

**PROCEEDINGS OF A SPECIAL / BUDGET MEETING
OF THE VILLAGE BOARD OF TRUSTEES**

Wednesday, January 18, 2023, at 4:00 PM

PRESENT:

Mayor: Alysa Plummer
Trustees: Renee Stetzer
Dan Keating
Lili Lanphear
Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Plummer, and seconded by Trustee Stetzer, call the meeting to order.

Vote: Stetzer – yes, Keating – yes, Lanphear – yes, Plummer – yes. *Motion passed.*

CONFLICTS OF INTEREST DISCLOSURE

The Board members indicated that they had no conflicts of interest to report.

APPROVAL OF RFQ FOR ARCHITECTURE AND BUILDING CODE SERVICES – 75 MONROE AVE

The Board discusses options between sending out an RFQ for both engineer and architecture candidates or moving forward with Scott Harter as an engineer and sending an RFQ out for architecture candidates only.

Chris DiMarzo, Pittsford Canalside Properties, reminds the Board that Scott Harter has been with this project for 15 years and has experience and knowledge that no other future engineer would have. He has already paid Scott Harter to review drawings up to 2014. If an RFP is sent out to select another engineer, the engineer would have to start over to familiarize themselves with the project's history, and Chris would have to pay for that again. As an applicant, he does not believe this makes sense. He is strongly asking the board to promote Scott Harter.

Regarding timing, Chris has drawings that are currently ready to submit. He is only waiting on the Board to hire an engineer. He worries about more delays in the future and wants Scott Harter promoted, reminding the Board that Scott is a third-party professional.

David Ferris, 27 Monroe Avenue, via zoom, believes this should go out for bid. He believes that if this is segmented, you will have fewer bids. He also thinks the Board should have another professional review of the bid.

Motion by Mayor Plummer, and seconded by Trustee Keating, to appoint Scott Harter as the Village Engineer for the 75 Monroe Avenue project.

Vote: Stetzer – yes, Keating – yes, Lanphear—yes, Plummer – yes. *Motion passed.*

The Village Clerk was requested to add to the minutes the requirements for procurement to justify, for the record, the reason why the board can appoint Scott Harter. Please see an attached portion of the organizational meeting minutes, appointing Scott Harter as Village Engineer.

Motion by Trustee Keating, and seconded by Trustee Lanphear, for Scott Harter to amend the RFQ before us and for all proposals to be received by February 6, 2023, by 10:30 am.

Vote: Stetzer – yes, Keating – yes, Lanphear—yes, Plummer – yes. *Motion passed.*

Chris DiMarzo, Pittsford Canalside Properties, wonders if the Board has any thoughts on COMIDA.

The Board will put COMIDA on the agenda next week.

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APPROVAL OF QUOTE FROM COLD SPRING

Motion by Trustee Keating, and seconded by Trustee Lanphear, to approve the proposal from Cold Spring Construction Co.

Vote: Stetzer – yes, Keating – yes, Lanphear—yes, Plummer – yes. *Motion passed.*

BUDGET WORKSHOP

The Board reviewed and discussed the tentative budget meeting schedule.

ARPA FUNDS

The Board discusses the approved and proposed projects from the Budget Committee.

Motion by Trustee Keating, and seconded by Trustee Stetzer, to approve the use of ARPA funds as listed in the meeting packet.

Vote: Stetzer – yes, Keating – yes, Lanphear—yes, Plummer – yes. *Motion passed.*

VILLAGE RESERVES

The Village Clerk presents the existing and suggested village reserves. She asks the Board to provide her with other wish list items to see how they can be incorporated.

Motion by Mayor Plummer, and seconded by Trustee Stetzer, to adjourn the meeting.

Vote: Stetzer – yes, Keating – yes, Lanphear—yes, Plummer – yes. *Motion passed.*