

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Monday, January 23, 2023, at 5:30 PM

PRESENT:

Chairperson: Jeff Pollock
Members: Virginia Searl
Kendra Evans
Christopher Dabroski
Daniel Olson

Absent: N/A

Village Attorney: Jeff Turner
Building Inspector: N/A - Absent
Recording Secretary: Kristen Kreiser

CALL TO ORDER

Motion by Chairperson Pollock, and seconded by Member Dabroski, to open the HPB Meeting for January 23, 2023.

Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

CONFLICTS OF INTEREST DISCLOSURE

Board members indicated that they had no conflicts of interest to disclose.

• **18 Green Hill Lane - Fence**

Present: Heather Erwin (Owner)

Application was submitted, date-stamped, and reviewed by the Building Inspector on 01.05.23.

The applicant is proposing a six-foot tall, Dog-Ear Board on Board fence, with gates, to enclose the backyard.

Motion by Member Evans, and seconded by Member Dabroski to accept the application at 18 Green Hill Lane, as provided.

Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

FINDINGS OF FACT: Meets the design guidelines put forth by the Village of Pittsford, with regard to fences. This is reversible and has no negative impact on the resources.

• **8 State Street – Window Replacement**

Present: Daniel Clifford

Application was submitted, date-stamped, and reviewed by the Building Inspector on 01.10.23.

The applicant is proposing the replacement of three forward-facing, second-story windows. The window size, design and style will not change.

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Motion by Member Evans, and seconded by Member Dabroski to approve the application for replacement wood windows at 8 State Street, as presented, along with the amendment that the mutins will be traditional in size and on the exterior of the glass.

Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

FINDINGS OF FACT: Found in the design guidelines for double hung windows. Proposed windows are appropriate replacement and profile matches windows that are being replaced.

• **8 State Street – Pergola *INFORMATION ONLY***

Present: Daniel Clifford

Application was submitted, date-stamped, and reviewed by the Building Inspector on 01.11.23. Mr. Clifford presents concept drawings of a custom pergola to the HPB to receive feedback on how to go forward with this project. The Board advises him to get his application in to the Board of Trustees for use approval and site plan approval. Then to return to the HPB for design approval, including fixtures.

MEMBER ITEMS – MINUTES FOR APPROVAL

Minutes for December 19, 2022

Motion by Member Evans, and seconded by Chairperson Pollock, to approve the December 19, 2022 meeting minutes, as amended.

Vote: Pollock – yes; Searl – abstain; Evans – yes; Dabroski – abstain; Olson – yes; *Motion Carries.*

INFORMATION ONLY / WORKSHOP AGENDA

The Board discusses timing options for information-only applicants, after agenda is met.

Motion by Member Evans, and seconded by Chairperson Pollock, to add a public question and answer segment to the monthly agendas, going forward, that comes after the Tentative Agenda section and before the Member Items section. Information-only applications need to meet the application deadline.

Vote: Pollock – yes; Searl – abstain; Evans – yes; Dabroski – abstain; Olson – yes; *Motion Carries.*

Motion by Chairperson Pollock, and seconded by Member Dabroski to close the HPB Meeting for January 23, 2023.

Vote: Pollock – yes; Searl – yes; Evans – yes; Dabroski – yes; Olson – yes; *Motion Carries.*

Further detailed information, about this specific meeting, is available on the website.