

**PROCEEDINGS OF A REGULAR BUDGET MEETING OF THE VILLAGE BOARD OF
TRUSTEES**

JANUARY 20, 2021 at 4:00 PM

Present:

Mayor: Robert Corby

Trustees: Lili Lanphear (Connection issues)
Frank Galusha
Renee Stetzer

Recording Secretary: Dorothea M. Ciccarelli

Treasurer: Mary Marowski

DPW Superintendent: Zack Bleier

CALL TO ORDER

Motion by Mayor Corby, seconded by Trustee Galusha, calling the meeting to order at 4:00 PM.

Vote: Corby – yes; Galusha – yes; Stetzer - yes. Motion Passed.

EXECUTIVE SESSION

Motion by Mayor Corby, seconded by Trustee Stetzer, to enter into an executive session.

Vote: Corby – yes; Galusha – yes; Stetzer - yes. Motion Passed.

Motion by Mayor Corby, seconded by Trustee Lanphear, to exit the executive session.

Vote: Corby – yes; Galusha – yes; Stetzer - yes. Motion Passed.

Motion by Trustee Galusha, seconded by Mayor Corby, to hire Marina Pacheco and Brooklyn Thomas, in a Deputy Clerk position at \$17 on the basis of the recommendations from the interviews with a state date of January 24, 2021.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Stetzer - yes. Motion Passed.

Motion by Mayor Corby, seconded by Trustee Galusha, to approve the attendance of Marina Pacheco and Brooklyn Thomas for the New York State Comptroller classes for beginning and advanced classes.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Stetzer - yes. Motion Passed.

TREASURER’S REPORT

Treasurer updated the Board regarding Chips; submitted for reimbursement for T450 funds. Submitted to Chips \$34,169.00 and expect to receive funds in mid-March.

BUDGET TRANSFERS

Treasurer reviewed the budget transfers.

GENERAL FUND ACCOUNTS

VENDOR accounts NEEDING funds					Need Trustee Approval	
Account	Title	Budgeted Amount	Balance Used @ 12/31/20	Balance @ 12/31/20	Transfer dollars to cover expense	New Balance AFTER Transfer
A1410.412	Software Support	\$ 8,500.00	\$ 11,086.23	\$ (2,586.23)	\$ 5,000.00	\$ 2,413.77
A1410.47	Postage	\$ 1,500.00	\$ 1,664.56	\$ (164.56)	\$ 500.00	\$ 335.44
A1410.404	Osborn PCP	\$ -	\$ 7,434.50	\$ (7,434.50)	\$ 10,000.00	\$ 2,565.50
A5110.4	Repairs/Maintenance	\$ 30,000.00	\$ 20,699.77	\$ 9,300.23	\$ 2,000.00	\$ 11,300.23
A5182.42	Lighting Repairs	\$ 3,500.00	\$ 4,004.63	\$ (504.63)	\$ 1,500.00	\$ 995.37
A7110.4	Parks	\$ 12,000.00	\$ 11,886.25	\$ 113.75	\$ 1,500.00	\$ 1,613.75
A7550.4	Events/Security	\$ 2,000.00	\$ 2,573.22	\$ (573.22)	\$ 1,000.00	\$ 426.78
A8540.4	Drainage	\$ 12,000.00	\$ 41,885.00	\$ (29,885.00)	\$ 31,000.00	\$ 1,115.00
A9040.8	Workmens Comp	\$ 45,000.00	\$ 50,642.05	\$ (5,642.05)	\$ 6,000.00	\$ 357.95
Total Vendors NEEDING funding					\$ 58,500.00	

VENDOR Accounts SENDING funds						
Account	Title	Budgeted Amount	Balance @ 12/31/20	Balance @ 12/31/20	Transfer dollars to cover expense	New Balance AFTER Transfer
A1410.44	Conferences	\$ 2,000.00	\$ 99.00	\$ 1,901.00	\$ (1,000.00)	\$ 901.00
A1420.4	Osborn Municipal	\$ 90,000.00	\$ 20,062.50	\$ 69,937.50	\$ (5,000.00)	\$ 64,937.50
A1420.401	Osborn HPB	\$ 28,000.00	\$ 5,937.50	\$ 22,062.50	\$ (5,000.00)	\$ 17,062.50
A1920.4	Muni Assoc Dues	\$ 2,000.00	\$ 1,783.00	\$ 217.00	\$ (217.00)	\$ -
A1930.4	FOPV Settlement	\$ 34,000.00	\$ 33,166.66	\$ 833.34	\$ (830.00)	\$ 3.34
A1990.4	Contingency	\$ 26,231.00	\$ -	\$ 26,231.00	\$ (26,231.00)	\$ -
A9060.8	Health Ins	\$ 85,000.00	\$ 39,432.02	\$ 45,567.98	\$ (21,222.00)	\$ 24,345.98
Total vendors SENDING funds					\$ (58,500.00)	

