

**VILLAGE OF PITTSFORD  
HISTORIC PRESERVATION BOARD  
SPECIAL MEETING**  
Tuesday, November 1, 2022, at 5:30 PM

**PRESENT:**

**Chairperson:** Jeff Pollock  
**Members:** Virginia Searl  
Christopher Dabroski  
Daniel Olson

**Absent:** Kendra Evans

**Village Attorney:** Jeff Turner  
**Building Inspector:** N/A  
**Recording Secretary:** Kristen Kreiser

**CALL TO ORDER**

**Motion by Chairperson Pollock, and seconded by Member Dabroski,** to open the HPB Meeting for November 1<sup>st</sup>, 2022.

**Vote:** Pollock – yes; Searl – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

**CONFLICTS OF INTEREST DISCLOSURE**

Member Searl recused herself from 21 North Main Street, back entrance reconstruction application due to a previous relationship with the architectural firm. All other board members indicated that they had no conflicts of interest to disclose.

**MEMBER ITEMS – MINUTES FOR APPROVAL**

**Minutes for October 17<sup>th</sup>, 2022**

**Motion by Chairperson Pollock, and seconded by Member Searl,** to approve the October 17<sup>th</sup>, 2022 meeting minutes, as amended.

**Vote:** Pollock – yes; Searl – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

• **21 North Main Street – Back Entrance Reconstruction – Application Amendment**

**Present:** Dorothea Ciccarelli (Village Representative)

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 05.31.22.**

The application was previously approved on July 18<sup>th</sup>, 2022. The architect for the project was on site for a roofing project and while looking down at the back entrance area recommended the slope of the sidewalk area be moved closer to the Village Hall. This is a minor change to the location of the sidewalk; it falls better and provides a better pathway. There is a tree that will be removed, the tree is invasive and a new tree will be planted in its place.

**Motion by Member Dabroski, and seconded by Member Olson** to amend the C of A based on the updated application sheet number A-10 issue date 10.10.22.

**Vote:** Pollock – yes; Searl – abstain; Dabroski – yes; Olson – yes; *Motion Carries.*

**VILLAGE OF PITTSFORD  
HISTORIC PRESERVATION BOARD  
SPECIAL MEETING**  
Tuesday, November 1, 2022, at 5:30 PM

**FINDINGS OF FACT:** It complies with Village of Pittsford design guidelines, and the Secretary of the Interior Standards. It presents no negative impact on the historic resource.

• **15 Elmbrook Drive – Wooden Deck**

**Present:** Richard Race (Contractor)

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 09.30.22.** The applicant appeared for the third time proposing the installation of a wood deck in the rear of the house, with the deck frame being wood, the proposed railing being wood with black aluminum spindles with a backup plan of all wood spindles. The applicant submitted additional paperwork and explained the project in depth. The board agreed that the material of the railing should either be all aluminum or all wood, a mixture of both is not historical. The deck will be first-floor height, not elevated, it is 100% behind the house and less than 2 ft off the ground. The deck is the safest choice after pavers, stamped concrete, or a retaining wall. The deck will be free-standing.

**Motion by Member Olson, and seconded by Member Dabroski** to approve the application for a wooden deck as submitted, with the condition the railing and spindles will be all wood.

**Vote:** Pollock – yes; Searl – no; Dabroski – yes; Olson – yes; *Motion Carries.*

**FINDINGS OF FACT:** It complies with Village of Pittsford design guidelines, and the Secretary of the Interior Standards. It presents no negative impact on the historic resource and it is removable. The code enforcement officer deemed the application complete.

**Motion by Member Olson, and seconded by Member Dabroski** to close the HPB Meeting for November 1<sup>st</sup>, 2022.

**Vote:** Pollock – yes; Searl – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

---

Kristen Kreiser, Recording Secretary

***Further detailed information about this specific meeting is available on the website.***