

**NYS Consolidated Funding Application # 121699**  
**Organization Name:** Village of Pittsford  
**Project Name:** Pittsford Village Canalway Improvements  
**City:** Pittsford **State:** NY

Created on  
July 29, 2022 - 03:52 PM  
Application finalized on  
July 29, 2022 - 03:50 PM

## Region

Finger Lakes

## Questionnaire Questions & Answers

### Location

#### Empire State Development Grant Funds

Q\_3527 US Congressional District where the project is located. (This question's value will be filled automatically, based on the project address, when the application is finalized.)

25

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Q\_928 Project Street Address: Please input the project street address (**Street Number and Street Name only**).

If the project has multiple locations, please input the primary street address of the project. If the project does not have a definite street address, please input the approximate street address of the project (Street Number and Street Name only).

Schoen Place

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Q\_565 Project City

Pittsford

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Q\_972 Project county or counties.

Monroe

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Q\_568 Project State

NY

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Q\_572 Project Latitude (This question's value will be filled automatically, based on the project address, when the application is finalized.)

43.091051

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Q\_573 Project Longitude (This question's value will be filled automatically, based on the project address, when the application is finalized.)

-77.512353

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Q\_184 NYS Assembly District where the project is located. (This question's value will be filled automatically, based on the project address, when the application is finalized.)

133

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Q\_190 NY Senate District where the project is located. (This question's value will be filled automatically, based on the project address, when the application is finalized.)

55

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Q\_1034 Project ZIP Code. (please use ZIP+4 if known)

14534

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Q\_616 For more than one project location, please provide full address(es) for each location. If Not Applicable, indicate "NA".

N/A

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## **Basic**

### **General Project Information**

Q\_549 Type of Applicant (select all that apply)

Village

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Q\_12603 Is the applicant a DBA?

No

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Q\_556 Select an applicant ID type from the list below that you normally use to identify your organization on application forms.

Federal Tax ID Number

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Q\_2655 Based on your selection from the previous question, enter your applicant ID number. (Please do not provide your social security number).

16-6002504

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Q\_969 If you are a business, have you been certified as a New York State Minority or Women-owned Business Enterprise (MWBE)?

N/A

**Applicant**

	<b>Answer</b>
<b>Organization Legal Name</b>	Village of Pittsford
<b>Applicant First Name</b>	Alyssa
<b>Applicant Last Name</b>	Plummer
<b>Street Address</b>	21 North Main Street
<b>City</b>	Pittsford
<b>State</b>	NY
<b>Zip Code (use ZIP+4 if known)</b>	14534
<b>Telephone Number (include area code)</b>	5855864332
<b>Email Address</b>	mayorplummer@villageofpittsford.com

**Contacts**

	<b>Primary Contact</b>	<b>Contact Authorized to Execute Contract if Awarded</b>	<b>Additional Contact</b>
<b>Salutation</b>	Ms.	Ms.	Ms.
<b>First Name</b>	Alyssa	Alyssa	Sarah
<b>Last Name</b>	Plummer	Plummer	Martin
<b>Title</b>	Mayor	Mayor	Associate Planner
<b>Organization</b>	Village of Pittsford	Village of Pittsford	Fisher Associates D.P.C.
<b>Street Address</b>	21 North Main Street	21 North Main Street	55 Chicago Street
<b>City</b>	Pittsford	Pittsford	Buffalo
<b>State</b>	NY	NY	NY
<b>ZIP Code</b>	14534	14534	14204
<b>Telephone Number</b>	(585) 586-4332	(585) 586-4332	No Answer
<b>Email Address</b>	mayorplummer@villageofpittsford.com	mayorplummer@villageofpittsford.com	smartin@fisherassoc.com

Q\_4199 Please select the primary sector or characterization that best defines this project.

Municipal/Government

Q\_4198 Please select the secondary sector or characterization that best defines this project.

Waterfront Revitalization

## Project Description

Q\_575 Project Description. Concisely describe the project, indicating the location, what will be planned, designed, acquired, and/or constructed, the issues/opportunities to be addressed, and expected outcomes and deliverables. Additional details will be collected later in the application process.

The Village of Pittsford retained landscape architecture services to provide a design to determine the opportunities and constraints that are currently present within the Schoen Place corridor, and the Erie Canal waterfront. The popularity of this part of the Village has caused noticeable deterioration of the Canal path between the State Street and Main Street bridges, particularly in the vicinity of the project area. The design team identified an opportunity to enhance two mid-block crossings to improve safety, and provide fully accessible crosswalks. The current edge condition of the Canal path calls for careful design thought and professional engineering to provide the appropriate solution for long-term success and enjoyment. The plan also seeks to solidify the edge of the Canal path, while providing seamless access to the water's edge with a "Passive Promenade" and "Canal Overlook". These proposed amenities and recommendations would also include re-locating the existing kiosk to allow for the raised (and accessible) mid-block crossing, arriving at an expanded Canal walk entry plaza.

Q\_976 Statement of need: Provide a brief summary of the need for the project in the geographic area proposed and the project's financing needs, including funding gaps of the proposed project.

The popularity of Schoen Place in the Village has caused noticeable deterioration of the Erie Canal path between the State Street and Main Street bridges. The area requires stabilization work along the bank of the Canal, and there are tremendous opportunities for enhancements along the Canal path and surrounding streets to ensure safety and recreational access for users. The Village is eager to pursue these opportunities to improve quality of life for residents, but requires additional funding support to fully realize the potential within the project area.

Q\_2366 How does your project align with the Regional Economic Development Council's Strategic Plan/Upstate Revitalization Initiative Plan? (strategic plans are located at <https://regionalcouncils.ny.gov/>)

The project fully aligns with the REDC Strategic Plan for the Finger Lakes. The strategic plan, Finger Lakes Forward, commits to using strategies that "promote...the Finger Lakes region as an attractive place to invest, live, work, visit, and play." The Canalway improvements encapsulate the desire of the REDC to use placemaking and the development of attractive communities to attract a more diverse and highly skilled workforce to live, play, and work in the region.

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Q\_930 Explain what makes your project a regional economic priority - for example creates jobs, economic investment, sustainability and community revitalization, government efficiency or consolidation etc.

Schoen Place is a vibrant, densely populated mixed-use commercial corridor in the heart of the Village of Pittsford. Schoen Place attracts tourist and locals seeking recreation opportunities alike, and is uniquely positioned to act as both a thoroughfare between Rochester and surrounding municipalities due to its location on the Erie Canal, and a destination in itself due to the diversity and number of shops and restaurants populating the street and waterfront. Schoen Place is also a priority from a historic preservation perspective, as much of the land surrounding the Canal and the Canalway itself is listed on the National Register of Historic Places. Enhancements of the waterfront adjoining Schoen Place represent an idea opportunity to accomplish the goals of the Erie Canal Corporation in facilitating recreation and increased tourism.

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Q\_929 Current State of Project Development (i.e. planning, preliminary engineering, final design, etc. You may enter N/A for non-project related applications)

Design

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Q\_975 Estimated Project Timeline: include project start/completion dates, estimates for design, permitting and construction or other major steps.

The project is estimated to take between 6-8 months to complete, with an anticipated start of Spring 2023.

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Q\_580 Provide a list of all federal, state, and local reviews, approvals, or permits needed or completed, including the dates when they are expected to be completed or were completed. If Not Applicable, indicate "NA".

Coordination with New York State and Village of Pittsford

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Q\_12606 Does this project require State and/or Federal Environmental Review?

Yes

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Q\_2364 What is the status of State and/or Federal Environmental Review?

**(This question is associated with your answer selection in question: [Q\\_12606](#))**

Part 1 EAF in progress - under review by Village

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Q\_12607 Please indicate the lead agency (if applicable).

**(This question is associated with your answer selection in question: [Q\\_12606](#))**

*No Answer*

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Q\_12604 Has a National Environmental Policy Act (NEPA) Record of Decision been issued?

No

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## Prior CFA Funding

Q\_12625 Has the applicant or project been awarded funding in prior CFA rounds?

No

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Q\_4160 For each program to which you are applying under the CFA, explain your strategy for proceeding if the full amount of requested funding, required matching funds, and temporary financing are not secured as expected, or committed sources become unavailable. This explanation must address any proposed project phases, and both CFA and non-CFA sources of funds.

If the full amount of requested funding does not become available, the Village will pursue alternative grant funding opportunities. The Village will be pursuing a bond for matching fund and does not anticipate issues in matching funds.

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## Standard Question

### Empire State Development Grant Funds

#### General Project Questions -

**In the beginning of the Application, you were asked to describe your overall project, which may include multiple phases, such as in the case of a major infrastructure project or redevelopment of a specific geographic area. Please note that this section of the Application is specific to the phase of the project for which ESD grant funds are being requested through this CFA, NOT the overall project.**

Q\_12647 Is the proposed project a phased project as described above?

No

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Q\_7542 Please provide a 2-4 sentence press release ready description of the proposed project. This description may appear in the REDC Awards Booklet if the project is funded. Please be clear and concise.

