

**PROCEEDINGS OF A BUDGET MEETING OF THE VILLAGE BOARD OF TRUSTEES  
February 25, 2020 – 4:30 PM**

**Present**

<b>Mayor:</b>	Mayor Corby
<b>Trustees:</b>	Lili Lanphear Frank Galusha Renee Stetzer Dan Keating (arrived 5:15 PM)
<b>Treasurer:</b>	Mary Marowski
<b>Superintendent of Public Works:</b>	Zack Bleier
<b>Recording Secretary:</b>	Dorothea M. Ciccarelli

**CALL TO ORDER**

**Motion by Mayor Corby, and seconded by Trustee Lanphear,** called the meeting to order at 4 PM.  
**Vote:** Corby– yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

**BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE**

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

**BUDGET 2020-2021**

The Treasurer presented the Board with a schedule for Budget meetings. The Board reviewed the schedule presented and discussed possible conflicts.

**Motion Mayor Corby, and seconded by Trustee Stetzer,** to accept the proposed budget meeting schedule as presented by the Village Treasurer.

**Vote:** Corby– yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

The Board reviewed the proposed Salary Schedule, and it was decided to remove from the schedule the proposed crossing guard, to look into other recommended alternatives first.

The Superintendent discussed with the Board the lighting for the State Street Bridge. He has been in contact with the Department of Transportation, and they will assist in the installation, but the Village would have to pay for the lights and meter. Mayor Corby indicated that the Board would need to look into options for the bridge. He suggested that the Village engage a lighting engineer, and he suggested contacting Q-tech to get an estimate for a lighting proposal. Mayor Corby indicated that the lighting would need to be dark-sky compliant and similar to the lights on the lift bridge in Fairport. The Board also discussed the installation of a light pole near the bridge, as well as lighting along the sidewalk if the sidewalk is 7ft. Mayor Corby will meet with the Superintendent and review the project.

The Superintendent informed the Board that he would like to set up a Comprehensive Plan for infrastructure. Mayor Corby and Trustee Galusha agreed and will work with him to set up the plan.

The Superintendent requested approval for Doug Yaeger to attend a class with the Cornell Education group on April 16, 2020 at a cost of \$50.

**Motion Mayor Corby, and seconded by Trustee Lanphear,** to authorize the attendance of Doug Yaeger at Cornell Educational Class on April 16, 2020 for \$50.

Proceedings of a Meeting of the Board of Trustees  
February 25, 2020

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Stetzer – yes. Motion carried.

The Treasurer reviewed the anticipated CHIPS Funds from the State. She reported that we currently have around \$68,000 available and anticipate having \$98,000 as of April 1, 2020. The Treasurer discussed using the funds to help fund the Village Grove Street Project and possible equipment purchase.

The Board continued their discussions on the budget by reviewing the needed capital projects in the Village, which include drainage repairs at the Village Hall, Locust Street, and Washington Rd.

The Board also looked at the current Village reserves and discussed the need for additional reserves for future needs of the Village. In addition, the Treasurer reviewed the numbers she has received from the Village Attorneys.

The Board requested that the Treasurer review what impact a tax increase would have for the residents.

**ADJOURNMENT**

**Motion Mayor Corby, and seconded by Trustee Stetzer,** to adjourn the meeting at 6:35 PM.

**Vote:** Corby – yes; Lanphear – yes, Galusha – yes, Keating – yes, Stetzer – yes. Motion carried.

---

Dorothea M. Ciccarelli, Recording Secretary