

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

October 3rd, 2023, at 5:30 p.m.

PRESENT:

Mayor: Alysa Plummer
Trustees: Lili Lanphear
Justin Leitgeb
David Marshall
Lisa Cove
Village Attorney: Jeffery Turner
Village Clerk: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Plummer and seconded by Trustee Cove to call the meeting to order.

Vote: Plummer – yes, Lanphear – yes, Leitgeb – yes, Cove – yes, Marshall – yes, *Motion passed.*

CONFLICTS OF INTEREST DISCLOSURE

The Trustees do not have any conflicts.

TREASURER’S / VILLAGE CLERK REPORT

The Village Clerk presents the July financials.

Motion by Trustee Leitgeb, seconded by Trustee Cove, to approve the July financials for General and Sewer as presented.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

MINUTES

The Clerk will review and present the June 13th, 2023 meeting minutes at the next meeting.

Motion by Trustee Cove, seconded by Trustee Marshall, to approve the meeting minutes for July 11th, 2023, with a typo correction.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

Motion by Trustee Marshall, seconded by Trustee Leitgeb, to adopt the meeting minutes for July 17th, 2023.

Vote: Plummer – yes, Lanphear—abstain, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

The Clerk will correct the August 28th, 2023 meeting minutes motion.

NON-MUNICIPAL USE PERMITS

The Chabad Menorah Lighting will run like it has for years, from 4:00 to 6:00 p.m.

Motion by Trustee Marshall, seconded by Trustee Cove, to approve the non-municipal use permit.

Vote: Plummer - yes; Lanphear- yes; Leitgeb - yes; Marshall - yes; Cove - yes; *Motion Carried.*

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The Pittsford Crew requests permission for their 2023 Pull-the-Regatta event.

Motion by Trustee Lanphear, seconded by Trustee Cove, to approve the non-municipal use permit on November 4th, on the condition that the Village receives verification of a trash removal plan and waives the 45-day requirement.

Vote: Plummer - yes; Lanphear- yes; Leitgeb - yes; Marshall - yes; Cove - yes; *Motion Carried.*

A Frog House will be holding a climate change event. The Board discusses parking criteria, permission to gather for events on private property, and frequency of events for non-municipal permits.

Robert Corby, 7 Washington Street—speaks to the property line of the Frog House. He also shares past Village not-for-profit and political sign reviews, inevitably deeming not-for-profit signs permissible.

Motion by Trustee Cove, seconded by Trustee Marshall, to approve the non-municipal permit, understanding that the event must align with Village zoning.

Vote: Plummer - yes; Lanphear- yes; Leitgeb - yes; Marshall - yes; Cove - yes; *Motion Carried.*

AUTHORIZED SIGNING OF THE AMENDED CANAL PERMIT

Trustee Leitgeb recalls a previous discussion to recognize an opportunity with the amended canal permit to facilitate the use of waterways to include more trails. Trustee Marshall and Trustee Leitgeb will speak with Keven Kernis at Canal Corp.

Robert Corby, 7 Washington St—gives an update from the Friends of the Arboretum's recent consultations to make the trails safer, with the continued goals to enhance the public's ability to view and experience the towpath by way of trails. Mayor Plummer asks Corby to provide his research thus far to the Board of Trustees.

Mayor Plummer supports the inquiries of discussion by establishing a directive for Trustee Leitgeb to further follow up with Kevin Kernis.

PUBLIC HEARING AUTHORIZATION

Proposed Law on Non-Municipal Permits

Board discussion entails further clarifying language, redundancies, and edits. Attorney Turner will revise the Trustees' edits and bring a new draft to the next agenda.

Proposed Law on Board Membership

Marshall discusses the section regarding the number of members residing in versus outside the Village. Attorney Turner will revise the law and bring it forward at the November meeting.

Due to the elections, the Clerk announced that the November 7th meeting will be held on November 14th.