The Village of Pittsford seeks grant funding to pursue improvements along the Erie Canal Trail adjoining Schoen Place. These enhancements will include stabilization efforts and adjacent roadway improvements to further support the local businesses, tourists, and recreational users along the Canalway.

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Q\_12601 Has an application been submitted to this program for this project already?

No

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Q\_7541 Generally, applicants should not apply for, nor will be considered for, more than twenty percent (20%) of the financing for any particular project based on the eligible total project cost. Typically, awards will be less than 20% of the eligible total project cost. See CFA Resources Available Document for more information: <https://regionalcouncils.ny.gov/>.

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Does the proposed budget reflect that ESD grants generally fund no more than 20% of the eligible total project costs?

Yes

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Q\_12599 Did you apply to any other programs that are part of the REDC Initiative subject to the July 2022 deadline? A full list of these programs can be found in the CFA Resources Available Guide on the REDC Homepage: <https://regionalcouncils.ny.gov/>

Yes

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Q\_12600 Explain which other programs you have already applied to and provide CFA number and status of the application.

**(This question is associated with your answer selection in question: [Q\\_12599](#))**

New York State Parks Environmental Protection Fund - submitted with ESD grant - App #121699

New York State Canalways Grant - submitted with ESD grant - App #121699

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Q\_12654 Has the applicant applied for and/or been awarded funding from other New York State or local entities not within this CFA round (e.g., Other State Agencies, the local IDA, etc.) for this project?

No

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Q\_12656 Has this project received offers or is it seeking funding opportunities from other states beside New York?

No

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Q\_3175 Should the full amount of the Applicant's ESD funding request not be awarded, at what minimum level of ESD funding does the project become unfeasible?

In the event that funding is not awarded, the Village will defer pursuing the design improvements until the funding sources can be obtained.

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Q\_3134 A third party completing this application is required to disclose their name, company and contact name. Is a third party completing this application?

Yes

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Q\_3136 Provide the third party name and contact info.

**(This question is associated with your answer selection in question: [Q\\_3134](#))**

Sarah Martin, Associate Planner, Fisher Associates, [smartin@fisherassoc.com](mailto:smartin@fisherassoc.com)

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Q\_5590 Please provide a concise narrative describing the applicant's history and current operations. Include information about company/organization size, products, services, market share, position within the industry, competitors and the year in which the company was formed, etc.

Pittsford is the oldest of Monroe County's ten incorporated villages. Early Pittsford served as the governmental seat for the town of Northfield, comprising most of what is now eastern Monroe County. In 1813, after the surrounding towns were organized, reducing Northfield's territory, the name Pittsford was adopted to honor the Vermont birthplace of Colonel Caleb Hopkins, a farmer, community leader and hero from the War of 1812. Pittsford grew rapidly after the opening of the Erie Canal in 1822 and was incorporated as a village on July 4, 1827. Local entrepreneurs made fortunes from both canal construction and other businesses which benefited from the canal trade. To continue the goal of preserving and enhancing existing assets, the Village is now looking ahead to the future. Primary issues to be studied include the Erie Canal waterfront, the Main Street business district, parking, traffic, and residential neighborhoods.

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Q\_2336 Briefly describe the activity that the project involves in terms of product(s) or services(s) that will be provided at the project location.

The project will provide enhancements along the Erie Canal and Schoen Place. The area currently operates as a vibrant, mixed use commercial and recreational corridor. These necessary enhancements will address both urgent issues, including stabilization along the Erie Canal, and long term goals of the Village to provide additional enhancements along the waterfront and surrounding area.

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Q\_1142 Indicate the Primary North American Industrial Classification System (NAICS) Code associated with the activity of the business at the project location.

NAICS 999300

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Q\_2219 Describe how the capital investment for which you are seeking funding will make it possible to reach your business or organizational goals, such as changes to profitability, productivity, market share, product offerings, or other results relevant to your goals.

The Village Comprehensive Plan calls for enhancements of Schoen Place which, in its assessment in 2019, is "underutilized and...an area for potential re-development and adaptive reuse." The capital investments recommended herein are a crucial step in reimagining the Schoen Place corridor and surrounding area for the enjoyment of residents and tourists alike.

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Q\_3133 Is the proposed project located in a highly distressed area? If so, please provide information that will help ESD confirm that the area is highly distressed.

N/A

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Q\_12595 Does your project advance downtown revitalization and strategic community investment?

Yes

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Q\_12596 Please detail how the project will advance downtown revitalization and strategic community investment.

**(This question is associated with your answer selection in question: [Q\\_12595](#))**

Schoen Place acts in many ways as the heart of the Village of Pittsford, due to its mixed uses commercial amenities and recreational facilities. In envisioning the future of Schoen Place in the 2019 Comprehensive Plan, the Village called for the site to be used for "a wide variety of

community events such as festivals and public markets, while providing access to the canalfront." Additionally, the plan calls for celebration of Schoen Place's abundance of historic resources by highlighting the opportunity to adaptively re-use or rehabilitate several historic barns along Schoen Place. Before these goals can be attained, the Village will commence its longer term vision by seeking enhancements to the Erie Canal waterfront and immediately surrounding area.

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Q\_12608 Does your project incorporate environmental justice practices?

No

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Q\_12597 Does your project improve access to child care?

No

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Q\_12610 Does your project directly address the needs of people in your region who are living in poverty and who seek resources for inclusion in the economic life of New York State?

No

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Q\_12613 Does your project provide opportunities for Veterans' to participate in the workforce, or improve services to the Veterans' and military families in New York?

No

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Q\_1233 What tasks and steps need to be completed before the project can begin (e.g. obtaining permits, licenses, hiring staff, etc.)

SEQR EAF Part 1 approval; coordination with NYS Canal Corporation, NYS DEC, USACE, and Village Planning Board and Trustees; additional public comment

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Q\_1409 What is the first project year? (e.g. the year equipment will be ordered or when first expenditures are expected to be made)

2023

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Q\_6069 Does your application contain 1) trade secrets, (2) information that, if disclosed, would cause substantial injury to the competitive position of your organization, or (3) critical infrastructure information? (All efforts should be made to provide such Information in the questions marked as "restricted.")

No

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**Project Costs by Year: Please enter the annual anticipated Project Costs based on the year that the investment will be made. These Project Costs should match the information in the Program Budget section.**

### Qualified Investments

	Year 1	Year 2	Year 3	Year 4	Year 5
Building Acquisition	\$0	\$0	\$0	\$0	\$0
Building Renovation	\$0	\$0	\$0	\$0	\$0
New Construction	\$400,000	\$0	\$0	\$0	\$0
Production Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Furniture, fixtures & equipment	\$0	\$0	\$0	\$0	\$0
Land Acquisition *	\$0	\$0	\$0	\$0	\$0
Demolition & environmental remediation *	\$0	\$0	\$0	\$0	\$0
Soft costs up to 25% *	\$100,000	\$0	\$0	\$0	\$0
<b>Total</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Job Creation and Retention Questions: The following questions are for committed, direct jobs only. Note that if awarded funding, Applicant must document existing and new jobs via submission of NY-45 forms. Questions about other jobs, such as Indirect Jobs and Construction Jobs, follow this section.**

Q\_2195 Indicate how many existing full-time equivalent jobs the applicant employs in all NYS LOCATIONS.

10

Q\_2199 Indicate the average annual wage for existing full-time equivalent employees the applicant employs in all NYS Locations as of the date this application is finalized.

No Answer

Q\_1365 Indicate how many of the total existing full-time equivalent employees in New York State are contract employees.

No Answer

### All PROJECT Locations

Q\_2196 Indicate how many existing full-time equivalent jobs the applicant employs at all PROJECT LOCATION(S).

No Answer

Q\_1186 Indicate the average annual wage for the employees at the Project Location as of the date this application is finalized.

No Answer

Q\_1366 Indicate how many of the total existing full-time equivalent employees at the Project Location are contract employees.

*No Answer*

Q\_1196 How many of the existing jobs at the project location(s) are at risk if the project does not go forward.

*No Answer*

Q\_2175 What percentage of the project's employees are/will be residents of New York State?

100%

Q\_2178 Will any other non-construction jobs result from the project? For example, this could include jobs created by tenants at an incubator or mixed-use development or as a result of the creation of a job training center. If so, please estimate how many jobs, explain how these jobs will be created, and explain the method used to determine the job number estimate.

*No Answer*

Q\_2372 Will the proposed project result in the creation of construction jobs? If so, estimate the number of construction jobs to be created.

Enter zero if not applicable.

10

## **NET NEW JOBS (DIRECT JOBS ONLY)**

Q\_4167 Definition of full-time equivalent employee: (1) a full-time, permanent, private-sector employee on the Recipient's payroll, who has worked at the Project Location for a minimum of 35 hours per week for not less than four consecutive weeks and who is entitled to receive the usual and customary fringe benefits extended by Recipient to other employees with comparable rank and duties; or (ii) two part-time, permanent, private-sector employees on Recipient's payroll, who have worked at the Project Location for a combined minimum of 35 hours per week for not less than four consecutive weeks and who are entitled to receive the usual and customary fringe benefits extended by Recipient to other employees with comparable rank and duties.

