

**PROCEEDING OF A SPECIAL MEETING OF THE VILLAGE BOARD  
OF TRUSTEES**

November 26<sup>th</sup>, 2024, 11:30 AM

**PRESENT:**

**Mayor:** Alys Plummer  
**Trustees:** Lili Lanphear  
Justin Leitgeb - Absent  
Lisa Cove  
David Marshall - Absent  
**Village Clerk:** Dorothea M. Ciccarelli

**CALL TO ORDER**

**Motion by Mayor Plummer seconded by Trustee Cove, to call the meeting to order.**

**Vote:** Plummer – yes, Lanphear – yes, Leitgeb – absent, Cove – yes, Marshall – absent. *Motion passed.*

**CONFLICTS OF INTEREST DISCLOSURE**

Mayor Plummer asked the board if they had anything to disclose. The trustees responded that they did not have any conflicts to report.

**TREASURER’S REPORT**

The Village Clerk presented vouchers listed in Abstract #12 of the 2024/2025 fiscal year for approval.

**Vouchers for approval Abstract #12**

• General Fund (#968-#989):	\$ 34,861.34
• Sewer Fund (#766, #783):	\$ 2,012.29
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	\$ 36,873.63

Trustee Lanphear asked for clarification regarding voucher #976, which was an invoice related to the Rand Place gas line inspection. She also confirmed with the Village Clerk that the charge regarding Constant Contact was an annual fee.

Trustee Cove asked what voucher #983 was for. The Village Clerk stated that the charges were legal fees related to the 75 Monroe project.

**Motion by Trustee Cove, seconded by Trustee Lanphear, to approve the bill pay as presented.**

**Vote:** Plummer – yes, Lanphear – yes, Leitgeb – absent, Cove – yes, Marshall – absent. *Motion passed.*

Mayor Plummer stated that the bill pay was the only agenda item for the administrative meeting and wished everyone a Happy Thanksgiving.

**ADJOURNMENT**

**Motion by Mayor Plummer, seconded by Trustee Lanphear, to adjourn the meeting at 11:39 PM.**

**Vote:** Plummer – yes, Lanphear – yes, Leitgeb – absent, Cove – yes, Marshall – absent. *Motion passed.*

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Laura Donk, Recording Secretary