

**PROCEEDING OF A SPECIAL MEETING OF THE VILLAGE BOARD
OF TRUSTEES**

August 19th, 2024, 5 PM

PRESENT:

Mayor: Alysa Plummer
Trustees: Lili Lanphear
Justin Leitgeb- Absent
David Marshall
Lisa Cove
Village Attorney: Jeffery Turner
Deputy Clerk: Alexandria Vaughn-Torres

CALL TO ORDER

Motion by Mayor Plummer and seconded by Trustee Cove, to call the meeting to order.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – absent, Cove – yes, Marshall – yes. *Motion passed.*

CONFLICTS OF INTEREST DISCLOSURE

Mayor Plummer asked the board if they had anything to disclose. The trustees responded that they did not have any conflicts to report.

GUIDELINES FOR PUBLIC COMMENT

Mayor Plummer asked the Village Clerk to read an overview of the open meeting compliance certification.

PLEDGE OF ALLEGIANCE

The room then stood and recited the Pledge.

PUBLIC COMMENT

Mayor Plummer asked if there were any public comments. The deputy clerk stated that there was not.

SETTING PUBLIC HEARING- EXTENSION OF MORATORIUM ON SHORT-TERM RENTALS

Motion by Trustee Marshall and seconded by Trustee Cove, to set the public hearing for the extension of the Moratorium on short-term rentals for August 27th, 2024, at 6 PM.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – absent, Cove – yes, Marshall – yes. *Motion passed.*

Trustee Marshall and Trustee Lanphear were concerned about how the LWRP consistency requirement was identified late in the process regarding STRs, why the requirement was not considered earlier and whether it was due to an oversight or a late discovery of a relevant code or regulation. The village attorney stated that it was a simple oversite on his part. The conversation highlighted the need for ensuring that any actions taken, such as the extension

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of the Moratorium for Short-Term Rentals, comply with LWRP requirements to ensure local consistency with waterfront revitalization objectives and its relationship to SEQR Actions.

CONTINUATION OF PUBLIC HEARING – SPECIAL PERMIT APPLICATION 19 STATE STREET

The board reviewed the spa's services, which include anti-aging, cleansing, weight loss, and overall wellness treatments, located on the second floor of the address. They discussed the spa's staffing, which may include nurses and physicians, parking availability at the rear of the building for clients, and the spa's operating hours, noting the possibility of accommodating a few evening appointments when necessary.

Mayor Plummer asked if anyone from the public wished to comment. There were no commenters.

Motion by Trustee Marshall and seconded by Trustee Cove, to close the public hearing regarding the special permit application for 19 State Street second floor.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – absent, Cove – yes, Marshall – yes. *Motion passed.*

Motion by Trustee Marshall and seconded by Trustee Cove, to designate the application for the health and wellness spas at 19 State Street second floor as a Type II action by SEQR.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – absent, Cove – yes, Marshall – yes. *Motion passed.*

Motion by Trustee Marshall and seconded by Trustee Cove, to approve the special permit application for a health and wellness spa at 19 State Street second floor.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – absent, Cove – yes, Marshall – yes. *Motion passed.*

FIRE DEPARTMENT

Motion by Trustee Cove and seconded by Trustee Marshall, to waive the application fee for the demo permit by the Pittsford Fire Department to remove the old Bank of America ATM in order to create a municipal lot.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – absent, Cove – yes, Marshall – yes. *Motion passed.*

MEMBER ITEMS

Trustee Marshall wanted to add a discussion regarding health, wellness and beauty spas within the village to the next meeting's agenda. He also wanted to add a discussion about R5 zoning. The board decided to add both these items to the agenda for the September 10th, 2024 meeting.

Trustee Marshall then asked the village attorney about if the village could create in code preferred list of owners to open Airbnbs in the commercial zoning areas. Trustee Cove asked how much change could be made to the current local law without starting the entire process over again and would like a board discussion regarding the was said at the STR public hearing added to the September 2024 meeting agenda.

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ADJOURNMENT

Motion by Trustee Marshall, seconded by Trustee Marshall, to adjourn the meeting at 6:24 PM.

Vote: Mayor Plummer – absent, Lanphear – yes, Leitgeb – absent, Cove – yes, Marshall – yes. *Motion passed.*

Laura Donk, Recording Secretary