For the Excelsior Jobs Program: a full-time permanent employee must be on the payroll for at least six months of a year in order to qualify for benefits. Jobs transferred from employment with another business located in the State including from a related person in this State are not net new jobs for purposes of the employment commitment.

Indicate the year employment begins under Year 1 for your project here:

*No Answer*

Q\_7506 Indicate how many new full-time equivalent employees (using the definition in the question above) the company will create over 5 years.

If awarded, your company or entity will be held to the job creation commitments as outlined in this question and table below. For grants, should you fail to meet the job creation commitments, recapture

provisions may apply. For Excelsior, each years job commitment is evaluated separately to determine if tax credits can be issued.

0

In the Table below, provide a breakdown by general category/job type to indicate how many new full-time equivalent employees the company will create cumulatively by year (using the definition in the question above). The total in the bottom right hand corner needs to equal the number in the previous question.

1) Enter the type of job by general category.

2) Enter the average gross annual wages for each job type.

3) Enter CUMULATIVE job totals in the table below. Cumulative job totals mean that each subsequent year in the chart includes jobs created in all prior years. The job number in the bottom right hand corner on the chart is the full number of jobs created over all five years and needs to equal the number in the previous question.

i.e. if there are 10 jobs being created each year for 5 years in one category, enter 10 for year 1; 20 for year 2; 30 for year 3; 40 for year 4; 50 for year 5.

If awarded, your company or entity will be held to the job creation commitments as outlined in the table below and question above. For grants, should you fail to meet the job creation commitments, recapture provisions may apply. For Excelsior, each years job commitment is evaluated separately to determine if tax credits can be issued.

**Net New Job Information (Enter Cumulatively)**

	<b>Job Type/Category</b>	<b>Avg Gross Wages/Job Type</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
1	No Answer	No Answer	No Answer	No Answer	No Answer	No Answer	No Answer
2	No Answer	No Answer	No Answer	No Answer	No Answer	No Answer	No Answer
3	No Answer	No Answer	No Answer	No Answer	No Answer	No Answer	No Answer
4	No Answer	No Answer	No Answer	No Answer	No Answer	No Answer	No Answer
5	No Answer	No Answer	No Answer	No Answer	No Answer	No Answer	No Answer
<b>Total</b>			0	0	0	0	0

**Environmental and Historic Preservation Questions**

Q\_5719 Does the project site involve or is it substantially contiguous to a property listed or recommended for listing in the NY State or National Registers of Historic Places? Consult the National Register Information System at <http://www.nps.gov/history/nr/research/> to find out if a property is listed. The Cultural Resource Information System (CRIS) tool is [located here](#). Indicate Yes, No, N/A. Click "Scoring Tips" for more information.

Yes

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Q\_5721 If Yes, please identify the name of the resource.

**(This question is associated with your answer selection in question: [Q\\_5719](#))**

15NR00110; 14NR06559

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Q\_5720 Is the project site wholly or partially included within an identified archeologically sensitive area? The Geographic Information System for Archeology and National Register tool can be used to identify archeologically sensitive areas. Indicate Yes, No, N/A. Click "Scoring Tips" for more information. [Listed below please find the link for The Geographic Information System for Archeology and National Register.](#)

Yes

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Q\_5722 If Yes, please list the geographic information for the archeologically sensitive areas.

**(This question is associated with your answer selection in question: [Q\\_5720](#))**

The archaeologically sensitive area extends across most of the Village of Pittsford.

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## Environmental Protection Fund: Parks, Preservation and Heritage Grants

**Previously in this Application, you were asked to describe your overall project, which may include multiple phases and funding requests. The questions below are specific to the phase of the project for which you are requesting OPRHP funds through this CFA.**

Q\_12702 For which project category or categories should this application be considered? BEFORE making your selections, please note the specific eligibility and attachment requirements for each program as outlined in the 2022 CFA Guidance Document as well as the answers you provided previously to questions in the Documents section of this online application. PARKS Projects: involve the acquisition, development or planning of parks and recreational facilities to preserve, rehabilitate or restore lands, waters or structures for park, recreation or conservation purposes and for structural assessments and/or planning for such projects. HISTORIC PRESERVATION Projects: involve the acquisition, improvement, protection, preservation, rehabilitation or restoration of property that is listed on the State or National Register of Historic Places or for structural assessments and/or planning for such projects. HERITAGE AREA Projects: involve the acquisition, preservation, rehabilitation or restoration of lands, waters or structures identified in the approved management plans for Heritage Areas designated under section 35.03 of the Parks, Recreation and Historic Preservation Law, and for structural assessments or planning for such projects.

Parks Program

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Q\_5813 For which phase(s) of your project are you applying for EPF Parks, Preservation and Heritage Grant funding?

Development

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Q\_11938 Is the applicant a sectarian entity?

No

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Q\_6288 If the applicant is partnering with or applying on behalf of another entity/organization that will undertake the project work, be the principal payee of the grant, and/or take/retain ownership/use of the property, explain the fiscal relationship between the parties, the particulars of their participation in the proposed project, and who will execute the grant contract with OPRHP.

*No Answer*

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### **Zip Code Tabulation Area (ZCTA) of project location**

Q\_11628 Provide the 5-digit ZIP Code Tabulation Area (ZCTA) code for the project location. If the project location spans multiple ZCTAs, list all ZCTA codes affected, separated by commas. See the Scoring Tips for additional information and links to assistance.

14534

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### **Percent Below Poverty for ZCTA**

Q\_13084 The OPRHP Environmental Protection Fund: Parks, Preservation and Heritage Grants program is a reimbursement program. Grants can fund up to 50 percent of the total eligible project cost; up to 75 percent, if the project is located in a high-poverty area. To determine your project's eligible level of State assistance, consult the online, layered "Grants Map for CFA" or the table "Percent Below Poverty Level Table by ZCTA" on our web site as linked in the Scoring Tips. If the poverty level of the project location is 10 percent or more, the reimbursement can be up to 75 percent of the eligible project cost; if below 10 percent, then reimbursement can be up to 50 percent of the eligible project cost. Grant awards are capped at \$500,000. If the total project cost is greater than \$4 million, up to \$750,000 can be requested. Please indicate the Percent Below Poverty Level for the ZCTA noted in Q\_11628. If multiple ZCTAs were listed in Q\_11628, list the Percent Below Poverty Level for each ZCTA affected, following the same list order.

3.4%

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Q\_2138 What is the classification of property on which this project will take place? (Select all that apply.)

State Land, Municipal Land

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Q\_11940 Describe the overall condition of the property, site or facility (past, current, proposed), especially the property's significant natural, cultural and/or historic features and features/areas to be impacted by the project.

The property is located along Schoen Place, a dense mixed-used corridor that hosts an abundance of commercial ventures, eateries, and recreational opportunities due to its proximity with the Erie Canal Trail and Erie Canalway. The project area is listed within a registered historic district on the New York State SHPO CRIS database. The Erie Canal Path itself is a primary recreational facility for Village residents and tourists alike. The project location was identified in the Village of Pittsford 2019 Comprehensive Plan as an area that was underutilized and ripe for enhancements. The proposed project is an effort by the Village to conduct important stabilization along the Canal, increase safety for users, and promote recreation and increased pedestrian traffic to surrounding commercial ventures.

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### **Historic and Archeological Resources**

Q\_11565 Prior to award, all proposed projects must be reviewed for their impact upon historic and archeological resources. Describe any steps already taken to identify historic and/or archeological resources that may be impacted by the project, and measures taken or planned to protect and assure that the project will not damage or destroy historically or archeologically significant aspects of a property. Identify any structures or man-made landscapes over 50 years old in the project area, explain their significance, if any, and describe how they will or will not be affected by the project.

The Erie Canalway and the adjoining Schoen Place are both listed on the National Register of Historic Places. The Village not only recognizes but actively celebrates its abundance of historic resources on the project area, and will work closely with local stakeholders and state agencies to ensure designs respect and celebrate the historic heritage within the project site.

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## Ownership

Q\_11566 Describe your ownership interest in the property and any restrictions in ownership or use of the property. If you do not have full (fee simple) ownership, explicitly address the terms of your access to and use of the property, citing the relevant legal documents.

A portion of the property is located within the Village of Pittsford Right of Way, and a portion of the property is within the New York State Canal Corporation Blue Line. In 1996, the New York State Canal Corporation granted the Village of Pittsford a "Permit for Use and Occupancy of New York State Canal Corporation Property." The Village is applying concurrently to the New York State Canal Corporation for funding to complete the project and commits to working with the Canal Corporation to ensure the project is aligned with the goals of the Canal Corporation.

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## OPRHP Project Abstract

Q\_12706 Provide a brief (500 characters) "press ready" project abstract, including: legal applicant name; project location; general purpose of project. See Scoring Tips for examples.

The Village of Pittsford seeks grant funding to pursue improvements along the Erie Canal Trail adjoining Schoen Place. These enhancements will include stabilization efforts and adjacent roadway improvements to further support the local businesses, tourists, and recreational users along the Canalway.

