

**PROCEEDINGS OF A REGULAR MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

Tuesday, August 15, 2023, at 5:30 PM

PRESENT:

Mayor: Alysa Plummer
Trustees: Lili Lanphear
Justin Leitgeb
David Marshall
Lisa Cove
Village Attorney: Jeffery Turner
Village Clerk: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Plummer and seconded by Trustee Cove to call the meeting to order.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

CONFLICTS OF INTEREST DISCLOSURE

Trustee Lanphear discloses having a prior general conversation with one of the applicants on the agenda.

TREASURES REPORT

The Village Clerk presented vouchers listed in Abstract #06.

A motion was made by Trustee Marshall, seconded by Trustee Leitgeb, to approve payment of Abstract #06 in the amounts stated below and to charge them to the appropriate accounts.

Vouchers for approval – #06

• General Fund (89-123):	\$41, 866.26
• Sewer Fund (98, 105):	\$2, 474.58
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Total Vouchers for Approval:	\$44, 340.84

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

CLERKS REPORT

The Clerk announces that the first sales tax payment received for the budget year is on track. She also reminded the Board to include her in all communications about the Village not related to the public.

MINUTES

Trustee Leitgeb has asked the Clerk to resubmit a new draft of minutes given the number of edits he would like to propose on current submittals.

NON-MUNICIPAL USE PERMITS

Pittsford Youth Services- Duck Drop

Motion by Trustee Marshall and seconded by Trustee Leitgeb to approve the Duck Drop as presented, waiving the 45-day requirement and receipt of insurance.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

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Pittsford Sutherland Homecoming Parade

Debris and decorations must be thoroughly cleaned, and not utilize glitter, streamers, and like materials.

Motion by Trustee Cove and seconded by Trustee Leitgeb to approve the homecoming parade as presented on October 7th, 2023, with verification of hours.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

Chabad Street Fair

Time is to be determined, but yearly, the event is held within 3 hours. Signatures for the neighborhood have been acquired.

Motion by Trustee Leitgeb and seconded by Cove to approve the application as presented and waive the 45-day requirement.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

PRISM (Partnership for Regional Invasive Species Management)

The Clerk has introduced Sam Beck, regional contact for PRISM.

Sue Julien, 56 Monroe Ave, Friends of the Arboretum (FOA)—share a statement regarding current trail work and invasive Atlantis removal. The statement asks if DPW will be available to assist in Atlantis stump removal.

Jim Wick, 11 E Jefferson Cir, Friends of the Arboretum (FOA)—stands to state the proposed future of FOA work, laying cardboard for weed mitigation, bluebird boxes from an Eagle Scout, and an offer to schedule walk-throughs with the Board.

Both statements are on file with Village Hall.

The Clerk requests the FOA to reconnect with Superintendent Bleier regarding this ailanthus removal disposal.

Robert Corby, 7 Washington Ave—states that the debris materials during the trail work have been placed in an area for DPW removal.

Trustee Leitgeb will be included in communications with Canal Corp and the Mayor regarding potential discussions to consider the Southernmost portion of trail expansion as part of our permit.

Sam Beck will share direct links with the Board regarding various invasive species management resources. He could serve as an overarching consultant to the Village and FOA.

Motion by Trustee Leitgeb and seconded by Trustee Lanphear to approve the FOA to place cardboard for weed suppression at their discretion.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

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Discussion on Electric Bikes and Scooters

Information has been made available to Village Hall and fellow Trustees, resulting in safety concerns about improper biking etiquette and behaviors. Trustee Lanphear suggests having a public meeting.

Mayor Plummer will reach out to Canal Corp to review options for the area and bring it back to the Trustees.

Petition for Zoning Change

Mike Reynolds, 5 State Street Holdings LLC—comes to the Board with a petition to expand the existing Tavern Overlay district to include his property, which is adjacent to the district's existing boundary on the North side of State Street.

Trustee Cove confirms with M. Reynolds that there is active litigation regarding the property of tonight's discussion.

Trustee Leitgeb brings attention to two items of consultation with the Village attorney before the meeting: the review criteria of the Board's code 210-37.4.

The Board agrees to do further research and revisit the petition at a September meeting.

M. Reynolds will regroup his details in the petition and return them to the Board.

Review and Update of Intermunicipal Agreement—Town of Pittsford

Mayor Plummer presents the most current *Intermunicipal Cooperation Agreement* with the Town of Pittsford. The agreement conceivably expired in 2013. She requests the Board to review the agreement and send her questions and thoughts for the next steps in signing a current agreement. Bill Smith, Town Supervisor, will do the same with his administration. Upon the Board's feedback, Attorney Turner will make the necessary changes. All will be reviewed and authorized to sign at a September meeting.

