

**VILLAGE OF PITTSFORD  
HISTORIC PRESERVATION BOARD  
REGULAR MEETING**

Monday, December 13, 2021, at 5:30 PM

**Present**

**Chairperson:** Lisa Cove  
**Members:** Virginia Searl  
Jeff Pollock  
Ken Morrow  
Kendra Evans

**Village Attorney:** Jeff Turner  
**Recording Secretary:** Dorothea Ciccarelli

**CALL TO ORDER**

**Motion by Chairperson Cove, seconded by Member Pollock,** to call the meeting to order.

**Vote:** Cove – yes; Searl – yes; Pollock – yes; Morrow – yes; Evans – yes; *Motion Carries.*

**CONFLICTS OF INTEREST DISCLOSURE**

Member Evans disclosed that she is next door neighbors with the applicant at 19 Boughton Avenue. Member Evans does not feel this will impair her decision to vote. Board Members indicated that they had no conflicts of interest to disclose.

**19 Boughton Avenue - Exterior Lights**

**Present:** Justin Vlietstra, homeowner, proposes exterior lighting at his residence.

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 11.1.2021.**

**Motion by Member Morrow, second by Member Pollock** to approve the application as submitted, including conditions regarding possible future placement of fixture C as stipulated.

**Vote:** Cove – yes; Searl – yes; Pollock – yes; Morrow – yes; Evans – yes; *Motion Carries.*

**Findings of Fact:** Application complies with the Village of Pittsford Design Standards and is reversible.

**25 Locust Street - Addition**

**Present:** Brian and Kathleen Ward

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 10.25.2021.**

Request is to remove a chimney, construct an addition, replacing existing entry door, re-using existing bathroom window.

**Motion by Member Searl, second by Member Pollock** to approve the application as submitted, as it is in keeping with Secretary of Interior Standards and Pittsford Village Design Guidelines.

**Vote:** Cove – yes; Morrow – abstain; Searl – yes; Pollock – yes; Evans – yes. *Motion Carries.*

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**18 South Main Street - Signage**

**Present:** applicant was not present

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 11.22.2021.**

**21 Washington Avenue - Roof**

**Present:** Joanna Heatwole

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 11.29.2021.**

The house roof at the address was replaced by a black standing seam roof prior to approval by the HPB. This was not replacement in kind to the previous roof, which led to lengthy discussion as to appropriate next steps.

**A motion by Member Evans, second by Chairperson Cove** was made to table the decision.

**Vote:** Cove – yes; Searl – yes; Pollock – yes; Morrow – yes; Evans – yes; *Motion Carries.*

**7 Grove Street - Door**

**Present:** Jim Holland

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 11.29.2021.**

Application to approve the addition of a metal clad door added to the rear of the house.

**A motion by Chairperson Cove, second by Member Pollock** to approve the application as submitted.

**Vote:** Cove – yes; Searl – yes; Pollock – yes; Morrow – yes; Evans – yes; *Motion Carries.*

**Motion by Chairperson Cove, second by Member Pollock** to leave the application open for consideration in order to include application for approval for railing along back steps.

**Vote:** Cove – yes; Searl – yes; Pollock – yes; Morrow – yes; Evans – yes; *Motion Carries.*

**9 Grove Street – Shed/Coop**

**Present:** Brad Johnson

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 12.8.21.**

Application seeks approval of a chicken coop already in place.

**Motion by Member Searl, second by Member Evans,** to approve the application as submitted.

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**15 Austin Park – (Information Only)**

**Present:** Natasha O’Malley and Fergal Fleming

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 10/4/21.**

Proposal is to expand the garage with bedroom above. Applicant looking to add stucco to bottom portion of addition (no stucco on main house.) Board looking to see more of a distinction between addition and main house (roof line.) Board looking for more information regarding existing porch being enclosed and small porch area added with addition.

**96 South Main Street – Addition (Information Only)**

**Present:** Pieter LeRoux

Application proposes an addition of 345sq.ft., implementing materials consistent with those used on the house. The board responded with general feedback.

**St. Louis Church – Proposal for Knee Wall (Information Only)**

The board made general comments, requested before and after renditions.

**Motion by Chairperson Cove, second by Member Searle** to adjourn the meeting.

**Vote:** Cove – yes; Searl – yes; Pollock – yes; Morrow – yes; Evans – yes; *Motion Carries.*

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Dorothea Ciccarelli, Recording Secretary