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## Project Narrative

Q\_11567 In a detailed project narrative, describe (1) the needs you will address with this project and the work you will accomplish, including component steps and approximate timeline, (2) how the items outlined in your Cost Share Summary template and in the Funding section of this application will accomplish your project goals, and (3) how the proposed work is appropriate and will be accomplished according to accepted professional standards.

Construction for the proposed project will be completed in approximately 6-8 months from project start date, with an anticipated start including RFP issuance and consultant selection beginning in January 2023 and tentative construction commencing in February 2024. The Village of Pittsford will pursue a municipal bond to provide the required grant match for the program. The work will be completed after a rigorous review of proposals before consultants and contractors are selected to move the project forward.

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## Planning Project

Q\_11568 If the grant proposal is for a planning project other than the preparation of contract documents

(plans and specifications), identify in detail the components of the final planning document or product.

*No Answer*

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## Public Benefit

Q\_11569 Describe the public benefit--specifically: the recreational, conservation, preservation and/or heritage contribution--that will result from completion of the project. Show why the State should participate in the cost of the project.

The proposed project is a vital resource for Village of Pittsford residents and tourists alike. Currently, there are imminent safety concerns within the project area due to an eroding section of the bank adjoining the Canal. The proposed project seeks to stabilize this section of the bank and offer enhancements to the surrounding trail and area in a joint effort to promote safety, develop a sense of place, draw in pedestrian foot traffic to local businesses, and celebrate the heritage and natural beauty of the project area.

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Q\_11570 For projects involving acquisition of real property (either purchase or donation), (1) describe the status of the acquisition, including current ownership and circumstances of sale. (2) If the property has already been acquired, provide the date of the closing. (3) List any restrictions on the use or ownership of the property, site or facility that is the subject of the grant proposal. Elsewhere in this application, you will be asked to document the owner's intent to sell and provide proof of the value of the property.

*No Answer*

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## Statewide Comprehensive Outdoor Recreation Plan (SCORP)

Q\_12707 If your project addresses opportunities for outdoor recreation, identify area(s) of principal benefit. Categories are defined in the Scoring Tips.

Biking, Walking, Boating

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Q\_13082 Describe and document how the budget and costs were determined.

The budget for the CFA was derived from unit cost approach from quantity take-offs, based on the July 2022 Concept Plan. The estimated unit costs are based on previous bid tabulations and analysis for both roadway projects and Canal waterfront development projects that have been completed within the last three years. There is a 30% contingency included based on current inflation of construction costs and materials.

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Q\_3626 If this application is successful, how will you monitor expenditures during the life of the project to ensure that the project stays on schedule and within budget?

Project expenditures will be overseen by the Village of Pittsford Clerk, Dorothea Ciccarelli.

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Q\_370 Explain the strategy and resources for going forward after the project is complete; that is, for implementing grant-funded plans, developing and using grant-funded acquisitions, and maintaining grant-funded improvements.

The Village of Pittsford will continue to utilize its Comprehensive Plan to guide development efforts in and within the vicinity of Schoen Place to fully realize the potential

of the recreational and commercial amenities it hosts.

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## Open Grants with OPRHP

Q\_11573 Do you currently have any open grants with OPRHP?

No

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## Commissioner Priorities

Q\_12708 Will the project rehabilitate existing sections of the Empire State Trail, and/or create or enhance multi-use pedestrian and bicycle trails, creating physical and functional connections among already-protected state and local lands, historic sites, greenways, trails (including the Empire State Trail) and waterways (including landscape and trail improvements and special features or signage to improve programming and interpretation)? If so, detail the improvements and the expected results.

Yes, the project is located along a stretch of the Erie Canal Trail between Pittsford and Fairport, a 14 mile stretch of the Empire State Trail

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Q\_9963 Will the project enhance and/or create opportunities for walkable public spaces for recreation, fitness, community gardens and open space in underserved neighborhoods (i.e., build green space, revitalize existing athletic and recreational facilities, create and enhance amenities at community gardens and schoolyards)? If so, detail the improvements and the expected results.

N/A

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Q\_11653 If this project is being undertaken in a State Park or State Historic Site by an OPRHP Friends organization or other partner group, describe that group's relationship and/or formal agreement with OPRHP.

N/A

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Q\_11977 I understand that NYS OPRHP may require additional project documentation, information, or modifications to the original project proposal as a condition of award.

Yes

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## NYS Canalway Grant Program

### Strategic Alignment

Q\_12733 Explain how the project address strategic priorities, goals, and connections between the canal and the corresponding region consistent with the Reimagine the Canals initiative. <https://www.ny.gov/programs/reimagine-canals-initiative>

The project will provide crucial enhancement along the Erie Canal Trail and along the waterfront. The proposed plan meets two main objectives of the Reimagine the Canals initiative - (1) evaluate how the Erie Canal can support and enhance economic development along the Canal Corridor, and (2) find new opportunities to enhance recreation and tourism along the Erie Canal. The project is located in Schoen Place along the Village of Pittsford. Schoen Place was identified as an underutilized recreational opportunity in the Village of Pittsford's 2019 Comprehensive Plan. The proposed project is

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an early step of the Village to reimagine the canalfront along Schoen Place and improve the vibrancy, diversity of uses, and economic and recreation opportunities available along the Canal.

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Q\_12734 Does the project strategically enhance or create new assets along the canal that are consistent with those leveraged by the 'On the Canals' Program?  
<http://www.canals.ny.gov/onthecanals>

*No Answer*

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Q\_12735 Does the project help enhance or tie into the Empire State Trail Initiative?  
<https://www.ny.gov/programs/empire-state-trail>

*No Answer*

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Q\_3450 Explain how the project relates to and advances regional, municipal, or community planning initiatives (for example, Comprehensive Plan, Watershed Management Plan, Local Waterfront Revitalization Program, neighborhood plan, local trails plans, etc.) including historic preservation efforts.

Schoen Place in Pittsford, New York is a vibrant historic area. Schoen Place is part of a National Register listed historic district which includes several buildings listed on the National Register of Historic Places. The project location is located along the Erie Canal Waterfront and is listed as a Canal District on the SHPO CRIS database. The project is sensitive to the important design considerations which are elemental to a historic site, and the Village of Pittsford Planning Board is committed to honoring the historic characteristics of the location.

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## Project Support and Advocacy

Q\_12737 Has the project received written letters of endorsement from local, regional, and/or state leaders and other stakeholders? If yes, please list them below. Note that any letters of endorsement listed here should also be uploaded in the attachments/documents section of this application.

*No Answer*

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Q\_1432 Describe how public and community support was accomplished through citizen and community participation and/or public outreach. Describe the role and experience of municipal agencies, private organizations, consultants, volunteers, and others involved in the project.

The Village of Pittsford adopted a Comprehensive Plan in 2019 to guide future development and priority projects in the coming years. The Comprehensive Plan included a robust Community Forum speaker series and public workshops, meetings, and comment periods in order to gauge public opinion on the most pressing issues facing the community to date. The Village Comprehensive Plan also included a draft "Schoen Place/Northfield Common Concept Plan" with the intention of reimaging the future of Schoen Place along the Erie Canal. The plan states that the concept plan will act as a "guideline and reference point when considering future development proposals." The proposed site plans attached in this funding application have used the public input pursued during creation of the Comprehensive Plan, and the suggestions from the Schoen Place/Northfield Common Concept Plan to guide the designs. As the Village continues to pursue these designs, it will seek community input on designs to ensure they are aligned with the goals of community members.

## Implementation and Project Readiness

Q\_12741 Will the project be completed within two-years of award notification?

Yes

Q\_351 Does the applicant have the legal right to own, operate or maintain the project for its duration? Please explain (own, lease, permit, other contractual agreement, etc.)

The Village of Pittsford was granted a permit in 1996 from the Erie Canal Corporation to maintain the premises.

Q\_12738 What is the status of the project? Has any pre-development and/or other work been completed to date? What will be the first steps in regard to project execution if grant funding is received?

*No Answer*

Q\_3706 Describe the overall condition of the project, sites or facilities (past, current, proposed). Specifically note any proposed ground-disturbing activities, steps taken to identify historic and/or archeological resources that may be impacted by the project, and measures to protect and assure that there is no adverse impact to significant resources. Identify any structures over 50 years old in the project area, explain their significance, and describe how they will be affected by the project.

The property is located along Schoen Place, a dense mixed-used corridor that hosts an abundance of commercial ventures, eateries, and recreational opportunities due to its proximity with the Erie Canal Trail and Erie Canalway. The project area is listed within a registered historic district on the New York State SHPO CRIS database. The Erie Canal Path itself is a primary recreational facility for Village residents and tourists alike. The project location was identified in the Village of Pittsford 2019 Comprehensive Plan as an area that was underutilized and ripe for enhancements. The proposed project is an effort by the Village to conduct important stabilization along the Canal, increase safety for users, and promote recreation and increased pedestrian traffic to surrounding commercial ventures. As the area has been previously analyzed by the Village of Pittsford as part of the Comprehensive Plan, special attention has been paid to the importance of the historic district and the surrounding historic structures.

