

**PROCEEDINGS OF A SPECIAL/BUDGET MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

February 6th, 2024, at 4:00 PM

PRESENT:

Mayor: Alysa Plummer
Trustees: Lili Lanphear
Justin Leitgeb
David Marshall
Lisa Cove- Left meeting at 5:36 PM, before adjournment.
Village Clerk: Dorothea M. Ciccarelli
Deputy Treasurer: Francine Brokaw

CALL TO ORDER

Motion by Mayor Plummer and seconded by Trustee Cove, to call the meeting to order.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, Cove – yes, Marshall – yes. *Motion passed.*

CONFLICTS OF INTEREST DISCLOSURE

Mayor Plummer asked the board if they had anything to disclose. The members stated that they had no conflicts to disclose.

GUIDELINES FOR PUBLIC COMMENT

Mayor Plummer asked the Village Clerk to read an overview of the open meeting compliance certification.

DISCUSSION ON GENERAL FUND APPROPRIATIONS

The village clerk started by addressing the line items in the budget that had a significant increase. Trustee Leitgeb felt that the budget for Village Hall repairs and maintenance was too low the village clerk agreed. He wanted to emphasize that this would be something that should be addressed with the Long-Term Capital Plan so that a more accurate number could be estimated in any given year's budget process. Trustee Marshall questioned why new equipment was so low for the current fiscal year. The village clerk and deputy treasure stated due to the personnel changes some things had not been properly allocated and that they were in the process of correcting. The village clerk also stated that as the board moved forward the budget process line would be amended. Trustee Leitgeb asked that changes be broken out into a one-page document to increase understanding.

Mayor Plummer set an action item- that the village clerk created a list of all budget line changes for the board.

Trustee Lanphear asked the board to discuss the need for an increase in trash receptacles and that the necessary increase be reflected in the budget.

Village Clerk Ciccarelli reminded the board that they needed to have a tentative budget by March 20th, 2024, so there would be ample time to post a public notice.

DISCUSSION ON GENERAL FUND REVENUES

Village Clerk Ciccarelli informed the board that the village is still waiting for the town assessor to provide the village assessments and for the sales tax revenue from the last quarter.

Trustee Cove excused herself from the meeting at 5:36 PM.

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DECEMBER FINANCIALS

Motion by Trustee Marshal and seconded by Trustee Leitgeb, to approve the December 2023 Financials as presented.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, Cove – absent, Marshall – yes. *Motion passed.*

LUNAR NEW YEAR RESOLUTION

Motion by Trustee Marshall and seconded by Mayor Plummer, to entertain this item with less than 24 hours' notice.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – no, Cove – absent, Marshall – yes. *Motion passed.*

Motion by Trustee Lanphear and seconded by Trustee Marshall, to make an exception and pass and sign the Lunar New Year Resolution.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, Cove – absent, Marshall – yes. *Motion passed.*

**A RESOLUTION RECOGNIZING APAPA AND THE CULTURAL
& HISTORICAL SIGNIFICANCE OF LUNAR NEW YEAR IN 2024**

WHEREAS, Lunar New Year originated in Asian countries more than 4,000 years ago and is celebrated by millions of people across the world, including the United States, during the first new moon of the calendar in February each year;

WHEREAS, Lunar New Year is an official state holiday in California, Colorado, New Jersey, New York, and there is an opportunity for other states to adopt this official state holiday to recognize the culture and positive contributions of the Asian and Pacific Islander communities.

WHEREAS, the Asian Pacific Islander American Public Affairs Association (APAPA) is a non-profit organization founded in 2001 with the mission to advance the Asian Pacific Islander American communities through increased leadership development, civic engagement and active participation in public affairs during the last 22 years;

WHEREAS, APAPA is a local and national nonprofit organization with volunteer-driven chapters across the United States with board members and student interns working together to build a better world that is diverse, inclusive, and well-represented. APAPA leads town halls, community forums, voter registration events, and a national internship program with hundreds of students each year hosted by public officials across the country;

WHEREAS, APAPA looks to the future to expand partnerships, chapters, and interns together to further achieve its mission and support community outreach to recognize and celebrate the positive contributions of our diverse communities.

WHEREAS, Lunar New Year is celebrated by millions worldwide, with community activities, cultural performances, and the reunification of family and friends;

WHEREAS, Lunar New Year is an opportunity for people to learn about AAPI cultures and traditions, especially in light of the rise in hate crimes against the AAPI communities;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Pittsford, Monroe County, New York:

Recognizes the cultural and historical significance of Lunar New Year; the Year of the Dragon, and expresses its deepest appreciation for APAPA and Asian American Pacific Islanders and all individuals who celebrate this significant occasion; and wishes Asian American Pacific Islanders and all individuals who observe this holiday a happy and prosperous new year.

Passed and Adopted by the Village of Pittsford Board of Trustees on this 6th day of February 2024, to be effective on February 10th, 2024.

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MEMBER ITEMS

Trustee Marshall asked at whose direction the public was invited to village hall to ask questions regarding short-term rentals and the proposed village refuse district. Village Clerk Ciccarelli stated that the board had directed her to hold a coffee and conversation to answer the public's questions regarding the refuse district and that short-term rentals had been added. She also clarified for Trustee Marshall that all board members were invited to attend and if at least three members had confirmed their attendance she would have posted a public notice of the meeting.

Going forward, prior to those gatherings, the board would like to be notified of the exact topic of discussion so that they can choose to approve it.

ADJOURNMENT

Motion by Mayor Plummer and seconded by Trustee Leitgeb, to adjourn the meeting at 5:55 PM.

Vote: Mayor Plummer – yes, Lanphear – yes, Leitgeb – yes, Cove– absent, Marshall – yes. *Motion passed.*

Laura Donk, Recording Secretary