Review of Refuse Districts

The Clerk gives an update and review of various refuse structures after conducting a survey with Village Clerks and the Town of Pittsford.

Mayor Plummer asks Attorney Turner if we could use a similar resident petitioning process as the Town. Trustee Cove adds that the Village could conduct a door-to-door survey or public hearing. The mayor's action plan would be to create and distribute an information page through the Village's media platforms.

Edith Linares, 69-A South Main St—speaks to frustrations around the inconsistency in garbage pickup, and it is across most days of the week; people have their cans out in the street almost every day. Additionally, the ongoing traffic of garbage trucks is destructive to Village streets.

Continuing Discussion Regarding Criteria for Board Appointments

Motion by Trustee Lanphear and seconded by Trustee Cove to set the public hearing for September 12th, 2023, at 6:00 pm, presenting drafts of local law changes to the fee schedule sections 105-16, 112-11, 210-14.1, and 210.19.5.

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Susan Lota, 85 South Main—shares her personal experiences throughout the year, being on a Board as a resident living both in and out of the Village.

Motion by Mayor Plummer and seconded by Trustee Marshall to adjourn for five minutes.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

Motion by Mayor Plummer and second by Trustee Marshall to open the meeting.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

Discussions continue regarding amendments to local law sections 112-4. A (1) and 112-4.4. (2). Trustee Marshall would ask Trustees to include an option in these amendments such that 4 of 5 members on Boards reside in the Village versus 5 of 5 members required to be residents.

Motion by Trustee Cove and seconded by Trustee Leitgeb to amend section 112-4. A (1) to represent 5 of 5 Board members who will be Village residents and move to a public hearing on September 12th, 2023, at 6:00 pm.

Vote: Plummer – no, Lanphear—yes, Leitgeb –yes, Marshall – no, Trustee Cove—no, *Motion fails.*

Motion by Trustee Cove and seconded by Trustee Leitgeb to amend section 112-4. A (1) to represent 1 of 4 Board members as a Town resident and the remaining reside in the Village and move such to a public hearing on September 12th, 2023, at 6:00 pm.

Vote: Plummer – yes, Lanphear—no, Leitgeb –no, Marshall – yes, Trustee Cove—yes, *Motion passed.*

Motion by Trustee Cove, no seconded, to approve amendments to local law sections 112-4. A. (2) setting a public hearing on September 12th, 2023, at 6:00 p.m.

Motion fails.

Member Items

Trustee Lanphear and Trustee Cove discussed the Village urns and various plots of land and would like \$300.00 to spend at Bundschuh's Nursery to purchase mums to fill the urns. The purchase has already been budgeted.

Trustee Cove is interested in any news regarding the use of the bank at Main St. Additionally, she would like to strategize filling storefronts that are unoccupied in the Village.

Trustee Marshall asks to be updated on the Village code regarding outside storage. He also would like an update on the Villages' long-term plan and the potential to have it ready to present to residents within six months. If we cannot progress, he asks that we hire out.

Trustee Lanphear would like to revisit approval for an intended space for a bench brought up by a Village resident and another location reviewed with Trustee Cove.

Trustee Leitgeb asks for visibility regarding the current road treatment. He has requested more information from Superintendent Bleier. He also adds to the urgencies shared by Trustee Marshall regarding multi-year planning.

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Mayor Plummer announces the event of an open house for Village Hall on September 9, 2023, from 11:00 a.m.- to 1:00 p.m. In addition, this day will hold commendations for Deputy Nicholas Mahoney and the Pittsford Fire Department.

Motion by Mayor Plummer and seconded by Trustee Lanphear to enter executive session for the purpose of discussing an employee matter.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

Motion by Mayor Plummer and seconded by Trustee Cove to leave executive session.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

Motion by Mayor Cove and seconded by Trustee Marshall to approve the hiring of Archivist/Receptionist Laura Donk at the rate of \$19.00 an hour, with a start date of Monday, August 21, 2023.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

Motion by Mayor Plummer and seconded by Trustee Marshall to adjourn.

Vote: Plummer – yes, Lanphear—yes, Leitgeb –yes, Marshall – yes, Trustee Cove—yes, *Motion passed.*

ADJOURNMENT

Alexandria Torres Vaughn, Recording Secretary