Q\_1421 In addition to the brief project description provided above, please break down the eligible project components and work proposed for each grant for which you are requesting funding. If the grant proposal is part of a larger project, describe the complete project and identify the portion proposed for current grant funding.

The project is broken down into pre-development demolition and environmental remediation, construction, and applicable administrative costs. The majority of the project is focused on construction, involving the shoreline improvements, bank stabilization, drainage improvements, hardscaping and softscaping, signage, lighting, furniture, and other improvements. Before these activities can commence, environmental remediation for the shoreline is necessary to ensure safety and long term success of the proposed improvements.

Q\_12759 Will any aspects of the project be located on land currently owned by the NYS Canal Corporation or New York Power Authority? If yes, please describe in more detail below. If no, please input 'NA'.

Yes, the project will be predominantly on land within the NYS Canal Corporation "blue

line" boundary. The Village of Pittsford received a permit from the NYSCC in 1996 in order to maintain the facilities and surrounding grounds.

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Q\_12909 Describe in detail any project implementation risks or concerns.

The predominant concern for the project is undertaking stabilization and safety enhancement work as soon as is possible. A portion of the bank in the project area is unstable and risks further eroding and falling into the canal, which may cause harm to pedestrians and cyclists utilizing the trail.

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Q\_12740 Are there any concerns with the project gaining timely approvals/permits from any applicable federal, state, and/or local agencies? Examples may include the U.S. Army Corps of Engineers, NYS Department of Environmental Conservation, NYS Office of Parks, Recreation and Historic Preservation, and/or the NYS Canal Corporation or NY Power Authority? If yes, please explain in more detail below.

*No Answer*

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Q\_1425 Note any special or emergency situations or any State or Federal mandates affecting the need for the project. Describe any threats to the property from negligence, development pressure or inappropriate treatment; be specific as to the seriousness and immediacy.

*No Answer*

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Q\_1423 If the proposed project involves a remediated brownfield, describe how it will rehabilitate or restore the site.

*No Answer*

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## Effectiveness and Impact

Q\_12742 Is the project consistent with the principles of universal design (i.e., the project would be usable by all people, including those with disabilities, to the greatest extent possible without the need for adaptation of specialized design?)

*No Answer*

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Q\_12751 Does the project include, or will it be able to be leveraged for events or other programming that incorporate elements of diversity, equity, and/or inclusion making the canal more accessible to those with disabilities or others who may have not been able to access the canal or it's amenities in the past?

*No Answer*

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Q\_12748 Is the project located within an environmental justice area?  
<https://www.dec.ny.gov/public/333.html>

*No Answer*

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Q\_12747 Does the project activate, restore, or enhance historic assets or other infrastructure that are significant to the Canal?

*No Answer*

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Q\_12750 Does the project promote increased recreational use on the canal?

*No Answer*

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Q\_12046 Describe how this project will increase canal tourism, participation in canal-related activities, and attract new and multiday visitors.

The project addresses much needed enhancements along the Canal within the Village of Pittsford.

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Q\_12744 Does the project enhance connectivity along adjacent trails, or directly to the Canal in areas that traditionally have not had access?

*No Answer*

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Q\_12745 Does the project include components that will help mitigate future physical damage to the proposed or other infrastructure due to negative impacts from climate change including sea-level rise, storm surges, and/or flooding due to extreme weather events?

*No Answer*

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Q\_1450 Will the proposed project result in the creation of construction jobs? If so, estimate the number of construction jobs to be created.

Enter zero if not applicable.

10

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Q\_1459 Will the proposed project directly or indirectly result in the creation of permanent jobs? If so, estimate the number of permanent full-time equivalent jobs that will be created.

Enter zero if not applicable.

0

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## Financial Viability and Funding Leveraged

Q\_12752 Has a viable and accessible grant match been identified? How will the grant match requirement be fulfilled (i.e. cash, force account, in-kind services, materials and supplies, etc.)? If cash, has the cash match been secured or is it contingent upon future appropriations?

The grant match has been identified and detailed in the project budget document attached. The grant match will be obtained through a municipal bond.

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Q\_12915 Describe how the budget and estimated costs were developed. Details should include the person(s) responsible for their development, and when they were developed.

Budget and estimated costs were developed by John Reddington and Frank Armento of TWMLA and Fisher Associates in July 2022. The budget for the CFA was derived from unit cost approach from quantity take-offs, based on the July 2022 Concept Plan. The

estimated unit costs are based on previous bid tabulations and analysis for both roadway projects and Canal waterfront development projects that have been completed within the last three years. There is a 30% contingency included based on current inflation of construction costs and materials

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Q\_12910 Describe how the project costs meet the capital project eligibility requirements of the program.

The project involves eligible capital activities including creative placemaking, substantial renovation of trail segments, and site improvements.

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Q\_12754 Will the project stimulate private and/or public investment from other sources in the community and/or region?

N/A

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Q\_12916 Provide a high-level budget narrative describing the major project components, their total estimated costs, and their source of funding (i.e project grant funding through this program, matching funds, and/or any other funding sources).

The budget for the CFA was derived from unit cost approach from quantity take-offs, based on the July 2022 Concept Plan. The estimated unit costs are based on previous bid tabulations and analysis for both roadway projects and Canal waterfront development projects that have been completed within the last three years. There is a 30% contingency included based on current inflation of construction costs and materials.

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Q\_12756 Would the project still be financially viable if other state grant funding is not secured?

No

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Q\_12913 Explain the strategy and resources that will support the project after it is complete, including how any grant-funded acquisitions will be utilized, and/or how projects will be operated, funded, and maintained over time.

The Village of Pittsford will spearhead efforts to maintain the property in accordance with the 1996 Canalways use permit.

---

Q\_1434 Describe the administrative structures in place to administer the requested grant. Identify individuals who will be responsible for specific tasks, such as contract and grants administration, fiscal accounting, and project management. For those managers and professionals already hired, describe their qualifications. Summarize consultant selection process and schedule, noting whether it is completed, underway or proposed. For future hires, describe qualifications sought and procurement/hiring method.

The grant will be administered by professionals already hired by the Village of Pittsford. Dorothea Ciccarelli, the Village Clerk, will oversee grant administration and fiscal accounting. Project implementation will be spearheaded by Mayor Alyssa Plummer working in close collaboration with the Village of Pittsford Planning Board. A full summary of the qualifications of Board Members and Village Staff is available as an attachment.

**Smart Growth Questions:**The NYS Smart Growth Public Infrastructure Policy Act requires that a project meet the relevant smart growth criterion to the extent practicable. Please respond to the questions below regarding smart growth criteria.

Q\_12605 Does the proposed project use, maintain, or improve existing infrastructure?

Yes

Q\_1059 Explain how the proposed project will use, maintain, or improve existing infrastructure.

**(This question is associated with your answer selection in question: [Q\\_12605](#))**

The proposed project will provide enhancements to the Erie Canalway Trail between Pittsford and Fairport, a portion of the Empire State Trail

Q\_12615 Is the proposed project located in a municipal center?

Yes

Q\_1060 Please explain how the proposed project is located in a municipal center.

**(This question is associated with your answer selection in question: [Q\\_12615](#))**

The proposed project is located in Schoen Place, which is the active recreational and commercial corridor of the Village of Pittsford.

Q\_12616 Is the proposed project located in a developed area or an area designated for concentrated infill development in a municipally approved comprehensive land use plan, local waterfront revitalization plan and/or brownfield opportunity area plan?

Yes

Q\_1061 Please explain how the proposed project is located in a developed area or an area designated for concentrated infill development in a municipally approved comprehensive land use plan, local waterfront revitalization plan and/or brownfield opportunity area plan.

**(This question is associated with your answer selection in question: [Q\\_12616](#))**

The project area is called out in the Village of Pittsford 2019 Comprehensive Plan, which specifically calls for enhancements within the project area to encourage recreation and commercial growth in the corridor.

Q\_12617 Will the proposed project protect, preserve and enhance the State's resources, including agricultural land, forests, surface and groundwater, air quality, recreation and open space, scenic areas, and significant historic and archeological resources?

Yes

Q\_1062 Please explain how the proposed project will protect, preserve and enhance the State's resources, including agricultural land, forests, surface and groundwater, air quality, recreation and open space, scenic areas, and significant historic and archeological resources.

**(This question is associated with your answer selection in question: [Q\\_12617](#))**

The proposed project calls for stabilization along the bank of the Erie Canal Trail, and enhancements along the Erie Canal Trail to facilitate recreational use.

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Q\_12618 Will the proposed project foster mixed land uses and compact development, downtown revitalization, Brownfield redevelopment, the enhancement of beauty in public spaces, the diversity and affordability of housing in proximity to places of employment, recreation and commercial development and the integration of all income and age groups?

No

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Q\_12619 Will the proposed project provide mobility through transportation choices including improved public transportation and reduced automobile dependency?

Yes

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Q\_1064 Please explain how the proposed project will provide mobility through transportation choices including improved public transportation and reduced automobile dependency.