PAYROLL accounts NEEDING funds						
Account	Title	Budgeted Amount	Balance @ 12/31/20	Balance @ 12/31/20	Transfer dollars to cover expense	New Balance AFTER Transfer
A5020.1	Roadwork	\$ 15,000.00	\$ 14,057.59	\$ 942.41	\$ 1,000.00	\$ 1,942.41
A5132.12	Covid	\$ -	\$ 319.04	\$ (319.04)	\$ 1,000.00	\$ 680.96
Total PAYROLL NEEDING funding					\$ (319.04)	\$ 2,000.00

PAYROLL Accounts SENDING funds						
Account	Title	Budgeted Amount	Balance @ 12/31/20	Balance @ 12/31/20	Transfer dollars to cover expense	New Balance AFTER Transfer
A5132.1	Shop	\$ 30,000.00	\$ 5,973.36	\$ 24,026.64	\$ (1,000.00)	\$ 23,026.64
A5132.11	Benefits	\$ 25,000.00	\$ 12,377.87	\$ 12,622.13	\$ (1,000.00)	\$ 11,622.13
Total PAYROLL Accounts SENDING funds					\$ 2,000.00	

SEWER FUND ACCOUNTS

VENDOR Accounts NEEDING funds						
Account	Title	Budgeted Amount	Balance @ 12/31/20	Balance @ 12/31/20	Transfer dollars to cover expense	New Balance AFTER Transfer
G5110.49	Flush Truck	\$ 10,000.00	\$ 12,437.27	\$ (2,437.27)	\$ 3,000.00	\$ 562.73
Total funds Needing funds					\$ 3,000.00	

Vendor Accounts Sending funds						
Account	Title	Budgeted Amount	Balance @ 12/31/20	Balance @ 12/31/20	Transfer dollars to cover expense	New Balance AFTER Transfer
G1440.4	Engineer	\$ 7,500.00	\$ -	\$ 7,500.00	\$ (3,000.00)	\$ 4,500.00
Total funds Sending funds					\$ (3,000.00)	

Motion by Mayor Corby, seconded by Trustee Stetzer, to authorize the budget transfers as presented by the Village Treasurer on January 20, 2021.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Stetzer - yes. Motion Passed.

Treasurer presented the 2021-2022 wish-list considerations to the Board. Trustee Stetzer requested clarification regarding the notice display boards. Village Clerk explained that office doesn't have a good spot for posting notices outside of the Village office building.

Trustee Stetzer inquired regarding the air conditioner units under "building repair". Treasurer explained that the units are aged. Mayor Corby also inquired about the heating system, citing that the office has two oil furnaces that may need to be updated. The Village Clerk explained that office would be upgrading to a newer single system to replace 3 heaters, two oil and one gas, and would require some ductwork. Several members agree that gas will be a cheaper alternative.

Mayor Corby cited that repairs are needed to the tiling on the front porch and requested that this item be added to the list and quotes obtained.

Mayor Corby discussed solar panels, explained that it was unlikely panels would be installed on the Village Hall as the copper roofing system would not allow for mounting.

Trustee Lanphear recalled a suggestion from a previous meeting that solar panels were to be installed by the DPW building. Trustee Stetzer confirmed. Mayor Corby explained that conversation was likely regarding whether or not the Village would put solar panels on the roof, however, it is unclear how long the Village intends to utilize the building in that manner so the discussion was tabled.

Other items discussed: exterior painting and security cameras.

Treasurer reviewed items to be removed/remain on the building repair list;

- Grout replacements for \$7500 to remain.
- Exterior painting for \$1500 to remain.
- Parking lot lighting for \$6500 to remain.
- 3x weekly cleanings due to COVID; quoted at \$520/mo. Per Village Clerk Ciccarelli, to remain.

Superintendent Bleier reviewed DPW wish-list items:

- Repair/replacement of message board for South and East Jefferson.
- Item added by Mayor Corby; shields for walk path lights by DPW.
- New decking on pavilion between Aladdin's and Lock 32.
- Road work including South Street.
- State Street sidewalk 650 Ft. North side of Schoen Place to Village Line for 25,400.
- Catch basin construction (approx. \$8000).
- Utility trailer (approx. \$9500).
- Equipment rentals (rentals approx. \$3500).

Regarding the Sewer Fund, Superintendent Bleier suggested sanitary sewer lining on South St. and Sutherland.

Other items for consideration:

- Streetscape flowers and Xmas decorations.
- Benches for State St. quarter.
- Tree pit lighting

- Speed Century signs, 2 units for \$13k.
- Bridge project, 2 new lights above deck for \$2500.
- South St. reconstruction \$250k.

Motion by Mayor Corby, seconded by Trustee Galusha, to adjourn meeting.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Motion Passed.