proposes asking the Village Clerk for a list of possible cuts that would total 3.6% of the total budget.

The Superintendent states that this drafted budget is already significantly trimmed down.

Trustee Leitgeb would like future multi-year capital plans.

**DISCUSSION ON SEWER DEPARTMENT NEEDS FOR THE 2023-2024 BUDGET**

The Board discusses why the sewer fund should stand alone and be separate from the general fund.

**PROCEEDINGS OF A SPECIAL / BUDGET MEETING  
OF THE VILLAGE BOARD OF TRUSTEES**

Monday, March 13, 2023, at 4:00 PM

Robert Corby – 7 Washington Avenue – requests a copy of the drafted budget to follow along during the meeting. In reference to the charges to the sewer department, his administration worked directly with the Comptroller’s office to understand what the appropriate amount would be to charge to the sewer department.

If you are going on a percentage basis, the charge needs to be directly related to the service.

In addition to viewing DPW’s time percentages dedicated to sewer, the Board would like to see a recommendation from the State Comptroller’s office and/or NYCOM on how to get the most accurate percentage to charge to the sewer.

Trustee Lanphear and Trustee Leitgeb address line items they have concerns with.

**Motion by Mayor Plummer, and seconded by Trustee Stetzer**, to adjourn the meeting.

**Vote:** Leitgeb – yes, Stetzer – yes, Keating – yes, Lanphear—yes, Plummer – yes. *Motion passed.*