

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Monday, January 10, 2022, at 5:30 PM

PRESENT:

Chairperson: Lisa Cove
Members: Virginia Searl
Jeff Pollock
Ken Morrow - Joined at 5:59PM
Kendra Evans

Village Attorney: Jeff Turner
Building Inspector: Steve Lauth
Recording Secretary: Kristen Kreiser

CALL TO ORDER –

Motion by Chairperson Cove, second by Member Pollock, to call the meeting to order.

Vote: Cove – yes; Searl – yes; Pollock – yes; Evans – yes; *Motion Carries.*

CONFLICTS OF INTEREST DISCLOSURE –

Board Members indicated that they had no conflicts of interest to disclose.

6 Washington Avenue - Fence

Present: Julie Paulussen

Application was submitted, date-stamped, and reviewed by the Building Inspector on 12.20.2021.

Motion by Chairperson Cove, second by Member Pollock to approve the application as submitted, including conditions regarding addition of third gate in the southeast corner

Vote: Cove – yes; Searl – no; Pollock – yes; Evans – yes; *Motion Carries.*

15 Elmbrook Road – Window & Door

Present: Joe Hancock & Jake Diegel

Application was submitted, date-stamped, and reviewed by the Building Inspector on 01.2.2022.

Request to install new door on rear porch that is identical to door on front porch. Removal of existing exterior door (kitchen) and expand existing window (kitchen) in rear of the house. Board is requesting updated application to include elevation drawings of the kitchen door removal and window update. Application was tabled to a future meeting for full application.

24 Washington Avenue – (Information Only)

Present: Lisa Heisman

Application was submitted, date-stamped, and reviewed by the Building Inspector on 12/27/21.

Proposal of double hung wood windows in the kitchen. The board is looking for height and width relationship to be the same as original windows. The board would also like to see wide trim and wide mullion added.

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52 Heatherhurst Drive - Windows

Present: Applicant was not present.

Application was submitted, date-stamped, and reviewed by the Building Inspector on 06.22.2021.

Minutes –

October 19, 2021 –

Motion by Chairperson Cove, second by Member Pollock to approve the minutes as submitted for October 19, 2021.

Vote: Cove – yes; Searl – yes; Pollock – yes; Morrow – yes; Evans – yes; *Motion Carries.*

Board agreed to update HPB meeting to the third Monday of the month.

Motion by Chairperson Cove, second by Member Searl to close HPB meeting for January 10th, 2022.

Vote: Cove – yes; Searl – yes; Pollock – yes; Morrow – yes; Evans – yes; *Motion Carries.*

Kristen Kreiser, Recording Secretary