**(This question is associated with your answer selection in question: [Q\\_12619](#))**

The Erie Canal Trail is a crucial connection between the Village of Pittsford and surrounding municipalities, including the City of Rochester, for multi modal transportation such as cycling and pedestrian access.

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Q\_12620 Will the proposed project involve coordination between state and local government and inter-municipal and regional planning?

Yes

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Q\_1065 Please explain how the proposed project will involve coordination between state and local government and inter-municipal and regional planning.

**(This question is associated with your answer selection in question: [Q\\_12620](#))**

The project will require coordination between the Village of Pittsford and New York State Canal Corporation.

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Q\_12621 Will the proposed project involve participation in community based planning and collaboration?

Yes

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Q\_1066 Please explain how the proposed project will involve participation in community based planning and collaboration.

**(This question is associated with your answer selection in question: [Q\\_12621](#))**

The project is based in extensive community participation and outreach that was conducted as part of the Village of Pittsford's Comprehensive Plan, published in 2019. As the design is progressed the Village will conduct additional community engagement to maximize community benefit from the project.

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Q\_12622 Will the proposed project ensure predictability in building and land use codes?

No

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Q\_12623 Will the proposed project promote sustainability by strengthening existing and creating new communities which reduce greenhouse gas emissions and do not compromise the needs of future generations, by among other means encouraging broad based public involvement in developing and implementing a community plan and ensuring the governance structure is adequate to sustain its implementation?

Yes

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Q\_1068 Please explain how the proposed project will promote sustainability by strengthening existing and creating new communities which reduce greenhouse gas emissions and do not compromise the needs of future generations, by among other means encouraging broad based public involvement in developing and implementing a community plan and ensuring the governance structure is adequate to sustain its implementation.

**(This question is associated with your answer selection in question: [Q\\_12623](#))**

The proposed project facilitates additional recreational corridors and multi modal transportation between the Village of Pittsford and surrounding municipalities, including the City of Rochester, Town of Brighton and Village of Fairport.

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Q\_12624 Will the proposed project mitigate future physical climate risk due to sea-level rise, and/or storm surges and/or flooding, based on available data predicting the likelihood of future extreme weather events, including hazard risk analysis data, if applicable?

No

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## Certification

Q\_1038 By entering your name in the box below, you certify that you are authorized on behalf of the applicant and its governing body to submit this application. You further certify that all of the information contained in this Application and in all statements, data and supporting documents which have been made or furnished for the purpose of receiving assistance for the project described in this application, are true, correct and complete to the best of your knowledge and belief. You acknowledge that offering a written instrument knowing that the written instrument contains a false statement or false information, with the intent to defraud the State or any political subdivision, public authority or public benefit corporation of the State, with the knowledge or belief that it will be filed with or recorded by the State or any political subdivision, public authority or public benefit corporation of the State, constitutes a crime under New York State Law.

Alyssa Plummer

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Q\_7341 By entering your name in the box below, you certify, under penalty of perjury, that the information given herein is true and correct in all respects for the company or organization applying for funding (the "Company"), presently and for the past five years: -the Company is not a party to any litigation or any litigation is not pending or anticipated that could have an adverse material effect on the company's financial condition;

- the Company does not have any contingent liabilities that could have a material effect on its solvency;
- the Company, its affiliates or any member of its management or any other concern with which such members of management have been officers or directors, have never been involved in bankruptcy, creditor's rights, or receivership proceedings or sought protection from creditors;
- the Company is not delinquent on any of its state, federal or local tax obligations;
- No principal, officer of the Company, owner or majority stockholder of any firm or corporation, or member of the management has been charged or convicted of a misdemeanor or felony, indicted, granted immunity, convicted of a crime or subject to a judgment, or the subject of an investigation, whether open or closed, by any government entity for a civil or criminal violation for: (i) any business-related activity including, but not limited to, fraud, coercion, extortion, bribe or bribe receiving, giving or accepting unlawful gratuities, immigration or tax fraud, racketeering, mail fraud, wire fraud, price fixing or collusive bidding; or (ii) any crime, whether or not business related, where the underlying conduct relates to truthfulness, including but not limited to, the filing of false documents or false sworn statements, perjury or larceny;
- the Company or any of the Company's affiliates, principal owners or Officers has not received a violation of State Labor Law deemed "willful";
- the Company or any of its affiliates has never been cited for a violation of State, Federal, or local laws or regulations with respect to labor practices, hazardous wastes, environmental pollution or other operating practices;
- there are not any outstanding judgments or liens pending against the Company other than liens in the normal course of business.
- the Company or any of its affiliates, principal owners or officers the company has not been the subject of any judgments, injunctions, or liens including, but not limited to, judgments based on taxes owed, fines and penalties assessed by any governmental agency, or elected official against the Company.
- the Company or any of its affiliates, principal owners or officers the company has not been investigated by any governmental agency, including, but not limited to, federal, state and local regulatory agencies
- the Company or any of its affiliates, principal owners or officers the company has not been debarred from entering into any government contract; been found non-responsible on any government contract; been declared in default ore terminated for cause on any government contract; been determined to be ineligible to bid or propose on any contract; been suspended from bidding on any government contract; received an overall unsatisfactory performance rating from any government agency on any contract; agree to a voluntary exclusion from bidding or contracting on a government contract.
- the Company or any of its affiliates, principal owners or officers the company has not failed to file any of the required forms with any government entity regulating the Company. By entering your name in the box below, you agree to allow the Department of Taxation to share the Company tax information with ESD. By entering your name in the box below, you agree to allow the Department of Labor to share tax and employer information with ESD. Note: If any of the statements above are not true, in addition to entering your name, also include an explanation in the box below, indicating which issue you are addressing.

**Alyssa Plummer**

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**Q\_2365** By entering your name in the box below, you are acknowledging that ESD's Contractor & Supplier Diversity policy will apply to this project. You are further acknowledging that you are aware of ESD's agency-wide Minority and Women Business Enterprise ('MWBE') utilization goal of 30%. Please note that each project will be assigned an individual contract-specific goal, which may be higher or lower than 30%. Furthermore, you understand that, should this project receive a funding award, the Applicant shall be required to use good faith efforts to achieve the prescribed MWBE goals assigned to this project and failure to attain MWBE goal could result in grant amount being reduced.

Alyssa Plummer

Q\_4182 By entering your name in the box below, you certify and agree that you are aware that your award will be reduced in proportion to the reduction of jobs and/or total project costs. Furthermore, you understand that, should this project receive a funding award, the Applicant will maintain such records and take such actions necessary to demonstrate such compliance throughout the completion of the project.

Alyssa Plummer

## Environmental Protection Fund: Parks, Preservation and Heritage Grants

### General Certifications

Q\_1037 By entering your name in the box below, you certify and agree that you are authorized on behalf of the applicant and its governing body to commit the applicant to comply with the requirements of Article 15-A of the New York State Executive Law: Participation By Minority Group Members and Women With Respect To State Contracts by providing opportunities for Minority-owned Business Enterprise (MBE)/Woman-owned Business Enterprise (WBE) participation. You further certify that the applicant will maintain such records and take such actions necessary to demonstrate such compliance throughout the completion of the project.

Alyssa Plummer

## Workforce

### I. Assessment of Skilled Worker Shortfall

#### Assessment of Skilled Worker Shortfall

	Specific Job Titles and Number of Unfulfilled Openings for Each Job Title
Community and Social Services	No Answer
Construction and Extraction	No Answer
Life, Physical, and Social Science	No Answer
Healthcare Practitioners and Technical	No Answer
Installation, Maintenance, and Repair	No Answer
Building and Grounds Cleaning and Maintenance	No Answer
Food Preparation and Serving Related	No Answer
Arts, Design, Entertainment, Sports, and Media	No Answer
Protective Service	No Answer
Legal	No Answer
Sales and Related	No Answer
Architecture and Engineering	No Answer
Personal Care and Service	No Answer
Healthcare Support	No Answer

<b>Transportation and Material Moving</b>	<i>No Answer</i>
<b>Farming, Fishing, and Forestry</b>	<i>No Answer</i>
<b>Business and Financial Operations</b>	<i>No Answer</i>
<b>Education, Training, and Library</b>	<i>No Answer</i>
<b>Office and Administrative Support</b>	<i>No Answer</i>

## II. Worker Recruitment

### *Worker Recruitment*

	<b>A. Recruitment Method</b>	<b>B. Percentage of Use</b>
<b>1st Most Common Recruitment Method</b>	Job Posting (company website / NYS DOL / online job boards / newspaper)	75
<b>1st Other</b>	Job Posting (company website / NYS DOL / online job boards / newspaper)	
<b>2nd Most Common Recruitment Method</b>	In-house Recruitment (employee referrals / in-house applicants)	15
<b>2nd Other</b>	In-house Recruitment (employee referrals / in-house applicants)	
<b>3rd Most Common Recruitment Method</b>	Social Recruiting (LinkedIn/Twitter/Facebook)	10
<b>3rd Other</b>	Social Recruiting (LinkedIn/Twitter/Facebook)	

### *Net New Jobs*

No job answers necessary due to your associated programs.

