

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**
Monday, December 19, 2022, at 5:30 PM

PRESENT:

Chairperson: Jeff Pollock
Members: Virginia Searl
Kendra Evans
Christopher Dabroski
Daniel Olson

Absent: N/A

Village Attorney: Jeff Turner
Building Inspector: N/A - Absent
Recording Secretary: Kristen Kreiser

CALL TO ORDER

Motion by Chairperson Pollock, and seconded by Member Dabroski, to open the HPB Meeting for December 19th, 2022.

Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

CONFLICTS OF INTEREST DISCLOSURE

Board members indicated that they had no conflicts of interest to disclose.

• **31 Boughton Avenue – Addition**

Present: Eric Schoenhardt (Contractor)

Application was submitted, date-stamped, and reviewed by the Building Inspector on 11.02.22.

The applicant is proposing the demolition of an existing single-story addition located at the back of the house, due to the foundation being inadequate. Using the same footprint, the applicant is proposing a new two-story addition. The applicant incorporated the comments made by the board from the previous meeting in the new documents and also provided and explained more accurate roof plans. The roof is extending as it is on the original portion of the house and the overhang will be increased. Aluminum storm windows will be removed and historically relevant wood storm windows will be created and installed. The existing jalousie windows will be replaced with wood casement. The board questioned the back room and with it being ground level what materials, styles, and size steps were going to be used for the rear entryway stoop area.

Motion by Member Searl, and seconded by Chairperson Pollock to approve the demolition of the existing non-contributing single-story porch on the west side of the structure.

Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

FINDINGS OF FACT: The structure is non-contributing and has no architectural benefit to the resource.

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Motion by Member Searl, and seconded by Member Olson to approve the application for a residential addition as submitted with conditions. The conditions are details of the rear entry being added and provided to this approval at a later date. The details are to include support for the overhang at the back door, the style and material of the backdoor, and the style and material of the stoop, step, or stairs whichever is chosen.

Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

FINDINGS OF FACT: It complies with Village of Pittsford design guidelines, and the Secretary of the Interior Standards. It presents no negative impact on the historic resource and meets the guidelines for new construction.

• **8 State Street – Window Replacement**

Present: Daniel Clifford

Application was submitted, date-stamped, and reviewed by the Building Inspector on 12.05.22. The applicant is proposing the replacement of three forward-facing, second-story windows. The window design and style will not change. The applicant is new to the Village and was unaware of Historic Preservation guidelines. The windows were already installed using manufactured vinyl. The board explained the HPB process and the applicant is more than willing to update the windows to meet the Village of Pittsford design guidelines and the Secretary of the Interior Standards.

Motion by Member Evans, and seconded by Member Dabroski to table the application to a future HPB meeting.

Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

• **41 Monroe Avenue *INFORMATION ONLY***

Present: Karl Fleischmann, Carolina Torres, Blake Held

Resident and architect came in for information only asking questions and seeking input, ideas, and comments on plans for a new three-car garage with an attached covered walkway.

MEMBER ITEMS – MINUTES FOR APPROVAL/2023 MEETING DATES

Minutes for October 18th, 2022

Motion by Member Evans, and seconded by Chairperson Pollock, to approve the October 18th, 2022 meeting minutes, as amended.

Vote: Pollock – yes; Searl – abstain; Evans – yes; Dabroski – abstain; Olson – yes; *Motion Carries.*

Minutes for November 14th, 2022

Motion by Member Evans, and seconded by Chairperson Pollock, to approve the November 14th, 2022 meeting minutes, as written.

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Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – abstain; Olson – yes; *Motion Carries.*

2023 HPB Meeting Dates

Motion by Member Dabroski, and seconded by Member Olson, to approve the 2023 HPB Meeting Dates, with the June date being June 12, 2023.

Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

Motion by Member Evans, and seconded by Chairperson Pollock to close the HPB Meeting for December 19th, 2022.

Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

Kristen Kreiser, Recording Secretary

Further detailed information about this specific meeting is available on the website.