PROPOSED LOCAL LAW FOR A TREE ORDINANCE

Trustee Cove begins the conversation of how the ordinance's language should distinguish between private and Village trees. Mayor Plummer goes on to clarify the uses of tree ordinances in looking at the entire canopy.

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Virginia Searl—gives opinion regarding the future impacts of solar panel installations in the Village and its correlation to tree management.

The Board continues to edit sections of the proposed law, accordingly analyzing aspects of tree removal and replacements, Village enforcement of maintenance and responsibility for property owners and utilities, and who will step in when tree issues arise. Mayor Plummer assigns the Trustees as the overseeing Tree Board. Attorney Turner will bring a new draft with the edits to the next meeting.

RESTORATION OF VILLAGE PILLARS

Virginia Searl, Preservation Architect, Village of Pittsford HPB member, comes before the Board to share her evaluation of the four front pillars at Village Hall. The railings are not included in the evaluation. Her assessment is on file with the Clerk.

The Clerk and Building Inspector have acquired another evaluation and are making temporary seals to the pillars to get through the Winter. Mayor Plummer will ask the Building Inspector to send the Board a formal plan for sealing.

PROPOSED EXTENSION OF SHORT-TERM RENTAL MORATORIUM

Attorney Turner has been given the directive to draft the extended moratorium, resulting in another six months.

Trustee Marshall brings attention to reminding the Short-Term Advisory Committee to present recommendations per the majority and share other considerations. The Trustees agreed on a statement as an update to the Advisory's deliverable: As part of the final report, the Board of Trustees asks the STR Committee to present all alternatives discussed, not solely majority conclusions.

MONROE COUNTY SPOTTED LANTERN FLY TRAP

Motion by Trustee Cove, seconded by Marshall, to authorize traps for the Spotted Lantern Fly.

Vote: Plummer - yes; Lanphear- yes; Leitgeb - yes; Marshall - yes; Cove - yes; *Motion Carried.*

VILLAGE BENCH COST AND MATERIALS

Trustee Lanphear presents quotes and asks the Board to support three bench replacements with plaques. The dedicating party will pay \$2 200.00, and the Village will pay \$600.00 for installation and future maintenance. Trustee Lanphear provided the proposed locations of the benches to the Board.

Motion by Trustee Cove, seconded by Marshall, to approve the purchase of three benches by the Village, according to the invoice, minus tax.

Vote: Plummer - yes; Lanphear- yes; Leitgeb - yes; Marshall - yes; Cove - yes; *Motion Carried.*

Motion by Trustee Marshall, seconded by Cove, to offer residents the opportunity to purchase a plaque on a set of new benches at the cost of \$2,200, remaining in place on the bench until refurbishment or the Trustees' discretion.

Vote: Plummer - yes; Lanphear- yes; Leitgeb - yes; Marshall - yes; Cove - yes; *Motion Carried.*

REFUSE DISTRICT BULLETIN

The Board has agreed for the Clerk to send out the refuse district bulletin.

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LONG-TERM BEAUTIFICATION CONTRACTS

Trustee Cove revisits the idea of using one nursery and securing a contract for the long term. The Clerk is connecting with other Villages to survey what they are doing.

MEMBER ITEMS

Trustee Marshall asks Attorney Turner if they can speak to developers and property owners regarding ideas around Village projects. Attorney Turner advises against the Trustees speaking on behalf of the whole Board regarding individual applications. Trustee Marshall is also interested in how Village Hall receives communications regarding state funding opportunities. In that regard, he may be interested in reaching out to capital programs that he comes across to fundraise.

In brief for the Board, Mayor Plummer and Trustee Marshall recap the topic of DPW's relocation potential and their grounds repurposed for long-term public use. Mayor Plummer presented this idea in her State of Pittsford speech.

Trustee Leitgeb and Trustee Marshall suggested using an outside writer to draft an RFP for the capital plan.

ADJOURNMENT

Motion by Mayor Plummer, seconded by Trustee Cove, to adjourn.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed*

Alexandria Torres Vaughn, Deputy Clerk