

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Wednesday, February 16, 2022, at 5:30 PM

PRESENT:

Chairperson: Lisa Cove
Members: Virginia Searl
Jeff Pollock
Ken Morrow - Joined at 6:00PM
Kendra Evans

Village Attorney: Jeff Turner
Building Inspector: Steve Lauth
Recording Secretary: Kristen Kreiser

CALL TO ORDER

Motion by Chairperson Cove, seconded by Member McBride, to call the meeting to order.

Vote: Cove – yes; Searl – yes; McBride – yes; Evans – yes; *Motion Carries.*

CONFLICTS OF INTEREST DISCLOSURE

Member Searl has a conflict with application of Village Hall. Member Searl will recuse herself.

15 Elmbrook Road – Window & Door

Present: Joe Hancock & Jake Diegel

Application was submitted, date-stamped, and reviewed by the Building Inspector on 02.06.2022.

Motion by Chairperson Cove, second by Member Evans to approve the application as submitted, including conditions regarding door & window replacement. Stipulations to the application to include proper window measurements 3x4 side light, 5x4 center, 3x4 sidelight (24/36/24) and new trim, wood windows and siding to match existing.

Vote: Cove – yes; Searl – no; McBride – yes; Morrow – abstain; Evans – yes; *Motion Carries.*

62 South Main Street – Air Handling Unit

Present: Sally Schrecker & Casey Bernhard

Application was submitted, date-stamped, and reviewed by the Building Inspector on 02.06.22.

Request to replace air handling unit. Board needs elevation drawings, architectural drawings, dimensions of wall, materials list, head on visual of wall without landscape, with knee wall drawn to scale and visual of placement on property. RTU dimensions slightly changing, need included as well. Board tabled application for future meeting.

52 Heatherhurst Drive – Replacement Windows

Present: Kenneth Connor

Application was submitted, date-stamped, and reviewed by the Building Inspector on 06.22.21.

Board reviewed recommendations from Blake Held on repairability of windows compared to replacement. Application was tabled to review at special meeting.

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21 Washington Avenue - Roofing

Present: Joanna Heatwole

Application was submitted, date-stamped, and reviewed by the Building Inspector on 12.04.2021.

The standing seam steel roof at the address was placed over the existing asphalt roof prior to approval by the HPB. Applicant requesting to table again to research and be better prepared. Board offered assistance and minutes from 12/03/08. Board tabled application for future meeting.

24 Washington Avenue – New Windows

Present: Lisa Heisman

Application was submitted, date-stamped, and reviewed by the Building Inspector on 01.20.22.

Application to approve additional windows (4 windows 2 pairs of 2 as submitted.). Proposed new windows are wood and same size as existing

A motion by Member Searl, second by Chairperson Cove to approve the application as submitted with no conditions.

Vote: Cove – yes; Searl – yes; McBride – yes; Morrow – yes; Evans – yes; *Motion Carries.*

Findings: Application meets the Village standards and design guidelines and does not represent a negative impact on historic resource.

18-20 South Main Street - Signage

Present: Jessica Weiland

Application was submitted, date-stamped, and reviewed by the Building Inspector on 12.28.21.

Applicant seeks approval of black and white sign on business.

Motion by Chairperson Cove, second by Member Evans, to approve the application as submitted.

Vote: Cove – yes; Searl – yes; McBride – yes; Morrow – yes; Evans – yes; *Motion Carries.*

58 State Street – (Information Only) - Windows

Present: Mark Caramanna

Applicant looking to replace windows in the front and rear of the house to aesthetically match existing windows. Evaluation of windows done by Blake Held. Front windows repairable and back windows replaceable.

21 North Main Street – (Information Only) – Back Entrance Reconstruction

Present: Jennifer Ahrens (Bero), Dorothea Ciccarelli

Proposal to have back concrete stairwell and entrance way updated to meet safety standards and codes. Grant of \$100,000 received by Legion to use toward project. Current stairway is a safety concern and door size does not meet code. Canopy with copper roof compatible with Village Hall to be over portion of entrance. Heated sidewalks will have floor drain.

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Minutes –

October 19th, 2021

Motion by Chairperson Cove, second by Member Searl, to approve the minutes as submitted for October 19, 2021.

Vote: Cove – yes; Searl – yes; McBride – abstain; Morrow – yes; Evans – abstain; *Motion Carries.*

November 8th, 2021

Motion by Chairperson Cove, second by Member Searl, to approve the minutes as submitted for November 8th, 2021.

Vote: Cove – yes; Searl – yes; McBride – abstain; Morrow – yes; Evans – abstain; *Motion Carries.*

Motion by Chairperson Cove, second by Member McBride to close HPB meeting for February 16th, 2022.

Vote: Cove – yes; Searl – yes; McBride – yes; Morrow – yes; Evans – yes; *Motion Carries.*

Kristen Kreiser, Recording Secretary