



**PROCEEDINGS OF A REGULAR MEETING OF THE  
VILLAGE BOARD OF TRUSTEES**

**January 27, 2026, 6:00 pm**

**rPRESENT:**

Mayor: Alysa Plummer  
Trustees: David Marshall  
Lisa Cove  
David Wilkes  
John Limbeck  
Village Attorney: Jeffery Turner  
Village Clerk/Treasurer: Dorothea Ciccarelli

**CALL TO ORDER**

**Motion by Mayor Plummer and seconded by Trustee Cove to call the meeting to order.**

Vote: Plummer – yes, Marshall – yes, Cove – yes, Wilkes – yes, Limbeck – yes. Motion passed.

**CONFLICTS OF INTEREST DISCLOSURE**

There were no conflicts to disclose.

**PLEDGE OF ALLEGIANCE**

The room then stood and recited the Pledge.

**PUBLIC COMMENT**

There were no public comments.

**EXECUTIVE SESSION**

**Motion by Mayor Plummer and seconded by Trustee Limbeck to enter an executive session to discuss a contract, a personnel matter, and real estate.**

Vote: Plummer – yes, Marshall – yes, Cove – yes, Wilkes – yes, Limbeck – yes. Motion passed.

**Motion by Mayor Plummer and seconded by Trustee Cove to leave the executive session.**

Vote: Plummer – yes, Marshall – yes, Cove – yes, Wilkes – yes, Limbeck – yes. Motion passed.



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**Motion by Trustee Limbeck and seconded by Trustee Cove** to have the Village Attorney draft a letter to Ramsey Construction and GPI notifying them that the Board of Trustees will be sending payment of \$80,000 for the remaining invoice and asking them to present to the Village two options for repair, with quotes reflecting one of a suggested solution by Ramsey Construction and another by the Village Engineer.

Vote: Plummer – yes, Marshall – yes, Cove – yes, Wilkes – yes, Limbeck – yes. Motion passed.

**Motion by Trustee Cove and seconded by Trustee Wilkes** to offer Deputy Clerk, Alexandria Torres, an additional week off paid vacation, taking her yearly total from 2 weeks to 3 weeks, effective immediately.

Vote: Plummer – yes, Marshall – yes, Cove – yes, Wilkes – yes, Limbeck – yes. Motion passed.

**PROPOSED LEGISLATION FOR SIDEWALK SAFETY INITIATIVE**

**Motion by Trustee Wilkes and seconded by Trustee Cove** to bring the proposed Sidewalk Safety Initiative to a public hearing on February 10, 2026, at 6:30 pm, pending the amendments being made by the Village Attorney.

Vote: Plummer – yes, Marshall – yes, Cove – yes, Wilkes – yes, Limbeck – yes. Motion passed.

**UPDATE LOCATION AND TIME MARCH 3<sup>RD</sup> MEETINGS-ARBORETUM**

The meeting would be held at the Pittsford Community Center, with a 1.5-hour budget meeting first, followed by a community discussion of ideas for the Arboretum. More details will be confirmed and presented to the board in the coming weeks.

**REVIEW OF PARKING FEE SCHEDULE UPDATES**

Parking enforcement concerns were raised, noting that current fines were low compared to other communities and were not deterring repeat violations. The board generally agreed to establish a \$50 minimum base fine for most parking violations, replacing the current \$30 fines, including violations such as parking on a curb, in a striped area, and overtime parking. It was also suggested that a \$75 fine be imposed for striped-area violations due to potential safety concerns. The handicap parking fine of \$150 plus the \$35 state surcharge remained unchanged. Several violations requiring code updates were identified, including those related to abandoned vehicles and unattended commercial versus passenger vehicles. The Village Attorney was directed to research the possibility of charging administrative fees, and for staff to review the fee schedule and identify any needed code amendments.



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**SUTHERLAND SIDEWALKS SEQR**

**Motion by Trustee Marshall and seconded by Trustee Limbeck to classify the sidewalk project on Sutherland for all existing public sidewalks and possible extension as a type two action by SEQR.**

Vote: Plummer – yes, Marshall – yes, Cove – yes, Wilkes – yes, Limbeck – yes. Motion passed.

**RESOLUTION OF THE VILLAGE OF PITTSFORD  
APPROVING A TYPE II DETERMINATION FOR THE REPAVING OF SUTHERLAND AND OTHER VILLAGE  
ROADS IN THE VILLAGES OF PITTSFORD**

**WHEREAS**, Sutherland Street and other Village of Pittsford roads require milling, resurfacing, isolated pavement repair, ADA curb ramp reconstruction, repairs to the curbs, gutters, and drainage structures; and

**WHEREAS**, the project will include the survey and development of design plans, construction and inspection costs for the above roadway rehabilitation efforts; and

**WHEREAS**, the approximate cost of such project is estimated to be \$950,000; and

**WHEREAS**, it is the intention of the Board of Trustees of the Village of Pittsford to bond the cost of the above-mentioned project; and

**WHEREAS**, the above-mentioned project will occur within the existing rights-of-way of the above-mentioned Village streets and roads; and

**WHEREAS**, SEQRA Regulation Section 617.5(c)(5) provides that the repaving of existing highways not involving the addition of new travel lanes is a Type II SEQRA action.

**NOW, THEREFORE**, be it resolved by the Board of Trustees of the Village of Pittsford as follows:

The repaving of Sutherland Street and other Village roads located in the Village of Pittsford, which project is to be funded via the bonding of such project, is hereby determined to be a Type II action for SEQRA purposes pursuant to SEQRA Regulations Section 617.5(c)(5).

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

**REFERENDUM FOR CHANGE OF ELECTION DATE**

An action item was set to move the referendum to the next agenda item, allowing all trustees to review it.



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**VILLAGE CLERK/TREASURER REPORT**

**VILLAGE OF PITTSFORD**

**Abstract # 023  
Summary by Fund**

01/23/2026  
12:34:09

<b>Code</b>	<b>Fund</b>	<b>Prepays</b>	<b>Unpays</b>	<b>Totals</b>
A	GENERAL FUND		27,781.44	27,781.44
G	SEWER FUND		3,706.89	3,706.89
<b>Total:</b>			<b>31,488.33</b>	<b>31,488.33</b>

**Motion by Trustee Marshall and seconded by Trustee Wilkes to approve the bill pay as presented.**

Vote: Plummer – yes, Marshall – yes, Cove – yes, Wilkes – yes, Limbeck – yes. Motion passed.

**Motion by Trustee Marshall and seconded by Trustee Wilkes to adopt the schedule for the budget meetings as presented.**

Vote: Plummer – yes, Marshall – yes, Cove – no, Wilkes – yes, Limbeck – yes. Motion passed.

**MINUTES**

Deferred until the next meeting.

**LIASION REPORTS**

Trustee Limbeck praised the DPW for their good work during multiple snow events and confirmed with the other board members that they received his email regarding parking enforcement in the village code. Finally, he asked for an update on the village newsletter. Mayor Plummer reiterated that there is a hard deadline for the end of February to send it out for printing.

Trustee Wilkes asked for an update on the new Text Alert System and when it would go live. The company is still working on testing, and Mayor Plummer will follow up before the end of the week. Trustee Wilkes also asked whether residents could receive robocalls about service changes. The Village Clerk will speak with the Casella rep.



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**ADJOURNMENT**

**Motion by Mayor Plummer and seconded by Trustee Cove to adjourn the meeting at 7:45 pm.**

Vote: Plummer – yes, Marshall – yes, Cove – yes, Wilkes – yes, Limbeck – yes. Motion passed.

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Laura Donk, Recording Secretary