

**PROCEEDINGS OF A SPECIAL/BUDGET MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

March 4th, 2024, at 4:00 PM

PRESENT:

Mayor: Alysa Plummer
Trustees: Lili Lanphear- absent until 4:20 PM
Justin Leitgeb
David Marshall
Lisa Cove
Village Clerk: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Plummer and seconded by Trustee Cove to call the meeting to order.

Vote: Plummer – yes, Lanphear – absent, Leitgeb – yes, Cove – yes, Marshall – yes. *Motion passed.*

CONFLICTS OF INTEREST DISCLOSURE

Mayor Plummer asked the board if they had anything to disclose. The members stated they did not have any conflict of interest.

GUIDELINES FOR PUBLIC COMMENT

Mayor Plummer asked the Village Clerk to read an overview of the open meeting compliance certification.

MULTI-YEAR FINANCIAL AND CAPITAL PLAN

Mayor Plummer thanked Village Clerk Ciccarelli, Superintendent Bleier, and village staff for all their work on the plan.

Trustee Lanphear arrived at the meeting at 4:20 PM.

Trustee Marshall asked Superintendent Bleier to clarify the priorities within the Multi-Year Plan for the DPW. The superintendent explained that many listed projects had bottlenecked after years of deferment. He felt they could no longer be delayed, and his proposed maintenance schedule was based on best practices. Trustee Cove asked what the video inspection of the sewer was. The superintendent said that it was routine. Trustee Marshall asked the board to take it off the Multi-Year Capital Plan and only have it on the yearly budget in Sewer, which is filed under contractual at \$75,000. The other members agreed. Trustee Marshall also wanted each vehicle to be noted in the individual years rather than in the consolidated, along with a reference to what amount would go toward sewer. He then asked Superintendent Bleier his top two priorities for the coming budget year. The superintendent responded that the top two priorities were the DPW bathrooms and the road work at South and Wood Streets. Trustee Marshall asked the board if they agreed. They stated yes.

Trustee Marshall would also like to have aspirational goals related to possible grants pulled out and listed to the side of the Multi-Year Capital Plan as they would require grant writing service fees. Mayor Plummer offered clarification that anything related to the Climate Smart Plan grant program would not require a grant writer and needed to be considered separately in its framework. She also suggested a separate spreadsheet dedicated to the village's Climate Smart Plan. The members agreed.

**PROCEEDINGS OF A SPECIAL/BUDGET MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

March 4th, 2024, at 4:00 PM

GENERAL BUDGET REVIEW

The board wanted the bonding for South and Wood Street roadwork added back into the budget. The village clerk reminded the board if that was done, they should be prepared to vote on overriding the tax cap. Trustee Marshall did not want to vote on the override but wanted to see it reflected in the tentative budget as if the board did, or would in the future, vote yes.

Motion by Mayor Plummer and seconded by Trustee Leitgeb to adjourn for 10 minutes for a break.

Vote: Mayor Plummer – yes, Lanphear – yes, Leitgeb – yes, Cove – yes, Marshall – yes. *Motion passed.*

Motion by Mayor Plummer and seconded by Trustee Cove to reopen the meeting.

Vote: Mayor Plummer – yes, Lanphear – yes, Leitgeb – yes, Cove – yes, Marshall – yes. *Motion passed*

GPI PRESENTATION- SOUTH AND WOOD STREET- 6 PM

GPI representative Caitlyn Hemmes stated the scope of the project would include milling, resurfacing, ADA ramp reconstructions for the sidewalks, and isolated gutter and drainage structure repairs. They also conducted an ADA ramp assessment and found approximately ten ramps did not meet compliance requirements and would need to be reconstructed. GPI also did three coring assessments of each street to determine what resurfacing was needed. South Street was holding together well and would only need milling and resurfacing about a 1.5” to 2” down. Wood Street’s layers were no longer holding together, and a full-depth reconstruction would have to be done. Trustee Marshall asked Ms. Hemmes if, in her professional opinion, she could determine a time for how long South Street might last with only the suggested work being done. She responded that if the village kept up a good maintenance, milling, and resurfacing schedule, a complete reconstruction could continue to be pushed out further into the future. Ms. Hemmes then provided an existing conditions chart for Wood Street and two different reconstruction options. Option One would cost \$125,000 to \$130,000. Option Two would cost \$155,000. It was stated that the cost difference was in relation to the additional curbing for Option Two. Trustee Marshall asked if curbs have a known effect on traffic calming. Ms. Hemmes confirmed that they are a visual cue that causes motorists to slow down to avoid hitting their tires. Mayor Plummer also pointed out that curbing prevents people from parking on the sidewalks, all of which would increase pedestrian safety. Ms. Hemmes stated that for \$6,500 more, the section of sidewalk that is only four feet wide and consequently not ADA compliant could be expanded without infringing on any private property, being that it is all in a public right of way.

Jesse Hollenbeck, 8 Wood Street, spoke, stating that he liked how the plan would address drainage, and his only concern was to ensure that fire and emergency services could easily get through if the street ended up being narrowed.

Emily Smallwood-Diaz, 81 South Street, asked if there would be any opportunity for traffic calming when the South and Street construction was completed.

Ms. Hemmes stated that there would be no change in curbing or layout, so no. Mayor Plummer offered to circle back and schedule a time to discuss dealing with vehicles using South Street as a cut-through with the residents separate from the resurfacing project.

A resident who lives on South Street did not feel that there was an increased speeding issue on the Street.

Trustee Marshall asked for a cost estimate for the work on South Street. Ms. Hemmes stated that it would be approximately \$ 480,000.

**PROCEEDINGS OF A SPECIAL/BUDGET MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

March 4th, 2024, at 4:00 PM

Mayor Plummer set an action item to gather traffic studies previously done on South Street and forward them to Ms. Hemmes so she could determine if additional engineering surveys needed to be conducted to facilitate traffic calming.

Mayor Plummer also wanted to let the public know that in the past, a speed sentry had been placed on South Street that confirmed 85% of the traffic was speeding, going about fifty miles per hour straight away.

Motion by Trustee Marshall and seconded by Trustee Lanphear to adopt Option Two for the Wood Street road construction and to include the additional \$6,500 in cost to expand the four-foot sidewalk.

Vote: Mayor Plummer – yes, Lanphear – yes, Leitgeb – yes, Cove – yes, Marshall – yes. *Motion passed.*

ADJOURNMENT

Motion by Trustee Cove and seconded by Trustee Lanphear to adjourn at 6:42 PM.

Vote: Mayor Plummer – yes, Lanphear – yes, Leitgeb – yes, Cove – yes, Marshall – yes. *Motion passed.*

Laura Donk, Recording Secretary