### *Qualified Investments*

No investment answers necessary due to your associated programs.

### *Total Project Cost*

Total project cost: \$ 1,412,250

### *Total Project Funding Requested*

Total CFA funding being requested from all programs: \$ 550,000

## Total Project Budget

Use	Source	Status	Amount	Indicate Source / Comments
Construction/Renovation	ESD Grant Funds 20%Max	Anticipated	\$75000	ESD Grant Funds
Construction/Renovation	Local	In Progress	\$680000	Municipal Bonds
Architectural/Engineering/Soft Costs	ESD Grant Funds 20%Max	Anticipated	\$25000	ESD Grant Funds
Architectural/Engineering/Soft Costs	Local	In Progress	\$75000	Municipal Bonds
Construction/Renovation	State	Anticipated	\$415000	NYS Canalway Grant (135K); NYS EPF Grant (280K)
Administration	State	Anticipated	\$15000	NYS Canalway Grant
Administration	Local	In Progress	\$87250	Municipal Bonds and Budget Appropriation
Site Preparation	State	Anticipated	\$20000	NYS EPF Grant
Site Preparation	Local	In Progress	\$20000	Municipal Bonds

## Funding Requested from Programs

Program	Amount Requested
Empire State Development Grant Funds	\$ 100000
Environmental Protection Fund: Parks, Preservation and Heritage Grants	\$ 300000 maximum funding allowed: \$750,000
NYS Canalway Grant Program	\$ 150000 maximum funding allowed: \$150,000
<b>Total Amount Requested</b>	<b>\$ 550,000</b>

## Program Budgets

### Empire State Development Grant Funds

Use	Source	Status	Amount	Indicate Source / Comments
Construction/Renovation	ESD Grant Funds 20%Max	Anticipated	\$75000	ESD Grant Funds
Construction/Renovation	Local	In Progress	\$325000	Municipal Bonds

Architectural/Engineering/Soft Costs	ESD Grant Funds 20%Max	Anticipated	\$25000	ESD Grant Funds
Architectural/Engineering/Soft Costs	Local	In Progress	\$75000	Municipal Bonds

## Environmental Protection Fund: Parks, Preservation and Heritage Grants

Use	Source	Status	Amount	Indicate Source / Comments
Site Preparation	State	Anticipated	\$20000	NYS EPF Grant
Construction/Renovation	State	Anticipated	\$280000	NYS EPF Grant
Administration	Local	In Progress	\$12250	Budget Appropriation
Site Preparation	Local	In Progress	\$20000	Municipal Bonds
Construction/Renovation	Local	In Progress	\$280000	Municipal Bonds

## NYS Canalway Grant Program

Use	Source	Status	Amount	Indicate Source / Comments
Construction/Renovation	State	Anticipated	\$135000	NYS Canalway Grant
Administration	State	Anticipated	\$15000	NYS Canalway Grant
Construction/Renovation	Local	In Progress	\$75000	Municipal Bonds
Administration	Local	In Progress	\$75000	Municipal Bonds

## Attachment Questions & Answers

### Empire State Development Grant Funds

Q\_6946 Please provide Letters of Support for your project (if applicable). All letters should be scanned into a single PDF file and their total size cannot exceed 30 Megabytes (MB).

VillageCFALettersofSupport.pdf

[Download](#)

Q\_11621 Attach 2019 financial documents

For privately owned companies, IDAs, not-for-profits, educational institutions, start-ups, municipalities, or any business or organization other than publicly traded companies, please provide audited or reviewed financials, or compiled financials with signed tax returns, for 2019. For-publicly traded companies, please provide Form 10-K for 2019.

AUD 2019.pdf

[Download](#)

Q\_12172 Attach 2020 financial documents.

For privately owned companies, IDAs, not-for-profits, educational institutions, start-ups, municipalities, or any business or organization other than publicly traded companies, please provide audited or reviewed financials, or compiled financials with signed tax returns, for 2020. For publicly traded

companies please provide Form 10-K for 2020.

V Pittsford AUD 20.pdf  
[Download](#)

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Q\_12593 Attach 2021 financial documents.

For privately owned companies, IDAs, not-for-profits, educational institutions, start-ups, municipalities, or any business or organization other than publicly traded companies, please provide audited or reviewed financials, or compiled financials with signed tax returns, for 2021. For publicly traded companies please provide Form 10-K for 2021.

V Pitt AUD 2021 Final.pdf  
[Download](#)

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Q\_12594 Attach interim financials for 2022

For privately owned companies, IDAs, not-for-profits, educational institutions, start-ups, municipalities, or any business or organization other than publicly traded companies, please provide interim financials for 2022, certified by a company officer. For publicly traded companies, please provide the most recent Form 10-Q.

Certified April Financials.pdf  
[Download](#)

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Q\_2165 For Start-up companies, in addition to the documents listed above provide: 1) Financial projections (5 years) 2) Personal financial statements from a personal guarantor(s) of the start-up company 3) Principal resumes

No attachment, cannot upload

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Q\_2331 Attach an organizational chart and/or description of ownership structure including the percentage of ownership for each individual entity.

Organization Chart 2022.pdf  
[Download](#)

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Q\_5689 Attach a short or long Environmental Assessment Form

Project review pursuant to the State Environmental Quality Review Act (SEQRA) must be completed prior to the award of any state funds. For projects classified as Type I or Unlisted actions, submit a short or long Environmental Assessment Form. See "Scoring Tips" for links to forms.

Final Canalways Project FEAF Part 1.pdf  
[Download](#)

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Q\_2333 If review of the project has been completed pursuant to State Environmental Quality Review Act (SEQRA) or National Environmental Policy Act (NEPA), please submit the Negative Declaration or Findings Statement, or Finding of No Significant Impact or Record of Decision.

No attachment, cannot upload

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Q\_2334 Provide a list of all other federal, state, and local reviews, approvals, or permits needed or completed, including the dates when they are expected to be completed or were completed. If Not Applicable, please upload an attachment that indicates "NA".

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## Environmental Protection Fund: Parks, Preservation and Heritage Grants

### Required Attachments for all Applicants to OPRHP: SEQR

Q\_11531 Project review pursuant to the State Environmental Quality Review Act (SEQRA) must be completed prior to the award of any state and/or federal funds. Has SEQR review of this project been completed?

No

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Q\_11534 Is the applicant a Not-for-Profit organization?

**(This question is associated with your answer selection in question: [Q\\_11531](#))**

No

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Q\_11536 Attach an explanation of the status and timeframe for compliance with SEQR AND if the project is a Type I or Unlisted action, submit a short or long Environmental Assessment Form.

**(This question is associated with your answer selection in question: [Q\\_11534](#))**

Final Canalways Project FEAF Part 1 with explanation.pdf  
[Download](#)

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Q\_10063 Submit a 1:24,000 scale USGS or DOT planimetric map with the subject property circled. See Scoring Tips for links to downloadable maps.

Village of Pittsford Canal Improvements Planimetric Map.pdf  
[Download](#)

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Q\_10064 Schematic Site Plan: Provide a plan and/or elevations that depict the project site and its immediate surroundings identifying both existing conditions and proposed project elements as described in the project narrative.

Conceptual Design\_FinalPresentation\_Reduced.pdf  
[Download](#)

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Q\_12688 Provide clear color images, both overviews and details, showing the property and illustrating existing conditions and areas to be impacted by proposed work. Photos should be dated, labeled and keyed to a site plan. Include photos of any structures more than 50 years old within, or immediately adjacent to, the project area. Provide views to these features from the project site, as well as views of the project site from them.

Pittsford Canalway Improvements Photo Log.pdf  
[Download](#)

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### Ground Disturbing Activities

Q\_11539 Does the project involve ground disturbing activities? Examples of ground disturbance include mining activities, building construction and demolition, excavation, grading, trenching, and stump removal. For purposes of archeology, plowing is not considered to be a form of ground disturbance.

Yes

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Q\_11538 Describe the proposed ground disturbing activity. If possible, show it on a site plan. If you have documentation of prior ground disturbance in the area of proposed work, attach documentation (photos, maps, site plans). If no prior ground disturbance can be documented, it may be necessary to conduct an archaeological survey prior to any work on the project. Your budget should take into account the need for an archaeological survey.

**(This question is associated with your answer selection in question: [Q\\_11539](#))**

[Canal\\_Walk\\_Cut\\_Sections.pdf](#)  
[Download](#)

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### **Alienation or Conversion of Municipal Parkland**

Q\_11981 Is the project located in a public park facility, all or part of which is being sold, leased, exchanged, donated, disposed of or used for other than public park purposes?

No

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### **Property under the Jurisdiction of NYS OPRHP**

Q\_12690 Is the applicant proposing to undertake work in a State Park or State Historic Site under the jurisdiction of the New York State Office of Parks, Recreation and Historic Preservation?

