

VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING

Monday, July 15, 2024, at 5:30 PM

PRESENT:

Sub-Chairperson: Daniel Olson
Members: Virginia Searl
Carolina Torres
Absent: Jeffery Pollock
Christopher Dabroski
Village Attorney: Jeff Turner
Building Inspector: Steve Lauth
Deputy Clerk: Alexandria Torres Vaughn

CALL TO ORDER

Motion by Member Pollock and seconded by Member Searl to open the HPB Meeting for July 15, 2024.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

CONFLICTS OF INTEREST DISCLOSURE

Board members indicated that they had no conflicts of interest to disclose.

• **67 S. Main Street – SHUTTERS**

Present: Steven Lauth (Building Inspector)

The application was submitted, date-stamped 05.20.24, and reviewed by the Building Inspector on 06.05.24. Building Inspector Lauth presents on behalf of the applicants as a follow-up to the application from the last meeting. The owners have submitted new specifications for the hardware on their approved shutters.

Findings of Fact: the proposed hardware is historically accurate; they are reversible and non-damaging to the historical resource; maintain the aesthetic and historical integrity of the property.

Member Torres motioned, seconded by Member Searl, to approve the application for installing hooks and eyelets for the shutters at 67 S. Main Street.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

• **26 Boughton Avenue – STORM DOOR & STORM WINDOWS**

Present: Brianna O'Shea (owner)

The application was submitted, date-stamped 06.03.24, and reviewed by the Building Inspector on 06.05.24. The owner thoroughly explained her plan for storm doors and storm windows, ensuring that the installations comply with the village's historical preservation codes while preserving historical integrity and aesthetics. Material specifications, including wood type, were considered.

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Findings of Fact: enhances historical front door's visibility; meets Village design guidelines; reversible installations; no negative impact on the resource.

Motion by Member Searl and seconded by Member Torres to approve the application as presented.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

• **5 Sutherland Street – GARAGE ADDITION & PORCH**

Present: Tim Holland & Sally Cheshire (owners)

The application was submitted, date-stamped on 05.06.2024, and reviewed by the Building Inspector on 06.05.24. Members of the Board take time to review the applications for a garage and porch.

Feedback to the owners regarding the overall plan review included roofing materials, garage windows, siding materials, and porch column design. The Board explained the need for a mullion between the paired windows on the left and right-side elevations. The discussion also discusses the need for more material listed in the packet, including doors, light fixtures, and siding material. HPB Members asked for the removal of tapered columns and the use of straight ones.

Member Olson motioned, seconded by Member Searl, to table the application.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

• **19 N. Main Street – CUPOLA ROOF**

Present: Jared Lusk (Commissioner) & Paul Schenkel (Commissioner)

The application was submitted, date-stamped on 06.05.2024, and reviewed by the Building Inspector on 06.05.24. The commissioners explained the decision to replace the damaged trim with standing seam copper to match the nearby copper roof.

Member Searl motioned, seconded by Member Olson, to approve the application as presented.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

• **9-11 N. Main Street – ATM DEMOLITION**

Present: Jared Lusk (Commissioner) & Paul Schenkel (Commissioner)

The application was submitted, date-stamped on 07.11.2024, and reviewed by the Building Inspector on 7.11.24. The Commissioners explain a plan to demolish the ATM structure on the acquired bank property, remove the elevated sidewalk, patch the pavement, and restripe the parking lot. Their action aims to improve the parking lot's usability for the community while eliminating an obsolete structure that no longer serves a purpose, thereby enhancing the overall functionality of the space.

Findings of Fact: The structure isn't necessary or in operational use; it represents no historical value, and the demolition does not negatively impact the resource.

Member Searl motioned, seconded by Member Torres, to approve the application as presented.

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Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

• **19 State Street – SIGNAGE**

Present: Tomas Fountaine (Business Owner)

The application was submitted, date-stamped on 06.03.2024, and reviewed by the Building Inspector on 7.1.24. Upon review of the application, the Board expressed concerns about the potential for excessive signage on buildings housing multiple businesses, given the interpretation that each business could have a sign as large as allowed for the entire building frontage.

Board members suggested requesting the Trustees consider a potential future revision to the sign ordinance's language regarding the allowable size for multiple signs on a single building, which was found to be ambiguous. The current ordinance led to confusion about whether each business within a building is entitled to the complete linear footage of signage or if the total signage to all companies must be, at most, the linear footage of the building frontage.

Findings of Fact: the 21-square-foot sign fulfills the local ordinance; the ordinance is restated by the Code Enforcement Officer and reinforced by the Village Attorney.

Member Olson motioned, seconded by Member Torres, to approve the application as presented.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

• **18 State Street – LAMPS**

Present: Steven Lauth (Building Inspector)

The application was submitted, date-stamped on 06.24.2024, and reviewed by the Building Inspector on 7.1.24. The building inspector presents on behalf of the application to approve replacing existing deteriorating light fixtures with new ones. The Board considered the design and mounting of the replacement fixtures, aiming to match them as closely as possible to the existing ones. There was a specific focus on ensuring the new lamps would have a bottom cover, like the current fixtures, to maintain the aesthetic consistency of the building.

Findings of Fact: The new fixture's design and mounting match the existing fixtures; the lamps needed replacement due to deterioration.

Member Searl motioned, seconded by Member Olson, to approve the application with the selection of the lamp mounted at the bottom with a drop and having a finial at the top, specifying the larger of the three images shown in the application.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

Member Olson motioned, seconded by Member Torres, to table the 98 & 100 South Street windows application.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

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MEMBER ITEMS

The Deputy Clerk reminded HPB members that the training year is concluding and asked them to please finalize their requirements for yearly training. Member Searl added to the record that her expertise in architecture and historic preservation comes with an open offer to provide training to the Board.

Motion by Member Searl and seconded by Member Dabroski to close the HPB Meeting for July 15, 2024.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*



Alexandria Torres Vaughn, Deputy Clerk

Further detailed information about this specific meeting is available on the website.