

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Monday, August 15, 2022, at 5:30 PM

PRESENT:

Chairperson: Jeffrey Pollock (left at 6:19 PM)
Members: Virginia Searl
Kendra Evans – Via Zoom
Daniel Olson (Acting Chair at 6:19 PM)
Christopher Dabroski
William McBride (Alternate) – Via Zoom (started at 6:20 PM)

Village Attorney: Jeff Turner
Building Inspector: Steve Lauth
Recording Secretary: Kristen Kreiser

CALL TO ORDER

Motion by Member Searl, and seconded by Member Dabroski, to open the HPB meeting for August 15th, 2022.

Vote: Pollock – yes; Searl – yes; Evans – yes; Olson – yes; Dabroski – yes; *Motion Carries.*

CONFLICTS OF INTEREST DISCLOSURE

Member Searl recused herself from the application for 15 Austin Park due to a previous relationship with the architectural firm (Bero Architecture). Other board members indicated that they had no conflicts of interest to disclose.

• **41 Courtenay Circle – Installation of railing**

Present: Elmer Robinson

Application was submitted, date-stamped, and reviewed by the Building Inspector on 06.06.22.

Applicant returned after the application was reviewed at a previous meeting with a proposal of a metal railing in the front of the house for safety reasons.

Motion by Chairperson Pollock, and seconded by Member Searl to approve the application for installation of a metal railing, as submitted.

Vote: Pollock – yes; Searl – yes; Evans – yes; Olson – yes; Dabroski – yes; *Motion Carries.*

FINDINGS OF FACT: It fits the style of the home, is easily removable, is unintrusive, and is necessary for the safety of the current inhabitation of the home. It is compatible with our building design standards and it will not create a negative impact on the historic resource.

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- **15 Austin Park – Demo/Addition**

Present: Lindsay Yoder (Architect, Bero Architecture PLLC)

Application was submitted, date-stamped, and reviewed by the Building Inspector on 07.12.22.

Applicant presented plans for partial demolition of existing garage in order to expand garage and create a second-floor master suite. The board took an initial look at the plans in order to approve the demolition with the condition that the final plans for the new construction would also be approved by the HPB prior to permitting and the demolition taking place. This decision was needed in order for the planning board to conduct their site plan review based on the Village code and the fact that the property in question is within the registered historical district. The board also took an “information only” look at the plans and made several suggestions in regards to the entry door and utilizing the existing historically relevant entry door in the new construction. There were also changes to the existing rear deck and another small addition that has been removed from the applicant’s request. New drawings with suggested changes and the removal of changes to the deck were requested.

The addition portion of the application was tabled for the next HPB meeting on September 19th, 2022.

Motion by Chairperson Pollock, and seconded by Member Dabroski to approve the demolition part of the application, with conditions. The conditions being contingent on the plans for replacement are acceptable.

Vote: Pollock – yes; Searl – abstain; Evans – no; Olson – yes; Dabroski – yes; *Motion Carries.*

Motion by Chairperson Pollock, and seconded by Member Olson to agree that the Planning and Zoning Board of Appeals will be the lead agency.

Vote: Pollock – yes; Searl – abstain; Evans – yes; Olson – yes; Dabroski – yes; *Motion Carries.*

- **50 State Street, Building C – Signage**

Present: Brenna Van Norman – Via Zoom

Application was submitted, date-stamped, and reviewed by the Building Inspector on 07.26.22.

The applicant is proposing to add two flush-mounted aluminum composite signs to the exterior of the building. One sign will be placed on the front and the other on the right side of the building.

Motion by Member Evans, and seconded by Member Dabroski to approve the application for two exterior signs, as submitted.

Vote: Pollock – yes; Searl – yes; Evans – yes; Olson – yes; Dabroski – yes; *Motion Carries.*

FINDINGS OF FACT: It complies with Village of Pittsford design guidelines, and the Secretary of the Interior Standards. This is a late 20th-century colonial revival building and the simple and to-the-point signage placement is appropriate.

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- **25 Monroe Avenue – Replacement window**

Present: James Walter & Robert Corby

Application was submitted, date-stamped, and reviewed by the Building Inspector on 08.01.22.

The applicant proposed the installation of a garden window in the kitchen to replace an existing casement window. The width will remain the same as existing.

Motion by Member Searl, and seconded by Member Olson to approve the application for window replacement, as submitted.

Vote: Pollock – yes; Searl – yes; Evans – yes; Olson – yes; Dabroski – yes; *Motion Carries.*

FINDINGS OF FACT: The window is minimally visible from public street view. The modern casement window being replaced was not an original window. It presents no negative impact on the historic resource and is reversible.

Chairperson Pollock left the meeting at 6:19 PM, making Member Olson the acting chair for the remainder of the meeting. Member McBride joined the meeting via zoom in Chairperson Pollock's absence.

- **4 North Main Street – Signage**

Present: Chris Manaseri

Application was submitted, date-stamped, and reviewed by the Building Inspector on 07.29.22.

The applicant proposed the installation of a single printed aluminum sign on the exterior of the building by the door to the second-story retail space on the south wall.

Motion by Member Evans, and seconded by Member Dabroski to table the application for the next HPB meeting on September 19th for more detailed drawings.

Vote: Olson – yes; Searl – yes; Evans – yes; McBride – yes; Dabroski – yes; *Motion Carries.*

- **34 Boughton Avenue – Installation of roof-mounted Solar PV system**

Present: Sean Mullen (GreenSpark Solar), Mari Valeri Coughaine

Application was submitted, date-stamped, and reviewed by the Building Inspector on 08.01.22.

The applicant is proposing to install solar panels on the front and the rear of the home. Based on Secretary of Interior historical rehabilitation standards solar panels may not be installed on a highly visible area of a historical structure. The applicant was asked to come back with a design that would be much less visible to the public realm.

Motion by Member Evans, and seconded by Member Dabroski to table the application to the next HPB meeting on September 19th, 2022, for updated application.

Vote: Olson – yes; Searl – yes; Evans – yes; McBride – yes; Dabroski – yes; *Motion Carries*

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MINUTES FOR APPROVAL -

Minutes for July 18th, 2022 – Board members did not review the minutes. Meeting minutes are tabled for the next HPB meeting on September 19th, 2022.

Motion by Member Searl, and seconded by Member Dabroski to close the HPB Regular Meeting for August 15th, 2022.

Vote: Olson – yes; Searl – yes; Evans – yes; McBride – yes; Dabroski – yes; *Motion Carries.*

Kristen Kreiser, Recording Secretary

Further detailed information about this specific meeting is available on the website.