

Address of Property Inspected:  
\_\_\_\_\_  
\_\_\_\_\_

# Rental Property Inspection Checklist

## Village of Pittsford Code Department

### Building Exterior

- Roof waterproof and maintained  
 Yes  No  
Comments: \_\_\_\_\_
- Home exterior elements maintained  
 Yes  No  
Comments: \_\_\_\_\_
- Guardrails on porches over 30" high / Handrails on stairs  
 Yes  No  
Comments: \_\_\_\_\_
- House numbers: Minimum 4" high, 1/2 width; contrasting to background  
 Yes  No  
Comments: \_\_\_\_\_

- Yard free of debris and junk  
 Yes  No  
Comments: \_\_\_\_\_
- Accessory structures maintained  
 Yes  No  
Comments: \_\_\_\_\_
- Pool maintained and secured  
 Yes  No  
Comments: \_\_\_\_\_
- Unlicensed vehicles  
 Yes  No  
Comments: \_\_\_\_\_

### Building Interior

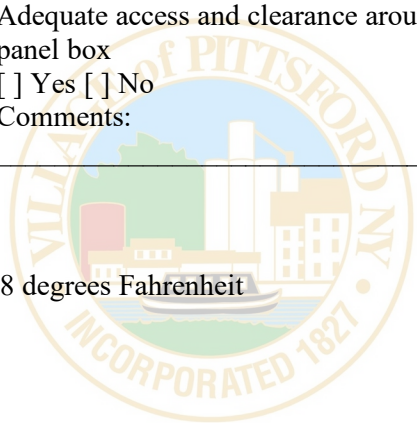
- Emergency Systems
  - Carbon monoxide detectors per code (1 per floor)  
 Yes  No  
Comments: \_\_\_\_\_
  - Smoke detectors per code (1 in each bedroom)  
 Yes  No  
Comments: \_\_\_\_\_

### Electrical Systems

- Exterior service lines secure and protected  
 Yes  No  
Comments: \_\_\_\_\_
- Switches, outlets and fixtures are operable  
 Yes  No  
Comments: \_\_\_\_\_
- Adequate access and clearance around panel box  
 Yes  No  
Comments: \_\_\_\_\_

### Mechanical Systems

- All ductwork and venting properly sealed heat source maintains 68 degrees Fahrenheit  
 Yes  No  
Comments: \_\_\_\_\_
- Gas inserts and fireplaces present / operable  
 Yes  No  
Comments: \_\_\_\_\_



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### Plumbing Systems

- Installed correctly with no leaks or drips  
[ ] Yes [ ] No  
Comments: \_\_\_\_\_
- Functioning drains, proper traps and covers  
[ ] Yes [ ] No  
Comments: \_\_\_\_\_

### Habitable Spaces

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>○ Walls, floors, ceilings, handrails &amp; guards intact and maintained<br/>[ ] Yes [ ] No<br/>Comments: _____</li><li>○ Unobstructed egress within and out of home<br/>[ ] Yes [ ] No<br/>Comments: _____</li></ul> | <ul style="list-style-type: none"><li>○ No rubbish or garbage accumulation, infestations<br/>[ ] Yes [ ] No<br/>Comments: _____</li><li>○ Interior doors and windows intact and operable<br/>[ ] Yes [ ] No<br/>Comments: _____</li></ul> |
|--|---|

I/We, the undersigned, affirm this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ under penalties of perjury under the laws of the State of NY, which may include a fine or imprisonment, that the foregoing statements are true and correct.

**X** \_\_\_\_\_  
Property Representative

Self-certifications are required prior to obtaining the Certificate of Compliance (at the discretion of the Building Inspector).

Reference: Village of Pittsford Code, Chapter 154, Residential Rental Property Permit.

