

VILLAGE OF PITTSFORD
Historic Preservation Board
Wednesday December 11, 2019 at 6:00 pm

PRESENT:

Members: William McBride
Lisa Cove
Ken Morrow
Mark Harrington
Nana Andoh

Village Attorney: Jeff Turner
Recording Secretary: Linda Habeeb

Chairperson McBride called the meeting to order at 6:00 pm.

Conflict of Interest Disclosure: Board members had no conflicts of interest to declare.

Sarah Costello, 41 State Street ~ Sign
Present: Sarah Costello, Business owner

Application: Submitted, date-stamped, and Building Inspector reviewed on 10/17/19.
Discussion: The applicant stated that she is proposing installing a new sign on the business located at 41 State Street. The sign is a rectangular shape and will replace a previous sign that was an oval shape. The sign will be installed in the same location as the previous sign. The proposed sign is made of wood and will be painted. The sign is similar in size to the previous sign.

Motion: Member McBride made a motion seconded by Member Cove, to approve the application for installation of a sign, as submitted.

Vote: McBride – yes; Cove – yes; Morrow - yes; Harrington – yes; Andoh - yes. The decision was filed in the office of the Village Clerk on December 11, 2019.

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**Nancy Coates, 50 Rand Place ~ Dormer**  
**Present:** Andrew Hintenach, Architect

**Application: Submitted, date-stamped, and Building Inspector reviewed on 11/25/19.**  
**Discussion:** The applicant is proposing installing a dormer on a side roof of the house located at 50 Rand Place. There is an existing dormer on the front of the house. The proposed dormer is partially visible from the public way. The proposed dormer is proportionate to the roof on which it will be constructed. The dormer window will match in size the two lower windows on each side. The size of the dormer is approximately three feet wider than the existing dormer. All exterior materials for the dormer will match the materials on the house.

**Motion:** Member McBride made a motion, seconded by Member Cove, to approve the application for installation of a dormer, as submitted.

**Vote:** Cove – yes; McBride – yes; Morrow - yes; Harrington – yes; Andoh - yes. **The decision was filed in the office of the Village Clerk on December 11, 2019.**

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SEQRA Lead Agent Application

The Board received an application from the Town of Pittsford requesting to be lead agency for SEQR review regarding the Erie Canal Park and Preserve Project.

Motion: Member McBride made a motion, seconded by Member Cove, to sign the application stating that the HPB has no objection to the Town of Pittsford acting as lead agent for the Erie Canal Park and Preserve Project.

Vote: Cove – yes; McBride – yes; Morrow - abstain; Harrington – yes; Andoh - yes. **The decision was filed in the office of the Village Clerk on December 11, 2019.**

Motion: Member McBride made a motion, seconded by Member Cove, to approve the minutes from the 11/13/19 meeting, as drafted.

Vote: Cove – yes; McBride – yes; Morrow - yes; Harrington – yes; Andoh - yes. **The decision was filed in the office of the Village Clerk on December 11, 2019.**

The meeting was adjourned at 6:45 pm.

Linda Habeeb, Recording Secretary