No

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### **Planning Projects**

Q\_11540 For planning projects, attach two professional cost estimates along with documentation of the qualifications and/or licenses of the professionals involved. In the case of Historic Preservation projects, professionals must meet standards set forth in the document "Historic Preservation Terms and Professional Qualifications" available on our website as linked in the Scoring Tips. Where the planning project involves only the preparation of plans and specifications and the required estimates have been derived from professional estimates of or bids on construction costs, attach the construction estimates/bids and identify the percentage used to calculate the professional fee for preparing plans and specifications.

No attachment, cannot upload

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### **Applicants to OPRHP's Environmental Protection Fund Parks, Preservation and Heritage Program can propose projects in one or more of the three program categories: Parks, Historic Preservation and Heritage Areas.**

Q\_11541 If your project fits within the PARKS category, please answer YES to this question and respond to the relevant Attachment questions below. You will be prompted to answer questions about the Historic Preservation and Heritage Areas categories later in this application. Does the proposed project involve the acquisition, development or planning of parks and recreational facilities to preserve, rehabilitate or restore lands, waters or structures for park, recreation or

conservation purposes and for structural assessments and/or planning for such projects?

Yes

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Q\_11543 Is the applicant a Not-for-Profit organization?

**(This question is associated with your answer selection in question: [Q\\_11541](#))**

No

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Q\_12695 If your project fits within the HISTORIC PRESERVATION category, please answer YES to this question and respond to the relevant Attachment questions below. Does the proposed project involve the acquisition, improvement, protection, preservation, rehabilitation or restoration of property that is listed on (or currently proposed for listing on) the State or National Register of Historic Places or for structural assessments and/or planning for such projects?

No

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Q\_12758 If your project fits within the HERITAGE AREAS category, please answer YES to this question and respond to the relevant Attachment question below. Does the proposed project involve the acquisition, preservation, rehabilitation or restoration of lands, waters or structures identified in the approved management plan for a Heritage Area designated under section 35.03 of the Parks, Recreation and Historic Preservation Law, and/or for structural assessment or planning for such a project, where an active management entity has endorsed the project?

No

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## Local Need

Q\_9462 Attach a narrative and supporting documentation describing the local need for the proposed project, and how your project will address that need. For recreational projects, include information such as the number of similar facilities within the service area; amenities, size, condition, accessibility and ADA compliance of the existing facility; current use of the facility; and, the anticipated maintenance, operation, and level of use of the proposed facility. For conservation and open space projects, indicate the special character (e.g., wetland, habitat, viewshed) of the property or feature (including rarity or uniqueness); explain the need (e.g., for protection or access); and how the project will address that need.

[Local Need.pdf](#)  
[Download](#)

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## Urgency

Q\_9464 Attach a narrative and supporting evidence documenting (1) any special or emergency situations or any State or Federal mandates affecting the need for the project, and (2) any threats to the property from negligence, development pressure or inappropriate treatment. Provide specific evidence of the seriousness and immediacy of the need, including a projected timeline and probable consequences if the proposed project does not advance.

No attachment, cannot upload

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## Brownfield

Q\_9468 If the proposed project involves a brownfield, describe the rehabilitation/restoration undertaken

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or proposed. If brownfield remediation has been completed, provide a certificate of completion or letter from the NYS Department of Environmental Conservation (DEC) that recognizes the successful removal of hazardous waste.

No attachment, cannot upload

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## Populations Served

Q\_9471 Attach a narrative and supporting documentation describing groups served by the proposed project. Include, as applicable: how the project meets the needs for an aging population, encourages participation by youth, or responds to changes in the composition of the population and social condition of the community.

Populations Served.pdf  
[Download](#)

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## Recreational Opportunity

Q\_10073 Provide demographic and other relevant data or information which demonstrates the degree to which the project will primarily serve either (1) a densely populated area where recreational opportunities have sustained physical deterioration, decay, neglect, or disinvestment, or (2) an area where a substantial proportion of the residential population is of low income or otherwise disadvantaged and underserved with respect to existing recreational opportunities.

No attachment, cannot upload

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## Community Support

Q\_11556 Attach a narrative and documents describing (1) community support for the proposed project, (2) citizen involvement in identifying project needs and public participation in project development, and (3) the role and experience of municipal agencies, private organizations, consultants, volunteers, and others involved in the project.

Community Support.pdf  
[Download](#)

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## Project Plans

Q\_11557 Attach a description of any previous or current measures to research and document this property and/or project. Attach relevant sections of completed studies. Indicate the date of the study, personnel involved (including relevant background and experience), progress to date, timetable for next steps, and any obstacles to proceeding. If permits are required, identify the permitting agency and the status of the permit applications, with relevant dates. Clearly mark all attachments, specifically indicating the page and section of the reference cited.

No attachment, cannot upload

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## Planning Initiatives

Q\_11558 Attach an explanation of how the project relates to and advances regional, municipal, or community planning initiatives (for example, Comprehensive Plan, Watershed Management Plan, Local Waterfront Revitalization Program, neighborhood plan, local trails plans, etc.) including historic preservation efforts. Attach copies of the relevant pages of the plan(s), clearly identifying the source and page and marked/highlighted to identify the relevant text. If the plan which identifies the need for the project is 5 years or older, provide evidence that the plan reflects current need (i.e. a copy of

the resolution adopting or reaffirming the local plan).

No attachment, cannot upload

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## Local Designation

Q\_11559 If the property has been officially designated as a local landmark or as part of a local historic district under local historic preservation legislation, attach documentation, such as the municipal list of designated properties, a copy of the landmark designation, notification letters, etc.

No attachment, cannot upload

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## Consistency with State/Regional/Community Plans

Q\_12059 Document how the project relates to/is consistent with Federal and New York State plans, such as the Statewide Comprehensive Outdoor Recreation Plan (SCORP), NYS Open Space Conservation Plan, New York State Historic Preservation Plan, New York Statewide Trails Plan, New York Statewide Greenway Trails Plan, or any other relevant statewide or Federal policies and programs (e.g., Erie Canalway Preservation and Management Plan, Preserve America, etc.). Attach copies of relevant pages of the plans/policies with the applicable text highlighted.

Consistency.pdf  
[Download](#)

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## Project Personnel

Q\_11937 Identify the administrative and professional personnel who will administer the requested grant. Attach a description of existing administrative structures and identify who will be responsible for specific tasks, such as contract and grants administration, purchasing, fiscal accounting, design, specifications, and project management. For those managers and professionals already hired, provide documentation of the procurement/hiring process, individual/firm resumes, and job assignment/scope of services. For future hires, summarize the qualifications sought, proposed selection process and schedule and provide a draft or copy of the Request for Proposals or solicitation.

Project Personnel.pdf  
[Download](#)

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## Documentation of Sound Administrative Structures and Reasonableness of Costs

Q\_9944 Attach an itemized Cost Share Summary, using the "Cost Share Summary" template and "Cost Share and Budget Help" document as linked in the Scoring Tips. For each element of the proposed project, as described in your Project Description and Project Narrative, itemize expenses by funding source and type. Describe the matching share in detail. Include the value of expenses that will be covered through donations, volunteer labor, grants from other agencies, and other matching sources. If this application is for a Sectarian Project, consult the "Information and Instructions for Sectarian Projects" on our web site to learn how to present the difference between the costs of Basic Repairs versus True Restoration, and use the Sectarian Cost Share Summary template as linked in the Scoring Tips.

Schoen Place Cost Share Summary.pdf  
[Download](#)

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## Acquisition of Real Property

Q\_11562 Does this project include acquisition of real property, as defined in the Scoring Tips?

No

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## NYS Canalway Grant Program

### Required Documentation

Q\_395 Maps: Submit a 1:24,000 scale USGS or DOT planimetric map with the subject property circled. [Click the link below for downloadable, printable maps from the NYS GIS Clearinghouse.](#)

Village of Pittsford Canal Improvements Planimetric Map.pdf

[Download](#)

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### Planning Initiatives

Q\_311 If the project is specifically identified in a formally adopted plan, submit highlighted copies of the relevant pages of the plan, clearly identifying the source, along with a copy of the resolution adopting or reaffirming the local plan within the last five years. If the project is not specifically identified in a formally adopted plan, provide written documentation clearly identifying community involvement.

NYS Canalways Grant\_Design\_CompPlan.pdf

[Download](#)

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### Project Cost and Budget Materials

Q\_12730 Please provide and upload a detailed project budget and cost estimates in addition to any supporting documentation. Project costs should be reflective of recent cost estimates, and budgets should include adequate project contingencies for unanticipated project costs. Note that questions related to a budget narrative will be asked in the next sections of the application. All materials should be scanned/uploaded as a single PDF file with the total size not exceeding 30 Megabytes (MB).

220527.00- OPC Village of Pittsford Concept Plan.pdf

[Download](#)

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### Project Letters of Support

Q\_12732 Please provide letters of support/endorsement for your project (if applicable). Examples of common letters of support/endorsement may include but are not limited to those from New York local, county, or state elected officials; Native American tribal leaders; Canal advocacy groups; and other organizations/individuals who may be crucial to the project's implementation and continued success. All letters should be scanned/uploaded in a single PDF file with a size not exceeding 30 Megabytes (MB).

VillageCFALettersofSupport.pdf

[Download](#)

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## Legend

[x] = Expired Program

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