

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Monday, June 13, 2022, at 5:30 PM

PRESENT:

Chairperson: Jeffrey Pollock
Members: Virginia Searl
Kendra Evans

Village Attorney: Jeff Turner
Building Inspector: Steve Lauth
Recording Secretary: Kristen Kreiser

ABSENT:

Chairperson: N/A
Members: Daniel Olson
Christopher Dabroski

CALL TO ORDER

Motion by Chairperson Pollock, and seconded by Evans, to open the HPB meeting for June 13th, 2022.

Vote: Pollock – yes; Searl – yes; Evans – yes; *Motion Carries.*

CONFLICTS OF INTEREST DISCLOSURE

Member Searl indicated she previously recused herself from the agenda item regarding 21 North Main Street, back entrance reconstruction due to a previous relationship with the architectural firm. Other board members indicated that they had no conflicts of interest to disclose.

• **18 Eastview Terrace – Door Replacement**

Present: David Dodell-Feder

Application was submitted, date-stamped, and reviewed by the Building Inspector on 05.02.22.

Applicant returned after the proposal of a fiberglass door to replace the existing exterior rotted wooden door on the second story of the home. The applicant consulted with the building inspector, and contractor and researched different door options online that would possibly be a better match to the existing door however, there is very low inventory nationwide right now. The proposed door is the same door the board approved a few months ago. The applicant stated people should not be able to see the differences between the current door and the proposed new door from the roadway. The screen door will remain as is.

The attorney explained to the applicant he is entitled to have a full board which is 5 for the vote of the proposed door. If he chooses to have the board vote at this meeting a 2 to 1 vote is not a denial and not a motion granted, but the applicant will have to come back to the next HPB meeting for a vote. If the applicant gets a vote of yes from all 3 members, the motion will be granted and if the applicant gets a vote of no from all 3 members, the motion will be denied.

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Motion by Chairperson Pollock, and seconded by Member Evans to approve the application for door replacement, as submitted.

Vote: Pollock – yes; Searl – no; Evans – yes; *No Action Taken.*

- **29 West Jefferson Road – Installation of wooden fence (14:28)**

Present: Casey Miller

Application was submitted, date-stamped, and reviewed by the Building Inspector on 06.02.22.

Proposal of wooden fence on side of the residence. The good side facing outward. Confirmation that the plan conforms to zoning.

Motion by Member Searl, and seconded by Member Evans to approve the application for a wooden fence, as submitted.

Vote Pollock – yes; Searl – yes; Evans – yes; *Motion Carries.*

- **41 Courtenay Circle – Installation of railing/Metal roof (16:00)**

Present: Elmer Robinson

Application was submitted, date-stamped, and reviewed by the Building Inspector on 06.06.22.

Two things going on with this property, one being the roof issue and the other being proposal of a railing. There was an agreement ahead of time to put a hold on the roof. The proposed railing is for the front steps for safety. One of the owners of the home is blind and the other has osteoporosis. The railing is black rod iron and is going down the right side of the steps. The railing is profiled with a grip.

Application tabled to next meeting for pictures of the railing.

- **7 Grove Street – Installation of railing (23:10)**

Present: Tim Holland

Application was submitted, date-stamped, and reviewed by the Building Inspector on 06.06.22.

Proposal of black aluminum railing. The applicant stated the style fits with the character of the village. Member Searl stated the style was very simple and straightforward. The applicant is proposing only one railing on one side.

Motion by Member Searl, and seconded by Chairperson Pollock to approve the application for aluminum railing, as submitted.

Vote Pollock – yes; Searl – yes; Evans – yes; *Motion Carries.*

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- **21 North Main Street – Back entrance reconstruction (29:05)**

Application tabled to next meeting. Not enough board members to hear the application.

MEMBER ITEMS & MINUTES (29:35)

Updated HPB Historic Window Contact List – Board discussed where the new names on the list came from. This is a list of people that we know of that are able to help with assessments and repairs. Member Searl would like to look into the names on the contact list. The contact list will be tabled to the next meeting.

Motion by Member Evans, and seconded by Chairperson Pollock to approve the meeting minutes for March 14th, 2022 as written.

Vote Pollock – yes; Searl – yes; Evans – yes; *Motion Carries.*

Minutes for May 16th, 2022 - tabled to next meeting for findings of fact.

Motion by Chairperson Pollock, and seconded by Member Searl to close HPB Regular Meeting for June 13th, 2022.

Vote: Pollock – yes; Searl – yes; Evans – yes; *Motion Carries.*

Kristen Kreiser, Recording Secretary

Further detailed information about this specific meeting is available on the website.